

# CASCADIA COLLEGE

## Quarterly Registration & General Information

FALL 15



CASCADIA  
COLLEGE

BOTHELL

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## 2015-16 CALENDAR

### Fall Quarter 2015

Sept. 28	First Day of Fall Quarter
Oct. 27	Non-Instructional Day No Classes/Offices Closed
Nov. 11	Veterans Day/Cascadia Closed
Nov. 26-27	Thanksgiving/Cascadia Closed
Nov. 30	Non-Instructional Day No Classes
Dec. 16	Last Day of Fall Quarter

### Winter Quarter 2016

Jan. 4	First Day of Winter Quarter
Jan. 18	Martin Luther King Jr. Day/ Cascadia Closed
Jan. 19	Non-Instructional Day No Classes
Feb. 15	President's Day/Cascadia Closed
Mar. 18	Last Day of Winter Quarter

### Spring Quarter 2016

Mar. 28	First Day of Spring Quarter
Apr. 29	Non-Instructional Day No Classes/Offices Closed
May 30	Memorial Day/Cascadia Closed
June 10	Last Day of Spring Quarter
June 10	Graduation

*\*For a complete calendar of Fall quarter, see page 2.*

## CONTACT CASCADIA

Cascadia College  
18345 Campus Way NE  
Bothell, WA 98011  
425.352.8000  
info@cascadia.edu

Visit [Cascadia's website](#) for the complete office directory

<b><u>Kodiak Corner/Student Services Center</u></b>	<b>CC1-1st Floor</b>
<b><u>Admission</u></b> admissions@cascadia.edu	425.352.8860
<b><u>Advising</u></b> advising@cascadia.edu	425.352.8860
<b><u>Disability Support Services</u></b> disabilities@cascadia.edu	425.352.8860
<b><u>Financial Aid/Student Financial Services</u></b> finaid@cascadia.edu	425.352.8860
<b><u>Registration</u></b> enrollment@cascadia.edu	425.352.8860

<b><u>Adult Basic Education</u></b>	LBA-102	425.352.8158
<b><u>Continuing Education</u></b> learn@everettcc.edu	Phone: Fax:	425.267.0150 425.259.8299
<b><u>Counseling</u></b> UWB Counseling Center	UW1-080	425.352.3183
<b><u>Emergency</u></b>	LB2-005	425.352.5222 9-911
<b><u>English as a Second Language (ESL)</u></b>	LBA-102	425.352.8158
<b><u>Lost and Found</u></b>	LB2-005	425.352.5359
<b><u>Security &amp; Campus Safety</u></b> (Non-Emergency)	LB2-005	425.352.5359
<b><u>Student Government</u></b> StudentGovernment@cascadia.edu	LBA 1st floor	425.352.8305
<b><u>Veterans Resource Center</u></b> veterans@cascadia.edu	CC1-004 Lower Level	425.352.8025
<b><u>Workforce Resource Center</u></b> workforceinfo@cascadia.edu	LBA-102	425.352.8256

## MISSION

Transforming lives through integrated education in a learning-centered community.



# ADMISSION AND REGISTRATION

## FALL QUARTER 2015 ACADEMICS CALENDAR

<b>Continuing Student Registration Begins</b>	
Students with 60+ credits begin registering	May 6
Students with 30-59 credits begin registering	May 7
Students with 0-29 credits begin registering	May 8
All New Student Registration Begins (for students seeking a degree at Cascadia)	May 11
New Running Start Application Deadline by 1:30pm Running Start application includes admissions, application fee payment, qualifying scores, and contract.	May 29
Open Registration Begins (for students not seeking a degree at Cascadia)	June 1
<b>Tuition Due</b> , in person by 5:30 PM or <b>online</b> by 9:30 PM	Sept. 2
<b>Holiday</b> – Labor Day/College Closed	Sept. 7
Adult High School Completion Application Deadline by 12 noon	Sept. 18
Underage Admissions Deadline by 1:30 PM	Sept. 25
Wait List, Closes at 9:30 PM <b>online</b>	Sept. 27
Cascadia <b>Online Registration</b> , Closes at 9:30 PM	Sept. 27
<b>First Day of Fall Quarter</b>	Sept. 28
Space Available Registration Begins Senior Citizen and State Employee: Tuition Waivers Registration requires instructor's signature and completed <a href="#">tuition waiver forms</a> (available through Kodiak Corner/Student Services Center)	Sept. 28
Late Registration must be done in person <b>with</b> instructor's permission <a href="#">See Kodiak Corner office hours</a>	Sept. 28 - Oct. 9
<b>100% Refund Deadline</b> in person by 1:30 PM or <b>online</b> by 9:30 PM For continuous enrollment classes, students will receive a 100% refund if they drop the class within 2 business days of enrolling	Oct. 2
<b>Last Day to ADD Classes</b> , in person only by 1:30 PM must be done in person <b>with</b> instructor's permission	Oct. 9
<b>Last Day to DROP Classes</b> , in person by 1:30 PM or <b>online</b> by 9:30 PM available online AND instructor's permission NOT required	Oct. 9
<b>Online Withdrawal Dates</b>	Oct. 10 - Nov. 9
<b>50% Refund Deadline</b> in person by 4:30 PM, <b>online</b> by 9:30 PM For continuous enrollment classes, students will receive a 50% refund if they drop the class within 4 business days of enrolling	Oct. 19
<b>Non-Instructional Day</b> – No Classes/Offices Closed	Oct. 27
<b>Last Day to WITHDRAW</b> in person by 4:30 PM, <b>online</b> by 9:30 PM available online AND instructor's permission NOT required	Nov. 9
Last Day to Change to/from Audit Status, must be done in person <b>with</b> instructor's permission by 4:30 PM	Nov. 9
<b>Holiday</b> – Veterans Day/College Closed	Nov. 11
<b>Holiday</b> – Thanksgiving/College Closed	Nov. 26-27
<b>Last Day of Fall Quarter</b>	Dec. 16
<b>Grades Available Online</b>	Dec. 24

## PRE-FALL QUARTER 2015 IMPORTANT DATES

<b>Holiday</b> – Labor Day/College Closed	Sept. 7
<b>First Day of Pre-Fall Quarter</b>	Sept. 8
Space Available Registration Begins for Pre-Fall Senior Citizen and State Employee: Tuition Waivers Registration Requires instructor's signature and completed <a href="#">tuition waiver forms</a> (available through Kodiak Corner/Student Services Center)	Sept. 8
Late Registration for Pre-Fall must be done in person <b>with</b> instructor's permission by 5:30PM <a href="#">See Kodiak Corner office hours</a>	Sept. 8-9
100% Refund Deadline for Pre-Fall	Sept. 8
Last Day to ADD Classes for Pre-Fall, in person only by 5:30 PM must be done in person with instructor's permission	Sept. 9
Last Day to DROP Classes, in person by 5:30 PM or <b>online</b> by 9:30 PM	Sept. 9
50% Refund Deadline in person by 5:30 PM, <b>online</b> by 9:30 PM	Sept. 9
Last Day to WITHDRAW in person by 4:30 PM, <b>online</b> by 9:30 PM	Sept. 10
Last Day to Change to/from Audit Status, must be done in person <b>with</b> instructor's permission by 4:30 PM	Sept. 10
<b>Last Day of Pre-Fall Quarter</b>	Sept. 17
Grades Available Online	Sept. 24

## WINTER QUARTER 2016 IMPORTANT DATES

Winter Quarter Graduation Application Deadline	Oct. 16
Winter Quarter Class Schedule Available Online, at 4:00PM	Oct. 23
Winter Quarter Continuing Student Registration Begins	Nov. 4 - 6
Winter Quarter Tuition Due	Dec. 2

## NEW CASCADIA STUDENTS: HOW TO APPLY

### 1. Apply for admission.

#### STUDENT ONLINE SERVICES

Online services are available daily from 6:30 AM to 9:30 PM, PST. You can apply any time up to the first day of the quarter. Two ways to apply:

- [Apply online](#) and pay the \$30 admission fee
- OR
- Fill out the application for admission to Cascadia and submit it with the \$30 admission fee either:
  - » In person at the [Kodiak Corner/Student Services Center](#)
  - OR
  - » By mail to the address on the application. To request an application be mailed to you, call **425.352.8860**.

After we receive your application and one-time fee of \$30, we will send you a student ID number via email.



# REGISTRATION

## 2. Meet Prerequisites and Register for Classes.

### NEW STUDENTS (First time college student)

- **Take the [COMPASS PLACEMENT](#).**

This English and math placement are available on a walk-in basis on the first floor of the Cascadia building in the [Kodiak Corner](#). No appointment is necessary; please allow approximately two hours to finish. (You must pay a non-refundable fee each time you take the compass placement and bring photo identification, such as a driver's license or passport.)

OR

- Submit [advanced placement](#) test scores and ask an advisor if your scores can be approved for [prerequisite credits](#)

OR

- Submit your high school transcript to an academic advisor to see if you can receive a prerequisite override for qualifying chemistry and math classes (Math is only for Northshore school district).

» Go to [Cascadia's placement webpage](#) for ways to meet the prerequisites for English and math courses.

- **How Do I Register?**

New students attend a new student orientation, CORE – *Cascadia's Orientation and Registration Experience*. Go to the [CORE Schedule](#) to sign up for online CORE sessions or in-person CORE sessions.

## 2. Meet Prerequisites and Register for Classes (continued)

### TRANSFER STUDENTS (1+ quarters of college experience)

- **Submit College Transcripts and Meet with an Advisor**

Make an appointment with an advisor by calling the [Kodiak Corner](#) at 425.352.8860. Submit unofficial transcripts for evaluation of transferable credits and to satisfy English and math prerequisites. You may need to take the [COMPASS PLACEMENT](#) if your math coursework is over 24 months old and/or your coursework does not satisfy the English prerequisites. Submit official transcripts to Cascadia and a completed [Transcript Evaluation Request Form](#) to the [Kodiak Corner](#) for official evaluation.

- **How Do I Register?**

Schedule an advisor appointment by calling the [Kodiak Corner](#) at 425.352.8860 and submit your official transcript 48 hours in advance. Or submit unofficial transcripts via email to [advising@cascadia.edu](mailto:advising@cascadia.edu). (Please note: transfer of credits is not eligible with unofficial transcripts.) The advisor will show you how to register during your appointment. Please check our [Enrollment Calendar](#) each quarter for registration dates.

## 3. Pay tuition and fees.

- **If you register for classes BEFORE the tuition deadline of Sept. 2:**

You must pay tuition and fees by Sept. 2, in person by 5:30 PM or [online](#) by 9:30 PM. If you do not pay on time, you may be withdrawn from classes.

- **If you register AFTER the tuition deadline of Sept. 2:**

You must pay tuition and fees within one business day of registration

- **With your student ID and PIN, there are five ways to pay by the tuition deadline of Sept. 2:**

1. [Online](#) by 9:30 PM (by Visa or MasterCard)
2. In person at the [Kodiak Corner/Student Services Center](#) by **5:30 PM** (by cash, check, Visa, MasterCard, Discover, Union Pay or American Express)
3. By phone at **425.352.8860 by 5:30 PM** (by Visa, MasterCard, Discover, Union Pay or American Express)
4. In the payment drop box outside the Kodiak Corner/Student Services Center (by cash or check) **by 4:00 PM**
5. By mail to Cascadia College, Finance Office, 18345 Campus Way NE, Bothell, WA 98011 (by check) – must be **RECEIVED** (not postmarked) by tuition deadline of Sept. 2.

## 4. Get your student ID card.

Go to the [Open Learning Center](#) or the [Kodiak Corner/Student Services Center](#). You must bring photo identification and a printout of your class schedule. An ID card is necessary to use campus services.

## 5. Get your computer and email account information.

Students can get assistance with their network login and e-mail account at the [Open Learning Center](#) (OLC) in CC2-060. You will need to know your Student ID Number and PIN.

## 6. Buy your books.

Two ways to buy books:

- On campus at the University Bookstore  
OR
- The University Bookstore [online](#)

## RETURNING STUDENT REGISTRATION

### 1. Find your registration time.

You can register at the date and time given or after, but not before. Two ways to find your registration time:

- Online on the [Cascadia website](#) with your student ID and PIN  
OR
- Go to [online enrollment calendar](#) to find registration dates

### 2. Register for classes at your registration time or after.

Two ways to register:

- Online on the [Cascadia website](#) with your student ID and PIN  
OR
- Submit the [credit registration form](#) in person at [Kodiak Corner/Student Services Center](#)

To register **after** classes begin, you must:

- Complete the [credit registration form](#)
- Have permission from the instructor (instructor's signature on the credit registration form or an email from the instructor)
- Register in person at the Kodiak Corner with credit registration form and instructor's permission by Oct. 9

### 3. Complete steps 3 and 6 listed above.

# REGISTRATION AND TUITION

## FORMER STUDENT REGISTRATION INFORMATION

Students who previously attended Cascadia, but have not attended for three or more quarters must contact [Kodiak Corner/Student Services Center](#) at 425.352.8860 to request a registration time.

If your program intent has changed, submit the [Program Update Form](#) in person with photo ID to the [Kodiak Corner](#) front counter.

If your mailing address has changed, update your [student address information online](#).

**NOTE:** *Financial Aid students will also need to check in for Financial Aid at the Kodiak Corner front counter for mailing address changes and to seek approval on the [Program Update Form](#)*

## WAIT LISTS

The wait list feature offers students a fair and consistent method of being enrolled in a full class if an opening occurs. Wait lists are not offered for all classes.

### 1. Place your name on a maximum of three different course waitlists.

Go to [Online Registration](#). You may not select different sections of the same course.

### 2. Clear all holds on your student account.

These include parking fines, library fines, outstanding debts, or unpaid fees prior to the automated enrollment or lose your place in the class.

### 3. Check your student schedule daily.

Go to the [Cascadia waitlist](#) to find out if you have been automatically enrolled for the waitlisted class. You will receive an email notification that you have been enrolled in a class. If you have been enrolled, [pay your tuition](#) by the tuition deadline, Sept. 2. **If the tuition deadline has passed, pay your tuition within one business day of registration. Remove your name from the wait list if you decide you don't want to enroll in a class to avoid being automatically enrolled and charged tuition.**

### 4. Clear all scheduling conflicts.

These include time conflicts, enrollment into multiple sections of the same class, or being enrolled for over 24 credits without prior authorization to avoid being dropped from the class that caused the conflict.

## CLASS SCHEDULE CHANGES

A class schedule change is any change to the student's class schedule after the initial quarterly registration. Additional tuition, fees, or qualified tuition refunds may apply. Financial aid status may also be affected.

## OFFICIALLY ADD A CLASS

- Online on the [Cascadia website](#) with your student ID and PIN until 9:30 PM by Sept. 27  
OR
- In person without instructor permission, until 1:30 PM by Sept. 25
- Starting Sept. 28 until Oct. 9 at 1:30 PM you must submit the [credit registration form](#) in person at the Kodiak Corner/Student Services Center during [office hours](#) with the instructor's signature or a confirming email from the instructor and your photo identification.

## OFFICIALLY DROP A CLASS

- [Online](#) with your student ID and PIN until 9:30 PM on Oct. 9  
OR
- Submit the [credit registration form](#) in person at the Kodiak Corner/Student Services Center during [office hours](#) (bring your photo identification) by 1:30 PM on Oct. 9

Instructor's signature is not required to DROP a class. No grade will appear on the transcript for courses dropped prior to the deadline.

## CLASS SCHEDULE CHANGES

### OFFICIALLY WITHDRAW FROM A CLASS

Students may withdraw from classes [online](#) prior to 9:30 PM, Nov. 9, or by submitting a completed [credit registration form](#) to Kodiak Corner in person prior to 4:30 PM, Nov. 9. A "W" will appear on your transcript. Students who fail to officially withdraw by these deadlines will receive a grade in accordance with the instructor's grading policy. Instructor signature is not required to withdraw from a class.

### ADMINISTRATIVE WITHDRAWAL FROM A CLASS

Students **may** be administratively withdrawn from a class if they fail to attend class or to contact their instructor regarding their attendance by the end of the second class meeting. Degree seeking students who do not meet course prerequisites will be administratively withdrawn from the class at the instructor's discretion. **Students are responsible for checking their enrollment status and should not rely on an administrative withdrawal by the faculty if they do not intend to complete a course.**

## RESIDENCY

Students wishing to petition the college to change their non-resident classification should complete the [residency questionnaire](#) and submit it, with copies of three different proofs of residency to Kodiak Corner. Visit the [Cascadia website](#), refer to the [catalog](#), or visit Kodiak Corner/Student Services Center to inquire about exceptions.

## TUITION

### Tuition for Lower & Upper Division Courses

Rates include operating, building, and student activities fees. A student must carry at least 12 credits to be considered full-time for funding from federal and state financial aid programs, Veterans Administration, Social Service, and most other outside agencies. The college reserves the right to change any fees without notice to comply with state or college regulations or policies.

## ABE, ESL, AND GED TUITION

There is a \$25 tuition charge per quarter to students enrolled in one or more [Adult Basic Education \(ABE\)](#), [English as a Second Language \(ESL\)](#), and [General Education Development \(GED\)](#) classes. Students who demonstrate a need may have the tuition fee waived. Please call 425.352.8158 for more information.

# TUITION PAYMENT AND REFUNDS

## State Support for Higher Education

Through Opportunity Pathways, Washington State provides a variety of financial aid programs to help students and their families pay for college. Pursuant to RCW 28B.15.0681, the approximate level of state support received by students is being provided to the colleges.

The following table indicates average state support by tuition category for students attending community and technical colleges for the academic year 2013-2014. Please see our [website](#) for up-to-date information.

Undergraduate	Resident Undergraduate	Nonresident
Instructional Cost per FTE Student	\$6,282	\$6,282
Operating Fee	\$3,217	\$8,052
Net State Support per FTE Student	\$3,065	—

The following table indicates the amount of state supported financial aid including that provided from local institutional financial aid fund (3.5%).

	State Financial Aid	Institutional Financial Aid
Undergraduate Resident	\$845*	\$111**
Undergraduate Nonresident	\$ 0	\$ 0**

\*Includes State Work Study, State Need Grant, and all other financial aid programs administered by the HECB, and four SBCTC administered programs: Opportunity Grants and Worker Retraining Financial Aid.  
\*\*State and institutional financial aid is not available to nonresidents.

NOTE: Data source provided by the State Board for Community and Technical Colleges is available upon request. If you have any questions, please contact Scott Copeland at (360) 704-4397 or [scopeland@sbctc.edu](mailto:scopeland@sbctc.edu).

## PAYMENT

### If you register for classes BEFORE the tuition deadline:

You must pay tuition and fees by Sept. 2, in person by 5:30 PM or [online](#) by 9:30 PM. If you do not pay on time, you will be withdrawn from classes.

### If you register AFTER the tuition deadline:

You must pay tuition and fees within one business day of registration.

If your check is returned due to insufficient funds or a stop payment order, you will be charged \$25 per check and your registration will be cancelled. For questions regarding payment, call **425.352.8860** or visit [Kodiak Corner/Student Services Center](#).

If a student has received notification that he/she has been awarded financial aid, the student is responsible to check the [Student Financial Aid Portal](#) for the award amount(s) per quarter. If the student is registered for a quarter, and a financial aid award exists for that quarter, the student should verify if the amount awarded is enough to cover the tuition cost for the quarter. If the tuition exceeds the financial aid award, the student is responsible to pay the tuition difference by the tuition deadline each quarter, or within 24 hours of registering. If payment is not made for the difference not covered by financial aid, a student may risk losing his/her spot in class. Please keep in mind that, unless otherwise notated on the [Portal](#), financial aid awards are made at a full-time status. If a student does not intend to be full-time (12 or more credits) in any given quarter, they should notify the financial aid office by submitting a completed [Enrollment Status Change Form](#) found on Financial Aid section of the Cascadia website. Notifying the financial aid office will allow your financial aid award to be adjusted to reflect your enrollment level, assuming it is less than full-time. Financial aid awards are not applied to tuition totals until just prior to the start of the quarter.

## REFUNDS

Students may drop or withdraw from classes. **However, refunds are not calculated or disbursed until after the 100% and 50% drop dates.**

You may receive a refund if you drop or withdraw:

- Due to class cancellation by the college (100% refund)
- By Oct. 2, 1:30 PM in person or 9:30 PM [online](#) (100% refund)
- By Oct. 19, 4:30 PM in person or 9:30 PM [online](#) (50% refund)

If payment was made by:

- Cash or check a refund check will be mailed in 4-6 weeks
- If payment was made by Financial Aid, a refund check will be mailed once your account is reviewed for eligibility of funds.
- Credit or debit card, a refund will be posted to the account within 10 business days

Address changes may be updated [online](#) or at Kodiak Corner. For questions regarding your refund, please contact the Finance Office at **425.352.8151**.

## FINANCIAL AID REFUNDS

If a student is receiving financial aid and withdraws from all of his/her classes, any tuition refund will be returned to the financial aid program according to federal regulations. A student may also be required to repay a portion of the financial aid received and will not be eligible for future financial aid until all repayments are returned to the college. In addition, a hold will be placed on academic transcripts until all payment obligations to the financial aid programs and to the college are satisfied. Visit [Kodiak Corner/Student Services Center](#) for more information on financial aid refunds or visit the [Cascadia website](#).

# FINANCIAL AID, TUITION WAIVERS AND FEES

## FINANCIAL AID

Student Financial Services offers grants, loans, scholarships, and work-study employment to assist eligible students. Students must be admitted and enrolled in an eligible program for a **minimum of six credits** at Cascadia to receive most types of assistance. For information and applications, contact Kodiak Corner/Student Services Center at **425.352.8860** or [finaid@cascadia.edu](mailto:finaid@cascadia.edu).

## TUITION WAIVERS

Waivers are granted only for academic degree, professional technical degree, certificate, and adult basic education programs (all state-supported classes). No waivers are granted for Continuing Education classes. See the [college catalog](#), or call the Kodiak Corner/Student Services Center at **425.352.8860** for details on the following waivers (except Adult Basic Education, call 425.352.8158):

- Dependents of a member of the U.S. Congress
- High school completion
- Law enforcement dependents
- Non-resident refugees
- Public college employees
- Public school teachers
- Senior citizens
- State employees
- Veterans, National Guard, and POWs/MIAs

## FEES

The following fees are for 2014-15. Please check our [website](#) for up to date information.

### ASSESSMENT FEES

- Portfolio Assessment of Prior Learning \$257.60 per assessment (for each 3-10 credit portfolio)
- Course Challenge \$154.56 per assessment (for each 3-5 credit class)
- Career Interest Inventories \$26.00
- Placement Assessment (COMPASS) \$17.00

### CLASSROOM/LAB FEES

Fees charged in addition to the basic credit hour rate to defray the cost of consumable supplies:

- Art 240 \$46.00
- Art Lab \$12.00
- Human Anatomy Lab \$41.00
- Human Physiology Lab \$41.00
- Math Lab Fee \$22.00
- Microbiology Lab \$58.00
- Misc. Intensive Supply \$22.00
- Science Lab \$23.00
- World Languages Lab \$11.50

### COLLEGE SERVICE FEES

- Application for Admission \$30.00
- Bus Pass \$91.00
- Late Registration \$50.00
- Lost/Replacement Bus Pass \$20.00
- Lost/Replacement Parking Pass \$20.00
- Lost/Replacement Student ID \$11.00
- Official Transcript \$5.00
- Parking Permits Visit the website for [current rates](#)
- Printing Fee per Additional Unit \$10.50

To apply for aid for fall quarter, students must complete the 2015-16 Free Application for Federal Student Aid (FAFSA) and a 2015-16 Cascadia financial aid data sheet. Students must complete and electronically sign a [FAFSA online](#). A financial aid data sheet must be completed and can be downloaded from our [website](#). Cascadia's federal school code is **034835**. If additional items are necessary to complete and process your financial aid file, the Financial Aid office will contact you using the email indicated on your FAFSA to request additional documentation. You may track the status of additional items needed or check the status of your [financial aid file online](#) in the financial aid portal.

The following policies and information are available on [www.cascadia.edu](http://www.cascadia.edu):

- [Financial Aid Enrollment Level Policy](#)
- [Maximum Time Frame for Financial Aid](#)
- [Satisfactory Academic Progress Policy for Financial Aid](#)
- [Student Scholarships Resources](#)
- [Veterans' Programs](#)

### eLEARNING FEES

- eLearning, Online \$45.00 per course (for courses conducted partially or entirely online)

### FINES

- Insufficient Fund Fee \$25 per check
  - Parking and Traffic Citations \$30-\$250
- Visit the website for [current fines](#)

### PROCTORING FEES

- Non-student Proctoring Service \$41.00 (up to 2 hour test)

### TECHNOLOGY FEES

- Computer Account \$21 per quarter (non-credit students)
- Computer and Technology Lab \$3.00 per credit (maximum \$30.00 per quarter)
- Intensive Computer and Technology Lab \$4.75 per credit (maximum \$47.50 per quarter)
- Technology Fee \$4.00 per credit (minimum \$10, maximum \$40 per quarter)

### BUILDING FEES (INCLUDED IN TUITION)

- Resident \$8.60 per credit (maximum \$104.48)
- Non-Resident \$21.60 per credit (maximum \$240.00)

### SERVICE AND ACTIVITIES FEES (INCLUDED IN TUITION)

- Resident \$8.60 per credit (maximum \$119.60)
- Non-Resident \$8.60 per credit (maximum \$119.60)



# DEGREES AND CERTIFICATES

## ACADEMIC TRANSFER DEGREES

An **associate degree** prepares you for employment or for transfer to a four-year college. To receive an associate degree you must complete 90-105 credits (two years of full-time study), complete at least 25 of your degree credits at Cascadia, and receive a grade point average (GPA) of at least 2.0 in all courses that apply to your degree, including courses at other colleges.

If you plan to apply for transfer to a four-year college, contact the admissions office and an academic advisor in your chosen major at that college to confirm admission requirements. You do not need to complete a degree at Cascadia to be eligible to transfer to a four-year college.

Degrees which have the DTA (Direct Transfer Agreement) indicator are designed to allow you to transfer degree credits to most public four-year colleges in Washington. Degrees which have the MRP (Major-Related Programs) take the DTA one step further by specifying the prerequisite coursework that will provide the best preparation for entry into certain competitive majors.

- [Associate in Business \(DTA/MRP\)](#)
- [Associate in Integrated Studies \(DTA\)](#)
- [Associate in Global Studies Degree \(DTA\)](#)
- [Associate in Pre-Nursing Degree \(DTA/MRP\)](#)
- [Associate in Science-Transfer Track 1](#)
- [Associate in Science-Transfer Track 2](#)
  - [AS-T Track 2 Engineering MRP- Bioengineering and Chemical Engineering](#)
  - [AS-T Track 2 Engineering MRP- Computer and Electrical Engineering](#)
  - [AS-T Track 2 Engineering MRP- Mechanical, Civil Aeronautical, Industrial, and Material Science Engineering](#)

## BACHELOR OF APPLIED SCIENCE IN SUSTAINABLE PRACTICES

Cascadia is currently accepting applications for the Bachelor of Applied Science in Sustainable Practices degree. Visit Cascadia's web site for more information and the application process.

<http://www.cascadia.edu/programs/degrees/bassp.aspx>

[http://www.cascadia.edu/programs/degrees/bassp\\_admission.aspx#apply](http://www.cascadia.edu/programs/degrees/bassp_admission.aspx#apply)

## PROFESSIONAL TECHNICAL TRANSFER DEGREES: ASSOCIATE IN APPLIED SCIENCE

An **associate in applied science (AAS-T) degree** prepares you for employment or for further college study. The AAS-T degrees include collegiate math, English, and human relations courses that prepare you for transfer to a four-year college. All AAS-T degrees require you to complete 90-105 credits, or two years of full-time study.

**Seven AAS-T degrees are available:**

### ETSP

- [Environmental Technologies and Sustainable Practices](#)

### NIT

- [Networking Infrastructure Technology](#)

### WEB

- [Web Application Programming Technology-Programming Emphasis](#)
- [Web Application Programming Technology-Mobile Emphasis](#)
- [Web Application Programming Technology-Web Emphasis](#)

## PROFESSIONAL TECHNICAL CERTIFICATES

A **professional technical certificate** gives you the knowledge and skills you need for a specific job. All certificate programs take less than two years to complete. They are coordinated with Cascadia's professional technical degrees and associate degrees to make it simple to continue your education if or when you choose.

### ETSP

- [Community Energy Specialist](#)
- [Energy Audit Specialist](#)
- [Energy Management Specialist](#)

### NIT

- [Applications Infrastructure Engineer](#)
- [Server Administrator](#)
- [Virtualization Engineer](#)

### WEB

- [Computer Programming Foundations](#)
- [Database Development](#)
- [JavaScript Programming](#)
- [Mobile Applications](#)
- [User Interface Developer](#)



# GENERAL INFORMATION

## ACCREDITATION

Cascadia College is accredited by the Northwest Commission on Colleges and Universities.

Accreditation of an institution of higher education by the Northwest Commission on Colleges and Universities indicates that it meets or exceeds criteria for the assessment of institutional quality evaluated through a peer review process. An accredited college or university is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs, is substantially doing so, and gives reasonable evidence that it will continue to do so in the foreseeable future. Institutional integrity is also addressed through accreditation.

Accreditation by the Northwest Commission on Colleges and Universities is not partial but applies to the institution as a whole. As such, it is not a guarantee of every course or program offered, or the competence of individual graduates. Rather, it provides reasonable assurance about the quality of opportunities available to students who attend the institution.

Inquiries regarding an institution's accredited status by the Northwest Commission on Colleges and Universities should be directed to the administrative staff of the institution. Individuals may also contact:

Northwest Commission on Colleges and Universities  
8060 165th Avenue N.E., Suite 100  
Redmond, WA 98052 (425) 558-4224 [www.nwccu.org](http://www.nwccu.org)

Accreditation by the Northwest Commission on Colleges and Universities refers to the institution as a whole. Therefore, statements like "fully accredited" or "this program is accredited by the Northwest Commission on Colleges and Universities" or "this degree is accredited by the Northwest Commission on Colleges and Universities" are incorrect and should not be used.

## EQUAL OPPORTUNITY ANTI-DISCRIMINATION

Cascadia is committed to creating a supportive environment for a diverse student, faculty, and staff population. Individual differences are celebrated in a pluralistic community of learners. Cascadia does not discriminate on the basis of race, color, religion, sex and/or gender, sexual orientation, national origin, citizenship status, age, marital or veteran status, or the presence of any sensory, mental or physical disability, or genetic information, and is prohibited from discrimination in such a manner by college policy and state and federal law. The following office has been designated to handle inquiries regarding non-discrimination policies and can direct inquiries to the appropriate office for ADA-related requests:

Director of Human Resources  
Human Resources  
Cascadia College  
18345 Campus Way NE, CC2-280  
Bothell, WA 98011  
425.352.8880

## CONTENTS DISCLAIMER

Cascadia College has made reasonable efforts to provide in this class schedule information that is accurate. However, the college reserves the right to make changes in procedures, policies, calendars, requirements, programs, courses, and fees. When feasible, changes will be announced prior to their effective date, but the college assumes no responsibility for giving any particular notice of any such changes. Nothing contained herein shall be construed to create any offer to contract or any contractual rights.

## LIMITATION OF LIABILITY

The college's total liability for claims arising from a contractual relationship with the student in any way related to classes or programs shall be limited to the tuition and expenses paid by the student to the college for those classes or programs. In no event shall the college be liable for any special, indirect, incidental, or consequential damages, including but not limited to, loss of earnings or profits.