BOARD MEMBERS PRESENT

Mr. Roy Wilkinson, Mr. Louis Mendoza, Ms. Kirstin Haugen, Ms. Janet McDaniel and Dr. Julie Miller

STAFF PRESENT

Dr. Eric Murray, Ms. Dede Gonzales, Dr. Sunny Burns, Ms. Gina Lorenz and Ms. Meagan Walker

Assistant Attorney General

Mr. Alan Smith

Student Representative

Ms. Mallory Muno

CCCFT Representative

Mr. David Shapiro

WPEA Representative

No representative attended.

Guests

Erin Blakeney, Walter Hudsick, Gail Miulli, Ron Wheadon, Shawn Miller, Sybil Smith, Kevin King, Megan Luce, Michele Gruber, Kathy Biagi

Poetry Reading

Due to scheduling issues, no poem was read at this meeting. A poem will be read at the November Board Meeting.
EXECUTIVE SESSION

The board began the meeting with a scheduled 15 minute Executive Session regarding:

(2) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;

CALL TO ORDER

Board Chair Roy Wilkinson called the Regular Board Meeting to order at 4:20 PM.

WELCOME NEW TRUSTEE

Chair Wilkinson took a moment to officially welcome Ms. Janet McDaniel as our new Board of Trustees Meeting. Ms. McDaniel was welcomed with great enthusiasm.

ACCEPTANCE OF AGENDA

Chair Wilkinson asked for the board to consider amending the agenda to move Discussion item number 5 Tenure to Discussion item number 2.

Dr. Julie Miller moved and Mr. Louis Mendoza seconded the motion to accept the amended agenda as requested. The motion passed unanimously (5-0).

APPROVAL OF MINUTES

Ms. Kirstin Haugen moved and Dr. Julie Miller seconded the motion to accept the September 19, 2012 Meeting minutes as submitted. The motion passed unanimously (5-0).

PUBLIC COMMENTS

Mr. Kevin King, former Cascadia Student Government President stopped by to thank the Board for their support of student success that he was so thankful for the encouragement they gave him and for all they did to make him successful in his two years at CSG president. Mr. King stated that he missed all of us! Mr. King was asked if he would be a member of the committee selecting the new Chancellor, and he reported that he would be.
INFORMATION ITEMS

1. Pluralism Update

Dr. Murray stated that the documents included in the packet included a year-end review and a listing of three (3) goals (with brainstormed action items to support those goals) for 12-13 for the Pluralism Committee. He stated that it has been difficult getting the committee together this year, but that he is anxious to keep things moving along. The committee hopes to define pluralism and promote pluralism on campus; to work with the “Center”, and to implement programs and activities for all employees on numerous topics related to pluralism.

2. Enrollment Report

Dr. Murray stated that our enrollment numbers are 2% behind last years’ enrollment; we budgeted at a 2.3% decrease. This quarterly report gave the board a narrative assessment of the numbers, and a 10th date account of the numbers will be sent to the board in graph form next week.

3. Efficiency Study Update

Dr. Murray stated that the document in the board packet explains the process of the state-wide Efficiency Study. He shared that he attended the Washington State Student Services Committee (WSSSC) as the WACTC liaison. He stated that an efficiency study report was given at that meeting. He was then asked by the state board staff to attend an Efficiency Study Steering Committee meeting to represent the Presidents (WACTC). He further acknowledged that Cascadia was no longer being threatened; that statewide efficiencies via CTCLink, a new $100 million dollar software package that will help the entire system be more efficient.

PRESENTATION ITEMS

1. CCC/Northshore Math Partnership

Megan Luce, full-time faculty member and Michelle Gruber from the Northshore School District shared with the Board the success they are having with the math partnership now in its fifth year. Students are accomplishing math skills remarkably well with this partnership. They are able to move into college level math classes faster. They also reported on the numerous grants they have been able to secure, which has assisted in their obtaining release time to complete the project. They are being asked to present at various conferences (nationally recognized) and are now a best practice for others to follow. The one item that is missing is that they don’t currently have great data, other than when a student is first tested and then retested, they see the differences. One major plus is that students are now allowed to use their transcript for math placement when enrolling at Cascadia.
2. Tenure Cohorts and the Board

Dr. Murray and David Shapiro spoke to the Board regarding what the contract specifies with regard to the Board’s role in the tenure process. David stated that as chair of the TRC, he wants to try and find a way for the Board to get to know the candidates. Tenure candidate portfolios will be available for the board to review the middle of February. An option for the board to meet the candidates might be to have them before the board in January as a group and for the Board to asked them questions. If the Board wants to have them present to the Board (as in the past), or if the Board wants to go into their classroom to observe them teaching, they will need to tell that to Dr. Murray who will ask the Union to negotiate that issue. It will not take place in time for this year, so other options will need to be proposed. Mr. Alan Smith, AG, stated that they could have a dialogue with each candidate, either in executive session or in open session. This item will be brought back to the Board at the November meeting for a decision to be made on whether they want the administration and the union to re-open contract negotiations to address this topic. This year, they could arrange a 20 minute conversation with each candidate; in February review the portfolios, and in March address the tenure process.

3. 360 Evaluation Process

Ms. Cathy Zaitzow, Manager, Professional Development, shared the process that will be used by the Executive Team for the 360 Assessment. She explained that each E-Team member will select (with a review by the President) 20 individuals who will be asked to complete the 80 question assessment document. Dr. Murray spent some time with the Board getting their feedback on the individuals that should be asked to do his assessment. Ms. Zaitzow then explained that this instrument is designed for leadership development, and the factors measured are: Thought Leadership; Results Leadership, People Leadership and Personal Leadership. Eric will share his results with the Board at his mid-year review in December.

4. GISS/Student Achievement Initiatives

To assist with preparation for the ACCT, GISS Conference tomorrow and Friday, Dr. Murray shared the summarization of the GISS Data set and information on the Student Achievement Initiative (SAI) points. It was confirmed that four of the five Trustees were planning to attend, along with Dr. Murray.

5. Financial Aid Presentation

Ms. Sybil Smith presented data including number of FAFSA applications received for 2011-2012; how many were awarded, and how many of those students enrolled in classes. She further explained, from the two distinct categories, Need Based-Aid and
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Non Need-Based Aid, the numerous types of aid available to students. She shared trends and comparisons with the other community colleges in the state for three academic years (2008-09, 2009-10 and 2010-11). Current data for 2011-12 is not yet available. She also shared, per the Board’s request a comparison with the 5-Star Colleges. The remainder of her report focused on age distribution, marital status, residency, gender, dependency and ethnicity.

It was suggested that when official data for 11-12 is available, Ms. Smith could present again, and this information could be reviewed at the Board Retreat.

6. Joint Board Meeting with Northshore, Lake Washington and Riverview School Districts

The Board reviewed the five draft questions from the September board meeting. Additional discussion took place. As a result of this additional discussion the questions changed somewhat and were narrowed down to three.

1. What unique challenges is your school district facing?  
   How can Cascadia be your partner in working through those challenges?

2. What are your perceptions of community colleges?

3. What might be reasons students do not consider Cascadia?  
   What is our reputation among your students and teachers?  
   How best can we deploy our recruitment staff to meet your needs?

Dates are still being reviewed by the three school districts, once we have heard from all three school districts; those dates will be vetted by the Trustees.

7. Continuing Education Update

Dr. Murray shared a one page sample of the schedule that will be produced by Everett for Continuing Education classes. Our branding is there. Dr. Murray stated that we still don’t have a final contract, but that progress is being made. Everett has more resources to market our programs and have indicated they will quadruple our offerings. Parking is an issue (Everett does not charge for parking) and customer service is still being addressed. The Board stated that it appeared to be a win-win for us, and that they could not see a downside to this partnership. Some discussion took place on where classes will be held – it was stated that some will be taught here, other’s at Everett, or even 21-Acres or the Brightwater facility.
REPORTS

Student Report

Ms. Mallory Muno added to her written report by informing the Board that she was excited about the involvement of students so far this year in the numerous activities.

She stated that the CSG and Cascadia Activities Board (CAB) have had 2 or 3 activities per week with great attendance.

Cascadia Community College Federation of Teachers (CCCFT) Report

Mr. Shapiro had to leave to teach a class.

Washington Public Employees Association [WPEA] Report

No report was submitted this month.

Chair and Individual Board Member Reports

Trustee Wilkinson asked if anyone would be interested in being the alternate to the TACTC Legislative Advisory Committee. Kirstin Haugen indicated that she would be interested and would attend the retreat at Highline Community College.

President’s Report

Dr. Murray submitted a revised succession plan document.

Dr. Murray also stated that the Board books have been updated with new information.

OTHER BUSINESS

TACTC Fall Conference – October 18-19, 2012 – Hilton Seattle -- SeaTac (dates and location are tentative). The TACTC Board of Directors has agreed to host a Governance Institute for Student Success (GISS) follow-up training October 18-19, 2012, to build on the momentum of the 2011 training.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

The meeting adjourned at 6:50 PM.
Approved and Adopted on November 14, 2012

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Mr. Roy Wilkinson, Board Chair
Attest:

Dr. Eric Murray, President

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