Minutes
Regular Meeting
Cascadia Community College Board of Trustees
September 19, 2012
Cascadia Community College
18345 Campus Way N.E.
Bothell, WA 98011

BOARD MEMBERS PRESENT

Dr. Julie Miller, Mr. Roy Wilkinson, Ms. Kirstin Haugen, Ms. Jean Magladry and Mr. Louis Mendoza

STAFF PRESENT

Dr. Eric Murray, Ms. Dede Gonzales, Mr. Terence Hsiao, Dr. Sunny Burns, Ms. Gina Lorenz and Ms. Meagan Walker

Assistant Attorney General

Mr. Alan Smith

Student Representative

Ms. Mallory Muno

CCCFT Representative

Mr. David Shapiro

WPEA Representative

Donna Shepardson was unable to attend.

Guests

Erin Blakeney, Walter Hudsick, Gail Miulli, Rebecca Hastings, Brian Culver, Haley Green, Monica Herrera, Ron Wheadon, David Ortiz, Chris Thomas, Yukari Zednick, Luda Putrya, Jessica Weber, Chris Gildow, Natasa Kesler, Hernando Tellez, Gail Alexander, Brandy Statler Long, Wendy Dyakanoff, Marjorie Price, Katie Wright, Sharon Waymire, Devon Harting, Scott Han, Jade Broglio, Tenzing Gyatso, Chad Disharoon, Cathy Zaitzow, Sara Gomez

Poetry Reading

This month, Founding Faculty Member, David Shapiro read the poem *The Student* by Billie Collins.
Board of Trustees Minutes
September 19, 2012
Page Two

CALL TO ORDER

Board Chair Julie Miller called the Regular Board Meeting to order at 4:01 PM.

ACCEPTANCE OF AGENDA

Mr. Roy Wilkinson moved and Ms. Jean Magladry seconded the motion to accept the agenda as submitted. The motion passed unanimously (5-0).

APPROVAL OF MINUTES

Mr. Roy Wilkinson moved and Mr. Louis Mendoza seconded the motion to accept the June 20, 2012 Meeting minutes as submitted. The motion passed unanimously (5-0).

PUBLIC COMMENTS

Board Chair Miller gave kudos to the staff and to Dr. Murray for the many accomplishments over the summer – the meet and greets, the grants, the retreats held and decisions made, etc.

On behalf of all faculty, founding faculty member David Ortiz thanked Trustee Magladry for all of her years of support for student success and for helping to building the “house” that we all live in. He thanked her for her dedication!

INTRODUCTION OF NEW EMPLOYEES

The following new employees were introduced to the Board.

STUDENT LEARNING
Chris Gildow – Full-time Tenure Track Faculty - Fine Arts (Art)
Natasa Kesler – Full-time Tenure Track Faculty: Biology
Dr. Hernando Tellez – Full-time Tenure Track Faculty: Math
Gail Alexander – Full-time Tenure Track Faculty: ETSP
Brandy Statler Long - Assistant Director of eLearning
Wendy Dyakanoff, Student Learning – Internship Specialist
Marjorie Price, Associate Dean for Student Learning
Tom Griffith, Instruction and Classroom Support Technician
Katie Wright – Instruction and Classroom Support Technician

ADMINISTRATIVE SERVICES
Sharon Waymire, Director of Finance
Devon Harting, Information Technology Tech 2
Scott Han, Assistant Director of International Marketing
Jade Broglio, Emergency Preparedness Coordinator
DISCUSSION ITEMS

1. Mission Statement Final Review

Dr. Murray stated that this was the second touch for the Board. He shared the information received by the faculty on the committee regarding the word “integrated” versus “interdisciplinary”. He also invited Dr. Jessica Weber to the meeting to give the Board a better understanding of the differences in the two words. Dr. Weber briefly explained that interdisciplinary pays more attention to teaching disciplines and not to the college as a whole. Integrated education encompasses student learning, as well as all areas outside the walls of interdisciplinarity. It is about bringing all of those things that happen in a multi/cross interdisciplinary classroom together with all of the other educational spaces available – student life, service learning, community partners, other institutions, work study programs, study abroad, etc.

Dr. Murray asked the board if they wished to approve the new Mission Statement this month or if they wished to continue their review and wait until the October meeting to approve. The board agreed that they were ready to approve the new Mission Statement:

Transforming lives through integrated education in a learning-centered community.

Ms. Jean Magladry moved and Ms. Kirstin Haugen seconded the motion to approve the new Mission Statement. The motion passed unanimously (5-0).

2. June Calendar Dates

Dr. Murray addressed the wishes of the board to establish meeting dates in May and or June to process the President’s yearly evaluation. It was agreed that two, 2-hour meetings (4-6 PM) in May and in June should be set. Dr. Murray and Dede will find time and coordinate with the Board.
3. Joint Board Meeting

Per the discussion at the Board retreat in August, it was agreed that a joint board meeting with Northshore, Lake Washington and Riverview School Boards would be a great opportunity to reestablish relationships and establish new partnerships. Dr. Murray shared three possible options for meeting logistics. The board decided that option three would work best and suit their needs. The meeting will be arranged for winter quarter, 2013.

Trustee Mendoza asked if questions could be brainstormed now –

1. How can we better serve your needs – before students graduate – how can we partner
2. What unique challenges is your school district facing – that we are not aware of
3. What might be reasons why students don’t think about attending Cascadia
4. What is our reputation among your students and your counselors
5. What are your perceptions of higher education – discussion on your responsibility and our responsibility of high education

Meagan Walker, Director of Communications and Marketing, stated that she would to provide student data for our board before the joint meeting and for sharing with the school district boards.

PRESENTATION ITEMS

1. Year End Financial Report

Vice President Hsiao briefed the board on the final results for the 2011-2012 fiscal year. He stated that our end of the year expenditures were less than our revenue. VP Hsiao will address the request for the bottom line figure requested by the board. He will also be sharing a detail of what each line means.

2. International Program Review and Financial Projections

Vice President Hsiao prepared a very detailed and thorough report for the board to read. He received accolades for a well written report. Mr. Hsiao gave further kudos to Chris Thomas, Assistant Director of International Programs for his assistance in preparing the document. Hsiao introduced the remaining members of the IP team.

This year’s integrated learning them is “Map”. VP Hsiao shared a “Map” PowerPoint that brought home the importance of our nitch, our relationship with agents, the time it takes to establish credibility with families; housing and or host families, etc.

Dr. Murray stated that this was the 2\textsuperscript{nd} touch for the Board. The 3\textsuperscript{rd} touch will be the Operational Plan – which will help us monitor the financial aspects of the International Program. Dr. Murray wanted the Board to know that we will not count on these founds
to balance the budget.

**ACTION ITEMS**

1. Approval of the 2011-2012 Group Board of Trustee Evaluation

No further discussion took place.

Mr. Roy Wilkinson moved and Ms. Jean Magladry seconded the motion to approve the compiled group Board Evaluation for 2011-2012. The motion passed unanimously (5-0).

2. Board Proclamation for Trustee Jean Magladry

The Board approved and signed the board proclamation for Trustee Jean Magladry. The proclamation will be read and given to Ms. Magladry at the reception in her honor following tonight’s board meeting.

Mr. Mr. Louis Mendoza moved and Ms. Kirstin Haugen seconded the motion to approve the Proclamation for Trustee Jean Magladry. The motion passed unanimously (4-0-1). Ms. Magladry abstained.

3. Election of Board Chair and Vice Chair for 2012-2013

At the June Board Meeting a discussion took place regarding nominations for the 2012-2013 Board Chair and Vice Chair. Mr. Roy Wilkinson was slat ed as Board Chair and Mr. Louis Mendoza was slated as Vice Chair.

Ms. Kirstin Haugen moved and Ms. Jean Magladry seconded the motion to approve Mr. Roy Wilkinson as Chair and Mr. Louis Mendoza as Vice Chair for 2012-2013. The motion passed unanimously (5-0). The new chair and vice chair will take office at the October meeting.

Mr. Wilkinson presented Dr. Miller with flowers and thanked her for her leadership this last year.

4. Approval of Presidential 2013-2014 Contract

After review and reflection of the terms of employment, the board took action on the President’s employment contract.

Ms. Kirstin Haugen moved and Mr. Roy Wilkinson second the motion to approve the amendment to the contract for Dr. Eric Murray, through June 2014. The motion passed unanimously (5-0).
REPORTS

Student Report

Dr. Murray introduced Ms. Mallory Muno to the Board as the 2012-2013 Cascadia Student Government President.

Ms. Muno stated that team workshops and leadership training were the emphasis for the summer for all new officers and Activities Board members. She was excited in her new position and looks forward to sharing much more with the Trustees as the year goes on.

Cascadia Community College Federation of Teachers (CCCFT) Report

Mr. Shapiro had nothing more to add to his written report. Mr. Shapiro did state that Dr. Murray had reminded him of options for the Trustees to spend time with the tenure candidates. David will work on options and get back to Dr. Murray to share with the Board.

Washington Public Employees Association [WPEA] Report

No report was submitted this month.

Chair and Individual Board Member Reports

Trustee Wilkinson distributed a one-pager from the State Board on legislative issues.

President’s Report

Dr. Murray informed the board that the governor had appointed Ms. Janet McDaniel as our new Trustee to replace Trustee Magladry. Ms. McDaniel’s term begins October 1st. Per earlier discussions, Dr. Murray asked for a mentor for the new trustee and Dr. Miller stated she would be happy to be her mentor.

Dr. Murray shared an invitation from the Washington State Lottery administration requesting some time on an upcoming board agenda. After some discussion, the Board agreed that they were not interested at this time. Dede will reply back.

Dr. Murray shared a Presidential Succession Plan. In light of the sudden passing of Dr. Woodall, President of Lake Washington Institute of Technology, it was decided that now was a good time to plan. A draft plan was discussed and some suggestions were made to supplement the draft.

In reference to the discussion of board involvement in budget decisions, AAG Alan Smith shared a document with Dr. Murray that could be beneficial. President Murray will review the document and bring it back to the Board for review.
Dr. Murray shared the plan for partnering with Everett Community College to administer our continuing education classes that are filled for fall quarter. He shared the draft brochure plans with a co-brand. As this was a suspension of the program, we would not lose our brand or our ability to bring the CE program back to Cascadia. Dr. Murray will share this with the college community and a news release will be sent out. We have yet to finalize the agreement and it will be shared with the board in October.

CCSSE results – Dr. Murray shared a one pager that showed the responses to our custom designed questions. More information will be supplied to the board before the GISS conference October 18th and 19th.

Dr. Murray shared some of Trustee Haugen’s thesis that is very relevant to our current discussions.

OTHER BUSINESS

TACTC Fall Conference – October 18-19, 2012 – Hilton Seattle -- SeaTac (dates and location are tentative). The TACTC Board of Directors has agreed to host a Governance Institute for Student Success (GISS) follow-up training October 18-19, 2012, to build on the momentum of the 2011 training

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

The meeting adjourned at 5:45 PM. Immediately following was the reception for Trustee Jean Magladry.

Approved and Adopted on October 17, 2012

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Mr. Roy Wilkinson, Board Chair

Attest:

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Dr. Eric Murray, President

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