



STUDENT TUITION PAYMENT PLAN (STPP) – ENROLLMENT FORM

ENROLLMENT ELIGIBILITY & FEE INFORMATION

Payment Plan Eligibility Restrictions

- For students who register for 10 credits minimum per quarter with initial tuition balance over \$1,000.
- Not for students on F1-Visa or for whom Financial Aid covers 100% of tuition costs.

Payment Plan Fee

- The Payment Plan enrollment fee is \$10 per quarter and is non-refundable. Due along with first payment at time of enrollment in plan.

SECTION 1. STUDENT INFORMATION (Student completes)

Last Name:	First Name:
Student ID Number:	Email:
Phone:	Quarter (circle one): Summer, Fall, Winter, or Spring / Year (list):

SECTION 2. PAYMENT AMOUNTS & DUE DATES (Kodiak Corner-Enrollment Services completes)

Total Tuition Due, as of today: \$	Quarter Code:	Received by initials:	
Payment Descriptions	Payment Amounts	Due Dates	KC-ES Timeline
(1) First; ½ total tuition + \$10 [PY]	Payment \$	____/____/____	Enrollment in STPP
(2) Second; ½ remaining balance:	Payment \$	____/____/____	20 th Calendar Day Adjusted for Summer Quarter
(3) Final; remaining balance:	Payment \$	____/____/____	40 th Calendar Day Adjusted for Summer Quarter

SECTION 3. CREDIT LOAD CHANGES & PAYMENT POLICIES (Student completes)

Credit Load Changes

Adding or Dropping or Withdrawing? **You may still owe tuition!** Cascadia College's official add, drop, and withdraw deadlines and refund policy still apply and any tuition balances will be determined based upon the refund period.

Initial here *Added classes after approval of the initial STPP Enrollment date will be put under the STPP by Enrollment Services. If I do not want this option, I will need to pay for the added class(es) in full within two business days of the change.*

Payment Date Requirements & Consequences

- Second Payment Date: Failure to make this payment will result in being withdrawn from all courses and "W" posted to transcript.
- Final Payment Date: All Tuition Costs must be paid in full by the final payment date. Failure to make the final payment may result in your account being sent to collections. Registration in future quarter classes will be cancelled and registration blocked until payment is made.

Initial here *My acceptance of the terms of this agreement authorizes Cascadia College to take actions for non-payment.*

How to Pay There is not an online partial payment process at this time.

- **The First Payment along with the completion of the Enrollment Form done in person at the Kodiak Corner.**
- **Subsequent payments will be accepted in person or by phone (425-352-8860) during normal hours of operation as listed on www.cascadia.edu/current/kodiak/default.aspx**
- Accepted Methods of Payment are cash, check, and credit card (American Express, Visa, MasterCard, Discover, or Union Pay).
- Returned Checks may result in \$25 NSF fee; Withdrawal from all classes; and Cancellation of STPP program enrollment.

SECTION 4. TERMS AND CONDITIONS SIGNATURE (Student completes)

By my signature, I certify that I am at least 18 years of age and I have read, understand, and agree to the terms and conditions outlined above for Student Tuition Payment Plan enrollment.

Student Signature:	Date: ____/____/____
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Enrollment Services: (1) ____ Confirm FMS \$10 [PY] in Same Quarter; (2) ____ Input SM5003 UA code [PP]; (3) ____ Photocopy form for Student.