DIRECTOR OF GOVERNMENT RELATIONS

1. Serve as a legislative liaison working with Washington State Community and Technical Colleges Student Association (WACTCSA) and the 5 Star Consortium
2. Serve as a member of WACTCSA, which may include sitting as an executive position on the board, and spending time in Olympia during Legislative Sessions
3. Organize and implement legislative events (i.e. voter registration drives, student lobby and empowerment days, hosting government officials on campus, letter writing campaigns, legislative information forums for students, etc.)
4. Serve as the legislative liaison for state and federal matters by regularly meeting, corresponding, and building relationships with local and state representatives
5. Serve as the liaison between the City of Bothell and the Cascadia Community College campus by participating in: City Council meetings, scheduled meetings with City of Bothell officials, and other City of Bothell meetings
6. Organize and facilitate regular campus outreach events to ensure direct communication about civic engagement and political climate with students regarding issues and concerns through surveys, student town hall meetings and other initiatives
7. Assist the Director of Student Life, Assistant Director and the Student Life Advisor with student leader recruitment efforts
8. Connect with the Community Engagement Officers to create and distribute marketing for CSG events and programs
9. Serve on Commuter Services Task Force
10. Maintain relationships with the Cascadia College Office of College Relations
11. Assist the Student Life professional staff with student leader recruitment efforts
12. Connect with CEOs to create and distribute marketing for CSG events and programs
13. Represent and advocate for the needs of the entire Cascadia College student body to faculty, staff, administration, community groups, local businesses, and other organizations or affiliated groups
14. Follow up with students about specific issues and needs, and direct comments or email inquiries to the appropriate administration, faculty, or staff member with the help of CSG