

Cascadia Student Government

Minutes



September 29th, 2014 – 11:10 AM

Cascadia College, Room CC2 - 261

I. Call to Order – 11:10 AM

II. Roll Call –

- a. President (Jae Yu): Present
- b. Vice President (Kimberley Dunlap): Present
- c. Director of Budget and Finance (Vacant):
- d. Director of Public Relations and Technology (Kira Luchau): Present
- e. Director of Pluralism and Inclusion (Lindsey Thomle): Present
- f. Director of Government Relations (Christopher Knudson): Present
- g. Director of Student Life (Becky Riopel): Present

III. Approval of Minutes – First meeting of the year, no meetings to approve.

IV. Approval of Agenda – Christopher motions to approve with Becky's revisions.
Kimberley seconded the motion. 4/0/0

V. Special Guests –

VI. Officer Reports –

- a. President (Jae):
 - i. Town Hall Meeting
 - 1. Potential for multiple version of the meeting to capture feedback from our student population.
 - a. Will be organized by Jae and Lindsey.
 - b. Kira will touch based with Becky about adding the information from the meetings to CANVAS.

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- c. At least one in person and one online (Two (2) meetings per quarter).
 - i. Having something live online may be too difficult to gain attendance. Creating a forum may be an effective solution.
- d. A Town Hall meeting defined: A meeting that is open for public discussion. Flexible agenda, may be centered around specific topics.
 - i. The option of having a guest speaker come in and talk about a topic is possible.
- e. Goal of the Town Hall meetings: to bring topics up to students to get more feedback.
- f. The Town Hall meeting will resemble a panel to maintain formality. A question and answer period would be given at the end of the meeting.
- g. "What Do You Want Wednesdays?" will be divided between Jae and Lindsey. Will be discussed again further into the quarter.

ii. Legacy Topics

1. Creating a process for future CSG Officers

- a. Early selection process. Officers elected for the following year would be able to participate in CSG meetings and shadow the preceding officer.
 - i. Mentor process included in the Constitution for this year.
 - ii. Advertise the positions late Winter to improve number applications.
 - iii. Becky is the point person for the applications.
- b. Creating additional volunteer positions.

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- i. Kimberley will be the point person to further this process.
 2. "Ad Hoc" committee to serve as a "Committee of Representatives."
 - a. Reach out to a diverse student population including two (2) representatives from each student group: full time, evening, running start, online/hybrid, international.
 - i. The selection process should be detailed and should consider the possibility of overrepresentation.
 1. Consider age groups during the application process to increase diversity.
 2. Specifying the student representative groups add to the work load, therefore, more emphasis should be placed on the application process.
 3. The application should include information to give insight as to what represented group they fit into without disrespecting the applicant.
 4. Kim and Becky will draft an application.
 - ii. Two (2) representatives from each group is a maximized number. If only one (1) representative is available, that is acceptable.
 - iii. Faculty and "Group Work" Discussion
 1. Becky will follow up with Rosemary about the status of the discussion.
 2. Becky recommends this topic to be placed on the Old Business section of future Agendas.
 - iv. Prepare a thought-out plan for Executive Board CSG Meetings

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1. Copies of the Agenda should be posted before the meeting so members have the option to familiarize it.

v. Digital Map

1. Meagan Walker was at a CSG meeting last year and the idea of an interactive map stemmed out of the meeting. The issue is the lack of signage throughout the school which makes finding buildings/rooms difficult.
2. During Spring Quarter, there was a digital, interactive map that was created by an intern to be added to the interactive boards throughout the school.
3. It was brought up that a third party should be hired to install this program.
 - a. A tech who worked on the project will be invited to a future meeting to discuss what needs to happen in order for the project to move forward.
4. Another possibility/option would be the map/directory underneath the stairwell should be moved to improve visibility.

vi. Hiring practices (internal hires)

1. For vacant positions, ask applicants if they would be willing to accept a different position than they applied for.
2. The processes are outlined in the Bylaws.

b. Vice President (Kimberley):

- i. First Student Learning Council will be held on October 8th, 2014
 1. 3:30 pm - 5:00 pm.
 2. First Club Council Meeting is October 10th, 2014.
- ii. Recreating the list of each point of contact for clubs
 1. In the process of seeing which clubs are active.

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iii. Contacting teachers of all evening classes so CSG could introduce themselves

1. Made a list of teachers who teach night classes.
2. The list will be divided among CSG and CAB to talk about Student Life.
3. Create a general outline to highlight important aspects about CSG.
 - a. Kim will have this outline.
4. Having flyers and/or write information on the board.

iv. Looking into redefining the definition of a club

1. Looking at criteria to make it easier for smaller clubs to form. (Ex: some clubs do not need a Constitution, President, etc.)
2. Kim, Becky, and Shandy will further this discussion and provide an update at a later meeting.

c. Director of Budget and Finance (Vacant):

d. Director of Public Relations and Technology (Kira):

i. Meeting with Meagan Walker

1. CSG page will begin production.

ii. Speed Friending is October 8th from 4:30 pm - 6:30 pm

1. Located in Mobius.
2. Budget for Catering.
 - a. CSG decided on Papa Johns.
 - b. Pizzas should come in between 5 pm - 5:30 pm.
 - c. Becky will help Kira order the pizza and the amount.

e. Director of Pluralism and Inclusion (Lindsey):

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- i. Starting next week, Coffee with CSG will begin. Thursday October 9th from 8:30 am - 11:30 am.
 - ii. There are two (2) sandwich boards and thirty (30) 8.5" by 11" flyers.
 - f. Director of Government Relations (Christopher):
 - i. Voter registration tables will be set up.
 - ii. Had a meeting with ASUWB Director of Government Relations for future collaborations.
- VII. Advisor Reports (Becky Riopel) –
 - a. Event T-Shirts
 - i. Casual identifier of CSG members (in place of the CSG Polos).
 - ii. CSG informally voted to share the same t-shirt design with CAB with a different color. 5/0/0.
 - b. Applications
 - i. Applications are available on Shared File accessible to CSG members.
 - ii. Most applications that were printed were distributed at the Involvement Fair.
 - c. Budget
 - i. In the past, there has not been a process to monitor how much of the budget is spent when.
 - ii. There should be a process created by CSG members to manage this. CSG will think it over and come back with ideas at the next meeting.
 - iii. "Ooh La La" is an app that students can download to track what is happening on campus with a calendar of events, interactive map, etc.

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iv. CTC Link is an entirely new program that will integrate to all community colleges which has a similar app.

d. Legislative Academy

i. Meeting in Olympia.

ii. Becky will send out a schedule on a later date.

VIII. Committee Reports –

a. Special:

b. Standing:

IX. Old Business

X. New Business

a. Attendance reporting

i. Tabled for next week.

XI. Open Forum / Announcements

XII. Adjournment

a. Christopher made the motion to Adjourn. Kim Seconded. 5/0/0

b. Meeting adjourned at 12:58 pm.