



# Cascadia Student Government

# Minutes

*October 20<sup>th</sup>, 2014 – 11:06 AM*  
*Cascadia College, CC2 - 261*

I. Call to Order – 11:06 AM

II. Roll Call –

- a. President (Jae Yu): Present
- b. Vice President (Kimberley Dunlap): Present
- c. Director of Budget and Finance (Christopher Knudson): Present
- d. Director of Public Relations and Technology (Kira Luchau): Present
- e. Director of Pluralism and Inclusion (Lindsey Thomle): Present
- f. Director of Government Relations (Vacant):
- g. Director of Student Life (Becky Riopel): Present

III. Approval of Minutes – Kim motioned to approve. Kira seconded. All in favor 4/0/0. Motion passed.

IV. Approval of Agenda – Lindsey motioned to approve. Christopher seconded. All in favor 4/0/0. Motion is passed.

V. Special Guests – Larissa: Community Engagement Officer (CEO)

- a. Here to talk about collaborating with CSG for marketing.
  - i. How can she and Jazzy market for CSG?
  - ii. Mobile marketing, tabling, etc.
    - 1. Mobile marketing is going out and getting involved with students tot talk about up and coming events. Using the cart and personally talking to students.
  - iii. Email the poster/graphic you would like added to the S'more (by Thursday) to the CEOs.
    - 1. Kira will be the contact person between CSG and CEOs.

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2. Weekly reminders will be sent to CSG via emails from Kira.
- iv. Let the CEOs know about an event as soon as you know the date.
  1. "What do you Want Wednesdays" start on the 29th.
- v. Office hours are posted in the CEO office.

### VI. Officer Reports –

#### a. President (Jae):

##### i. Town Hall meeting (Partnering with Lindsey)

1. Near end of quarter
2. Narrow down a date:
  - a. The week of the 17th of November.
  - b. Email Jae availability for the week of the 17th.
3. Online forum
  - a. Christopher is the point person
  - b. Any updates will be under Becky's report.

##### ii. Legacy topics

1. Meeting of the Presidents
  - a. Had the first meeting.
  - b. If any communication with ASUWB is necessary, let Jae know so that he can bring this information to the next meeting with James.

##### iii. Faculty and Group Work discussion

1. New ideas for surveys?
  - a. TABLED

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2. Have a conversation with Rosemary, Vice President of Student Learning, to create the opportunity versus waiting for one.

### iv. Digital Map

1. Waiting for 2 weeks to see IS dept. workload
  - a. Up and running in CC3 outside of Mobius.

### v. ARC Committee

1. Tasks are breaking down to sub-committees
  - a. Construction, Budget Operations, Marketing Identity Signage.
  - b. Beginning to be more specific in their tasks.
2. Please forward me with any questions/concerns
  - a. If you hear any input regarding the ARC, forward this information to Jae or Becky. Intercollegiate Activities
3. Contact with Shoreline CC for potential Knowledge Bowl or sports activity
4. Awaiting to set up a good meeting time
  - a. A meeting time will be created and proposed to CSG officers. Delegated topics
5. Thank you cards follow up
  - a. Already ordered.
6. Committee of Representatives
  - a. Forwarded to Kim's officer reports.
7. Parking Open Forum updates?
  - a. Christopher is the point person and there are no new updates regarding parking forums or commuter services committee.

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### vi. Donations and Student discount with local vendors

#### 1. Previous list?

##### a. Student discounts?

- i. Becky stated that other places honor student discounts.
- ii. Ask students about where they want to see student discounts.
- iii. Becky suggested to talk to ASUWB about places that accept the Husky Card because they should accept Cascadia ID as well.
- iv. Jae will get back to CSG officers after contacting ASUWB.

##### b. Vice President (Kimberley):

#### i. Evening class presentation schedule – Week of October 27<sup>th</sup> – 30<sup>th</sup>

1. Sign -Up
2. Six teachers are interested in having CSG come in and talk to their class.
3. Kim will delegate Student Life officers to attend a class.
4. Kim would like at most three people to go talk in classrooms.
5. Come up with a list of things to say to help facilitate what is being told to students.

#### ii. Ad Hoc Committee update – discussion

1. The goal now is to solidify the purpose of this committee.
2. Lindsey discussed her concerns on the responsibilities of students involved in the committee, since this a volunteer position.

- a. Kim will revise the wording to help give a better understanding of what the position entails.

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3. Jae suggested that the members should parter with a member of CSG to promote the job shadow aspect of the committee.
  4. Stick with a broad, general purpose. The details will be worked out later.
- iii. Event update: Handbook training dates have been suggested for the 22nd of October
1. Kim is currently creating the powerpoint.
- iv. Pairing with UWB on events
1. Contact Brittney, the Vice President from ASUWB, about various events.
- v. ASL Club
1. Lindsey suggested that the club will be beneficial to our club dynamics.
    - a. CSG is overall accepting of the club so far.
- vi. Veteran's Day Event
1. Program Proposal Form (funding request).
  2. Kim motioned to approve the funding request as presented. Lindsey seconded the motion. All in favor 4/0/0.
- c. Director of Budget and Finance (Christopher):
- i. CSG CANVAS course
    1. Becky and Christopher had a meeting with Brandy Long to discuss how the online course works.
  - ii. Commuter Services Council meets this Friday. He will miss the last hour of the Club Council Meeting to attend the Council.
- d. Director of Public Relations and Technology (Kira):
- i. Committee Update

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1. Committee is on "limbo." The state is changing it's compliance requirements.
  - ii. Social Media Follow-Up
    1. Becky will email Kira on the details.
  - iii. CSG website (page):
    1. Kira is working on the rotating banner and various accordions to be featured on the page.
  - e. Director of Pluralism and Inclusion (Lindsey):
    - i. Coffee with CSG is going well.
    - ii. Lindsey is purchasing the right amount of food.
    - iii. Around 40 people attend.
    - iv. The next Coffee with CSG will have an estimate as to how many UWB students to Cascadia attend.
    - v. Kody can be requested to attend events. Email Becky.
  - f. Director of Government Relations (Vacant):
- VII. Advisor Reports (Becky Riopel) –
- a. CANVAS
    - i. CANVAS has the option to have a live chat that can be used for a Town Hall.
    - ii. Becky wished training was more helpful.
      1. Report back to Becky as to what CANVAS will be used specifically for so that she can ask for a further understanding on that aspect.
      2. Shandy is certified in CANVAS, so she will be a good resource in the future.
  - b. Out of the Office Oct 21-28

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- i. Shandy will still be in the office.
  - c. Becky is working on the application for Director of Government Relations.
    - i. Should be done by today.
- VIII. Committee Reports –
  - a. Special:
  - b. Standing:
    - i. Student Learning Council
    - ii. Commuter Services Task Force
    - iii. WACTCSA
    - iv. Pluralism Committee
    - v. Information Security and Management Council
    - vi. ARC Committee
    - vii. Budget Council
    - viii. Navigators
    - ix. Board of Trustees (Student Representative)
- IX. Old Business
  - a. Budget
    - i. Process for CSG Budget
      - 1. TABLED
    - ii. Process for Club Council Funding Requests
      - 1. TABLED
  - b. Business Cards
    - i. TABLED
- X. New Business

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- b. Campus wide committee application
  - i. We received more applications than expected.
  - ii. CSG took time to review the applications.
- XI. Open Forum / Announcements
- XII. Adjournment
  - a. Christopher motioned to adjourn the meeting. Lindsey seconded. All in favor 4/0/0. Motion passed. Meeting adjourned at 12:55 pm.