



# Cascadia Student Government

# Minutes

November 3, 2014 – 11:07 AM  
Cascadia College, CC2 - 261

I. Call to Order – 11:07 AM

II. Roll Call –

- a. President (Jae Yu): Present
- b. Vice President (Kimberley Dunlap): Present
- c. Director of Budget and Finance (Christopher Knudson): Present
- d. Director of Public Relations and Technology (Kira Luchau): Present
- e. Director of Pluralism and Inclusion (Lindsey Thomle): Present
- f. Director of Government Relations (Vacant):
- g. Director of Student Life (Becky Riopel): Present

III. Approval of Minutes – Kim motioned to approve the Minutes with the correction of some spelling errors. Kira seconded the motion. All in favor 3/0/1. Motioned is approved.

IV. Approval of Agenda – Christopher motioned to approve the Agenda. Kim seconded the motion. All in favor 4/0/0. Motion is approved.

V. Special Guests – Riane (Swing Club Representative)

- a. Questions were asked to the representative regarding the time of classes and the amount of teachers and students. The amount is for two instructors, a lead and an assistant. There are about 20 students per class. The teacher is currently volunteering his/her time. Requesting \$2000 for Winter and Spring Quarter.
- b. CSG members further discussed the funding request among themselves.
  - i. Kim motioned to approve the funding request in full. Lindsey seconded. 3/0/1. Motion is passed.

VI. Officer Reports –

- a. President (Jae):

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### i. Town Hall Meeting

#### 1. Week of Nov 17th

- a. CC1-041 is approved for the location of the Town Hall Meeting. Lindsey suggested that topics such as the ARC should be addressed at the meeting.
- b. Lindsey will email Kira all of the information regarding the Town Hall Meeting. Kira will create a poster for advertising. This information will be forwarded to the CEOs for further advertising.
- c. One topic that Jae and the president of UWB, James, discussed student-lead security to partner with Campus Safety. Becky mentioned that this is something that should be addressed to Campus Safety before being advertised for the Town Hall Meeting.
- d. Becky suggested that Jae revise the amount of topics that will be addressed in order to stay within the time limit of the meeting.

#### 2. Online Forum

### ii. Legacy - TABLED

### iii. Faculty topics - TABLED

### iv. Faculty and Group work discussion

1. Rosemary emailed Becky about an update about the group work discussion. Let Becky know if this meeting with Rosemary should be postponed until next quarter?
2. Jae will talk to Maud and Lindsey, Jae, and Christopher volunteered to have a meeting with Rosemary.

### v. Digital Map

1. Jae will follow up with Brian about the email that shows the details of the digital map.

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vi. ARC committee - TABLED

vii. Intercollegiate Activities

1. Contact with Shoreline CC for potential Knowledge Bowl or Sports Activity

a. The discussion of involving CAB was touched base on. This is something that should be initiated by CSG, and may be passed to a different organization or group.

2. November 4<sup>th</sup> @ 6:30 PM

b. Vice President (Kimberley):

i. The chair of the Breakerz club was deployed, therefore, the club is now off the club list.

1. On a side note, CSG talked about possibly sending care packages to deployed students.

c. Director of Budget and Finance (Christopher):

i. Tasked with drafting Club Council funding request process

1. Still working on the criteria and will provide feedback as it occurs.

ii. Update on where to send parking complaints

1. He will talk to Jae about where these complaints should be directed.

iii. Desire to seek feedback from Club Council reps regarding Program Proposal Request

1. Christopher mentioned that there are some areas that can be clarified. This discussion may be brought up during the club council to get feedback. Shandy has all of the program proposals that have been turned in, regardless of a funding request or not. The point is to get feedback from clubs that have filled out the form.

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### iv. Clarity of CSG bylaws regarding Club Council attendance requirement

1. Quorum regarding Club Council Meetings. Christopher asked if CSG wanted to amend the attendance requirement since currently, if a club misses 2 meetings, then they are issued a warning of their recognition being revoked and after missing 3 meetings, their status is pulled. CSG feels that if a club misses 1 meeting, the club is on a kind of probation that warns them that after missing 2 meetings, then their recognition will be revoked.
2. Becky suggested that Christopher drafts a rough draft of the amended Constitution and Bylaws before CSG votes on it.

d. Director of Public Relations and Technology (Kira):

e. Director of Pluralism and Inclusion (Lindsey):

f. Director of Government Relations (Vacant):

### VII. Advisor Reports (Becky Riopel) –

#### a. Legislative Academy November 21 & 22 Schedule

- i. Starts at noon on Friday, Club Council is 9-11, and there are some other conflicts with Becky, Jae, and Kim. Becky went through the schedule with CSG.
- ii. Becky will email the schedule to CSG. The schedule is very vague and the content of the Academy varies each year, so there is no way to pinpoint what this particular conference will cover.

b. Becky touched base on all the students that CSG voted to be on campus wide committees. She set up a meeting with one of the representatives and will give us feedback as it occurs.

c. We are getting a new poster printer. Let Becky know what CSG wants to be printed as soon as possible in the possibility that a printer will not be available.

- i. Make sure Becky receives the poster/flyer before being printed.

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- d. Becky will email CSG the Government Relations application.
  - e. Becky will be out of the office next Wednesday (Wednesday, Thursday, Friday) until the end of that week. She will have easier access to email compared to the last time she was gone.
  - f. Integrated Learning Council needs a student representative. Becky was not sure if it was suppose to have a CSG representative or a campus wide committee representative.
- VIII. Committee Reports –
- a. Special:
  - b. Standing:
    - i. Student Learning Council
    - ii. Commuter Services Task Force
    - iii. WACTCSA
    - iv. Pluralism Committee
    - v. Information Security and Management Council
      - 1. Tuesday, November 25th 8:30 AM to 10 AM.
    - vi. ARC Committee
      - 1. Becky went over various topics that were covered in the last meeting including IT, placement, etc.
    - vii. Budget Council
      - 1. Jae asked for clarification. Becky discussed that there are 3 different budget groups. This committee is comprised of faculty members and they decide campus-related budget items, such as making a part-time advisor a full-time advisor or replacing carpeting. Becky helped the distinction between two different sums of money being directed through two different budgeting groups.
    - viii. Navigators

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ix. Board of Trustees (Student Representative)

## IX. Old Business

- a. CSG requires clubs to attend Executive meeting for budget requests over \$500
  - i. Will consider amending CSG bylaws and applicable documents to reflect requirement that a club rep attends the weekly CSG meeting at which their funding request will be reviewed
  - ii. CSG will vote once Christopher drafts a new constitution and bylaws.
- b. Marketing CSG CANVAS page
  - i. Christopher wants the CSG CANVAS page to be marketed as soon as possible. Jae asked if the page should have content before being marketed. There is about 1000 people limit to the CANVAS classroom.
  - ii. Additional topics from the Town Hall meetings should be added to the content of this page in order to address it.
- c. Thank you cards to teachers from classroom visits
  - i. They are in Lindsey's desk. Thank you emails were sent out, the thank you cards will be written and sent out today.

## X. New Business

- a. Donations and student discounts with local vendors
  - i. Previous list?
    1. Jae is having trouble getting the list. He will talk to Becky about this.
- b. Table for Coffee with CSG
  - i. Lindsey filled out a program proposal so that we can get a table for Coffee with CSG and to be used for other CSG events.

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- ii. Christopher suggested that we wait until the the new poster printer is available to print new posters. Then, CSG discussed the possibility of lamenting the poster.

### XI. Open Forum / Announcements

#### a. Coffee with CSG

- i. Lindsey wants to have information about the YMCA donation for students who need aid provided at Coffee with CSG.
- ii. CSG talked about how to make Coffee with CSG more exclusive to Cascadia students since there is a lot of UWB students.

#### b. No CSG Meeting Nov. 10

- i. Non instructional day.

#### c. Let Becky know if the new event Tshirt does not fit, etc.

- XII. Adjournment - Lindsey motioned to Adjourn the meeting. Christopher seconded. All in favor 4/0/0. Motion is passed. Meeting is adjourned at 12:41 PM.