



Board Policy: Code of Ethics	Policy Number: BP01: 03.018
Article: 1.) Institutional Integrity/ Board of Trustees Section: 3.) Bylaws and Organization of the Board	Adopted by the BOT: 10/11/1999 Reviewed:
Applicable WAC/RCW:	Page 1 of 2

#### **BP01: 03.018 Code of Ethics Committees of the Board**

The Cascadia College Board of Trustees endorses the following standards of conduct as appointed state officials whose responsibility is to lead and govern the College, by example, through the formulation of College policy and delegation of authority to the College President:

1. To identify and disclose any actual or potential conflicts of interest and to act at all times for the general public good, regardless of personal friendships, relations or interests.
2. To devote time, thought, and study to the duties and responsibilities of a College Board member so that I may render effective and creditable service.
3. To keep well informed on Board-related issues, and to attend and participate actively in meetings of the Board and its committees.
4. To work with my fellow Board members in a spirit of harmony and cooperation in spite of differences of opinion that arise during vigorous debates of points of issue.
5. To base my personal decision upon all available facts in each situation; to vote my honest conviction in every case, unswayed by partisan bias of any kind; therefore, to abide by and uphold the final majority decision of the board.
6. To treat others in the College and community with courtesy and respect, even when critical of their statements or performances.
7. To bear in mind under all circumstances that the primary function of the Board is to establish the policies by which the College is to be administered, but that the administration of the educational program and the conduct of College business shall be left to the employed President of the College and her/his professional and non-professional staff.
8. To remember at all times that as an individual I have no legal authority outside the meetings of the Board, and to conduct my relationships with the College staff, the local citizenry, and all media of community on the basis of this fact.

9. To welcome and encourage active cooperation by citizens, organizations, and the media of communication in the district with respect to establishing policy on current college operation and proposed future developments.
10. To encourage and engage in open and honest discussion in making Board decisions, to respect differences of opinion, and to keep an open mind until everyone has been heard from.
11. To respect the Board's collective decision process, and to accurately report and explain Board votes and policies.
12. To carefully avoid the assertion of Board authority or preferences as an individual trustee or in concert with other trustees, other than at official Board meetings or as a result of official Board actions.
13. To respect the authority and responsibilities of other people within the College, empowering them to work without interference within the limits of Board policy.
14. To maintain confidentiality of privileged information.
15. To refrain from any attempt to influence individual admissions, employment, or purchasing decisions, except when the decision is an agenda topic at an official Board meeting.