



September 12, 2018

Dear Board of Trustees and Campus Community:

I hope you were able to take some time this summer and enjoy the warm, dry weather. I was out of the country during the smoke invasion, so I am happy to have missed that. I am sorry for those of you who had to endure the smoke week.

By the time this letter reaches the Trustees, we will have had our summer Executive Team retreat as well as the summer Trustees retreat. Those two all-day meetings helped us plan for the upcoming academic year. The Executive Team reviewed Convocation, Accreditation, and Finances as main topics. The Trustees reviewed Finances and Enrollment and decided which topics they wanted to hear about during their monthly meetings for the next year.

As summer planning concludes, I am excited about the work we will be doing this year on equity & inclusion, the development of our next building (CC4), and our improvements in technology. We have major technology changes coming with ctcLink, go.cascadia, and accessibility. All of these efforts will be demanding and we are feeling confident that the end results will benefit our students and institution.

During the upcoming year we will also need to focus on our financial situation in light of our predicted enrollment trends. I believe we have peaked with our international and running start enrollments, so it's time to determine how we can sustain the institution on the fairly stable enrollment we've had the last two years.

As with any year, there are challenges and joys ahead. I appreciate the support of the Trustees as we engage ourselves in these conversations. I look forward to seeing you next week!

Meet and Greet

Since we met in June, here is a list of my campus and community activities.

Campus (a sample from the summer):

- Social Justice Leadership Institute (SJLI) Graduation
 - Cascadia's Graduates: Sara Gomez Taylor and Dr. Jesus Perez
- Commencement
- 3 Hour Summer Pluralism Meeting
- Classified Co-Facilitator Meeting
- Leadership Group Planning Meeting
- BioTech Contract Debriefing's (x5)
- Staff Forum President's Revenue Project (25 in attendance)
- Brooke Knight, CEO – Northshore Senior Center Meeting
- Legislative Planning w/Life Science Washington
- ctcLink Organization Change Management Training
- Performance Assessments E-Team Staff (x3)
- WPEA Check-In with current stewards
- E-Team Summer Retreat
- BOT Summer Retreat

Olympia/State

- WACTC – Summer Retreat at Skamania Lodge Stevenson WA (3 days)
- COP/SBCTC Capital Phone Conference Call (x2)
- SBCTC Katherine Mahoney Meeting RE: BioTech

Community

- Bothell Chamber Board Meeting (x2)
- Bothell Chamber General Meeting
- Bothell Chamber Luncheon
- Kenmore Business Leaders Luncheon
- Kirkland Business Leaders Luncheon
- Woodinville Business Leaders Luncheon

UWB

- UWB Susan Gibson Meeting
- UWB Kelly Snyder Meeting RE: East King County Chamber of Commerce Legislative Coalition (EKCCCLC) Policy Paper
- UWB STEM Building Executive Committee Meeting (x2)
- UWB Discussion on Adding an Exit from North Service Lot
- EOC Drill (UW & Cascadia)

Senior Staff Reports

To be informative, yet mindful of your time, I have asked the senior staff to only share their top relevant items for your reading pleasure.

From the Vice President of Administrative Services, Terence Hsiao:

Facilities

The main components of the Facility Renewal request and summer remodel projects have been completed with a few items being rescheduled to later dates - the classroom lockdown system should be completed by October, the remodel of the Science Lab prep area, and the CC3 ticket booth/office conversion. The LBA-102A remodel is now scheduled to take place during winter break in December. The CC1 elevator project will be completed spring quarter with a projected shutdown of the elevator for approximately 7 weeks. An Elevator Outage committee has been created to develop plans to mitigate impact to the campus.

The parking structure/surface lot project remains on a very tight schedule. The schedule has schematic design to be completed by December 2018 in order to release the bond. Final interviews are underway to choose the contractor for the project.

Information Services

Summer is a great time for completing projects in IS:

- 1) All student PCs, student laptops, student and faculty Views, and podium PCs have been reimaged with updated software.
- 2) The CC2-170 computer lab workstations, the CC1-351 laptop lab, and the student PCs in the ARC were all replaced.
- 3) IS successfully migrated 93% of the PCs on campus to Windows 10.
- 4) IS successfully implemented a new anti-virus system campus-wide.
- 5) IS successfully migrated to a new SQL (database) cluster.
- 6) Five rooms are completing their A/V system refresh (CC3-121, 123,135,235 and CC2-081).

- a. In the A/V refresh, all of the rooms received new document camera models, and rooms 135 & 235 had larger screens installed to accommodate the larger rooms.
- 7) Laura Heddal will be providing two sessions during opening week to do a quick overview of the classroom A/V systems in general, which will be hosted in CC3-135.

ctcLink Project and Activities

Cascadia's ctcLink project staff has been working effectively over the summer and the project remains on schedule to meet and pass implementation readiness criteria evaluations set for late October and mid-November 2018. Figuratively the project took flight in June when our communication's team launched "Planet ctcLink.com". This space flight themed public website provides a fun and futuristic look into Cascadia's ctcLink project journey with information about the: flight plan (project phases); flight crew (project team); flight trajectory (project status); and, mission objectives (project benefits). A frequently updated flight log written by the crew's Communications Officer (Samantha Brown) keeps everyone informed of current events.

The statewide college common business process workshops restarted in July with one or two workshops scheduled per month through December 2018. Meanwhile, Cascadia's staff remains focused on conducting analysis of the change impacts in their business processes as we move from almost 400 individual legacy processes to 61 ctcLink/PeopleSoft value chain end to end processes. Understanding and documenting these change requirements is a critical element of the October 2018 evaluation which will determine whether Cascadia advances from initiation to deployment phase in January 2019.

From the Vice President of Student Learning and Success, Dr. Kerry Levett:

During spring quarter 2018, Cascadia finalized an articulation with Lake Washington Institute of Technology to create a new opportunity for students in our Health & Wellness Area of Interest. Students who complete a Pre-Nursing DTA program at Cascadia, now can transition seamlessly to the Baccalaureate of Applied Science in Behavioral Healthcare program at LWIT. This gives students one more option to enter health-related careers.

Math faculty are continuing to adopt OER (Open Educational Resources) text books in key Math sequences. In addition to the two Pre-Calculus courses announced last spring, this fall our Business Pre-Calculus and Business Calculus courses will also be making the switch. OER's are freely accessible and openly licensed text that are significantly less expensive than traditional textbooks. This specific change will result in Cascadia students collectively saving thousands of dollars.

A team of five faculty and staff from Basic Education for Adults attended the statewide Rendezvous 2018 conference in July, attending multi-day learning strands on Flipped Classrooms, Onboarding, Navigation, and Guided Pathways. The learning from the conference will enable us to improve our services to Basic Education students and support our work in helping them transition into college-level classes and careers.

Financial Aid staff have been invited to offer some financial aid information sessions at local high schools this fall quarter to help families with completing the FAFSA.

What's happening at the ARC?

- The ARC Fitness Center had 9,012 Cascadia student visits in 2017-2018.
- The ARC hosted 217 official Cascadia club meetings in meeting rooms in 2017-2018.
- 26 of the ARC's medium- or large-scale events were Cascadia sponsored – averaging nearly one a week during the academic year.

Many thanks to all those who worked throughout the summer helping to get new students registered for fall, those teaching summer courses, and everyone involved in all the behind the scenes work that goes on to make fall quarter happen.

From the Vice President of College Relations and Advancement, Meagan Walker:

Outreach/External Relations/Marketing

Prospective Student Outreach

Outreach hosted/attended 31 recruiting or community events over the summer, yielding approximately 547 points of contact with prospective students, families, and community members.

Fast Track Sessions & Campus Tours:

- Fast Track sessions include general information and assistance with registration. Cascadia's outreach team held a total of 26 separate events, attracting 147 prospective students.

Community Events:

- Cascadia had a presence at our district's main summer festivals.
- Marched in Bothell's Fourth of July Parade and passed out fans and candy (high visibility at packed event)
- Staffed booth at Redmond Derby Days (great location and visibility)
- Staffed booth at Kirkland Summerfest (a rainy day with poor turnout)
- Staffed booth at Celebrate Woodinville (staff intentionally put Cascadia and UW Bothell side-by-side which was nice)

Hosted Campus Visits:

- Cascadia welcomed eight high school students from the Lummi Tribe for a tour, activities, and lunch.

Community Outreach and Involvement

Attended four separate meetings about SR 522 Bus Rapid Transit with Sound Transit:

- Two included Metro Transit, Community Transit, Washington Department of Transportation, and city planners from Bothell, Kenmore, Lake Forest Park, Shoreline, and Woodinville. Cascadia and UW Bothell are still negotiating location of a transit center.

Neighbors

- Wrote and sent Cascadia College/UW Bothell Summer Newsletter to neighbors via Mail Chimp.
- Co-led first official Campus Town Community meeting to discuss issues of interest and concern. Conversation focused on parking.

SBCTC System

- Attended meeting as member of the SBCTC Long-Term Advocacy Team to plan strategy for messaging to state legislature

Communications

Completed the following new print materials:

- Main recruiting brochure
- New brochure for BAS Sustainable Practices
- New brochure for BAS Mobile Apps
- New emergency preparedness poster for employees (English and Spanish)
- Website
- Working on improving website templates, color palettes, and font families

- Go.Cascadia
- Designed icons and attended trainings to manage home page of Cascadia's new intranet

International Programs

Enrollment

IP welcomed 15 new students for summer quarter (7 College and 8 ELP)

Staffing

The department hired for three positions

- Sydney Baker was promoted to Program Coordinator
- Amy Yi was hired to fill the Program Assistant position that became vacant upon Sydney's promotion
- Heather Mueller was hired as our new International Student Advisor
-

Recruiting

- IP attended agent fair in UK and met with agents throughout Western Europe, Eastern Europe, and parts of Asia

Grants & Foundation

Grants

Grant Development has slowed down for a variety of reasons including loss of BASSP director and bandwidth at dean's level. Cascadia is on track to submit to PSE for grant to cover additional emergency preparedness kits in October.

Foundation

We anticipate another strong year from the Foundation. The "slim mode" has proven to be very efficient and has allowed us to focus on developing new scholarships, ensuring the Foundation has systems in place for compliance, and begin new initiatives.

Administration

- Issued a Report to the Community, the first time since entering "slim mode". Developed digital and print versions.
- Largest budget to date approved by board at summer meeting.

Scholarships

- Award and disbursement processes complete. Most awards given since 2012.
- Performed year-end annual review of the seven programs administered outside the Foundation.
- Established new emergency grant program at Cascadia using lead gift from Dr. Rosemary Sutton

Fundraising

- 90% through design phase of a new Employee Giving Campaign

From the Executive Director of Human Resources, Martin Logan:

Human Resources & Payroll

Over the summer the HR team supported multiple recruitments and new employees in various areas including: International Programs, College Relations, Finance, Information Services, Workforce Education, Instruction & Classroom Support, Human Resources, Disability Support Services,

Student Financial Services, Academic Advising, Enrollment Services, Student Learning/Associate Faculty and the annual hiring of 18 new student leaders in Student Life.

We processed the summer Cost of Living Adjustments in collaboration with Finance and Payroll. Uniquely, this academic year, another Cost of Living Adjustment will be applied in January.

- Annual Student and Part Time Hourly human resource action forms (HRAFs) - approximately 100 employees.
- Annual Exempt and Classified pay documents (PAs) - approximately 100 employees.
- Annual Full Time Faculty pay documents (PAs) - approximately 50 employees.
- Quarterly Part Time Associate Faculty contracts (CPAFs) - approximately 100 employees for fall quarter.

Members of the HR/Payroll team attended Washington's College and University HR Association (CUPA-HR) annual conference in August. Several workshops relevant to the higher-education HR environment were discussed such as Compensation & Workforce Data, Diversity & Inclusion, Leadership Development and Employment Law.

We look forward to seeing you at the Board meeting on September 19th.

Respectively submitted,

Eric



Board of Trustees

Meeting Agenda

Ms. Janet McDaniel, Chair

Dr. Julie Miller, Vice Chair

Mr. Mike Kelly

Ms. Nancee Hofmeister

Mr. Roy Captain

Regular Meeting

Wednesday, September 19, 2018

4:00 p.m.

Cascadia College

18345 Campus Way N.E.

Bothell, WA 98011

**Cascadia College Board of Trustees
Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011**

Meeting Agenda and Attachments

**Wednesday, September 19, 2018
4:00 p.m. - Room CC2-260**

A G E N D A

1. CALL TO ORDER

2. CONSENT AGENDA

- Meeting Agenda
- Minutes from previous meeting – June 13, 2018

3. EXECUTIVE SESSION

No Executive Session is scheduled for this meeting.

4. PUBLIC COMMENTS

Anyone wishing to speak to the items on this meeting agenda will be recognized when the item is being discussed. If you wish to speak to the Board, please sign your name on the sign-up sheet. Three minutes per person is allocated for this purpose.

5. EMPLOYEES

- Introduction of New Employees/CSG/Staff Promotions

Human Resources

Karina Castro – HR Generalist Assistant

Student Learning & Success

Dr. Kerry Levett – Vice President of Student Learning & Success
Tasha Walston – Tenure Track Faculty – First Year Composition/English
Kathleen Brown – Tenure Track Faculty – Art & Visual Communication
Ryan Higgins – Classroom Support Technician - Chemistry
Katie Rousso – Program Specialist 2 – Workforce Education Office
Bryan Fauth – Assistant Director, Disability Support Services
Jerry Vasquez - Academic Advisor, Completion & Retention Specialist

College Relations & Advancement

Amy Yi – Program Assistant in International Programs
Heather Mueller – International Student Advisor in International Programs

Promotions (E-Team Members will share staff promotions)

Paul Lee – Assistant Director for Student Financial Services (KL)

Sydney Baker – Program Coordinator for International Programs (MW)

Cascadia Student Government (CSG) – Swearing in of CSG Members

Seth Smith – President

Aylar Atadurdyeva – Vice President

Renee Witherspoon – Director of Budget & Finance

Melissa Barker – Director of Government Relations

Han Jackson – Director of Pluralism & Inclusion

Mitch Blanchard – Director of Public Relations & Technology

Evan Schroeder – Director of Healthy & Sustainability

6. INFORMATION ITEMS

- 2017-2018 Operating Results – (TH)

7. DISCUSSION/PRESENTATION ITEMS

- 2018-2019 Administrative Sabbatical Reports:
 - Terence Hsiao, VP of Administrative Services
 - Meagan Walker, VP of College Relations & Success
- NWCCU Accreditation Year 7 Self-Study Overview – (KL)

8. RECOMMENDED ACTION ITEMS

- Amended 2018-2019 Board of Trustees Meeting Calendar (1st Read/Action) – (EM)
- 2018-2019 BOT Chair and Vice Chair (1st Read/Action) – (EM)
- 2018-2019 Legislative Action Committee BOT Representative (1st Read/Action) – (EM)

9. OTHER REPORTS

- Cascadia Student Government (CSG)
- Cascadia Community College Federation of Teachers (CCCFT)
- Cascadia Classified Union Washington Public Employees Association (WPEA)
- Board Chair and Individual Board Members
- President

10. OTHER BUSINESS OR ANNOUNCEMENTS

11. NEXT MEETINGS

- Next regular meeting of the Board of Trustees is scheduled for ***Wednesday, October 17, 2018.***

**Minutes
Regular Meeting
Cascadia College Board of Trustees
June 13, 2018**

**Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011**

BOARD OF TRUSTEES

Vice Chair Dr. Julie Miller, Mike Kelly, Nancee Hofmeister and Roy Captain present.
Chair Janet McDaniel, absent.

EXECUTIVE STAFF

Brian Culver, Martin Logan, Dr. Eric Murray, Vicki Newton, Dr. Rosemary Sutton, and Meagan Walker present. Terence Hsiao absent.

Alan Smith (AAG) present.

AREA REPRESENTATIVES

CCCFT Representative – David Shapiro present
Student Representative – Cassie Rudolph, absent.
WPEA Representative – Marah Selves present.

AUDIENCE

Sydney Baker, Erin Blakeney, Omar Bonilla, Glenn Colby, Lyn Eisenhour, Deann Holliday, Dr. Todd Lundberg, Scott McKean, Becky Riopel, Jessica Spowart and Yukari Zednick were present.

CONVENED TO PUBLIC SESSION AT 4:03 P.M.

1. CALL TO ORDER

Vice Chair Dr. Julie Miller called the meeting to order at 4:03 p.m.

2. CONSENT AGENDA

Vice Chair Dr. Julie Miller asked for approval of the consent agenda. Trustee Mike Kelly made a motion to approve the consent agenda and Trustee Roy Captain seconded the motion. Hearing no objections the consent agenda was approved.

3. PUBLIC COMMENTS

There were no public comments.

4. EMPLOYEES

The following new employees were introduced to the Board of trustees:

College Relations & Advancement

Sydney Baker, Program Assistant in International Programs
Jessica Spowart, Design Manager in College Relations

Administrative Services

Omar Bonilla, System Administrator for Accessibility Compliance

The Board welcomed the new employees and wished them well in their positions at the College.

There were no promotions announced by E-Team members.

5. INFORMATION ITEMS

2018-2019 Exempt Staff Sabbatical Information

President Murray announced to the Board that he approved two exempt staff sabbaticals for the 2018-2019 academic year. Terence Hsiao, VP of Administrative Services and Meagan Walker, VP of College Relations and Advancement will be on sabbatical during the summer. Detailed reports from both staff members will be given to the Board in fall quarter.

ctcLink Program Update

Cascadia is now a member of Deployment Group 3 for the ctcLink project. This means we are scheduled to deploy ctcLink in January 2020. Each phase in the schedule has a corresponding “gate”; if the College does not complete the work required for the phase it could be dropped from Deployment Group 3.

Following the January deployment, Cascadia will need approximately 6 months to stabilize and optimize the new system. The project completion date is significantly later than the schedule the College based its ctcLink budget on. As the project has developed, the project has experienced staff attrition; in an effort to stay within budget, we have not refilled project positions. However, based on the schedule it appears that Cascadia will need additional resources to complete the project. We are in the process of assessing project resource needs and will be proposing revisions to the project budget to the Board in fall quarter. Brian Culver and Scott McKean were available to answer any questions the Board had on this update.

6. DISCUSSION/PRESENTATION ITEMS

2017-2018 Board Self-Assessment

A copy of the 2017 Board of Trustees Self-Assessment Survey Report analysis from last year was reviewed by the Board. They were asked to make any additions and/or edits to the report before Glenn Colby, Director of Institutional Research, opens the survey for the Board's responses this year. Trustee Nancee Hofmeister asked if page 29, question 7 could be rewritten since board members do not participate in trustee development activities as such.

7. RECOMMENDED ACTION ITEMS

2018-2019 Board of Trustees Meeting Dates (1st Read/Action)

The Board of Trustees reviews and agrees upon dates for scheduled Board of Trustees meetings for the upcoming year and the Board was asked to approve the proposed meeting schedule for the 2018-2019 academic year. The Board made one change to the proposed schedule. They asked the 2019 Summer Retreat be changed from August 7th to August 22nd.

Vice Chair Dr. Julie Miller asked for a motion to approve the 2018-2019 Board of Trustees meeting dates schedule (with the August date change). Trustee Nancee Hofmeister made a motion to approve the 2018-2019 Board of Trustees meeting dates schedule (with the August date change) and Trustee Roy Captain seconded the motion. Hearing no objections the 2018-2019 Board of Trustees meeting dates were approved.

2018-2019 ASCC Budget (2nd Read/Action)

At the May 16th Board meeting, Joo Hye Kim, CSG Director of Budget & Finance, Cassie Rudolph, CSG President and Becky Riopel, Director of Student Life presented the 2018-2019 ASCC Budget request to the Board. The projected S&A budget for the 2018-2019 academic year is \$628,310. Budget proposals totaled \$672,328.94, requiring \$44,018.94 be removed to meet the target budget. The S&A Budget Committee provided recommendations to the Cascadia Student Government regarding allocations. CSG provided the Board with a spreadsheet showing the requests and allocations.

Trustee Nancee Hofmeister made a suggestion that next year's budget sheet be changed to reflect requested and approved compared to actual use. Becky Riopel stated she would make the change to the budget sheet.

Vice Chair Dr. Julie Miller asked for a motion to approve the 2018-2019 ASCC Budget as presented. Trustee Mike Kelly made a motion to approve the ASCC budget and Trustee Nancee Hofmeister seconded the motion. Hearing no objections the 2018-2019 ASCC Budget was adopted/approved by the Board of Trustees.

2018-2019 College Operating Budget (2nd Read/Action)

At the May 16th Board meeting, President Murray presented the 2018-2019 College Operating Budget request to the Board. At this 2nd read, the Board asked if the Math Instruction – Full Time Faculty Conversion position was a tenure track position – President Murray explained yes it is. College 101 Improvement proposed hiring a position that will not only teach but have administrative responsibilities. The Board asked if the position would be full-time – Dr. Rosemary Sutton explained that they are still considering this position and yes it would be a full-time position if they choose to go forward with the position.

Having all questions answered, Vice Chair Dr. Julie Miller asked for a motion to approve the 2018-2019 College Operating Budget as presented. Trustee Roy Captain made a motion to approve the College budget and Trustee Mike Kelly seconded the motion. Hearing no objections the 2018-2019 College Operating Budget was adopted/approved by the Board of Trustees.

2018-2021 Collective Bargaining Agreement Updates (1st Read/Action)

This bargaining session's changes primarily focused around the ability to now be able to bargain local funds. The College is to the point where they are dealing with a more mature contract so many of the changes are around compensation related to the flexibility of using local funds. Martin Logan, Executive Director of Human Resources and David Shapiro, Union Representative were available to answer questions the Board had on this item.

Having no questions on the agreement updates, Vice Chair Dr. Julie Miller asked for a motion to approve the 2018-2021 Collective Bargaining Agreement Updates as presented. Trustee Roy Captain made a motion to approve the 2018-2021 Collective Bargaining Agreement Updates and Trustee Nancee Hofmeister seconded the motion. Hearing no objections the 2018-2021 Collective Bargaining Agreement Updates were adopted/approved by the Board of Trustees.

8. REPORTS

Cascadia Community College Federation of Teachers (CCCFT): David Shapiro was present and announced he will no longer be President of the CCCFT. Dr. Jessica Ketcham will be the new CCCFT President and will attend the BOT Meetings. David will stay on as historian.

He explained it has been wonderful working with the Board of Trustees over the past 10 years in his capacity of CCCFT President and this is a great testament on how Cascadia College operates. The Board of Trustees thanked David for his contributions and wished him well on his upcoming sabbatical.

Cascadia Student Government Report: CSG President Cassie Rudolph was not present. Becky Riopel explained that Cassie was traveling and was in a summer study abroad program and that she got into George Washington University and will begin there in the fall. They do not have a new student body president yet but will have the positions filled by the beginning of fall quarter.

Cascadia College Classified Union Washington Public Employees Association (WPEA) Report: Marah Selves was present and reminded the Board of the hosted WPEA/CCCFT Annual Summer BBQ to be held Friday, August 17th from 1-4 at Blyth Park in Bothell. All Board members are welcome to join the faculty and staff at this BBQ. Marah also announced that she will remain the WPEA representative attending the Board meetings next year. The Board was very pleased that Marah would be continuing as the WPEA representative and thanked her for her contributions.

Chair and Individual Board Members Reports: Vice Chair Dr. Julie Miller commented that the Board felt commencement was fantastic and Dr. Murray's speech was very clever. They thanked Becky Riopel and her team for its success and thanked Dr. Sutton for leading the event.

President's Report:

President Murray announced to the Board that the MoBAS Bachelor of Applied Science – Mobile applications degree program has 4 confirmed applications and 4 pending applications. So the College will move forward with offering this new Bachelor of Applied Science Degree.

Trustee Mike Kelly asked Alan Smith (AAG) if the Board should vote on this action. Mr. Smith said yes.

Vice Chair Dr. Julie Miller asked for a motion to approve the MoBAS Bachelor of Applied Science Mobile applications degree program moving forward. Trustee Mike Kelly made a motion that the MoBAS Bachelor of Applied Science Mobile applications degree program move forward and Trustee Nancee Hofmeister seconded the motion. Hearing no objections the MoBAS Bachelor of Applied Science Mobile applications degree program moving forward in fall quarter was adopted/approved by the Board of Trustees.

9. OTHER BUSINESS/ANNOUNCEMENTS

The Board was reminded of the following:

- No regular meeting of the Board of trustees is scheduled for July, 2018.
- The Summer Board Retreat is scheduled for Wednesday, August 8, 2018 from 10-3 at Roy Captain's Residence.
 - After this meeting the Board asked that the Summer Board Retreat be moved to early September. The Summer Board Retreat was rescheduled to **Wednesday, September 10th from 10-3** at Roy Captain's residence. Details to follow.
- The next regular Board of Trustees meeting is scheduled for ***Wednesday, September 19, 2018.***

Dr. Rosemary Sutton, VP of Student Learning & Success, final Board meeting
President Murray thanked Dr. Sutton for her contributions to the College for the past 5 years. The improvements Dr. Sutton has made will move the College forward for years to come.

President Murray also announced the “Aroha Compassion Fund” established through the Cascadia College Foundation by Dr. Sutton:

Many community college students struggle financially to complete college. Research indicates that a small grant, often less than \$500, can go a long way toward helping a student graduate. Emergency aid or micro-grants from colleges can be used to pay for a financial emergency, such as fixing a car or paying a medical bill.

Dr. Sutton recently established this fund with a leadership gift – which was matched by the Cascadia College Foundation. The Foundation and College staff have developed a program structure that will deliver this vital assistance to our students – beginning fall of 2019. College employees are being invited to also contribute to this fund.

Aroha is a Maori word meaning love or compassion and is commonly used in New Zealand (where Dr. Sutton is from). It is Dr. Sutton’s hope that members of the Cascadia Community will be compassionate and, where able, contribute to this fund so that all those Cascadia students in need will benefit.

Thank you Dr. Sutton for your generous offering to the Cascadia College Foundation and future Cascadia College students.

On that note the BOT did the following:

Board of Trustees Resolution

The Board of Trustees signed and read a Resolution to Dr. Rosemary Sutton commending and applauding her efforts and accomplishments as the VP of Student Learning & Success at Cascadia College since September 23, 2013 and wished her well in her retirement. The signed Resolution was framed and given to Dr. Sutton after the Board meeting. Congratulations Dr. Sutton and thank you!!

10. REGULAR MEETING ADJOURNMENT

The Chair adjourned the regular meeting at 5:36 p.m.

CONVENED TO EXECUTIVE SESSION AT 5:40 p.m.

11. EXECUTIVE SESSION

The Board held a 45 minute Executive Session, to discuss **number 2** below:

- (1) to receive and evaluate complaints against a public officer or employee;
- (2) **to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;**
- (3) to discuss with legal counsel litigation or potential litigation to which the college is,

- or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequences to the college;
- (4) to consider, as a quasi-judicial body, a quasi-judicial matter, between named parties;
 - (5) to consider matters governed by the administrative procedures act, chapter 34.05 RCW; and/or
 - (6) to plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposal made in on-going negotiations or proceedings.

12. Minutes Approved and Adopted on September 19, 2018.

Janet McDaniel, Board Chair

Attest:

Dr. Eric Murray, President

Bdminutes061318

Cascadia College Board of Trustees
Introduction of New Employees

Subject: Introduction of New Employees/CSG/Staff Promotions

Background

1. It gives us great pleasure to introduce the following new employees and to announce two employee promotions:

Human Resources

Karina Castro – HR Generalist Assistant

Student Learning & Success

Dr. Kerry Levett – Vice President of Student Learning & Success

Tasha Walston – Tenure Track Faculty – First Year Composition/English

Kathleen Brown – Tenure Track Faculty – Art & Visual Communication

Ryan Higgins – Classroom Support Technician - Chemistry

Katie Rousso – Program Specialist 2 – Workforce Education Office

Bryan Fauth – Assistant Director, Disability Support Services

Jerry Vasquez - Academic Advisor, Completion & Retention Specialist

College Relations & Advancement

Amy Yi – Program Assistant in International Programs

Heather Mueller – International Student Advisor in International Programs

A brief biography on each new employee is attached.

Promotions (E-Team Members will share staff promotions)

Paul Lee – Assistant Director for Student Financial Services (KL)

Sydney Baker – Program Coordinator for International Programs (MW)

2. It gives us great pleasure to introduce the following new Student Government Officers:

Cascadia Student Government (CSG)

Seth Smith – President

Aylar Atadurdyeva – Vice President

Renee Witherspoon – Director of Budget & Finance

Melissa Barker – Director of Government Relations

Han Jackson – Director of Pluralism & Inclusion

Mitch Blanchard – Director of Public Relations & Technology

Evan Schroeder – Director of Healthy & Sustainability

Discussion

President Murray will acknowledge the respective supervisors who will introduce the new employees and he will give the oath of office to the new CSG officers.

Karina Castro, HR Generalist Assistant

Karina Castro has joined Cascadia College as the HR Generalist Assistant on our HR/Payroll team. We are very excited that Karina is taking on this full time position with us! While a Cascadia student, Karina worked as HR's work study Office Assistant for two years, studying Business Administration. In 2017, she graduated from Cascadia, started at Washington State University, and was promoted to the part time HR Consultant Assistant position working directly with all part time hourly and student employees and their supervisors. She also supports Student Learning with onboarding new Associate Faculty each quarter. Karina is known for her friendly, fun and helpful customer service, her bi-lingual support of all students and employees, and her dedication to getting a job done within deadlines. Her years of experience with the Cascadia student population and her knowledge of the intricacies of our student employment processes, especially for our international students, is impressive. She also has a background at AT&T doing advanced technical support. This skill-set will be exceedingly helpful during our college-wide ctcLink transition in the coming years. Please join us in welcoming Karina to our Cascadia family as a full time employee.

Dr. Kerry Levett, Vice President of Student Learning & Success

Dr. Kerry Levett has joined Cascadia College as the new Vice President of Student Learning & Success. The final hiring decision for Kerry came down to two of Dr. Murray's core expectations: 1) that this person would advocate for the people in their division with passion and help support the good work already being done by the staff and faculty, and 2) that this person would be able to demonstrate the strongest commitment and passion around student success. Dr. Murray found those qualities in Dr. Levett. Kerry is well-positioned to help Cascadia move the college's most pressing initiatives forward. As an Executive Dean at Lane Community College in Eugene, she has been steering the design and implementation of their Guided Pathways efforts, creating new transfer agreements, and helping lead strategic planning and accreditation efforts. She has demonstrated a tremendous grasp of the strategies that help students to succeed and has a strong foundation in pedagogy through her teaching experience. I am also impressed by her strong communication style, inclusive leadership style, and listening skills. I appreciate that she cares deeply about people, will work hard to gain the trust of faculty and staff, and will help build on the achievements we've made over the past years. Please join us in welcoming Kerry to our Cascadia family.

Tasha Walston, Tenure Track Faculty, First Year Composition/English

We are delighted to announce that Tasha Walston will join Cascadia College in fall 2018 as a full time faculty member in First Year Composition/English. Tasha earned a BA and MA in Foreign Languages (Spanish) from Illinois State University and, in 2006, a MA in Comparative Literature from Pennsylvania State University. Tasha has extensive teaching experience as she began teaching Spanish in 2000 at Illinois State University and continued teaching Spanish at both Seattle Central and University of Washington. She also taught a wide range of English, Cultural Studies, and Women's Studies classes at Pennsylvania State University, Seattle University, Shoreline Community College, and Cascadia College. References report that Tasha is a highly engaging teacher who develops well-organized instructions, uses very up-to-date materials, and can manage productive class conversations about difficult topics. Students describe Tasha an "enthusiastic" teacher who is very "supportive" and designs classes well. One ENG 101 student said that in Tasha's class "everything was perfect." Tasha has been an active member of the Cascadia Community since she began teaching in 2016. She was a member of the Faculty Governance DTF, attended Faculty Assembly, participated in the development of common curriculum in English 101 and 102 during summer 2017, and also is a Cavoline facilitator. Please join us in welcoming Tasha to our Cascadia family as a full time employee.

Kathleen Brown, Tenure Track Faculty, Art & Visual Communication

We are delighted to announce that Kathleen Brown will join Cascadia College in fall 2018 as a full time faculty member in Art & Visual Communication. Kathleen earned a BFA in painting from the Tyler School of Art of Temple University and an MFA in painting from the University of Washington. Kathleen is an experienced teacher. She began teaching studio art and art history part time at Hillside Student Community School in 1983 and also has taught art/graphic design at Bellevue and Green River Colleges. Her references describe her as an “amazing teacher,” who is “generous and untiring” and “loved” by students. She is also described as “dedicated” and “good at collaborating.” She has taken classes in eLearning design (including Quality Matters) and accessibility of course materials. A painter by training, she has worked across media and has made extensive use of the principles of design and graphic design software. Kathleen’s artistic work is in many local collections including Tacoma Art Museum, Seattle Office of Arts and Cultural Affairs, Microsoft Corporation, Pilchuck Glass School, and Western Gallery at Western Washington University. Her recent work is in both landscape painting and in public art (e.g., pocket park, bike racks, street banners). Please join us in welcoming Kathleen to our Cascadia family.

Ryan Higgins, Classroom Support Technician, Chemistry

We are pleased to announce that Ryan Higgins has accepted the full-time Instructional and Classroom Support Technician position for Chemistry at Cascadia. As one of our lab techs you’re most likely to run into him up on the third floor of CC1 in the science labs or prep space. Ryan is pursuing his bachelor’s degree in Biology at the University of Washington Bothell and has served as a part-time lab technician at Cascadia since 2016. He is enthusiastic and skilled at preparing lab materials and engaging students. Ryan helps students to understand the processes and procedures they are undertaking in the lab, make connections to their course material, and apply those concepts beyond the classroom. Ryan’s references describe him as a capable technician and someone who is always willing to go above and beyond in his efforts to support quality instruction. Please join us in welcoming Ryan to our Cascadia family as a full time employee.

Katie Rousso, Program Specialist 2, Workforce Education Office

We are pleased to announce that Katie Rousso has accepted the position of Program Specialist 2 in Cascadia’s Workforce Education Office! Katie is a graduate of Eastern Washington University with a bachelor’s degree in Children’s Studies and Applied Psych. She’s spent the last several years in the Tri-Cities where she worked for Goodwill Industries as an Employment Specialist and Gesa Credit Union as an Education and Outreach Specialist. At Goodwill, Katie was working directly with clients of the Division of Vocational Rehabilitation to place them in jobs successfully. At Gesa, she coordinated financial education seminars, a poverty simulation program with local school staffs and conducted weekly outreach visits with the local high school credit union program. Katie’s references were quick to highlight her collaborative nature, high degree of organization and described her as a wonderful case manager who would go above and beyond to help serve her clients. Please join us in welcoming Katie to our Cascadia family.

Bryan Fauth, Assistant Director, Disability Support Services

We are pleased to announce that Bryan Fauth accepted the new position of Assistant Director for Student Advising and Support Services, Disability Support Services. Bryan brings nearly six years’ experience coordinating the College Link Program (CLP) at California State University, East Bay in Hayward, CA. CLP’s mission is to help students who have been diagnosed with Autism Spectrum Disorder transition and success at CSU-East Bay. During Bryan’s tenure the program’s enrollment tripled and retention of its participants topped 90%. The skills and breadth of experience that Bryan gained at CSU East Bay and other positions make him well prepared to oversee the daily operations

of Cascadia's DSS office and as a member of the CARE Team. Ever a CSU-East Bay Pioneer, Bryan earned his Bachelor's degree in Human Development and Master's Degree in Special Education at CSU East Bay. Please join us in welcoming Bryan to our Cascadia family.

Jerry Vasquez, Academic Advisor, Completion & Retention Specialist

We are pleased to announce that Jerry Vasquez accepted the position as Cascadia's new Academic Advisor, Completion and Retention Specialist. Jerry brings 7 years of combined experience working in the Washington state community college and university systems including experience as the Advising Manager for Edmond Community College' EdCAP program and as an advisor/student success specialist at North Seattle College. Most recently Jerry worked as an academic advisor for undergraduate programs at UWB's School of Business. Jerry holds a B.A. in Psychology from the University of Washington and an A.A. degree from Edmonds Community College. As the Academic Advisor, Completion and Retention Specialist, Jerry will design and deliver effective programs and interventions to improve retention and completion rates for academically at-risk and underrepresented student populations at Cascadia. Jerry will also support the general advising needs of the department by providing educational planning, career and transfer exploration and academic success support for students enrolled in Cascadia's transfer programs. He will also deliver services to individual and group settings via in person, by telephone, email or video conference settings. Please join us in welcoming Jerry to our Cascadia family.

Amy Yi, Program Assistant, International Programs

We are pleased to announce that Amy Yi accepted the position as Cascadia's new Program Assistant in International Programs! Amy graduated from Whatcom Community College in 2014 and from the University of Washington Seattle with a Communications degree in 2017. Prior to joining Cascadia, Amy worked as a Program/Administrative Coordinator at C2 Education in Bellevue. We are excited that Amy joins the IP team with her strong administrative and customer service background. She will be the friendly face at the IP front desk and will be assisting us with daily operations of IP. Please join us in welcoming Amy to our Cascadia family.

Heather Mueller, International Student Advisor, International Programs

We are pleased to announce that Heather Mueller accepted the position as Cascadia's new International Student Advisor in International Programs! Heather comes to Cascadia from DigiPen Institute of Technology, where she worked for the past year as the Student Life and International Student Advisor. She has also worked in international programs at Seattle Central College. Heather graduated from Ithaca College with her bachelors and Seattle University with her master's degree in Student Development Administration. We are excited that Heather joins the IP office with her strong student services and international education background. She will join our team of advisors who support international students at Cascadia. Please join us in welcoming Heather to our Cascadia family.

Cascadia College Board of Trustees

Information Items

Subject: 2017-2018 Operating Results

Background

For the fiscal year ending June 30, 2018 college operations generated total revenues of \$23,481,923 with \$219,621 (1%) less than budgeted.

Expenses totaled \$21,835,694 with \$945,766 (4%) less than budgeted. Net Revenue was \$1,646,229. Reserve expenditures totaled \$1,296,900 with \$837,177 less than budgeted.

The College accordingly realized a gain of \$349,329 on \$23,481,923 in revenues, equivalent to 1.5% of revenues.

Terence Hsiao, VP of Administrative Services will be available to answer any questions the Board may have regarding this item.

Cascadia College
Summary Budget Report
As of June 30, 2018

Operations

	Budget	YTD	P-YTD	YTD % of Budget	Variance from P-YTD	Percentage Variance from P-YTD
Revenue						
State Allocation	10,291,347	10,553,121	10,140,419	103%	412,702	4%
Tuition and Excess	5,407,705	5,159,230	5,414,317	95%	(25,087)	-5%
Running Start	3,150,972	3,340,057	3,107,218	106%	232,838	7%
Continuing Education	75,000	22,734	24,300	30%	(1,566)	-6%
College in the High School	49,175	85,020	86,930	173%	(1,910)	-2%
Adult Basic Education Fee	16,436	19,822	19,766	121%	56	0%
Computer and Technology Fees	20,900	20,854	21,074	100%	(220)	-1%
Distance Education Fee	265,672	302,366	284,996	114%	17,370	6%
Science Lab Fees	59,751	57,713	58,911	97%	(1,198)	-2%
Assessment Fees	65,272	54,659	59,999	84%	(5,340)	-9%
Application Fees	65,447	78,539	78,539	120%	-	0%
Total Operating Revenue	19,467,676	19,694,115	19,296,470	101%	397,646	2%
Expense						
Student Learning	7,603,676	7,812,141	7,461,761	103%	(350,380)	-5%
Academic Support	2,149,723	1,851,362	1,736,158	86%	(115,204)	-7%
Library	1,027,154	800,536	1,290,426	78%	489,890	38%
Student Success	2,411,089	2,616,550	2,212,072	109%	(404,478)	-18%
Institutional Support	3,437,543	3,551,149	3,439,727	103%	(111,422)	-3%
Plant Operations	2,726,812	2,370,340	2,852,974	87%	482,635	17%
Total Operating Expense	19,355,997	19,002,077	18,993,119	98%	8,959	0%
Net Operating Revenue (Loss)	111,679	692,038	303,351	620%	388,687	128%

Bachelor of Applied Science in Sustainable Practices

	Budget	YTD	P-YTD	YTD % of Budget	Variance from P-YTD	Percentage Variance from P-YTD
Revenue*	173,864	141,032	172,540	81%	(31,508)	-18%
Expense	226,683	175,580	163,986	77%	(11,594)	-7%
Net Revenue (Loss)	(52,819)	(34,548)	8,554	65%	(43,102)	-504%

*Does not include allocation

International Programs

	Budget	YTD	P-YTD	YTD % of Budget	Variance from P-YTD	Percentage Variance from P-YTD
Revenue	3,933,575	3,529,921	3,999,662	90%	(469,741)	-12%
Expense	3,053,573	2,537,146	3,137,443	83%	600,297	19%
Net Revenue (Loss)	880,002	992,775	862,219	113%	130,557	15%

Events

	Budget	YTD	P-YTD	YTD % of Budget	Variance from P-YTD	Percentage Variance from P-YTD
Revenue	126,429	116,855	86,689	92%	30,165	35%
Expense	145,207	120,891	108,057	83%	(12,834)	-12%
Net Revenue (Loss)	(18,778)	(4,036)	(21,367)	21%	17,331	-81%

Grand Total

	Budget	YTD	P-YTD	YTD % of Budget	Variance from P-YTD	Percentage Variance from P-YTD
Revenue	23,701,545	23,481,923	23,555,361	99%	(73,438)	0%
Expense	22,781,460	21,835,694	22,402,605	96%	566,911	3%
Net Revenue (Loss)	920,085	1,646,229	1,152,756	179%	493,473	43%

Cascadia College Board of Trustees

Discussion/Presentation Items

Subject: 2018-2019 Administrative Sabbatical Reports

Background

Two administrative staff applied for sabbatical leave during the summer of 2018. Their applications furthered the goals in the strategic plan; consequently the leave was approved by the President.

Reports from the Vice President of Administrative Services, Terence Hsiao and Vice President of College Relations and Advancement, Meagan Walker will be given to the Board showcasing their summer 2018 sabbatical experiences.

Cascadia College Board of Trustees

Discussion/Presentation Items

Subject: NWCCU Accreditation Year 7 Self-Study Plan Overview

Background

Every year administration updates the Board on the progress made regarding accreditation.

Dr. Kerry Levett, Vice President of Student Learning and Success, will be available to answer any questions the Board may have on this item.

Cascadia College Board of Trustees

Action Items

Subject: Amended 2018-2019 Board of Trustees Meeting Dates (1st Read/Action)

Background

The Board of Trustees reviews and agrees upon times and dates for scheduled Board of Trustees Meetings for the upcoming year. Some meeting dates changed due to scheduling conflicts.

The Board is asked to approve the date and time of the Board Meetings for the 2018-2019 academic year. Attached is the amended schedule of meeting times and dates.

The amended document will be filed with the Code Revisers Office per WAC 132Z-104-010.

Discussion

- The May meeting was moved from May 8th to May 22nd.
- The June meeting was moved from June 12th to June 19th.
- The August Summer Board Retreat was moved from August 22nd to August 21st.

Recommendation

It is recommended that the Board of Trustees approve the Amended 2018-2019 Board of Trustees Meeting Dates.

Vote/Adoption:

Chair asks for motion: _____

Trustee makes the motion: _____

Trustee seconds the motion: _____

All in favor:

	Yes	No	Abstain
McDaniel			
Miller			
Kelly			
Hofmeister			
Captain			

AMENDED
Cascadia College
2018-2019 Board of Trustees - Meeting Dates
Third Wednesday of Each Month (unless otherwise noted)

All Meetings will begin at 4:00 p.m. and will take place in Room 260 at Cascadia College, 18345 Campus Way N.E., Bothell, WA 98011.

2018-2019 Board Meeting Dates

Wednesday, September 19, 2018

Wednesday, October 17, 2018

Wednesday, November 14, 2018 (2nd Wednesday)

** Wednesday, December 12, 2018 (Winter Board Retreat)*

Wednesday, January 16, 2019

Wednesday, February 20, 2019

Wednesday, March 20, 2019

Wednesday, April 17, 2019

Wednesday, ~~May 8, 2019~~ May 22, 2019 (4th Wednesday)

Wednesday, ~~June 12, 2019~~ June 19, 2019

July 2019 - No Regular Meeting scheduled

*** Wednesday, ~~August 7, 2019~~ August 21, 2019 (Summer Board Retreat)*

** Winter Board Retreat – No Regular Board Meeting*

*** Summer Board Retreat – No regular Board Meeting*

Cascadia College Board of Trustees

Action Items

Subject: 2018-2019 BOT Chair and Vice Chair (1st Read/Action)

Background

In the September 10th Summer Board Retreat the Board determined who would be the new Chair and the new Vice Chair for the upcoming year – October 2018 through September 2019.

Action

The Board announces that Trustee _____ will be the Chair and Trustee _____ will be the Vice Chair for 2018-2019.

Vote/Adoption:

Chair asks for motion: _____

Trustee makes the motion: _____

Trustee seconds the motion: _____

All in favor:

	Yes	No	Abstain
McDaniel			
Miller			
Kelly			
Hofmeister			
Captain			

Cascadia College Board of Trustees

Action Items

Subject: 2018-2019 Legislative Action Committee BOT Representative (1st Read/Action)

Background

The Association of College Trustees (ACT) has requested Cascadia College submit the Legislative Action Committee BOT Representative for the upcoming Legislative Session.

Action

The Board announces that Trustee _____ will be the Legislative Action Committee BOT Representative for Cascadia College for 2018-2019.

Vote/Adoption:

Chair asks for motion: _____

Trustee makes the motion: _____

Trustee seconds the motion: _____

All in favor:

	Yes	No	Abstain
McDaniel			
Miller			
Kelly			
Hofmeister			
Captain			

2018-19 ACT Legislative Action Committee Reps and College Chairs

District	College	Primary Contact	Secondary Contact	Board Chair
28	Bates Technical College	Cathy Pearsall-Stipek	Layne Bladow	Cathy Pearsall-Stipek
8	Bellevue College	Richard Leigh	Greg Dietzel	Merisa Heu-Weller
25	Bellingham Technical College	Jeff Callendar	TBD	Debbie Ahl
18	Big Bend Community College	Jon Lane	Stephen McFadden	Jon Lane
30	Cascadia College	Roy Captain (?)	N/A	Janet McDaniel (?)
12	Centralia College	Stuart Halsan	Jim Lowery	Stuart Halsan
14	Clark College	Jada Rupley	Rekah Strong	Royce Pollard
29	Clover Park Technical College	Wayne Withrow	Mary Moss	Lua Pritchard
19	Columbia Basin College	Sherry Armijo	Allyson Page	Kedrich Jackson
17	Community Colleges of Spokane	Bridget Piper	Beth Thew	Beth Thew
23	Edmonds Community College	Diana Clay	Carl Zapora	Tia Benson Tolle
5	Everett Community College	Toraya Miller	Betty Cobbs	Mike Deller
2	Grays Harbor College	Fawn Sharp	Art Blauvelt	Fawn Sharp
10	Green River College	TBD	Tim Clark	Sharonne Navas
9	Highline College	Sili Savusa	Dan Altmayer	Bob Roegner
26	Lake Washington Institute of Technology	Laura Wildfong	Darrell Mitsunaga	Darrell Mitsunaga
13	Lower Columbia College	George Raiter	Bob Gregory	Bob Gregory
3	Olympic College	Jim Page	Harriette Bryant	Harriette Bryant
1	Peninsula College	Mike Glenn	Julie McCulloch	Mike Glenn
11	Pierce College	Jackie Rosenblatt	N/A	Amadeo Tiam
27	Renton Technical College	Kirby Unti	Tyler Page	Debra Entenman
6	Seattle Colleges	Louise Chernin	Steve Hill	Louise Chernin
7	Shoreline Community College	Tom Lux	Phil Barrett	Douglass Jackson
4	Skagit Valley College	Christon Skinner	TBD	Megan O'Bryan
24	South Puget Sound Community College	Leonor Fuller	Jeff Davis	Doug Mah
22	Tacoma Community College	James Curtis	Lois Bernstein	Robert Ryan
20	Walla Walla Community College	Tim Burt	Bill Warren	Darcey Fugman-Small
15	Wenatchee Valley College	Tamra Jackson	Phil Rasmussen	June Darling
21	Whatcom Community College	Tim Douglas	John Pedlow	Tim Douglas
16	Yakima Valley College	Rosalinda Mendoza	Robert Ozuna	Robert Ozuna



Cascadia Student Government (CSG)

Report to the Board of Trustees

Cascadia College

Meeting Date: September 2018

No report received.



Cascadia Community College Federation of Teachers

Local 6191, AFT

Report to the Board of Trustees

Cascadia College

Meeting Date: September 2018

No report received.



Washington Public Employees Association

UFCW Local 365

Report to the Board of Trustees

Cascadia College

Meeting Date: September 2018

The WPEA and CCCFT Annual Summer BBQ was a success. The BBQ was well attended by faculty and staff and all had fun. There was plenty of food, fun, and conversation. Can't wait until next year!

WPEA awarded their scholarship winners this summer. Scholarships ranged from \$250-\$3,000 and varied from members to the family of members. Good luck to all the winners as they return to school this fall!

Thank you,

Marah Selves, Administrative Services Manager