



February 17th, 2021

Dear Board of Trustees and Campus Community:

The college is managing “normal” activity, as well as pandemic-related activity. As always, this time of year begins budget discussions and the tenure review process. We had our annual winter professional development day where the campus learned more about Generation Z. Our councils met, we engaged in MLK Day workshops, and classes were taught.

Additionally, we reviewed vaccination information, pandemic-related health guidance, and ideas for how to operate the college in Fall 2021. These topics were not a part of the normal routine and consume a great deal of the college’s effort at the moment. However, last year we also had “not normal” activity, including the launch of ctcLink and preparation for our accreditation visit. So while the pandemic brings new challenges, every year seems to offer us an opportunity to think creatively, learn actively, communicate clearly and interact in complex environments. (That’s a nod to our college learning outcomes.) I think we are practicing what we teach and we’ll make it through this challenge as well as we have other challenges.

Since we met in January, here is a list of my campus and community activities:

Campus

- ETeam Book Club
- DIA Professional Development Day (1-28-21)
- DIA Planning Group
- MLK Day Events
- Navigators Council
- Classified Co-Facilitator Meeting
- Monthly Foundation Meetings
- January All Employee Drop-in
- Coffee for 4 with new and classifies staff
- Tenure Track Faculty Welcome

Community / State

- Weekly WACTC President Meetings
- Bothell Chamber Board Meeting
- OneRedmond Board Meeting
- ACT Congressional Meeting w/ Rep. Suzan DelBene
- Leadership Eastside Meeting
- 5-Star Consortium Meeting
- Joint Legislative Committee Meetings

UWB

- Chancellor & President Monthly Meeting
- Campus Safety Meeting
- VCPA Search Committee

To be informative, yet mindful of your time, I have asked the senior staff to share only their top relevant items for your reading pleasure.

From the Executive Director of Equity & Inclusion, John Eklof:

Land Acknowledgement Task Force

The Land Acknowledgement Task Force met this month to discuss next steps in creating a Land Acknowledgement for the college. The task force is comprised of staff, faculty, and students. The overall goals of the task force are to first, write a meaningful Land Acknowledgement that honors the Indigenous Peoples of the land that Cascadia sits on and second, work with the different Native American tribes and organizations within the region to build a deeper connection with the Native American communities in the greater Bothell area.

Cascadia Scholars Mentorship Program

The planning for the Cascadia Scholars program is coming along. Fall quarter was focused on reaching out to different stakeholders at the college and Bothell community in order to gain buy-in about the program. From these conversations, many different stakeholders joined the program development team. By the end of January, we had our first team meeting. There was a lot of excitement generated at the meeting about this important work. The next steps for the development team is to break out into different subcommittees to start fine-tuning the details of the program.

E&I Town Hall

The Equity & Inclusion Council is piloting a Town Hall program for the entire campus. The first Town Hall will occur on February 22, 2021. The purpose of these optional gatherings is to bring Cascadia together to discuss E&I topics that are affecting our campus and our community. The outcome is to use the insights, ideas, and solutions gathered to create action plans for meaningful change for students and employees.

The topic of the first Town Hall is **ACCESSIBILITY**. Included will be a 10-20 minute presentation by Bryan Fauth, Doug Raiford, and Samantha Brown on the below, followed by breakout rooms and community Q&A/discussion. The aim of the presentation is to fill people in on campus supports around accessibility and raise awareness of why accessibility is an equity issue rather than a compliance issue.

- Office of DSS – Current supports and upcoming ideas
- HR/EAP – Current supports and upcoming ideas
- Disability Rights Movement and elevation of accessibility as an equity issue and not a compliance issue
- Intersectionality and inequitable treatment of populations within the disability community
- Best practices for creating inclusive online/digital content

From the Vice President for Student Learning and Success, Dr. Kerry Levett:

Guided Pathways (GP) Update

Cascadia has been assigned two GP coaches from SBCTC, both of whom are experienced with GP implementation at other institutions, including student success software selection and implementation. The GP co-leads are excited to start working with them and learning from their expertise.

Planning for 2021-22

The **Division Chairs and Deans** are grappling with the difficulties of planning for Fall 2021 and the rest of the 2021-22 academic year when there are still so many unknowns about the status of the

pandemic and how it will impact class modality considerations. The Chairs have invited members of E-Team to have a joint planning conversation in mid-February so that Cascadia can develop a student-centered schedule with the information available.

Student Success Services

DSS had a considerable number of students apply for accommodations over the past month due to newly diagnosed mental health conditions which are contributed to the pandemic. This is a trend other disability support office are noticing across the CTC system. The social and economic uncertainty caused by the pandemic has only increased the troubling mental health trends among students. We expect this trend to continue as students have been dealing with isolation and anxiety for almost a year now. To address this rising population, DSS will continue to increase support opportunities by offering workshops with the Counseling Center and partnering with other organizations (i.e. [NAMI](#)). If supports and awareness around mental health are increased, students are more likely to access services which unfortunately have been stigmatized throughout society.

The state launched a new **Online Admissions Application** for schools using ctcLink. We launched it on our website on February 2nd and it seems to be running very smoothly for students.

Enrollment Services has updated several areas of the Cascadia website to streamline certain processes, including program/plan updates and transcript requests, and are using MS Forms more frequently to help students process their requests.

From the Vice President for Administrative Services and HR, Martin Logan:

Human Resources/Payroll

Benefits: Every quarter HR assesses benefits eligibility for roughly 100 Associate Faculty based on their percent of Full Time Equivalent (FTE) at Cascadia College and other state educational institutions. This quarter we added two Associate Faculty members to benefits. Four Associate Faculty lost benefits (of the four, three had already waived coverage) and three more benefits were transferred to other state higher educational agencies so that they would continue to have payroll deductions.

Recruitment/Hiring: We are currently recruiting for a Program Coordinator – Foundation Development Specialist, a Fiscal Specialist 1 - Accounts Receivable (Permanent) and a Director of Finance. We had a successful search for the Customer Service Specialist 3 – Enrollment Services replacement and they will start mid-February.

Compensation: Payroll processed all employees 2020 W-2s needed for tax returns. They are available electronically to all employees for the first time this year thanks to ctcLink. Hard copy versions were also mailed out to employees who didn't opt out at the end of January.

Information Services

January was another busy month in Information Services with 602 new requests coming in. The start of the new quarter means that 251 students contacted the Help Desk for assistance. Getting help with setting up their Cascadia account and ctcLink are still their two top requests. Currently, 44 students have a piece of technology borrowed from the Help Desk via our online request and curbside pick-up service.

Students also got access to some new technology that can be borrowed for the quarter – the Star Tablets were requested for Math and Physics students to help with their remote/online learning experience and were available to start borrowing in the second week of the quarter.

Information Services is still working on their regular replacement plan, even while students aren't on campus. This month, Daniel Tran oversaw the deployment of new thin clients to replace all of the ones in the student breakouts, LB1-221, CC1-211, CC1-021 and the Bock Learning Center (just shy of 100 devices). As part of this project, Andrew Pederson upgraded the system that manages these devices and other Analysts from the team assisted in removal of old equipment and installation of the new.

Finance

Nothing new to report this month.

From the Vice President for External Relations & Planning, Meagan Walker:

Communications/Outreach/Marketing

Following **Cascadia's Day of Inquiry** visit from **Dr. Corey Seemiller**, who presented findings from her national research on **Generation Z** (born 1995 – 2010), the Communications, Outreach and Marketing (COM) team held a **strategy session** with her. The COM group is already at work incorporating the information gleaned into the planning for strong spring and summer/early fall campaigns.



The **Cascadia Foundation Scholarship campaign** using the force of pop-culture to encourage current and potential students to apply for funding is underway. Messaging through social media, student newsletters, announcements on Canvas, and emails from Student Services and faculty is ongoing through the March 5 application deadline.

The Outreach team continues **increasing Cascadia's presence on social media** and coordinators are **nurturing connections with area high schools** to promote Cascadia through updates for their newsletters, visits, counselor connections, and virtual fairs.

Facilities/Capital Projects

Projects are moving forward at a rapid clip. Faculty, staff, and students have been involved in informing the design of **STEM4** which is on track to break ground this summer. The college received word that funding for the design of **CC5** will likely be included in this year's capital budget. Work continues with the transit agencies both to site a **campus transit station** and to understand implications for our riders once new routes come online later in 2021 when the light rail stations at the U District and Roosevelt open.

Foundation

A new member, **Kelly Snyder**, has been added to the Foundation Board. Additional members will be welcomed in the coming weeks. After nine years, **Tom McAndrew** ended his service in December. We are indebted to him for his many contributions over the years. He will continue to support Cascadia through the Richard Dakin Fund which awards several scholarships each year to deserving Information Technology students.

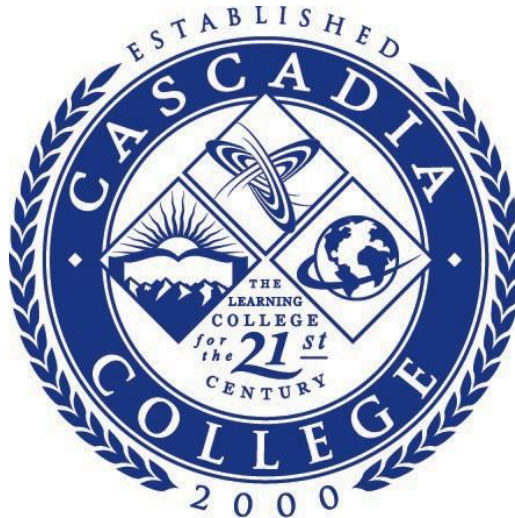
This year's **Annual Report to the Community** is complete. The report continues the theme of celebrating "**Belonging at Cascadia**" featuring stories about students that highlight the College's commitment to equity and inclusion. The web version was promoted across several channels including college employees, local leaders, foundation leadership, and the foundation's friends and donors distribution lists. The print version will be available for distribution in early February.

International Programs

The International Programs (IP) team hosted the **English Language Program (ELP) and Trajal Hospitality College (TJHC) virtual graduation ceremonies** to celebrate students' accomplishments and to say good-bye to TJHC students returning home. TJHC is not expected to send a group of students in 2021. IP also held a **virtual three-day orientation** for new international students at the end of December with four new students joining from overseas. With **IP staffing transitions** and evolving responsibilities, efforts were spent reorganizing tasks and schedule for Winter 2021. Marketing continues to be virtual and student mobility is still heavily restricted due to COVID-19.

Respectively submitted,

Eric



Board of Trustees Meeting Agenda
Mr. Roy Captain, Chair
Mr. Mike Kelly, Vice Chair
Ms. Janet McDaniel
Dr. Meghan Quint
Dr. Colleen Ponto

Regular Meeting
Wednesday, February 17th 2021
4:00 p.m.

Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011

**Cascadia College Board of Trustees
Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011**

**Wednesday, February 17th 2021
4:00 p.m.
ZOOM**

AGENDA

1. CALL TO ORDER (4:00pm)

2. CONSENT AGENDA

- Meeting Agenda
- Minutes from our last meeting – January 20th, 2021

3. PUBLIC COMMENTS

Anyone wishing to speak to the items on this meeting agenda will be recognized when the item is being discussed. If you wish to speak to the Board, please sign your name on the sign-up sheet. Three minutes per person is allocated for this purpose.

4. NEW EMPLOYEES/PROMOTIONS:

- Introduction of New Employees/Promotions:
 - Kanchana Kularatne, Academic Advisor
 - Anna Tran, Academic Advisor
- Promotions – E-Team members will share staff promotions with the board.
 - None

5. INFORMATION ITEMS

- Faculty Focus: MoPAN (Museum of Pandemic Culture) (KL)

6. DISCUSSION/PRESENTATION ITEMS

- Enrollment Update (KL)
- Generation Z (BR)

7. RECOMMENDED ACTION ITEMS

- Cascadia College Mission Statement
- Expressive Activities

8. OTHER REPORTS

- Cascadia Events & Advocacy Board (EAB)
- Cascadia Community College Federation of Teachers (CCCFT)
- Cascadia Classified Union Washington Public Employees Association (WPEA)
- Board Chair and Individual Board Members
- President

9. OTHER BUSINESS OR ANNOUNCEMENTS

10. NEXT MEETING

- Next regularly scheduled Board meeting is Wednesday, March 17th 2021

The facilities for this meeting are free of mobility barriers. Interpreters for hearing-impaired individuals and taped information for visually impaired individuals will be provided upon request when adequate notice is given.

**Minutes
Regular Meeting
Cascadia College Board of Trustees
January 20th 2021**

**Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011**

BOARD OF TRUSTEES

Chair Roy Captain, Vice Chair Mike Kelly, Janet McDaniel, Dr. Meghan Quint and Dr. Colleen Ponto present.

EXECUTIVE STAFF

John Eklof, Dr. Kerry Levett, Marty Logan, Meagan Walker and Dr. Eric Murray present.

Alan Smith (AAG) present.

Lily Allen-Richter (recorder) present.

AREA REPRESENTATIVES

CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty present.

Student Representative – Angela Tang EAB Advocacy Chair present.

WPEA Representative – Marah Selves, Administrative Services Manager present.

AUDIENCE

Becky Riopel, Lyn Eisenhour, Deann Holliday, Sara Gomez Taylor, Haley Green, Erin Blakeney, Donna Sullivan, Kristina Young, Cody Hiatt, Peg Harbol, Natasa Kesler, David Dorratcague, David Ortiz, Kathy Brown, Jemal Idris, Jared, Gail Alexander, Dianne Fruit, Erik Tingelstad

1. Executive Session

The Board will meet in a fifteen minute Executive Session to discuss number 2 below and/or any of the issues listed below:

1. to receive and evaluate complaints against a public officer or employee;

2. to evaluation the qualifications of an applicant for public employment or to review the performance of a public employee;

3. to discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequences to the college;

4. to consider, as a quasi-judicial body, a quasi-judicial matter, between named parties;

5. to consider matters governed by the administrative procedures act, chapter 34.05 RCW; and/or

6. to plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposal made in on-going negotiations or proceedings.

2. CALL TO ORDER

Chair Roy Captain called the meeting to order at 4:15 PM

3. CONSENT AGENDA

Chair Roy Captain asked for approval of the consent agenda Vice Chair Mike Kelly made a motion to approve the consent agenda and Trustee Dr. Meghan Quint seconded the motion. Hearing no objections, the trustees approved the consent agenda.

4. PUBLIC COMMENTS

No public comments for the agenda.

5. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS:

None

6. INFORMATION ITEMS

Tenure Updates

- President Murray and Dr. Levett shared the current timeline of the tenure process.
- The next meeting in which tenure will be discussed is March 17th 2021.

Comments/Questions:

- No Comments or Questions.

7. DISCUSSION/PRESENTATION ITEMS

Sabbatical Presentations

- **Dave Dorratcague**
 - Presented his sabbatical work on redesigning upper-level ESL Canvas Courses.

Comments/Questions:

- Great Job Dave. ESL is a tough to teach and the Board really appreciates your dedication to this work. As someone who had to learn English, this work means a lot to me.
- **Natasa Kesler**
 - Presented her sabbatical work to improve course content by completing Adobe Captivate Software, taking a multi-week course in Inclusive Teaching and Created a podcast for Anatomy and Physiology students at Cascadia.

Comments/Questions:

- Great job Natasa. The podcast stats are very impressive.
- **David Ortiz (F)**
 - Presented his sabbatical work on developing new courses for the college, completing online professional development activities, and worked with the group health foundation to distribute \$10,000 to the Latino community fund of Yakima, WA.

Comments/Questions:

- Did you learn anything pertinent about how COVID was affecting different parts of the state?
 - It was a surprise to see how quickly it was spreading and how various areas were adjusting, for example, there were many places who were not equipped to assist people who spoke Spanish.
- Thank you for bringing back all the knowledge you gained.

Monthly Finance Report: 20-21

- We are getting additional funding through stimulus
- Budgets are just starting to be written down in Olympia

Comments/Questions:

- Things are looking a lot better than we expected. We can use less of our reserves than we expected.
- We did talk about what the cost savings are in being closed during the pandemic, but we also need to be prepared on when that will change.

8. RECOMMENDED ACTION ITEMS

Extension of President's Contract

Chair Roy Captain asked for approval of the Extension of the President's Contract. Vice Chair Mike Kelly made a motion to approve the Extension of the President's Contract and Trustee Janet McDaniel second the motion. All in favor, no abstains.

Comments/Questions:

None

Designated Agent for Emergency Funds

Chair Roy Captain asked for approval of Marty Logan to become the Designated Agent for Emergency Funds. Janet McDaniel made a motion to approve Marty Logan becoming the Designated Agent for Emergency Funds and Trustee Dr. Meghan Quint second the motion. All in favor, no abstains

9. REPORTS

Cascadia Events & Advocacy Board (EAB): Angela Tang, Advocacy Board Chair was present and doesn't have anything to add to her report.

Cascadia Community College Federation of Teachers (CCCFT): David Shapiro, Tenured Founding Faculty was present and doesn't have anything else to add to his report.

Cascadia College Classified Union Washington Public Employees Association (WPEA) Report: Marah Selves, Administrative Services Manager was present and had nothing additional to add at this time. We are working on getting additional data to administration to the needs that the staff is needing.

Chair and Individual Board Members Reports:

Nothing to report.

President's Report:

All campus professional development day (DIA) is coming up next week, we will be talking about Generation Z. I will also be doing a zoom baking demonstration at the end of February for Cascadia students.

10. OTHER BUSINESS/ANNOUNCEMENT

11. MEETING ADJOURNMENT

Chair Roy Captain adjourned the regular meeting at 5:06pm!

12. Minutes Approved and Adopted on February 17th 2021

Roy Captain, Board Chair

Attest:

Dr. Eric Murray, President
Bdminutes012021

Cascadia College Board of Trustees
Introduction of New Employees/Promotions

Subject: Introduction of New Employees/Promotions

Background:

It gives us great pleasure to introduce the following new employees and to update the Board on staff promotions:

New Employees:

Kanchana Kularatne
Academic Advisor – Veterans and Retention Specialist

Anna Tran
Academic Advisor - Guided Pathways Specialist

Brief biographies on Kanchana and Anna are attached.

Promotions:

Any promotions will be shared by the respective VP.

Discussion:

President Murray will acknowledge the respective supervisor who will introduce the new employees.

New Employee Bio

Kanchana Kularatne - Academic Advisor – Veterans and Retention Specialist

In this position, Kanchana will provide general academic advising to transfer students as well as oversee academic advising for Veterans and assist our Retention and Completion Specialist with retention initiatives.

Kanchana earned her M.Ed with English Language Endorsement from the University of Washington and possesses a BA in Social Sciences from the Open University of Sri Lanka. Kanchana has a varied professional background working in IT (web developer, computer instructor), Healthcare (CNA, phlebotomist, LPN), Education (coordinator, ESL and HSC instructor, academic advisor). Kanchana is no stranger to the community college system in Washington as she worked at Shoreline and Edmonds Community Colleges prior to starting at Cascadia.

New Employee Bio

Anna Tran – Academic Advisor - Guided Pathways Specialist

In this position, Anna Tran will provide general academic advising to transfer students. Anna is not new to Cascadia as she has been working as a part-time hourly academic advisor in Kodiak Corner for the last year. Anna graduated with a B.A. in Educational Studies from UWB. Aside from work, you can find Anna thrifting for the perfect sweater. She also enjoys cooking, all things food and playing games.

Cascadia College Board of Trustees

Information Items

Subject: Faculty Focus: MoPAN (Museum of Pandemic Culture)

Justification:

An online showcase for the work of Cascadia's students

Background:

The Museum of Pandemic Culture is a collaborative online gallery of artwork, research, and writing, originally conceived by Professor Tasha Walston as a response from Humanities students to the pandemic, but—as 2020 progressed—widened to include issues such as politics, economics, mental health, globalism, climate change, and racial justice that were also touching students' lives. 'MoPan' lives on in 2021, with new student work appearing every quarter from many disciplines in Cascadia's Humanities division.

Discussion:

[Link to MoPan](#)

Professor Tasha Walston will explain MoPan, the motivation for starting it, and its curatorial categories;

Professor Chris Gildow will discuss and show examples of an assignment he uses to help students reflect on and generate artwork about the challenges of our pandemic times;

Professor Kathy Brown will discuss and show examples of MoPan artworks from her classes which reflect the times and circumstances in which students created them.

Cascadia College Board of Trustees
Discussion/Presentation Items

Subject: Winter Term Enrollment Update

Justification: Each quarter the Board of Trustees reviews the enrollment as of the 10th day (post census) for changes in patterns and impact to budget.

Background:

Tenth day enrollment provides a snapshot of our current position compared to previous years.

The following slides are included in the packet:

1. Summary of all FTE Kinds of Enrollment
2. Summary by primary funding FTE Kinds: State, Running Start, International
3. Breakdown of Contract Enrollment (2 slides: graph & table)
4. Breakdown of State Supported Enrollment (2 slides: graph & table)
5. College in the High School update

Discussion:

Dr. Kerry Levett, VP for Student Learning and Success, and Michael Horn, Director of Institutional Effectiveness will be available to respond to questions.

CASCADIA COLLEGE

BOTHELL • OUR COMMUNITY'S COLLEGE

Winter 2021 Enrollment

Preliminary 10th Day Comparison

Office of Institutional Effectiveness

1/20/2021

Keep in Mind



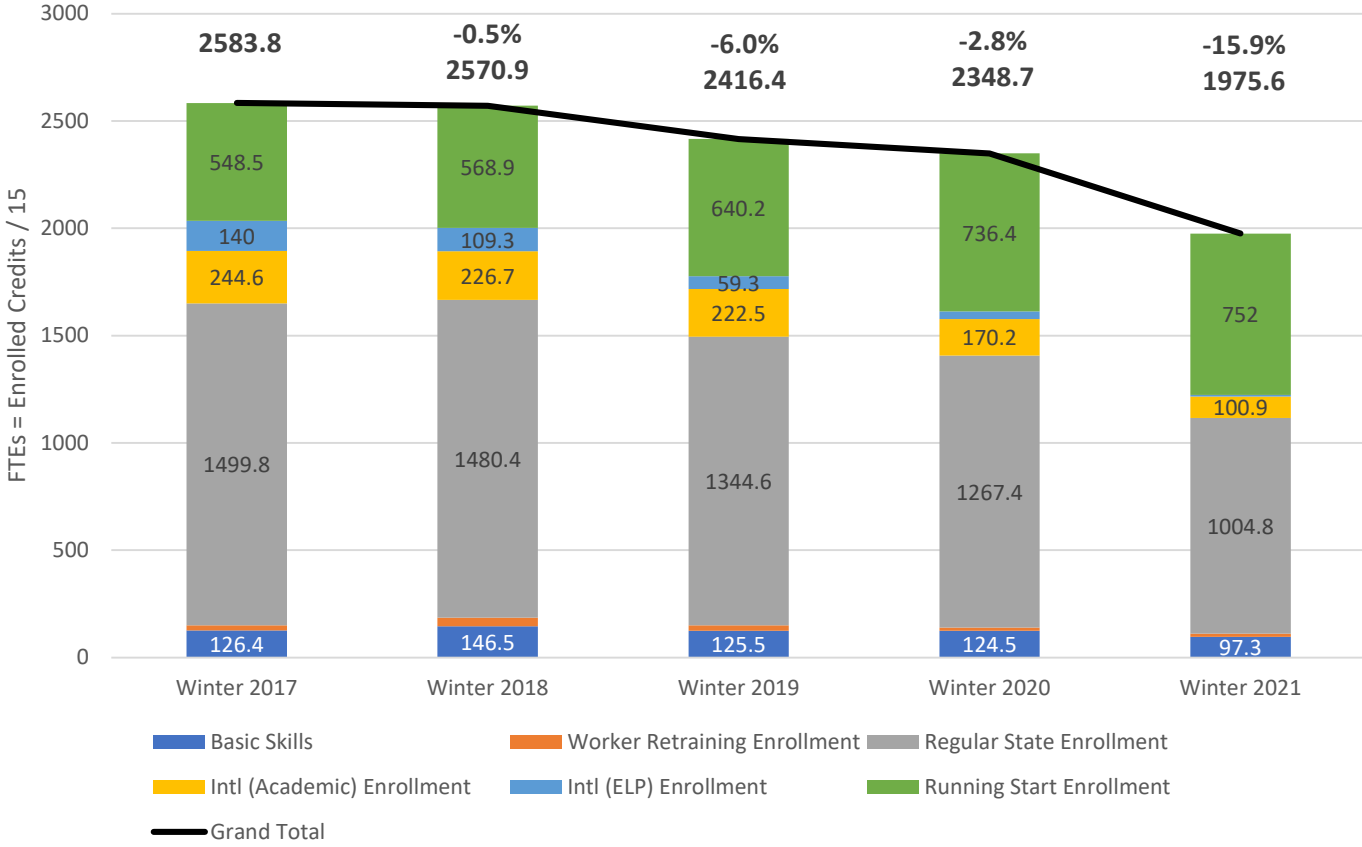
- FTE is considered preliminary until the end of the term
 - Continued coding edits may take place up until the end of the term that result in modest changes to enrollment (typically < 30 FTE)
 - Most courses use the 10th day of the quarter as the census date for enrollment. However, continuous enrollment courses, such as internships, may use the last day of the term as the census date

Overview of Data

1. Summary of all FTE Kinds of Enrollment
2. Summary by primary funding FTE Kinds: State, Running Start, International
3. Breakdown of Contract Enrollment (2 slides: graph & table)
4. Breakdown of State Supported Enrollment (2 slides: graph & table)
5. College in the High School update

1. FTE by Kind of Enrollment

Winter 2017 – Winter 2021
as of 1/20/2021



Preliminary figures indicate Winter 2021 enrolled 1,975.6 FTE, down 15.9% (-373.1 FTE) from Winter 2020.

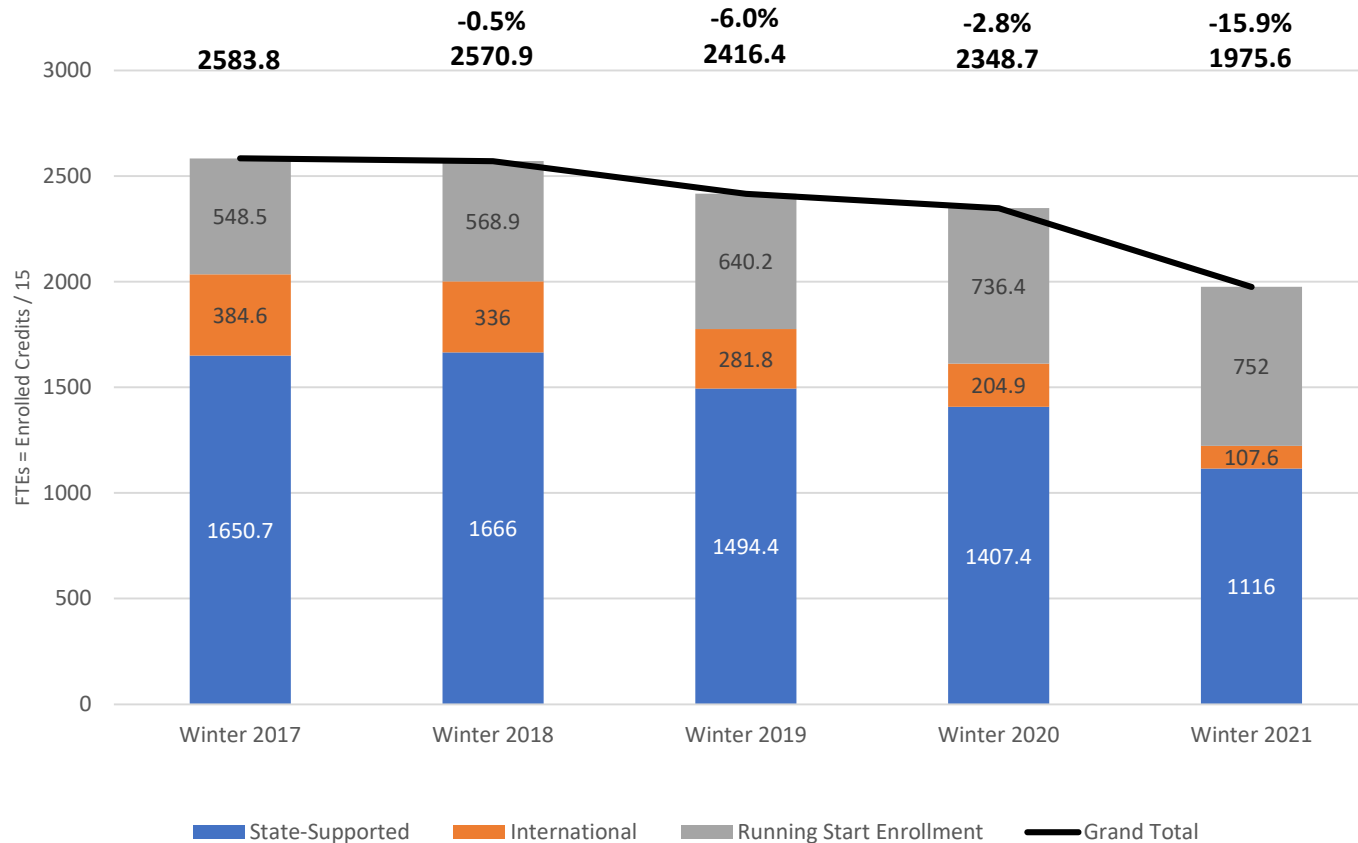
While most segments of enrollment were down, Running Start enrollment increased 2.1% (+15.6 FTE) from the previous winter.

The decline in winter enrollment mirrored the decline from fall. Fall was down 14.4% (-374.3FTE). Recent studies indicate community and technical college students cancelled plans to attend at higher education at much greater rates than their university counterparts due to the COVID-19 pandemic.

2. FTE by State, Running Start, & International Status

Winter 2017 – Winter 2021

as of 1/20/2021



Preliminary figures indicate Winter 2021 enrolled 1,975.6 FTE, down 15.9% (-373.1 FTE) from Winter 2020.

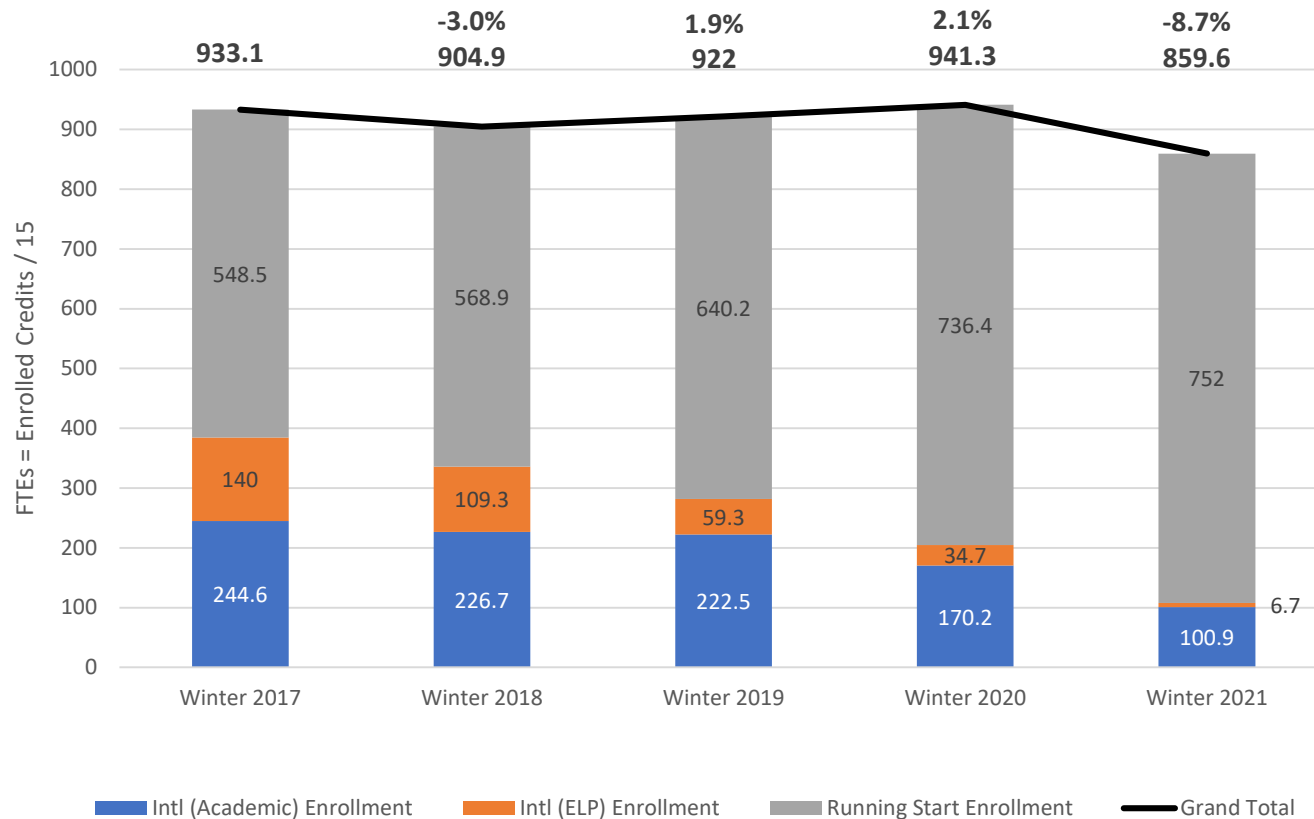
State-Supported enrollment was down 20.7% (-291.4 FTE) compared to Winter 2020, and International Enrollment was down 47.5% (-97.3 FTE).

Running Start enrollment on the other hand increased 2.1% (+15.6 FTE) from the previous winter.

The overall decline in winter enrollment mirrored the decline from fall. Fall was down 14.4% (-374.3FTE). Recent studies indicate community and technical college students cancelled plans to attend higher education at much greater rates than their university counterparts during the COVID-19 pandemic.

3. Contract Enrollment

Winter 2017 – Winter 2021
as of 1/20/2021



Contract Enrollment in Winter 2021 is at 859.6 FTE, down 8.7% (-81.7 FTE) compared to Winter 2020.

Though International enrollment declined 47.5% (-97.3 FTE) compared to Winter 2020, Running Start enrollment increased 2.1% (+15.6 FTE)

FTE Table Contract Enrollment Categories

Winter 2017 – Winter 2021

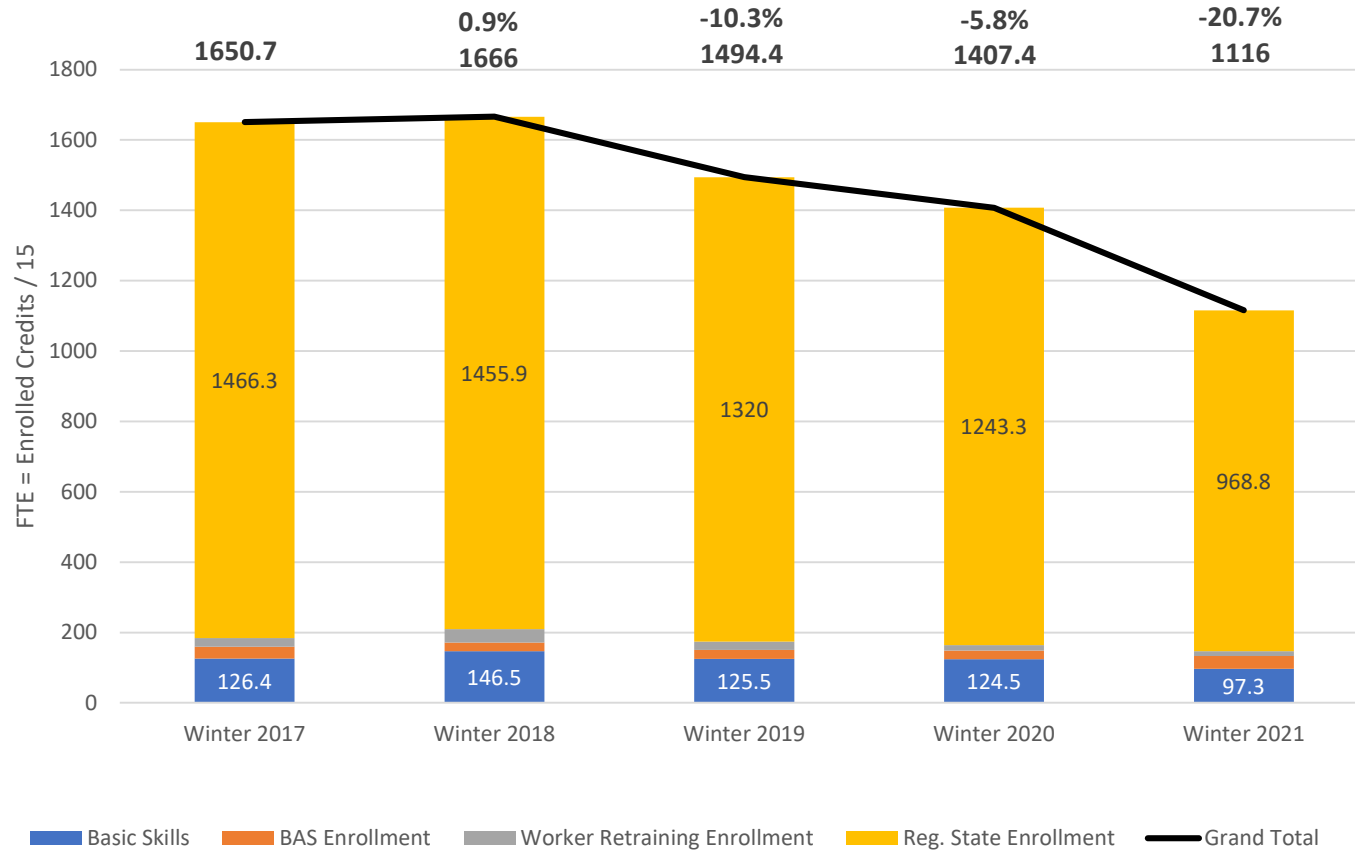
as of 1/20/2021



Kind of Enrollment	Winter 2017	Winter 2018	Winter 2019	Winter 2020	Winter 2021	% Change WTR20 to WTR21
Intl (Academic)	244.6	226.7	222.5	170.2	100.9	-40.7%
Intl (ELP)	140	109.3	59.3	34.7	6.7	-80.7%
Running Start	548.5	568.9	640.2	736.4	752	2.1%
Total	933.1	904.9	922	941.3	859.6	-8.7%

4. State-Supported Enrollment

Winter 2017 – Winter 2021
as of 1/20/2021



State-Supported Enrollment in Winter 2021 was down 20.7% (-291.4 FTE) compared to Winter 2020.

Worker Retraining, Basic Skills, and Regular State Enrollments all saw declines of 10-22%.

Enrollment in the BAS program, however, grew by 49% (+11.9 FTE)

FTE Table State Enrollment Categories

Winter 2017 – Winter 2021
as of 1/20/2021

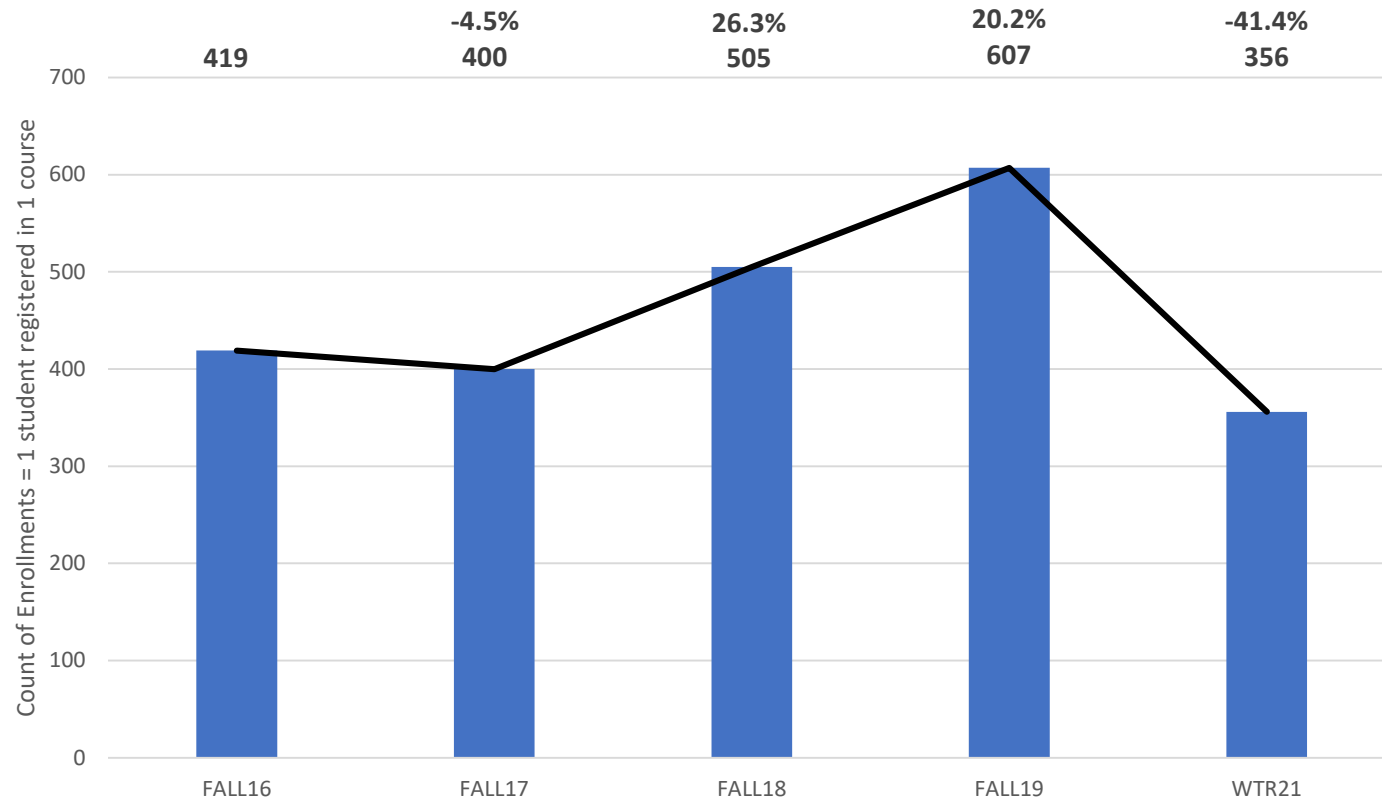


Kind of Enrollment	Winter 2017	Winter 2018	Winter 2019	Winter 2020	Winter 2021	% Change WTR20 to WTR21
Basic Skills	126.4	146.5	125.5	124.5	97.3	-21.8%
Bach Applied Science	33.5	24.5	24.6	24.1	36	49.4%
Worker Retraining	24.5	39.1	24.3	15.5	13.9	-10.3%
Reg. State	1466.3	1455.9	1320	1243.3	968.8	-22.1%
Total	1650.7	1666	1494.4	1407.4	1116	-20.7%

5.College in the High School Enrollment



Fall 2016 – Winter 2021
as of 1/20/2021



College in the High School (CiHS) is a dual-credit program where students take coursework at their high school and earn Cascadia College credit. Since participating high schools are on the semester system, enrollment for the CiHS program is recorded twice per year.

In the past, CiHS enrollment has been recorded in fall and spring. This academic year it is being recorded in winter and spring. CiHS enrollment is down 41.4% (-251 enrollments) compared to last year at this time.

Since CiHS registration was recorded in winter instead of fall, a comparison for prior years includes fall terms and the current year includes winter.

Running Start enrollment grew compared to Winter 2020, so it's possible some students opted to participate in Running Start rather than CiHS courses.

Cascadia College Board of Trustees
Discussion/Presentation Items

Subject: Generation Z

Justification:

During Cascadia's DIA on January 28th, 2021, guest speaker Dr. Corey Seemiller gave a presentation on: Who is Generation Z? The information shared was extremely informative and allowed many of the various groups on campus to think about new ways to provide better experiences for students at Cascadia. We felt this was pertinent enough to share with the Board.


Background:

Dr. Seemiller shared the following introduction to this topic:

***Determined. Open-Minded. Compassionate.** These are just some of the many characteristics of Generation Z, those born from 1995 to 2010. Although some characteristics may look similar to the Millennial Generation, Generation Z brings a whole new set of attributes and experiences to higher education. But, our structures, curriculum, environments, processes, and pedagogies were likely developed with previous generations in mind. This cadre of students is challenging us to re-conceptualize higher education to ensure we are providing the most meaningful and effective learning and engagement experiences possible. This session showcases the context within which members of Generation Z have come of age as well as their characteristics, motivations, values, and preferences and how those impact the college experience.*

Discussion:

Becky Riopel, Director of Student Life will be available to answer any questions the Board may have on this item.



Generation Z:

A summary of a presentation
by Dr. Corey Seemiller

Becky Riopel, Director of
Student Life

A hand holding a lit sparkler against a dark, splattered background. The sparkler is bright and glowing, with many small sparks radiating outwards. The hand is wearing a grey, textured glove. The background is dark with white splatters and a circular pattern of dots.

Generation Z

1995-2010

10 – 25 years old

Events that shaped the generation

- × 9/11
- × Election of the first black president
- × School Shootings
- × Political upheaval
- × Recession babies
- × Freelance economy
- × Social injustice
- × Covid-19



Traits of Note:

- Most diverse generation: 49% non-white, immigrant, gender fluid, religiously unaffiliated
- Making a difference is more important than making money
- Financially anxious
- Support and believe in a freelance economy: 53% of the 57 million freelancers are Generation Z

- 83% prefer face to face communication
- 60% prefer texting
- Recognize they don't have the skills to carry a conversation in casual settings
- They have always had access to a constant stream of information
- They care about the environment and human rights
- Volunteerism is not about one time opportunities but more engagement in an experience

Social Entrepreneurship

- × Nearly half Gen Zers plan to start their own business
- × Gen Zer, Caroline Danehy, co-founded a company that creates swimsuits out of plastic to reduce ocean waste

Invention

- × 40% intend to change the world by developing an invention
- × 14 year old Anika Chebrolu discovered a molecule that may lead to a potential cure for COVID-19
- × High schooler Justin Rivard created a metal device that can prevent access into classrooms by school shooters

Motivations

- × Not wanting to let others down
- × Making a difference for someone
- × Advocating for something they believe in



Learning Preferences

- × Demonstrated – “show me something”
- × Video-based – prefer to watch videos that are relatable to life experiences
- × Experiential – need to be actively doing
- × Intrapersonal – prefer to learn independently
- × Social – everyone around me is interested and determined

Human Rights

“We can tackle the biggest problems our society faces if we care less about how people identify and move past problems like, “which bathroom should they use?” and instead focus on issues like “how can we conserve water in said bathrooms?”



Mental Health

“I worry that I will fail. I worry that I won’t be smart enough, or fast enough, or self-controlled enough, or creative enough, or driven enough, or kind enough, or generous enough. I worry that I won’t like myself when I look in the mirror.”

Love

“I feel like the root of a better future really is love. Unconditional. Not only toward those who look like us or think like us or whose priorities and orientations resemble ours. I know that answer simplifies really complex issues, and there are a million actions we have to take to actually make this world a better place, but they all start with love.”

Cascadia College Board of Trustees

Action Items

Subject: Cascadia College Mission Statement

Justification:

The Northwest Commission on College and Universities' (NWCCU) Standards for Accreditation support the organization's mission to accredit institutions of higher education on a seven-year cycle by applying evidence-informed standards and processes to support continuous improvements and promote student achievement and success.

The NWCCU standards begin by requiring institutions to articulate their purpose through a mission statement (see Appendix A: NWCCU Standard 1 – Introduction and Standard 1.A.1). Cascadia must have a mission statement that aligns with the NWCCU standards. The Board of Trustees role is to approve a college mission statement.

Background:

For the last six months, the Cascadia College community has been reviewing our mission statement. The process has involved examining our values and purpose in light of evolving social, financial, and educational contexts globally as well as locally. The Institutional Effectiveness Council (IEC) is charged with managing the mission review process, supported by Kerry Levett, Vice President for Student Learning and Success, and Michael Horn, Director of Institutional Effectiveness. The IEC created an iterative processes of feedback and analysis to arrive at final draft options for the Board of Trustees to review and act upon. The following list demonstrates the opportunities for community members had to participate in the discussion of the mission statement as part of this iterative process:

- Convocation: Introduction to the process, and brainstorming input from breakout groups.
- Fall DIA: Second opportunity, review drafts, offer additional suggestions.
- The 34 mission statements that were offered by the DIA breakout groups were further ranked by the IE Council, yielding four mission statements.
- Assemblies (faculty, classified staff, exempt staff, students): opportunity to rank final four draft options, as well as offer additional suggestions. Resulted in the final draft mission statement with the highest ranking.
- The IE Council and eTeam members reviewed variations on the final draft.
- Board of Trustees review and discussion (October 2020, February 2021 meetings).
- Board of Trustees subcommittee (December, January, and February meetings).

Recommendation:

The recommended new mission statement states: ***We are the community's college. We deliver accessible, equitable, and superior educational experiences to inspire every person to achieve their educational and career goals.***

Action:

Chair asks for motion: _____

Trustee makes motion: _____

Trustee seconds motion: _____

All in favor:

	Yes	No	Abstain
Captain			
Kelly			
McDaniel			
Ponto			
Quint			

Appendix A: NWCCU Standard 1 – Introduction and Standard 1.A.1

STANDARD ONE – STUDENT SUCCESS AND INSTITUTIONAL MISSION AND EFFECTIVENESS

The institution articulates its commitment to student success, primarily measured through student learning and achievement, for all students, with a focus on equity and closure of achievement gaps, and establishes a mission statement, acceptable thresholds, and benchmarks for effectiveness with meaningful indicators. The institution’s programs are consistent with its mission and culminate in identified student outcomes leading to degrees, certificates, credentials, employment, or transfer to other higher education institutions or programs. Programs are systematically assessed using meaningful indicators to assure currency, improve teaching and learning strategies, and achieve stated student learning outcomes for all students, including underrepresented students and first- generation college students.

Institutional Mission

1.A.1 The institution’s mission statement defines its broad educational purposes and its commitment to student learning and achievement.

Appendix B: Current Mission Statement

Cascadia College’s current mission statement: *Transforming lives through integrated education in a learning-centered community.*

Cascadia College Board of Trustees
Action Items

Subject: Expressive Activities Policy

Justification:

The Board must approve all policy changes.

Background:

Attached are two documents, (1) Public Hearing Notice, (2) Final Expressive Activities Policy. This is the policy that will guide free speech and related activities (protests, assemblies, distribution of materials, etc.) on campus. As a public institution, we must protect the free speech of every individual. We are permitted, however, to establish some basic rules for engagement.

- Campus buildings are reserved exclusively for campus groups
- Cascadia has the right to establish time, place, and manner of expressive activities
- Must not create health or safety hazards
- Must not cause damage to campus facilities

Recommendation:

The President recommends to the Board the approval of the Expressive Activities Policy.

Action:

Chair asks for motion: _____

Trustee makes motion: _____

Trustee seconds motion: _____

All in favor:

	Yes	No	Abstain
Captain			
Kelly			
McDaniel			
Ponto			
Quint			



PROPOSED RULE MAKING

CR-102 (December 2017) (Implements RCW 34.05.320)

Do NOT use for expedited rule making

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED

DATE: November 17, 2020

TIME: 2:31 PM

WSR 20-23-091

Agency: Cascadia College District No. 30

Original Notice

Supplemental Notice to WSR _____

Continuance of WSR _____

Preproposal Statement of Inquiry was filed as WSR 20-16-051 ; or

Expedited Rule Making--Proposed notice was filed as WSR _____; or

Proposal is exempt under RCW 34.05.310(4) or 34.05.330(1); or

Proposal is exempt under RCW _____.

Title of rule and other identifying information: (describe subject)

Use of College Facilities for Expressive Activity, chapter 132Z-142 WAC

Hearing location(s):

Date:	Time:	Location: (be specific)	Comment:
January 26, 2021	3:00 p.m.	Cascadia College Board Room CC2-260 18345 Campus Way NE Bothell, WA 98011	The public hearing may need to be conducted remotely due to the COVID-19 pandemic. Topic: Expressive Activities Public Hearing Time: Jan 26, 2021 03:00 PM Pacific Time (US and Canada) Join Zoom Meeting https://cascadia.zoom.us/j/81079184953?pwd=NUZIOEhYa2lvTEN6bVVXZGRySnA1Zz09 Meeting ID: 810 7918 4953 Passcode: 407405 Dial by your location +1 253 215 8782 US (Tacoma)

Date of intended adoption: February 17, 2021 (Note: This is NOT the effective date)

Submit written comments to:

Name: Lily Allen, Rules Coordinator, Office of the President

Address: 18345 Campus Way NE, Bothell, WA 98011

Email: lallen@cascadia.edu

Fax: 425-352-8265

Other:

By (date) January 26, 2021

Assistance for persons with disabilities:

Contact Gordon Dutrisac, Director, Student Advising & Support Services

Phone: 425-352-8288

Fax:

TTY:

Email: gdutrisac@cascadia.edu

Other:

By (date) January 22, 2021`

Purpose of the proposal and its anticipated effects, including any changes in existing rules: The proposed rules would provide for the use of campus facilities by campus and non-campus groups for expressive activities, subject to reasonable time, place, and manner limitations.

Reasons supporting proposal:

Statutory authority for adoption: RCW 28B.50.140 and Administrative Procedure Act, RCW 34.05.

Statute being implemented:

Is rule necessary because of a:

Federal Law? Yes No
Federal Court Decision? Yes No
State Court Decision? Yes No

If yes, CITATION:

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters:

Name of proponent: (person or organization) Cascadia College Private
 Public
 Governmental

Name of agency personnel responsible for:

	Name	Office Location	Phone
Drafting:	Meagan Walker	External Relations & Planning	425-352-8491
Implementation:	Meagan Walker	External Relations & Planning	425-352-8491
Enforcement:	Meagan Walker	External Relations & Planning	425-352-8491

Is a school district fiscal impact statement required under RCW 28A.305.135? Yes No

If yes, insert statement here:

The public may obtain a copy of the school district fiscal impact statement by contacting:

Name:

Address:

Phone:

Fax:

TTY:

Email:

Other:

Is a cost-benefit analysis required under RCW 34.05.328?

Yes: A preliminary cost-benefit analysis may be obtained by contacting:

Name:

Address:
Phone:
Fax:
TTY:
Email:
Other:

No: Please explain: The proposed rules are not "significant legislative rules" as defined under RCW 34.05.328(5).

Regulatory Fairness Act Cost Considerations for a Small Business Economic Impact Statement:

This rule proposal, or portions of the proposal, **may be exempt** from requirements of the Regulatory Fairness Act (see chapter 19.85 RCW). Please check the box for any applicable exemption(s):

This rule proposal, or portions of the proposal, is exempt under RCW 19.85.061 because this rule making is being adopted solely to conform and/or comply with federal statute or regulations. Please cite the specific federal statute or regulation this rule is being adopted to conform or comply with, and describe the consequences to the state if the rule is not adopted.

Citation and description:

This rule proposal, or portions of the proposal, is exempt because the agency has completed the pilot rule process defined by RCW 34.05.313 before filing the notice of this proposed rule.

This rule proposal, or portions of the proposal, is exempt under the provisions of RCW 15.65.570(2) because it was adopted by a referendum.

This rule proposal, or portions of the proposal, is exempt under RCW 19.85.025(3). Check all that apply:

RCW 34.05.310 (4)(b)
(Internal government operations)

RCW 34.05.310 (4)(e)
(Dictated by statute)

RCW 34.05.310 (4)(c)
(Incorporation by reference)

RCW 34.05.310 (4)(f)
(Set or adjust fees)

RCW 34.05.310 (4)(d)
(Correct or clarify language)

RCW 34.05.310 (4)(g)
((i) Relating to agency hearings; or (ii) process requirements for applying to an agency for a license or permit)

This rule proposal, or portions of the proposal, is exempt under RCW 19.85.025(4).

Explanation of exemptions, if necessary: The proposed rules do not affect small businesses.

COMPLETE THIS SECTION ONLY IF NO EXEMPTION APPLIES

If the proposed rule is **not exempt**, does it impose more-than-minor costs (as defined by RCW 19.85.020(2)) on businesses?

No Briefly summarize the agency's analysis showing how costs were calculated. _____

Yes Calculations show the rule proposal likely imposes more-than-minor cost to businesses, and a small business economic impact statement is required. Insert statement here:

The public may obtain a copy of the small business economic impact statement or the detailed cost calculations by contacting:

Name:
Address:
Phone:
Fax:
TTY:
Email:
Other:

Date: November 17, 2020

Name: Lily Allen

Title: Rules Coordinator / Executive Assistant to President

Signature:



Chapter 132Z-142 WAC
USE OF COLLEGE FACILITIES FOR EXPRESSIVE ACTIVITY

NEW SECTION

WAC 132Z-142-010 Purpose. This chapter contains the policies of Cascadia College concerning the use of campus facilities by campus and noncampus groups for engaging in free speech and other expressive activities. Cascadia College as an academic institution values freedom of inquiry and expression, civil discourse, and tolerance of competing viewpoints.

At the same time, campus facilities are intended primarily for use by campus groups for educational and related institutional purposes. The college intends to open the campus for expressive use by non-campus groups to the extent that such usage does not substantially and materially interfere with institutional purposes.

It is further intended, both with respect to campus and noncampus groups, that these expressive activity policies shall be interpreted and applied consistently with applicable constitutional law.

NEW SECTION

WAC 132Z-142-020 Definitions. (1) **Campus facilities - Grounds and buildings.** The term "campus facilities" as used in this chapter means the grounds and buildings owned, leased, operated, or controlled by Cascadia College.

(a) **Grounds.** The campus "grounds" consist of those outdoor areas of the campus that are generally open and accessible to the public, including any commons, public square, plaza, patio, pedestrian mall, thoroughfare or walkway, multipurpose field, lawn, or open space.

(b) **Buildings.** The "buildings" of the campus consist of any academic or administrative building, student union, library, museum or gallery, auditorium, theater, concert or recital hall, laboratory, dining or residence facility, athletic or recreational facility, conference or event center, maintenance or storage facility, parking lot, and any other structure reserved by the college for designated institutional uses.

(2) **Campus and noncampus groups.** The term "campus groups" means individuals or groups of individuals affiliated with the college as students, faculty or staff, or invited guests sponsored by a recognized student or alumni organization, academic department, or administrative office of the college. A "noncampus group" means individuals or groups of individuals who are not so affiliated with the college.

(3) **Expressive activity.** The term "expressive activity" means the exercise of those rights of speech, petition, and assembly protected under the federal and state constitutions including, but not limited to, public speech or other expressive conduct, the circulation of petitions or distribution of literature, protests, demonstrations, rallies, picketing, and other gatherings to share information, ideas, beliefs, or viewpoints.

(4) **Public forum - Designated or limited.** A "public forum" for purposes of this chapter is either "designated" or "limited." A dedicated public forum is available for expressive use both by campus and noncampus groups. A limited forum is available for expressive use only by campus groups and may be limited to designated purposes.

NEW SECTION

WAC 132Z-142-030 Use of campus facilities for expressive activity. (1) **Campus grounds.** The grounds of the campus constitute designated public forums available for use for expressive activity both by campus and noncampus groups, as those terms are defined in WAC 132Z-142-020.

(2) **Campus buildings.** The buildings of the campus constitute limited public forums available for use for expressive activity only by campus groups, as those terms are defined in WAC 132Z-142-020, and may be limited to designated purposes. Campus buildings and other facilities are available for rent by noncollege groups in accordance with the college's facility rental policies.

(3) **Limits on usage.** The use of campus facilities by campus or noncampus groups for expressive activities is subject to reasonable time, place, and manner regulations as set forth in WAC 132Z-142-040.

(4) **Exception - Open public meetings.** Nothing in these rules is intended to apply to public participation in meetings of the college's governing board or associated student body that are required to be open to the public under the Open Public Meetings Act, chapter 42.30 RCW.

NEW SECTION

WAC 132Z-142-040 Limitations on use of campus facilities. Campus or noncampus groups using campus facilities for expressive activities shall be subject to the following rules governing the time, place, and manner of the expressive activity.

(1) **Disruption or interference.** The expressive activity must not substantially and materially disrupt or interfere with the college's essential academic or administrative functions or with the rights and privileges of the college's students, employees, or invitees.

(2) **Hours of activity.** Expressive activity on the campus grounds as defined in WAC 132Z-142-020 must be limited between the hours of 8:00 a.m. and 10:00 p.m. Expressive activity in campus buildings must be limited in accordance with the normal hours of operation and other rules applicable to the particular building.

(3) **Scheduling conflicts.** Campus facilities, including both "grounds" and "buildings" as defined in WAC 132Z-142-020, are not available for unscheduled expressive activities that conflict with previously scheduled uses of the facility.

(4) **Sound amplification.** Sound amplification, whether by artificial means or otherwise, must be maintained at a volume that does not substantially and materially disrupt or interfere with the college's essential academic or administrative functions.

(5) **Traffic obstruction.** The expressive activity must not be conducted in such a manner as to obstruct vehicular, bicycle, pedestrian, or other traffic including, but not limited to, access by emergency vehicles or personnel. The activity must not otherwise interfere with access to campus facilities or to other campus activities or events.

(6) **Health and safety - Protection of property.** The expressive activity must not create health or safety hazards, pose safety risks to others, or cause damage to college property or the property of others. The activity must be conducted in compliance with applicable fire, health, safety, and sanitation regulations.

(7) **Advance notice requested.** Campus and noncampus groups are requested to notify the college reasonably in advance of a planned or scheduled expressive activity. Such notice does not involve any permit application or approval process. Advance notice is requested for the purpose of avoiding scheduling conflicts and making appropriate security and facility use arrangements. Groups providing the requested notice are encouraged to provide the name and contact information for their group; the date, time and place of the activity; and the estimated number of participants.

(8) **Cleanup - Repairs.** Campus and noncampus groups using campus facilities for expressive activities are expected to clean up after the activity and return the facilities to their original condition. Reasonable charges may be assessed against responsible parties for the cost of any extraordinary cleanup or for repairing damaged property.

(9) **Camping prohibited.** There shall be no overnight camping anywhere on or in campus facilities, except as expressly authorized by the college for designated institutional purposes. Camping is defined to include sleeping, cooking, or storing personal belongings, for personal habitation, or the erection of tents or other shelters or structures used for purposes of personal habitation.

(10) **Other applicable policies or rules.** The expressive activity must otherwise be conducted in compliance with any other applicable college policies and rules, local ordinances, and state or federal law.

NEW SECTION

WAC 132Z-142-050 Solicitation—Distribution of materials—Posting. (1) **Solicitation.** Commercial solicitation generally is not permitted on college property. Solicitation by campus and noncampus groups for other than commercial purposes is permitted to the same extent applicable to the distribution of materials under subsection (2) of this section. Space in campus buildings may be rented to noncampus groups for commercial or noncommercial purposes in accordance with college policies applicable to the particular campus facility.

(2) Distribution of materials.

(a) **Definition.** The term "materials" for purposes of this subsection means free literature or other tangible items, other than commercial advertising including, but not limited to, handbills, pamphlets, petitions, surveys, questionnaires, and other printed matter that is otherwise lawful.

(b) **Distribution on campus grounds.** Campus and noncampus groups may distribute materials anywhere on the campus grounds as defined in

WAC 132Z-142-020, provided such distribution does not substantially and materially interfere with essential college functions and is otherwise in compliance with applicable time, place, and manner regulations under WAC 132Z-142-040.

(c) **Distribution in campus buildings.** The distribution of materials in campus buildings as defined in WAC 132Z-142-020 is limited to campus groups in accordance with college policies applicable to the particular facility.

(d) **Littering - Parking lots.** Littering is prohibited. The general distribution of materials by placing them on vehicle windshields in college parking lots is deemed to constitute littering.

(3) **Posting.** The posting by campus groups of noncommercial advertising or other printed announcements is permitted in designated locations and for designated purposes in accordance with policies applicable to the particular campus facility. Posting of noncommercial announcements by noncampus groups is permitted in areas designated for publicizing community events.



**Cascadia Events & Advocacy Board (EAB)
Report to the Board of Trustees
Cascadia College
Meeting: February 2021**

Dear Trustees:

As we reach this point of Winter Quarter, students have been getting into midterms. Meanwhile, EAB has continued to provide various events where students can relax and have fun.

We held a Sustainability Trivia on January 27th, led by our Health and Wellness Coordinator, Kasey Lee. Students were competing in their knowledge of the sustainability, pollution, and climate change to win a Cascadia water bottle. We also had success with our annual Casino Night on February 3rd. This event was a collaboration with UW Bothell's Campus Event Board. There were four rounds of casino trivia with 300 dollars' worth of prizes that students could win. As a follow-up to this, we also had a Casino Corner night. Students were sent out a deck of playing cards that they could decorate on Zoom with others.

Furthermore, we have various other events planned for the rest of Winter Quarter. On February 18th, we will be having a Dessert With Dr. Murray event. Students will be learning how to bake sugar cookies with Cascadia's president and getting to know him as well. They will be sent a bear shaped cookie cutter and the ingredients for the cookie if they need it. The goal of this event is to foster a sense of community at Cascadia during a time where students, especially first year students, may feel disconnected from Cascadia.

Right before the Thanksgiving break, EAB sent an open letter to faculty sharing various concerns about online learning on behalf of Cascadia students. As a follow-up to this open letter, EAB has sent out a survey where students can share their academic experience with Winter Quarter. This survey has been advertised on the Student Life Canvas page and on Kody's Weekly, the Student Life newsletter to encourage as many students as possible to share their experiences.

Sincerely,
Angela Tang
EAB Advocacy Chair

Cascadia Community College Federation of Teachers Local 6191, AFT



***Report to the Board of Trustees
Cascadia Community College
Meeting Date: February 2021***

❖ Contract Extension

The CCCFT and Administrative bargaining teams have agreed to extend our current 2018-2021 Collective Bargaining Agreement for an additional year, from June 30, 2021 to June 30, 2022. From now until then, we have agreed to bargain using MOUs for specific items as needed but will not be opening the full CBA for negotiation.

Our reasons for this decision have mainly to do with uncertainties over budgets, financing, and enrollments during the pandemic, but also, the prospect of effectively bargaining over Zoom was a factor, as well.



Washington Public Employees Association

UFCW Local 365

Report to the Board of Trustees

Cascadia College

Meeting Date: February 2021

The WPEA continues to have discussions with management about the finer points of suspended operations. There has been robust discussion about the use of partial suspended operations as it relates to outages that make operations become suspended, including but not limited to power outages, server issues, internet outages. We are not yet fully in agreement but hope to continue our efforts to best serve Cascadia as a campus community without marginalizing entire groups of end users.

Thank you,

Marah Selves, M.Ed, Administrative Services Manager