

**Minutes  
Regular Meeting  
Cascadia College Board of Trustees  
January 20<sup>th</sup> 2021**

**Cascadia College  
18345 Campus Way N.E.  
Bothell, WA 98011**

**BOARD OF TRUSTEES**

Chair Roy Captain, Vice Chair Mike Kelly, Janet McDaniel, Dr. Meghan Quint and Dr. Colleen Ponto present.

**EXECUTIVE STAFF**

John Eklof, Dr. Kerry Levett, Marty Logan, Meagan Walker and Dr. Eric Murray present.

Alan Smith (AAG) present.

Lily Allen-Richter (recorder) present.

**AREA REPRESENTATIVES**

CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty present.

Student Representative – Angela Tang EAB Advocacy Chair present.

WPEA Representative – Marah Selves, Administrative Services Manager present.

**AUDIENCE**

Becky Riopel, Lyn Eisenhour, Deann Holliday, Sara Gomez Taylor, Haley Green, Erin Blakeney, Donna Sullivan, Kristina Young, Cody Hiatt, Peg Harbol, Natasa Kesler, David Dorratcague, David Ortiz, Kathy Brown, Jemal Idris, Jared, Gail Alexander, Dianne Fruit, Erik Tingelstad

**1. Executive Session**

The Board will meet in a fifteen minute Executive Session to discuss number 2 below and/or any of the issues listed below:

1. to receive and evaluate complaints against a public officer or employee;

**2. to evaluation the qualifications of an applicant for public employment or to review the performance of a public employee;**

3. to discuss with legal counsel litigation or potential litigation to which the college is, or is like to become, a party, when public knowledge of the discussion would likely result in adverse consequences to the college;

4. to consider, as a quasi-judicial body, a quasi-judicial matter, between named parties;

5. to consider matters governed by the administrative procedures act, chapter 34.05 RCW; and/or

6. to plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposal made in on-going negotiations or proceedings.

**2. CALL TO ORDER**

Chair Roy Captain called the meeting to order at 4:15 PM

**3. CONSENT AGENDA**

**Chair Roy Captain asked for approval of the consent agenda Vice Chair Mike Kelly made a motion to approve the consent agenda and Trustee Dr. Meghan Quint seconded the motion. Hearing no objections, the trustees approved the consent agenda.**

#### 4. PUBLIC COMMENTS

No public comments for the agenda.

#### 5. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS:

None

#### 6. INFORMATION ITEMS

##### Tenure Updates

- President Murray and Dr. Levett shared the current timeline of the tenure process.
- The next meeting in which tenure will be discussed is March 17<sup>th</sup> 2021.

##### Comments/Questions:

- No Comments or Questions.

#### 7. DISCUSSION/PRESENTATION ITEMS

##### Sabbatical Presentations

- **Dave Dorratcague**
  - Presented his sabbatical work on redesigning upper-level ESL Canvas Courses.

##### Comments/Questions:

- Great Job Dave. ESL is a tough to teach and the Board really appreciates your dedication to this work. As someone who had to learn English, this work means a lot to me.
- **Natasa Kesler**
  - Presented her sabbatical work to improve course content by completing Adobe Captivate Software, taking a multi-week course in Inclusive Teaching and Created a podcast for Anatomy and Physiology students at Cascadia.

##### Comments/Questions:

- Great job Natasa. The podcast stats are very impressive.
- **David Ortiz (F)**
  - Presented his sabbatical work on developing new courses for the college, completing online professional development activities, and worked with the group health foundation to distribute \$10,000 to the Latino community fund of Yakima, WA.

##### Comments/Questions:

- Did you learn anything pertinent about how COVID was affecting different parts of the state?
  - It was a surprise to see how quickly it was spreading and how various areas were adjusting, for example, there were many places who were not equipped to assist people who spoke Spanish.
- Thank you for bringing back all the knowledge you gained.

##### Monthly Finance Report: 20-21

- We are getting additional funding through stimulus
- Budgets are just starting to be written down in Olympia

##### Comments/Questions:

- Things are looking a lot better than we expected. We can use less of our reserves than we expected.
- We did talk about what the cost savings are in being closed during the pandemic, but we also need to be prepared on when that will change.

## 8. RECOMMENDED ACTION ITEMS

### Extension of President's Contract

*Chair Roy Captain asked for approval of the Extension of the President's Contract. Vice Chair Mike Kelly made a motion to approve the Extension of the President's Contract and Trustee Janet McDaniel second the motion. All in favor, no abstains.*

Comments/Questions:

None

### Designated Agent for Emergency Funds

*Chair Roy Captain asked for approval of Marty Logan to become the Designated Agent for Emergency Funds. Janet McDaniel made a motion to approve Marty Logan becoming the Designated Agent for Emergency Funds and Trustee Dr. Meghan Quint second the motion. All in favor, no abstains*

## 9. REPORTS

Cascadia Events & Advocacy Board (EAB): Angela Tang, Advocacy Board Chair was present and doesn't have anything to add to her report.

Cascadia Community College Federation of Teachers (CCCFT): David Shapiro, Tenured Founding Faculty was present and doesn't have anything else to add to his report.

Cascadia College Classified Union Washington Public Employees Association (WPEA) Report: Marah Selves, Administrative Services Manager was present and had nothing additional to add at this time. We are working on getting additional data to administration to the needs that the staff is needing.

Chair and Individual Board Members Reports:

Nothing to report.

President's Report:

All campus professional development day (DIA) is coming up next week, we will be talking about Generation Z. I will also be doing a zoom baking demonstration at the end of February for Cascadia students.

## 10. OTHER BUSINESS/ANNOUNCEMENT

## 11. MEETING ADJOURNMENT

Chair Roy Captain adjourned the regular meeting at 5:06pm!

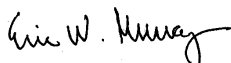
## 12. Minutes Approved and Adopted on February 17<sup>th</sup> 2021



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Roy Captain, Board Chair

Attest:



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Dr. Eric Murray, President

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