CASCADIA COLLEGE
BOTHELL

April 11, 2022

Dear Board of Trustees and Campus Community:

Spring Quarter has begun and we continue our journey with COVID, Budgets, and Tenure. The masking guidance has been adopted well by campus and our next major decision will be around employee fall expectations for in-person presence on campus. We hope to have that guidance out by mid-May. As you know, the pandemic has allowed society to re-think how we want to interact with each other, how we want to learn together, and how we want to conduct our business together. Important to all of this is that we establish a sense of community and belonging on our campus for both students and employees. This will be a fundamental consideration for the decision.

As well, we continue to sort out our budget based on the emerging mastery of ctclink. It is a bit slower than expected, but we still expect to deliver the most accurate budget possible. We have become pretty confident in a conservative estimate of revenues and we are working to get the best possible information for our expenses.

There will be no executive session this month as we continue with our tenure process. I am glad the portfolio was well-received by the Trustees.

See you soon!

Respectfully, Eric

Campus
- Foundation-related meetings (x2)
- BOT Finance Sub-Committee
- Navigators
- Budget Planning Workshops and/or Budget Council (x5)
- EAB Chair monthly meeting
- Welcomed students to Northshore Student of Color event
- Developed next session of campus Constituent Leadership Training
- Attended the Day of Inquiry & Assembly (professional development) for campus

Community / State
- Bothell Kenmore Chamber of Commerce meetings (x3)
- Hosted City of Bothell Candidate's Forum for City Manager
- WACTC
- One Redmond Economic Development Council (x1)
- Met with U.S. Rep Susan delBene
- Attended State of City of Redmond event

UWB
- Monthly meeting with Chancellor Esterberg
- Campus Safety Advisory Task Force meeting

To be informative, yet mindful of your time, I have asked the senior staff to share only their top relevant items for your reading pleasure.

From the Executive Director of Equity & Inclusion, Chari Davenport:

NORTHSHORE STUDENT JUSTICE CONFERENCE
This conference was a true success! On March 25, 2022 over 200 high school student, 20 chaperones, and 19 volunteers spent their day discussing social justice issues, attending workshops, and learning about Cascadia College and what we can offer students who attend our school. Several Cascadia students, faculty, and staff were on hand to offer their time and we greatly appreciated these contributions. Our thanks to Cascadia's own Dr. Jesus Perez for presenting a workshop on the importance of higher education for first generation students.

RIVERVIEW SCHOOL DISTRICT
Cascadia Scholars along with Cascadia Outreach and Marketing presented to Latinx families and students for an event hosted by the Riverview School District (at Cedarcrest High School). We have developed a wonderful relationship with the Riverview team and the goal for this evening was to recruit for Cascadia Scholars as well as Running Start. We also covered financial aid and scholarships. Over twenty students and parents were in attendance and we enrolled two students that night! Our next effort will be to host the Riverview High School academic advisers at Cascadia.

DIVERSITY AND EQUITY CENTER
We are in the process of installing software and tech to track student use of the Diversity and Equity Center along with a survey to gather information directly from our students. Tracking will allow us to assess the Center's use and we will also be asking each student about their experience and encouraging them to tell us the best ways to support them. Student voice is critical and this is an opportunity to capture student voice and increase our support of needs, so we continue to offer valuable resources.

From the Vice President for Administrative Services, Dr. Jashoda Bothra:

HR/PAYROLL
- The HR Team facilitated the ongoing hiring processes of Full-Time Faculty in 3 disciplines, 5 Exempt positions and 1 Classified position as well as the hiring of multiple student/part-time hourly employees and volunteers across the College.
- The HR Team completed the Spring Quarter Associate Faculty Benefits Assessments of approximately 78 part time faculty and sent out the annual Mader & Two -Year Averaging notifications. These two processes help keep Associate Faculty in benefits even if teaching load goes down over the summer and for the next academic year.
- The Payroll Team, in collaboration with Student Learning, processed 48 Associate Faculty contracts and 19 Moonlight contracts for payment in Spring Quarter. Additionally, Payroll completed two annual surveys including Spring IPEDS HR Survey and the 2022 Administrative Salary Survey.

FINANCE
- IPEDS Report was completed and locked on April 6th 2022.
- Brent now has Legacy access in which the Finance Team can help to determine prior. budget baselines prior to CTC conversion.
- Backlog in AP has now gotten down to a manageable state.

IS
- IS team successfully completed key critical security and software updates to our network storage systems on March 25th to minimize connectivity issues.
- IS team completed key audio-visual checks, configurations and repairs in Mobius Hall and CC3 classrooms to ensure a smooth experience for the Students of Color conference in March.
- IS team was able to retain an experienced temp worker Daniel Kauffman as a classified IT Support Tech 1 this month. Onboarding Daniel will help keep the Help Desk staffed at a level that will allow for faster service in support of our students and employees. We are thrilled to have Daniel as a full-time asset on the team!

From the Vice President for External Relations & Planning, Meagan Walker:

COMMUNICATION
The team collaborated with and supported the efforts of the Equity & Inclusion in hosting a successful Cascadia and Northshore School District Student Justice Conference, including producing an outstanding media release. The first in a series of videos called Student Spotlight was produced and posted on YouTube. The piece features former Cascadia student, Larissa Lima. Work is underway in partnership with the UWB Communications team to update a joint emergency/incident communication plan.

OUTREACH
The Outreach team is working hard to increase enrollment. Major in-person events included the aforementioned Student Justice Conference with Northshore School District, and a multicultural/bilingual event for Riverview School District at Cedarcrest High School. The team contacted 621 potential students via zoom, emails, tours, info sessions, live chat, events, and visits. Social media engagement is up on both Instagram (+3.92%) and Facebook (+43.06). The team created a "Did You Know" series to post information about Cascadia's services. The most recent highlighted the Bock Learning Center

MARKETING
A lot of work went into updating COVID-19 masking policies and guidelines, signage, and web content

WEBSITE
Reusable web components were designed for universal colors, menu buttons, tables, and calls to action such as on the Foundation Scholarships page.

FACILITIES
Mobius Hall is being readied for business as events are starting to pick up. External events will be allowed to book space starting in mid-May and the rental of Mobius Hall will be available Monday-Friday. New tents were installed on the plaza which had a nice impact to the outside eating area during the Student Justice Conference. New furniture was installed in Cascadia's classroom space located in the library, to be utilized in the summer and fall quarters.

STEM 4
Concrete pouring is set to begin the week of April 4. It appears that the concrete drivers' strike in King County may persist for a while. The STEM 4 Project Management Team (PMT) has rented concrete trucks and is hiring union employees (though not Teamsters). The UW has authorized this for all of its projects. The strike has cost the project $1.5m of its reserves and has put us in a tight spot in terms of getting the building opened in time for fall quarter 2023 courses. The construction schedule will be intense.

CC5

With the pre-design architect selected, the pre-design work begins in earnest next week with the Mahlum architecture team holding a series of stakeholder interviews with employee groups in Advising, Enrollment, Financial Aid, College & Career Foundations, Workforce, Outreach, Admissions, International Programs, Bock Learning Center, and others. The following week, they will be hearing from four different student groups. The architects will hold small presentations on both the April and May DIAs to share with the entire Cascadia employee community what they heard from us and how they incorporated what they heard. A primary challenge of CC5 is that we will need to scale back our square footage by approximately 40% to match what the state actually appropriated for the project.

FOUNDATION

March brought forward approximately $75,000 in new and pledged support for scholarships. The Foundation will serve as the college's fiscal sponsor in processing Amazon's gift of support for the Together Center. Demand for emergency grants spiked over Winter quarter by 200%. A new disbursement process with Student Financial Services greatly reduces the time it takes to get needed funds in students' hands. The Spring scholarships cycle turned the corner in March – receiving 118 completed applications from 256 student profiles, slightly higher than the first Fall cycle. $115,000 will be awarded to a broad range of students by the end of April.

Progress continues with the strategic plan including the creation of a reserve policy to help guide spending, and ongoing recruitment of two prospective Board members. Tax return preparations for the 2020-2021 fiscal period are nearing completion. Planning for the Fall 2022 edition of the Annual Report to the Community is under way. The constituent relationship management system procurement project was completed. Implementation of a more robust, donor management platform will begin in April.

The Board held its 3rd quarter work group session to begin planning its new fundraising role as ambassadors and connectors in the community.

INTERNATIONAL PROGRAMS

International Programs held Spring 2022 New Student Orientation. 13 new students from Burkina Faso, Cambodia, China, Japan, South Korea, Taiwan, and Tanzania arrived and attended the orientation programs. Cascadia also signed an MOU with Tokyo Seitoku University in Japan. They are scheduled to send a group of students to EF starting Fall 2022.

***From the Vice President for Student Learning and Success, Dr. Kerry Levett:***

COLLEGE & CAREER FOUNDATIONS

The new College & Career Foundations division, which launched in the fall, includes English language instruction (for both domestic and international students), adult basic education, GED preparation, and an adult high school diploma option. Enrollments have been climbing steadily since the fall launch, and we are now serving 15 international students and over 100 domestic students, a 25% increase in FTE over Winter Quarter.

WORKFORCE EDUCATION

The Basic Food Employment and Training program had its annual monitoring visit from SBCTC staff on April 4. Katie Rousso facilitated the online review. The final report contained a commendation for accuracy in DSHS case note audits and no required changes.
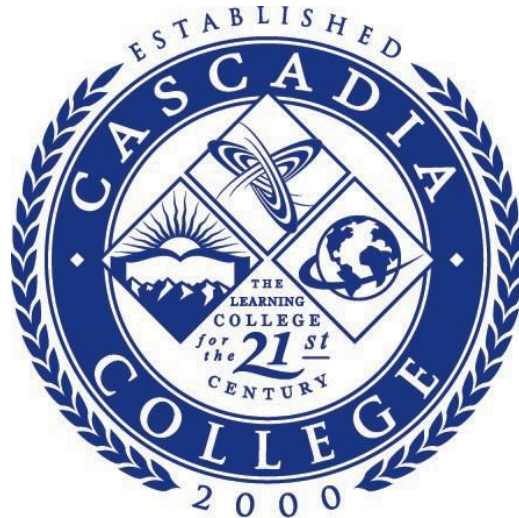
Board of Trustees Meeting Agenda
Mr. Mike Kelley, Chair
Dr. Colleen Ponto, Vice Chair
Ms. Janet McDaniel
Dr. Meghan Quint
Mr. Norm Seabrooks

Regular Meeting
Wednesday, April 20th 2022
4:00 p.m.
Via ZOOM

Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011

Cascadia College Board of Trustees
Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011

Wednesday, April 20th 2022
4:00 p.m.
ZOOM

AGENDA

- **PUBLIC MEETING, CALL TO ORDER (4:00pm)**

- **CONSENT AGENDA**

  - Meeting Agenda
  - Minutes from last meeting – March 2022

- **PUBLIC COMMENTS**
  Anyone wishing to speak to the items on this meeting agenda will be recognized when the item is being discussed. If you wish to speak to the Board, please sign your name on the sign-up sheet. Three minutes per person is allocated for this purpose.

- **NEW EMPLOYEES/PROMOTIONS**

  - Introduction of New Employees/Promotions (EM)

- **INFORMATION ITEMS / STUDENT & FACULTY FOCUS**

  - Student Focus – Cat Simmons

  - Faculty Focus (KL)

  - Graduation Update (BR)

  - CC5 Scope of Work (MW)

- **DISCUSSION / PRESENTATION ITEMS**

  - 22-23 Strategic Plan (KL)

  - Enrollment Update (KL)

- Financial Workshop (JB)

    o College Budget Review 22-23, v.1.0

- **RECOMMENDED ACTION ITEMS**

    - None at this time

- **OTHER REPORTS**

    - Cascadia Events & Advocacy Board (EAB)

    - Cascadia Community College Federation of Teachers (CCCFT)

    - Cascadia Classified Union Washington Public Employees Association (WPEA)

    - Board Chair and Individual Board Members

    - College President

- **OTHER BUSINESS OR ANNOUNCEMENTS**

- **NEXT MEETING**

    - Next regularly scheduled Board meeting is Wednesday, May 18, 2022.

The facilities for this meeting are free of mobility barriers. Interpreters for hearing-impaired individuals and taped information for visually impaired individuals will be provided upon request when adequate notice is given.

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Minutes

Regular Meeting
Cascadia College Board of Trustees
March 16th 2022

Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011

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BOARD OF TRUSTEES
Chair Mike Kelly, Vice Chair Janet McDaniel, Dr. Colleen Ponto, Dr. Meghan Quint, and Norman Seabrooks.

EXECUTIVE STAFF
Dr. Jashoda Bothra, Chari Davenport, Dr. Kerry Levett, Megan Walker, and Dr. Eric Murray present. Alan Smith (AAG) present.

Lily Allen (recorder) present.

GUESTS

AREA REPRESENTATIVES
CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty present.
Student Representative – Tamara Wood, EAB Advocacy Chair present.
WPEA Representative – WPEA Representative absent.

AUDIENCE
Erin Blakeney, Lyn Eisenhour, Brent Green, Bryan Fauth, Donna Sullivan, Elizabeth Englund, Joella Bennett-Gold, Ketra Embleton, Laura Hedal, Michael Horn, Noah Overby, Becky Riopel, William Saraceno, Sara Gómez Taylor, Erik Tingelstad, Debra Waddell, Tamara Wood, Shawna Pitts, Satarupa Joardar.

1. **CALL TO ORDER**

   Board Chair Mike Kelly called the meeting to order at 4:33 PM

2. **CONSENT AGENDA**

   The Board Chair asked for approval of the consent agenda. Trustee McDaniel moved to approve the consent agenda. Trustee Quint seconded the motion. All in favor, the consent agenda was approved.

3. **PUBLIC COMMENTS**

   There were no public comments.

4. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS:

- Luke Bulosan, IT Support Analyst was unable to be introduced at the meeting.

- Shao-Wei Wang has been promoted from international student advisor to Assistant Director of International Advising.

5. INFORMATION ITEMS

Asynchronous Faculty Sabbatical Reports
This month, Dr. Brian Bansenauer, Senior 2 Tenured Faculty, and Founding Faculty in Business and Informational Technology, and Dr. Lindsay Custer, Senior 2 Tenured Faculty, and Founding Faculty in Sociology share their sabbatical podcast created through the Teaching and Learning Academic podcast series. Links to their podcasts are below:

Dr. Bansenauer:
https://cascadia.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d55f7ff0 -8465-4f0a-bfc3-add700fd8a69

Dr. Custer: https://cascadia.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=edc3cf7c- 78fa-46ff-9dfc-adc800fa4c91

Comments/Questions:

6. DISCUSSION/PRESENTATION ITEMS

Mission Fulfillment Byte: Mid-Year Strategic Plan Update
Presented by Kerry Levett and Michael Horn

Strategic Plan Highlights
Tech Updates
- In the pilot phase
- Started wen redesign plannning
Guided Pathways Updates
- Mapping is progressing
- Hiring an Associate Dean to link Guided Pathwasy, Equity and Assessment
- Program Review Plan developed, and pilot areas identified
Enrollment Updates
- Partnerships
- Reviewing data
Equity Updates
- Students of Color Conferences
- Cascadia Scholars
- Equity Advocates

Comments/Questions:

- Do you have a sense of what data you made available?
  - We needed to have the mission fulfillment dashboards there. We also use

requests that we have received over the past two years to create the data and also took a look at what data is being used at other colleges to help guide us.
- Will you be tracking use?
  - Yes, we track everything!

Capital Projects Update
Presented by Meagan Walker

STEM 4
- Currently under construction, 77,000 Gross Square Feet, 79.6 Million
- Teamsters Strike is impacting our start of Move-in and our FF&E budget.

CC5
- Currently in the pre-design phase, 61,600 Gross Square Feet, 24.8 Million
- Square footage no longer hold true
- Re-prioritize needs in pre-design
- Scale down footprint is being talked about.

Huskey Village
- Cascadia is not contributing any money for this project, but it will impact our campus.
- Food Services will be available
- Student housing for Cascadia students after UWB Students

Comments/Questions:
- Stem 4 is shared equally between UWB and Cascadia. We did do a small exchange of money where UWB got an additional classroom and we bought back offices that UWB used in CC1 and CC2.
- CC5 we need to downsize the project. What does the downsize look like right now? We did start our pre-design stakeholder meetings, next month I should let you know how much square feet we will use at that time and what we are letting go of.
- The state was typically underfunding by 15% in the past, right now we are looking at 45% underfunded as there has been large increases all around on construction projects.

Financial Workshop
Presented by Jashoda Bothra, Meagan Walker and Kerry Levett

- The BOT Finance Sub-Committee met on March 3 to review the above materials. The subcommittee will provide their perspective after staff has presented on these items.
- The college continues to have a special allocation for IT replacement ($611,696) that will be used to fund much of the IT R&R Schedule.
- The college has a class fee with remaining balance that will be used to fund much of the Lab R&R Schedule.
- The Facilities R&R Schedule needs to be funded through unallocated reserves.
- The Class Fee Schedule is an annual review of class-by-class fees and is developed by the Vice President of Student Learning along with her team. Every effort is made to keep these fees low. The fees are sued for consumable items associated with specific classes as allowed for by state policy.

Comments/Questions:
- Next BOT meeting in April we will have a cleaned up backlog and draft of the budget for next year. Compliance related, use or loose funds and supply chain issues that need to be ordered now. Prioritizing requests for the student experience.
- We would also like to use 585k to pull from reserves to pay for repair and replacement items.
  - Let's approve this right now.

Chair Mike Kelly makes a motion to approve up to $600,000 under Eric's discretion working with his team regarding the repair and replacement items presented at today's Board Meeting. Trustee Dr. Meghan Quint seconds the motion. All in favor. Motion Carries.

7. **RECOMMENDED ACTION ITEMS**

   Student Fees Part A and Part B

   Vice Chair Janet McDaniel made a motion to approve the schedule of class fees. Trustee Norman Seabrooks seconds the motion. All in favor. Motion Carries

   Comments/Questions:

   Thank you for the detailed analysis.

8. **REPORTS**

   Cascadia Events & Advocacy Board (EAB): Tamara Wood, Advocacy Board Chair, was present and a written report was submitted, she did not have anything else to add to her report.

   Cascadia Community College Federation of Teachers (CCCFT): Tenured Founding Faculty, David Shapiro was present and added a thank you for helping with the tenure process.

   Cascadia College Classified Union Washington Public Employees Association (WPEA) Report: No WPEA representative was present and there was no report.

   Chair and Individual Board Members Reports:
   Norm will send over some verbiage surrounding the teamsters Maybe they would be willing to give Meagan and her team as a good will gesture to protect their

   President's Report:
   President Murray presented his report. Key points included:
   - Graduation will be held in person this year. June 19th 2022 at 4pm on the ARC Sports Complex. More details will be presented by Becky Riopel at the April BOT meeting.

9. **OTHER BUSINESS/ANNOUNCEMENTS**

   There were no other announcements.

10. **MEETING ADJOURNMENT**

Chair Mike Kelly adjourned the regular meeting at 6:10 PM.

11. Minutes Approved and Adopted on March 16, 2022.

_____

Mike Kelly, Board Chair

Attest:

_____

Dr. Eric Murray, President
Bdminutes03162022

Cascadia College Board of Trustees

NEW EMPLOYEES and/or PROMOTIONS

Subject: New Employees and/or Promotions

Background:

The Board has requested to meet all new employees to campus and become aware of those who have received promotions.

Details:

The following employees have joined Cascadia since the last Board meeting.

- None

The following employees have been promoted since the last Board meeting. Their transitions are below:

- Fidely Navarro Lopez – internal to Academic Advisor, Guided Pathways
- Elizabeth Englund – internal to Director of HR & Payroll
- Daniel Kaufmann – internal transfer to IT Support Tech 1

Cascadia College Board of Trustees

Information Items

Subject: Student Focus

Justification:

The Trustees requested to hear a monthly student success story or achievement.

Background:

Each month we'll bring the Trustees a highlight from our student successes. This month we bring you Cat Simmons, a recent Cascadia student who is now enrolled at National University of Natural Medicine. Cat is unable to attend the meeting today, but shared a letter discussing her experience at Cascadia below.

"Esteemed Members of the Board, Faculty, and Staff of Cascadia College, as well as all those present at this meeting, first I want to apologize for not being able to join you in person. I struggle with long-covid and am usually spent for the day by 3pm. I was asked to share my story with you after I reached out to several faculty members, thanking them for their incredible support during my time at Cascadia.

I am 33 years old and have never been part of an institution as caring, inclusive, intelligent, wise and supportive as Cascadia College. From the staff at the front desk to the admissions staff, the financial aid staff, and disability support staff, all the way through the college professors and right up to the president.

It is clear that the ethos at Cascadia has intentionally and effectively fostered a school of deeply caring, professional, humane human beings. I feel whatever you are being paid, it cannot be enough. I only wish my younger, more privileged classmates knew how lucky they were to have you. I went to the best University in Africa, and in terms of the standard of teaching and the holistic intelligence of the people who gravitate towards Cascadia, it could not compare. I always felt seen and supported as an individual at Cascadia. My circumstances were complex and sometimes tenuous and I always felt that Cascadia had my back and genuinely cared about my wellbeing and success. I want to respond in kind.

I joined Cascadia in the Fall of 2019. I plan to become a doctor of naturopathic medicine. Cascadia has brought that dream closer and made it possible. I was born and raised in Southern Africa. Although I have US citizenship, I essentially came to the US as an immigrant, in 2016. It has been a struggle to keep afloat. Without a college degree, I have found it hard to find work that pays what I am worth. More starkly put—it has been hard to find work that pays a basic living wage. Even as a health coach.

When I decided to go back to school, I was taking a risk, as I have a history of chronic fatigue syndrome. I also had to start from scratch, as I did not have a background in mathematics and science. My teachers have been exceptional. When I caught covid and did not fully recover, my

professors went above and beyond to help me finish my classes. I would have been at sea without the support from the disability department, the financial aid department, and my math and chemistry teachers, (Tammy Wright and Peggy Harbol) in particular. But prior to that, I felt deeply supported by my English teacher (Michelle Templeton), my college success teacher (Kristina Kellermann), and my psychology teacher (Teri Larsen). Before the pandemic, I once got lost on campus and was approached by the college president, Eric Murray, and warmly directed in the right direction. These are small gestures, but they meant a lot to me.

I would not have been able to jump the hurdles I've been through over the last few years without the incredible support of the staff at Cascadia college. In fact, I'd probably not only be sick and weak from covid but also out on the street without the assertive and timely care I received at Cascadia. I cannot thank you enough.
I am now in Portland, Oregon, and en route to the National University of Natural Medicine. I am following the highest calling of my life. And I feel indebted to the incredible, kind, and brave people at Cascadia College.

America is a richer place because of you. And I am a richer person. Life now feels possible.

Thank you, from the bottom of my heart. I would not be where I am without you.

I wish you all health and success going forward,"

Cat Simmons

Cascadia College Board of Trustees

Information Items

Subject: Faculty Focus: STARS Report/Alumni Spotlight

Background:

Stephan Classen, Assistant Director of Sustainable Practices, will summarize our recent STARS finding and introduce a graduate of our Bachelor of Applied Science in Sustainable Practices, Atlas Turner.

Discussion:

- Atlas Turner (He/Him/His) – Graduated 2018
- LEED AP® BD+C, 2021
- Fitwel Ambassador, Center for Active Design 2021

Former Cascadia Student Government President, and Director of Health and Sustainability. When starting at Cascadia, Atlas struggled with community and maintaining course work. With the support of Faculty, Staff, and Admin as well as the overall campus culture, Atlas began to excel after finding a suitable pathway through the BASSP program.

During this phase of their life, he began receiving mentorship from industry leaders such as Brenna Davis – the VP of Environmental and Social Sustainability at PCC, and Jennifer Frey – Program Manager Design Review – Operations at Sound Transit. Their mentorship led to Atlas familiarizing himself within the sustainability community across the greater Seattle area. Atlas began discussions with O'Brien360 in Fall of 2018 before ultimately landing a job with them in June of 2019 as a Project Assistant of the Commercial Building and New Construction Team.

Since then, Atlas has worked on developing new system processes that add value to clients such as enhanced data management during specification and drawing reviews. Using the skills acquired through Social Justice Organizing (a position created in partnership between UWB and Cascadia Student Life) Atlas has worked to create training modules that improve onboarding of new employees, the framework developed has been adopted across each department. In 2021, Atlas was promoted to Project Associate – where he takes on more of a leadership role across various commercial building projects, and coordinates building commissioning efforts across commercial, and multifamily projects.

His passion for Sustainability has led him to opportunities such as joining the 2022 WELL Building Summit, hosted by the International WELL building Institute where social sustainability, and environmental sustainability coalesce.

Cascadia College Board of Trustees

Information Items

Subject: Graduation Update

Justification:

The Trustees are required to attend graduation. This is our first return to an in-person event in a few years, so it was deemed necessary to hold a review.

Background:

Becky Riopel, Director of Student Life, will run through the preparations and ceremony with the Trustees so the Trustees can know their roles and expectations.

WE'RE BACK!

GRADUATION CEREMONY

JUNE 10, 2022
4PM
ARC RECREATION FIELD

WHAT TO EXPECT

Staging Prior to the Ceremony

o Platform party, BOT and faculty/staff will stage in NCEC (Lily will be there to help with your regalia) **Meet at 3pm**

o Graduates will stage either in ARC Overlook (top floor)

o Processional will go down ARC exterior stairs/elevator, onto the field, through the back of the tent

Stage and seating will be under one tent

o Stage is approximately the same size as the space used on the CC3 patio previously

o Ramps (rather than stairs) on either side of the stage

o Will have ASL interpreters as well as monitors and closed captioning for the audience

o Seating for approximately 1,000 people

Previous Ceremony Schedule (example)

PROCESSIONAL

|	
Grand Marshall	Kerry Levett, PhD *Vice President for Student Learning and Success*
National Anthem	****** *Cascadia Student*
Welcome	Kerry Levett, PhD *Vice President for Student Learning and Success*
Addresses	****** *Tenured Faculty*
	Eric Murray, PhD *President*
	***** *Board Chair, Cascadia Board of Trustees*
	***** *Class Valedictorian*

Conferring of Diplomas	Board of Trustees
	Eric Murray, PhD *President*
Assisting the President	***** *Cascadia College Foundation*
Readers	***** *Deans*
Presentation of Class	Kerry Levett, PhD *Vice President for Student Learning and Success*
	***** *Faculty Assembly Facilitator*
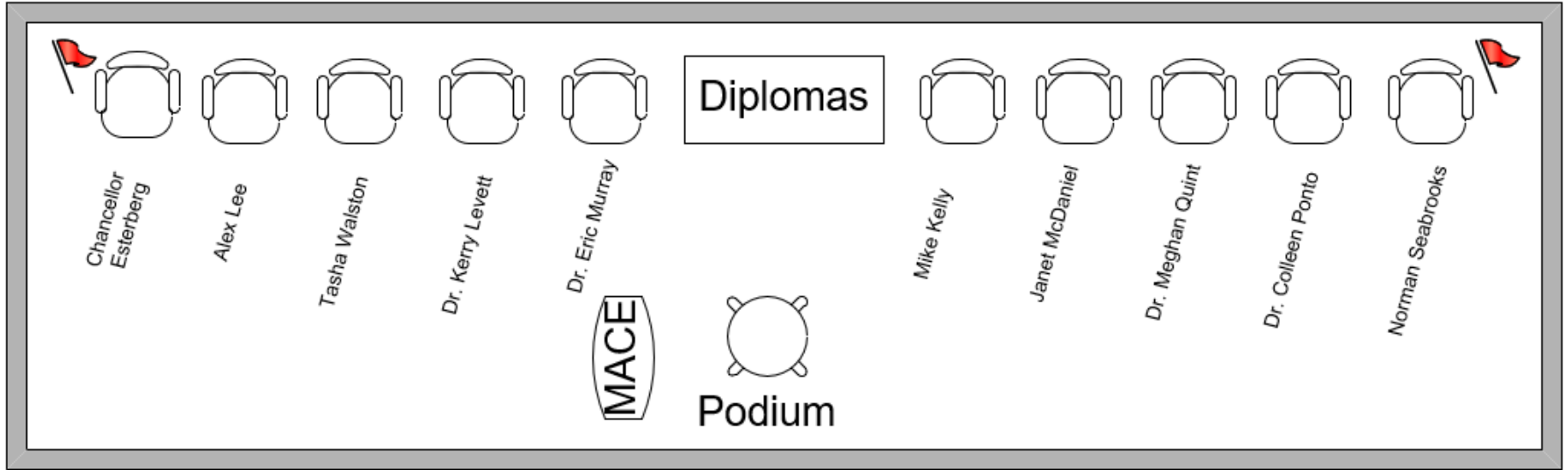
Cascadia College Board of Trustees

Information Items

Subject: CC5 preview

Justification:

The Trustees will be asked to vote at May meeting in support of change order

Background:

Our CC5 Gateway Project Team (Mahlum Architects, State's Department of Enterprise Services, and Cascadia reps) are working to deliver the pre-design documents to the state by the end of June. The pre-design plans will deviate from the original project request report because the amount the state funded is substantially less than is needed to build the 60,000 GSF building that was originally proposed. We will need to show the state that our board has approved the changes to this project.

Cascadia College Board of Trustees

Presentation/Discussion Items

Subject: Cascadia Strategic Plan 2022-2023 Addendum (1st Read)

Justification:

The Northwest Commission on College and Universities' (NWCCU) Standards for Accreditation support the organization's mission to accredit institutions of higher education on a seven-year cycle by applying evidence-informed standards and processes to support continuous improvements and promote student achievement and success.
The NWCCU standards begin by requiring institutions to articulate their purpose through a mission statement and planning process that demonstrates fulfillment of that mission.

Background:

Cascadia College's strategic planning approach is grounded in what matters most to demonstrating mission fulfillment, and the ability to shift given emerging contextual influences. The strategic plan launched in fall of 2021 focused on the three mission core areas: accessible, equity, and superior educational experiences. Throughout the academic year, updates and Mission Fulfillment Bytes have demonstrated the work in progress.
Accompanying documents:
- Strategic Plan 2022-2023 Addendum
- Presentation Slide Deck

Dr. Kerry Levett, Vice President for Student Learning and Success, and Dr Michael Horn, Director of Institutional Effectiveness will be available to respond to questions.

We are the community's college. We deliver accessible, equitable, and superior educational experiences to inspire every person to achieve their educational and career goals.

2022-2023 Strategic Initiatives Addendum

Draft: April 20, 2022

CASCADIA COLLEGE

BOTHELL

The Plan: 2022-2023

2022-2023 Accessible Initiatives (page 3)

2022-2023 Equitable Initiatives (page 5)

2022-2023 Superior Learning Experience Initiatives (page 7)

The purpose of this section is to provide a summary of the development of the 2022-2023 Initiatives Plan.

Accessible refers to student enrollment gaps with a focus on:
- Inclusive access for individuals from a variety of backgrounds and abilities.
- Improved educational access for all and dismantle the barriers to higher education.

Equitable is identifying disparities among race/ethnicity, gender, and all underrepresented and marginalized groups and working to reduce the achievement gaps among groups of student and employees
- Reduce the disparities in student success across race/ethnicity, socioeconomic status, gender, and other groups.

Superior Educational Experiences is at the core of student achievement and our mission fulfillment.
- Ensure high-quality educational experiences, which includes student participation, faculty interaction, and instructional quality.
- Ensure that each student receives the support needed to be successful.

Notes for the 2022-2023 Addendum

Status Definitions for Initiatives
- **Transitioned to operational or completed:** These are initiatives, actions, or programs that were initiated in 2021-2022 and are either completed or now considered operationalized, as part of our regular practice.
- **Continued:** These are initiatives, actions, or programs that were initiated in 2021-2022 and were not completed due to specific reason (noted in the plan) and continued for this year.
- New: These are initiatives, actions, or programs that were identified as what matters most to positively influence our mission metrics for this coming year.

Enrollment recovery vs. SEM
Like many of our community colleges, throughout the pandemic Cascadia College has experienced enrollment decline, especially with systemically non-dominant students. Consequently, we have adopted **Enrollment Recovery** as our enrollment approach. **Enrollment Recovery** conveys a sense of urgency for enacting initiatives to retain our current students, reconnect with those who have left, and purposely introduce our College to communities we have not yet met.

ACCESSIBLE

STATUS	MISSION OUTCOMES	PLANNED WORK				INTENDED RESULTS			
		OBJECTIVE	OWNERS	INITIATIVE, ACTIVITY, PROGRAM	GOVERNANCE BODY & EXECUTIVE	PERFORMANCE INDICATORS	MEASURE: SHORT-TERM RESULT	MEASURE: LONG-TERM OUTCOMES	DATA SOURCES
TRANSITIONED	1. **Increase student success** 2. **Increase student diversity** 3. **Increase equity outcomes**	**Create student accessible curriculum**	Guided Pathways Committee	initial mapping work **(Completed)**	Student Learning Council, VPSLS	1st 15, 30, 45 credits Student registration	# Maps completed by the target date	Decrease time to complete	ctcLink student data
	1. Increase student success 2. Increase student diversity 3. Increase equity outcomes	**Create a stronger student support network**	Enrollment Recovery Team	Implement and market expanded BFET program **(Completed)**	VPSLS, VPERP	Increase in BFET program	Number of students enrolled in BFET program	Increase enrollment	ctcLink student data
CONTINUED	1. **Increase student success** 2. **Increase student diversity** 3. **Increase equity outcomes**	**Create a stronger student support network**	Guided Pathways Committee	Develop a plan for intrusive and culturally relevant advising **(continued from 21-22, linked to EAB navigate implementation)**	VPSLS	Systemically non-dominant students: Progression Rate Retention Rate	Increase student support participation of systemically non-dominant students	Increase completion	ctcLink student data
			Enrollment Recovery Team	Implement CRM software to better communicate with prospective and current students **(continued from 21-22)**	VPERP, VPSLS	Increase in the conversion of prospective to enrolled students	Percentage of students who enroll	Increase enrollment	ctcLink student data
	1. **Increase student success** 2. **Increase student diversity** 3. **Increase equity outcomes**	**Create student accessible curriculum**	Guided Pathways Committee	Collaborate with External Relations to design a web application that connects areas of interest with academic plans and maps **(delayed launch due to work backlog)**	VPSLS, VPERP	1st 15, 30, 45 credits Academic plan completions Student confidence	Rate of web hits	Decrease time to complete	Web metrics ctcLink student data Internal survey

NEW	1. Increase student success 2. Increase student diversity 3. Increase equity outcomes	Create new student access points	Enrollment Recovery Team	Expand enrollment partnerships with UWB	VPSLS	New FTE Transfer Rate	Enroll UWB non-admits Develop new 1+3 and 2+2 transfer programs	Increase enrollment Increase completion	ctcLink student data Clearinghouse
			VPSLS Guided Pathways	Create new certificate and degree options (AS, BS Com Sci)	VPSLS, SLC	New FTE	NWCCU and WA State program approval	Increase new FTE	ctcLink student data
			EDE&I, VPSLS	Open an auxiliary site in Redmond	EDE&I	NEW FTE	Hold first term classes	Increase new FTE Increase enrollment of systemically non-dominant students	ctcLink student data

EQUITABLE

STATUS	MISSION OUTCOME	PLANNED WORK				INTENDED RESULTS			
		OBJECTIVE	OWNERS	INITIATIVE, ACTIVITY, PROGRAM	GOVERNANCE BODY & EXECUTIVE	PERFORMANCE INDICATORS	MEASURE: SHORT-TERM RESULT	MEASURE: LONG-TERM OUTCOMES	DATA SOURCE
COMPLETED	1. Increase student and employee diversity 2. Increase equity outcomes for students and employees	Create a sense of belonging and establish a support network	EDEI, HR	Establish employee affinity groups	EDEI, E&I Advisory Council	Employee retention	# Affinity groups that meet for the year	Increase hiring and retention rates among systemically non-dominant employees	ctcLink data HR data
	1. Increase employee diversity 2. Increase employee equity outcomes	Ensure an equitable starting point for employees	EDEI, HR	Remodel the hiring process through an E&I lens	EDEI, E&I Advisory Council	Employee demographics Employee year-by-year retention rates	• # Of policies updated policies # Job descriptions updated with equity statements	• Increase hiring and Retention of systemically non-dominant employees	HR data
			EDEI, HR	Implement the Equity Advocate program for hiring committees	EDEI, E&I Advisory Council	Candidate demographics for semi-finalists and finalists	# Of searches Advocates support	• Increase hiring of systemically non-dominant employees	HR data
	1. Increase student and employee equity outcomes	Connect with Indigenous Community	Land Acknowledgment Task Force, EDEI	Co-create a land acknowledgment with Indigenous Community	EDEI, E&I Advisory Council	Progression & retention rates	Integrate E&I knowledge, ideas, and concepts within the fabric of the institution	Increase • sense of belonging • Indigenous students and employees • Retention of Indigenous students & employees	ctcLink data HR data Student & employee surveys
CONTINUED	1. Increase student and employee diversity 2. Increase equity outcomes for students and employees	Create a sense of belonging and establish a support network	Cascadia Scholars Team	Expand the Cascadia Scholars Mentorship Program (**second year, 1st year of full program**)	EDEI, E&I Advisory Council	1st 15, 30, 45 credits	# participants/term	• Increase retention and completion rates amongst systemically non-dominant students	ctcLink data
			E&I	Expand High School Students of Color/Social Justice Conferences	EDE&I	# Participants	Increased number of events	• Increase new FTE • Increase enrollment of systemically non-dominant students	Event data ctcLink data
	1. Increase student success 2. Increase equity outcomes for students	Guarantee an equitable starting point for students	Enrollment Recovery team	Translate CCF and other program materials into additional languages (**delayed due to funding**)	VPSLS, VPERP	Increase in BEdA enrollment	Increase in BEdA prospective students	• Increased enrollment in BEdA	ctcLink student data

	1. Increase employee diversity 2. Increase employee equity outcomes	**Ensure an equitable starting point for employees**	E&I Council	E&I Foundations Expansion to reach 50% of employees **(program expansion)**	EDE&I	# New participants	Increase in cohorts	• Increase sense of belonging • retention of systemically non-dominant employees	Program data
	1. Increase student success 2. Increase equity outcomes for students	**Guarantee an equitable starting point for students**	Guided Pathways Committee	Conduct an English and Math placement and success data review **(delayed due to capacity)**	VPSLS	Initial placement levels by placement source	# Of improvements to placement options	• Completion rate of program level Math & English at 45 credits (disaggregated)	Placement data ctcLink data
NEW	1. Increase student and employee equity outcomes	Connect with Indigenous Community	VPSLS	Hire an AIIS Faculty Program Coordinator and launch program	VPSLS, EDE	Enrollment 1st 15, 30, 45 credits	# Outreach to partners # Outreach strategies for students	• Improve sense of belonging for American Indian and Indigenous students • Increase retention and completion rates amongst systemically non-dominant students	Student Voices Program Assessments ctcLink Data
	1. Increase student and employee diversity 2. Increase equity outcomes for students and employees	Create a sense of belonging and establish a support network	E&I Council	Community Voices: Annual climate and experience feedback	EDE&I	# Responses	Increased sense of belonging	• Increase retention and completion rates amongst systemically non-dominant students	Program Assessments ctcLink data

SUPERIOR EDUCATIONAL EXPERIENCES

STATUS	MISSION OUTCOME	PLANNED WORK				INTENDED RESULTS			
		OBJECTIVE	OWNERS	INITIATIVE, ACTIVITY, PROGRAM	GOVERNANCE BODY & EXECUTIVE	PERFORMANCE INDICATORS	MEASURE: SHORT-TERM RESULT	MEASURE: LONG-TERM OUTCOMES	DATA SOURCE
COMPLETED	1. Increase student success 2. Increase equitable outcomes	Ensure Student Learning	Assessment Committee	Implement new course instructor evaluation process	Assessment Committee, SLC, VPSLS	Rate of student response	Successful fall quarter implementation	Increase: • Response rate • Successful course completion Student satisfaction	EvalKit (Assessment tool)
		Supporting Students toward Completion	Guided Pathways Committee	Deepen shared understanding of how faculty and advisors work with student interventions (21-22 pilot, 22-23 year 1)	VPSLS	Progression Rate Retention Rate	Increase student support participation	Increased completion	ctcLink student data
CONTINUED	1. Increase student success 2. Increase equitable outcomes	Ensure Student Learning	Assessment Committee	Implement pathway/program continuous improvement	Assessment Committee, IEC, VPSLS	Equity disaggregated: Progression Rate Retention Rate Completion Rate	Faculty participation in assessment	Increase: • Completion • Shortened time to completion Especially for systemically non-dominant students.	Program Review Data Set
		Supporting Students toward Completion	Enrollment Recovery	Develop a new Satisfactory Academic Progress policy to provide more support for students on academic probation.	VPSLS	Progression rate for students who earn a quarterly GPA of less than 2.0	Number of students on academic probation who return to good academic standing	Increased completion	ctcLink student data
		Supporting Students toward Completion	Guided Pathways Committee	Plan a series of advisor-faculty summits	VPSLS	1st 15, 30, 45 credits	Participation rate	Increase student referrals to wrap-around success support	ctcLink student data
NEW	1. Increase student success 2. Increase equitable outcomes	Supporting Students toward Completion	Student Learning, UWB STEM Partnership	Remove barriers to completion and transfer for Engineering students	STEM Partnership cohort/CC and UWB	Percentage of low-income and underserved student transfer and completion	Increase in transfer	Increase in completion	Program Review, UWB admission data, National Clearinghouse

We are the community's college. We deliver accessible, equitable, and superior educational experiences to inspire every person to achieve their educational and career goals.

2022-2023 Strategic Initiatives Addendum

Draft: April 20, 2022

Overview

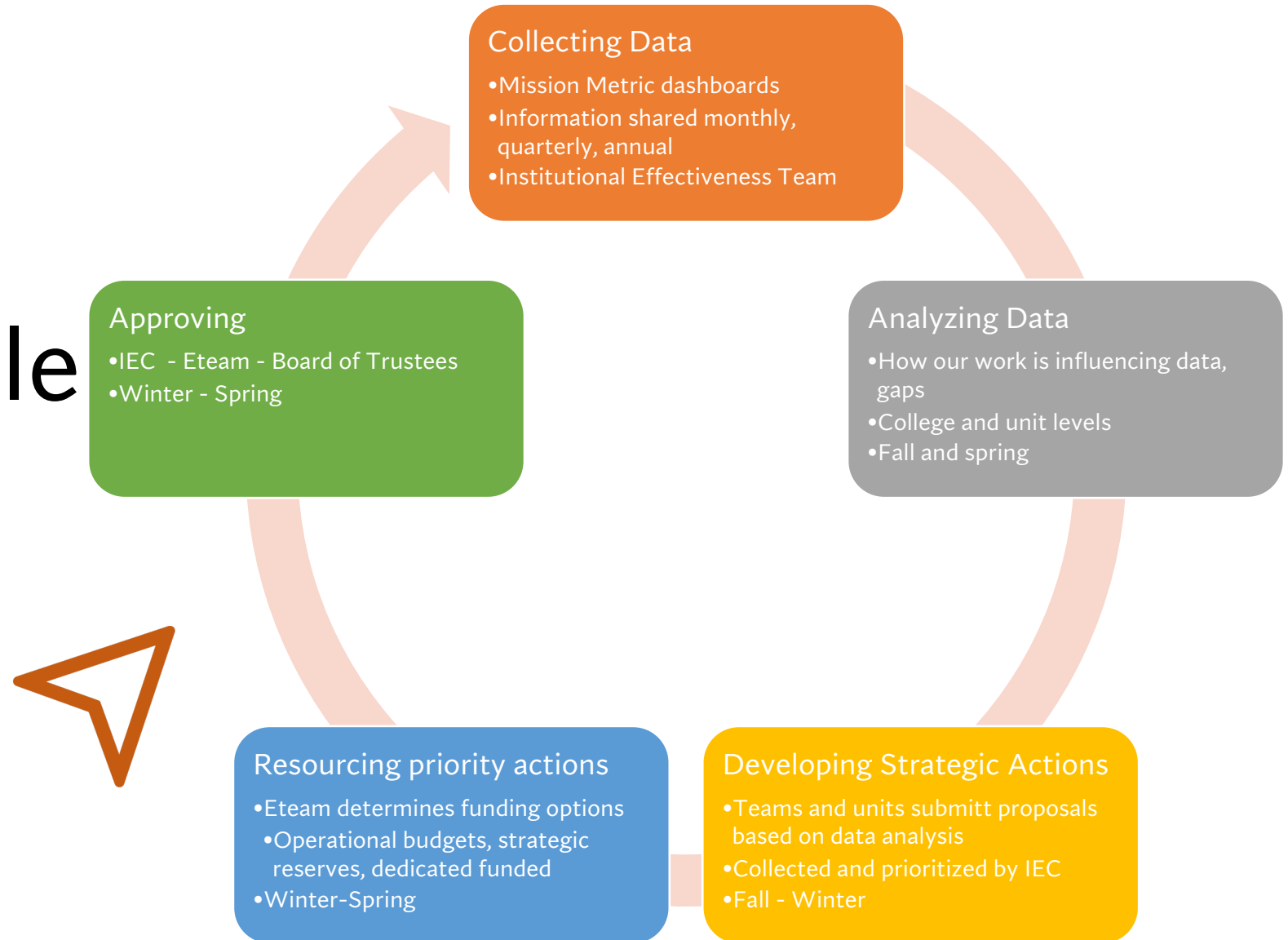| **Review**	1. The planning cycle 2. Our current location
Share	1. New concepts 2. Highlights from the new 2022-2023 Initiatives
Review	1. 2022-2023 Process Wrap-Up

Cascadia College Planning Cycle

- *We are still learning*
- *We have more steps to complete*

Collecting Data
- Mission Metric dashboards
- Information shared monthly, quarterly, annual
- Institutional Effectiveness Team

Analyzing Data
- How our work is influencing data, gaps
- College and unit levels
- Fall and spring

Developing Strategic Actions
- Teams and units submitt proposals based on data analysis
- Collected and prioritized by IEC
- Fall - Winter

Resourcing priority actions
- Eteam determines funding options
- Operational budgets, strategic reserves, dedicated funded
- Winter-Spring

Approving
- IEC - Eteam - Board of Trustees
- Winter - Spring

Let's unpack new concepts

Transitioned to operational or completed: Initiatives, actions, or programs that were initiated in 2021-2022 and are either completed or now considered operationalized, as part of our regular practice.

Continued: Initiatives, actions, or programs that were initiated in 2021-2022 and were not completed due to specific reason (noted in the plan) and continued for this year.

New: Initiatives, actions, or programs that were identified as what matters most to positively influence our mission metrics for this coming year.

Enrollment Recovery conveys a sense of urgency for enacting initiatives to retain our current students, reconnect with those who have left, and purposely introduce our College to communities we have not yet met.

The Plan 2022-2023

Highlighting new initiatives

NEW ACCESSIBLE INITIATIVES

MISSION OUTCOMES	OBJECTIVE	INITIATIVE, ACTIVITY, PROGRAM	PERFORMANCE INDICATORS	MEASURE: LONG-TERM OUTCOMES	DATA SOURCES
1. **Increase student success** 2. **Increase student diversity** 3. **Increase equity outcomes**	Create new student access points	Expand enrollment partnerships with UWB	New FTE Transfer Rate	Increase enrollment Increase completion	ctcLink student data Clearinghouse
		Create new certificate and degree options (AS, BS Com Sci)	New FTE	Increase new FTE	ctcLink student data
		Open an auxiliary site in Redmond	New FTE	Increase new FTE Increase enrollment of systemically non-dominant students	ctcLink student data

NEW ACCESSIBLE INITIATVES

MISSION OUTCOME	OBJECTIVE	INITIATIVE, ACTIVITY, PROGRAM	PERFORMANCE INDICATORS	MEASURE: LONG-TERM OUTCOMES	DATA SOURCE
1. Increase student and employee equity outcomes	Connect with Indigenous Community	Hire an AIIS Faculty Program Coordinator and launch program	Enrollment 1st 15, 30, 45 credits	• Improve sense of belonging for American Indian and Indigenous students • Increase retention and completion rates amongst systemically non-dominant students	Student Voices Program Assessments ctcLink Data
1. Increase student and employee diversity 2. Increase equity outcomes for students and employees	Create a sense of belonging and establish a support network	Community Voices: Annual climate and experience feedback	# Responses	• Increase retention and completion rates amongst systemically non-dominant students	Program Assessments ctcLink data

NEW SUPERIOR EDUCATIONAL EXPEREINCES INITIATIVES

MISSION OUTCOME	OBJECTIVE	INITIATIVE, ACTIVITY, PROGRAM	PERFORMANCE INDICATORS	MEASURE: LONG-TERM OUTCOMES	DATA SOURCE
1. **Increase student success** 2. **Increase equitable outcomes**	Supporting Students toward Completion	Remove barriers to completion and transfer for Engineering students	Percentage of low-income and underserved student transfer and completion	Increase in completion	Program Review, UWB admission data, National Clearinghouse

2022-2023 Institutional Effectiveness Cycle Wrap-Up

April
- 2022-2023 Strategic plan proposal (1st read)

May
- Mission Fulfillment Byte
- 2020-2021 College Budget (1st Read)

June
- Strategic Plan 2021-2022 Short-Term Results Report

Summer Retreat
- Strategic Plan Year 1 (2022-2023) Mission Metric Review

Cascadia College Board of Trustees

Presentation/Discussion Items

Subject: Spring 2022 Term Enrollment Update

Justification:

Each quarter the Board of Trustees reviews the enrollment as of the 10th day (post census) for changes in patterns and impact to budget.

Background:

Tenth day enrollment provides a snapshot of our current position compared to previous years. The following slides are included in the packet:
1. Summary of all overall FTE
2. Summary trend line by Race/Ethnicity
3. Summary data table by Race/ethnicity

Kerry Levett and Michael Horn will be available to respond to questions.

Spring 2022 Enrollment

*Office of Institutional Effectiveness*
4/11/2022

Keep in Mind

- FTE is considered preliminary until the end of the term
  - Continued coding edits may take place that result in modest changes to enrollment (typically < 30 FTE)
  - Most courses use the 10th day of the quarter as the census date for enrollment. However, continuous enrollment courses, such as internships, may use the last day of the term

Total FTE by Term[1]

Fall, Winter, Spring 2020 – 2022

as of 4/11/2022
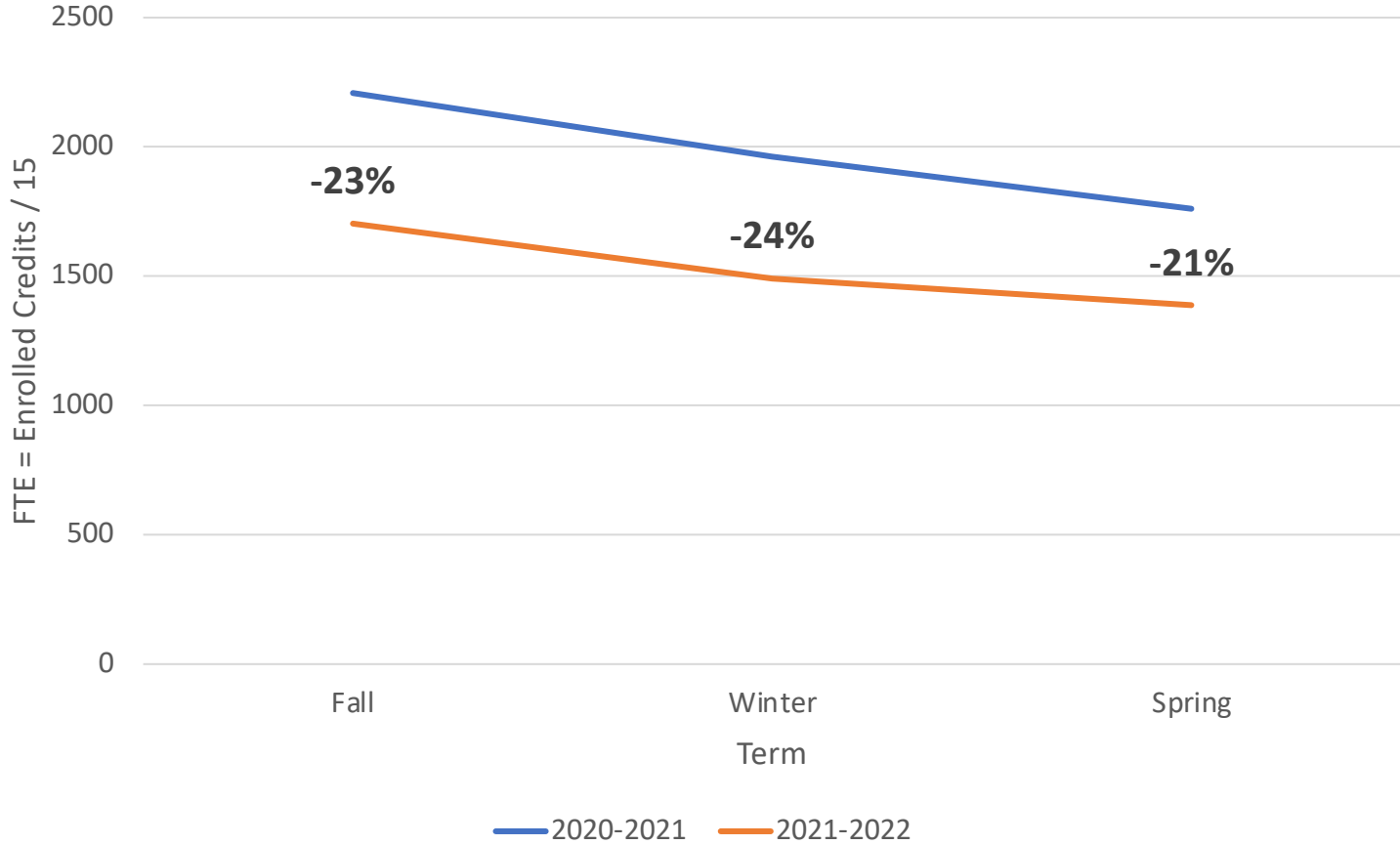
Total FTE with percent drop from the prior year.

Fall term is usually predictive of subsequent enrollment throughout the year.

In Fall 2021, FTE was down **23%** compared to the previous Fall.

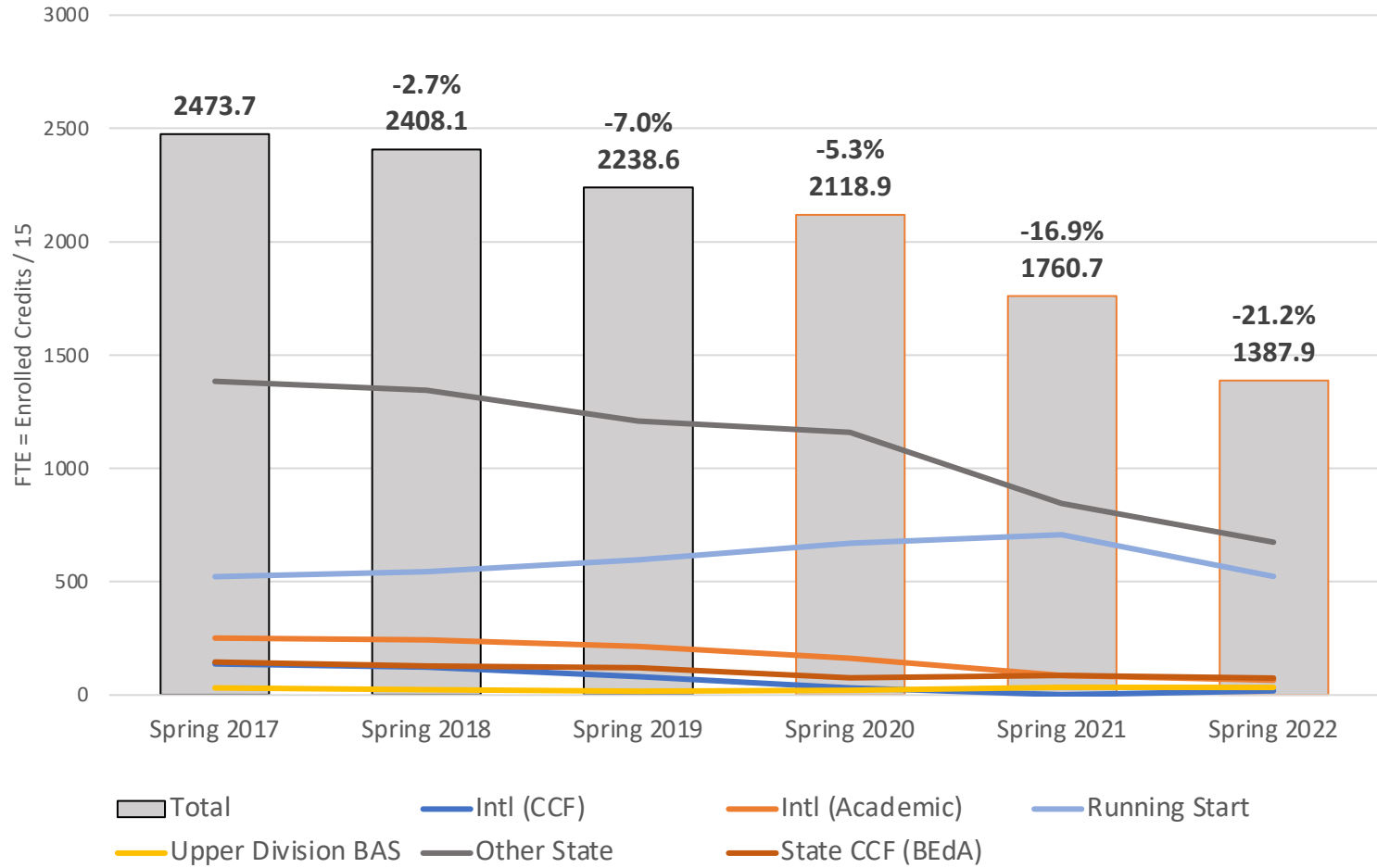Winter 2022 FTE declined **24%** compared to the previous Winter.

Spring 2022 FTE was down **21%** to the previous spring, a smaller decline.

[1] Excludes College in the High School Enrollment, which is presented separately.

FTE by Kind of Enrollment[1]

Spring 2017 – 2022
as of 4/11/2022

Total FTE with percent drop from the prior year.

FTE for Spring 2022 is down **21.2%** overall. Spring 2022 Running Start FTE is down **26.1%** from last Spring, and Other State enrollment is down **20.2%.**

Some encouraging signs:

- Intl College and Career Foundations (CCF) increased substantially from Spring 2021 enrollment, up from 1.4 FTE to **17.3 FTE**

- State Supported CCF was down **14.3%** compared to Spring 2021 but was slightly above Spring 2020 figures

- College in the High School enrollment is up **59%** compared to Spring 2021

- Matriculated BAS enrollment increased **6%** over Spring 2021.

[1] Excludes College in the High School Enrollment, which is presented separately.

Spring FTE by Kind of Enrollment[1]

Spring 2017 to 2022

as of 4/11/2022

Funding Source	Enrollment Kind	SPR 2017	SPR 2018	SPR 2019	SPR 2020	SPR 2021	SPR 2022	% Δ 1-Year	% Δ 5-Years
State Supported		1,562.7	1,497.9	1,345.7	1,254.2	963.4	781.6	-18.9%	-50.0%
	State Supported CCF (BEdA)	145.7	129.1	120.3	75.4	87.5	74.9	-14.3%	-48.6%
	Upper Division BAS	32.6	23.7	17.0	19.6	31.1	32.6	4.7%	-0.1%
	Other State	1,384.3	1,345.1	1,208.4	1,159.2	844.8	674.1	-20.2%	-51.3%
Contract		911.1	910.1	892.9	864.7	797.3	606.3	-24.0%	-33.4%
	Running Start	522.3	543.3	597.1	668.7	707.4	522.9	-26.1%	0.1%
	Intl (CCF)	137.3	123.3	80.0	31.6	1.3	17.3	1200.5%	-87.4%
	Intl (Academic)	251.5	243.6	215.8	163.6	86.7	65.1	-25.0%	-74.1%
	Intl Upper Division BAS	-	-	-	0.8	1.9	1.0	-48.3%	N/A
Total		2,473.7	2,408.0	2,238.6	2,119.0	1,760.7	1387.9	-21.2%	-43.9%

Excludes College in the High School enrollment

College in the High School Enrollment

Spring, 2017 to 2022
as of 4/11/2022

Program Enrollment	Spring 2017	Spring 2018	Spring 2019	Spring 2020	Spring 2021	Spring 2022	% Δ 1-year	% Δ 5-year
College in the High School (Count of Enrollments)	27	39	146	148	114	181	+59%	+570%

College in the High School enrollment is reported as a count of enrollments rather than FTE. Students pay a $215 fee per 5-credit course for the credit they earn.

Spring 2022 CiHS enrollment is up **59%** over Spring 2021 and up over 5 times what it was in 2017, 5 years ago.

FTE Special Workforce Programs
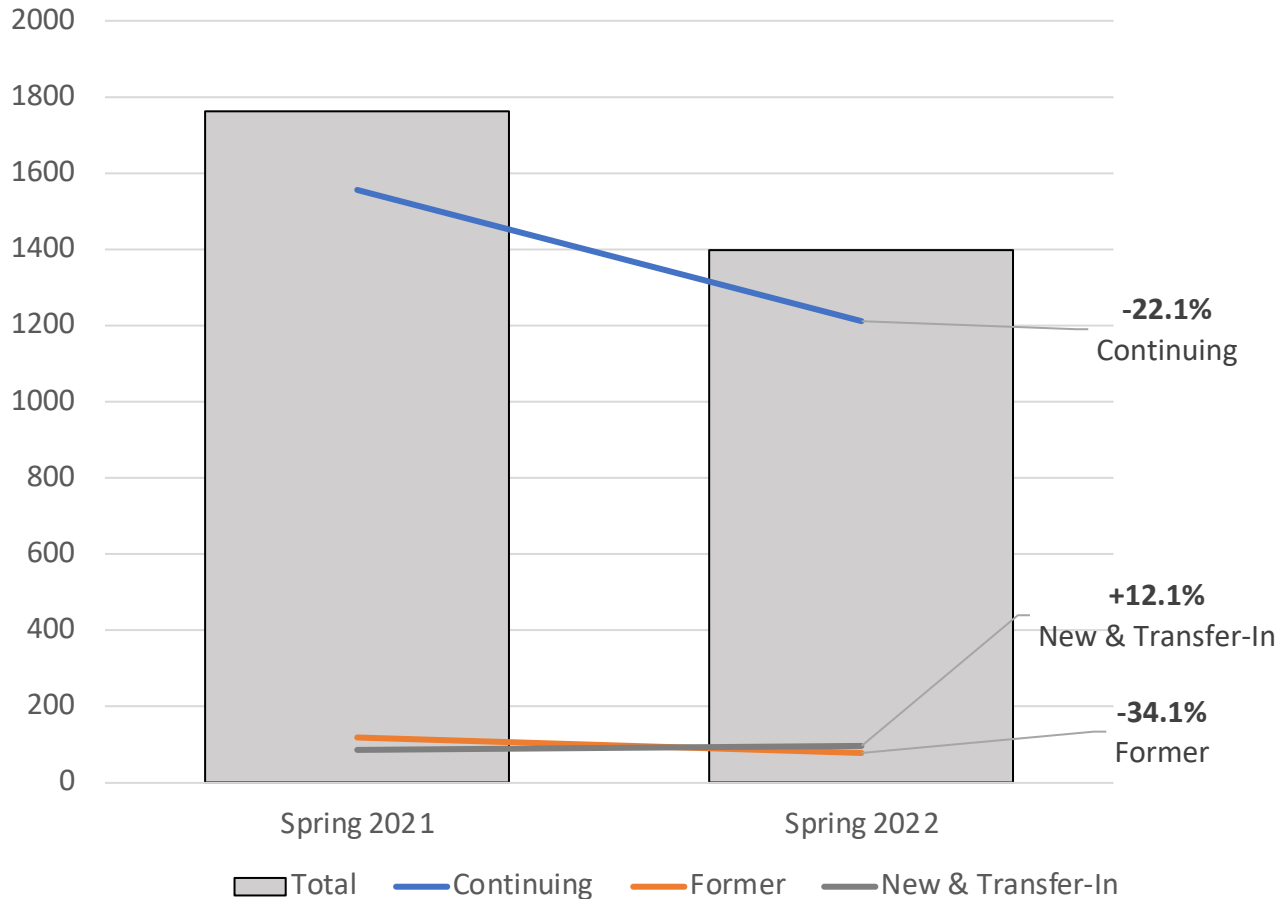
Spring 2017 to 2022
as of 4/11/2022

Program Enrollment	Spring 2017	Spring 2018	Spring 2019	Spring 2020	Spring 2021	Spring 2022	% Δ 1-year	% Δ 5-year
Matriculated BAS FTE	31.9	24.0	24.0	25.5	37.8	40.2	+6%	+26%
Worker Retraining FTE	31.5	40.9	28.2	8.0	16.1	13.7	-15%	-57%

Matriculated BAS enrollment Spring 2022 is up **6%** over last year and is up **26%** over Spring 5 years ago.

Worker Retraining enrollment Spring 2022 is down **15%** compared to last Spring.

FTE by Student Source[1]

Spring 2017 – 2022
as of 4/11/2022

-22.1%
Continuing

+12.1%
New & Transfer-In

-34.1%
Former

Legend: Total — Continuing — Former — New & Transfer-In

Overall FTE for Spring 2022 is down **21.2%**. One encouraging sign was New & Transfer-In student enrollment, which increased **12.1%** (to 97.0 FTE) over Spring 2021. The uptick in new students in spring is positive, but it's a very small slice of our overall enrollment.

Continuing Student enrollment declined by **22.1%** (to 1211.6 FTE), and Former Student enrollment declined by **34.1%** (to 78.5 FTE).

Definitions:

- **Continuing** – Students who enrolled the previous quarter (excluding summer)

- **Former** – Students who previously attended but had a break in enrollment of 1 or more terms (excluding summer)

- **New & Transfer-In** – First time enrollment at Cascadia

[1]Excludes College in the High School Enrollment, which is presented separately.
Reporting Spring 2022 data is limited to post ctcLink conversion data set and therefore differs from the method used by SBCTC.

Cascadia College Board of Trustees

Discussion/Presentation Items

Subject: Monthly Financial Workshop

Justification:

The Board has the responsibility of staying up to speed on the college's financial situation and outlook.

Background:

The Board will review be presented with the Reserve Projections, Revenue Projections and Expense Projections for the 2022-2023 Fiscal Year Budget.

Discussion:

Dr. Jashoda Bothra and Brent Green will present a current overview of the status of Cascadia's finances

FY22-23 BUDGET 1.0

DRAFT TO REVIEW WITH BUDGET SUB-COMMITTEE

TOPICS

AGENDA

- Reserve Projections

- Revenue Projections

  - Tuition

  - Other

- Expense Projections / Development

Reserves

SUMMARY of RESERVES					
	Available Balance (Cash)	$8,523,408			
	Stimulus Funds	$3,307,418			
	Long Term Investments	$8,526,408			
	Encumbered 21-22	$(713,274)			
	Encumbered 22-23 *	$(647,674)	(* Approved March 2022)		
	TOTAL	$18,996,286			

ENCUMBERANCES

Encumbered 21-22	Foundation Specialist	27,000	
(will be spent by 6/22)	Student Support Software	38,490	
	Marketing	50,000	
	Labs R&R	76,784	
	COVID Memorial	5,000	
	Facilities R&R	516,000	
	TOTAL	713,274	
Encumbered 22-23	Labs R&R	59,970	
(Approved March 2022)	Facilities R&R	194,000	
	I.S. R&R	393,704	(I.S. request minus remaining balance in 443)
	TOTAL	647,674	
Suggested Encumberances	Skybridge Repair	35,000	
22-23	Bookstore Buyout	750,000	
(yet to be approved)	Budget Council Items	TBD	

REVENUE PROJECTIONS

Revenue Sources	Year-To-Date 21-22	Projection v. 1.0 22-23
State Allocation $$	13,481,000	14,216,611
Tuition	7,483,290	7,559,345
Bachelor's	149,102	170,093
International	590,315	788,216
Other	979,814	281,347
TOTAL	**$ 22,683,521**	**$ 23,015,612**

Revised ## will be updated after the 10th day of the term & before 4/20 Mtng

Tuition Breakdown by FTE/Rate

	21-22			22-23		
	Total FTE	Rate	21-22 Total	Estimate FTE	Rate	Est 22-23 Total
State	954.75	3444.6	$ 3,288,731.85	954.75	3523.83	$ 3,364,376.69
Basic Skills	69.39	75	$ 5,204.25	69.39	75	$ 5,204.25
College in HS	469	215	$ 100,835.00	469	215	$ 100,835.00
Running Start	503.85	8115.37	$ 4,088,929.17	503.85	8115.37	$ 4,088,929.17
			$ **7,483,700.27**			$ **7,559,345.12**

OTHER REVENUE DETAILS

Revenue from Other Sources			FY22-23
	Fees	eLearning	$ 143,000.00
		Technology	$ 67,347.00
		S&A	$ 71,000.00
		Total	**$ 281,347.00**

We will be determining the CTC link cost (fees) in next few weeks

FY22 EXPENSE BUDGET

COMING SOON
MAY UPDATE

We are asking all leaders to supply a bottom up budget

We are working on getting access to Legacy Financial data (for expenses)

We will review and cover all expense details in May

We may not go into the new year with completely accurate numbers due to ctc link issues that we are currently trying to overcome

Report to the Trustees
March 2022 Meeting
Events & Advocacy Board
Cascadia College

by Tamara Wood, Advocacy Chair

Events:

- ARC x EAB collaboration: FTW (Female, Trans, Women) yoga class at the end of Winter Quarter was a great success and will continue as a regular offering at the ARC.
- Design a T-Shirt Contest: The winning design created by student Kristiina Tulleau will be turned into a t-shirt that will be given away to students during Kody's Birthday party in May!
- Healing From the Inside Out: Liberation and Transformation panel and interactive discussion with Raymond Santana and John Bunn as an event hosted by Tacoma Community College and available to all Cascadia students virtually.
- Plant Tabling: We had plants and pots that students could put together and take home with them the week before finals. Students really loved any events with a plant giveaway.
- Welcome Week: Our first tabling event for Spring Quarter was peanut butter & jelly themed. We gave away PB&J kits, themed snacks and study swag. We have two new members of EAB, Vishaan Jethra and Fernanda Armas and it was nice to get to know them better at this event.

Advocacy:

I've been talking to students in-person about class modality, campus safety and the mask mandate to help inform my work while on campus. In addition, I am currently working on a two-week marketing campaign to support the all-campus safety survey. I felt the students were not well informed about campus safety past efforts or current work, so the students on the taskforce (myself and 2 UWB students) put together a student-facing infographic and marketing to make it easier to inform them before they take the survey. We are promoting through flyers, in-classroom visits, social media, mobile marketing and info tables at Cascadia and I will also be working with my team and UWB collaborators to canvass in front of the Library and in the ARC next week. The survey will be live until the 22nd of April and we currently have 300 responses.

Coming Up: We are looking forward to more outside events and sunshine where we can get together!

- Involvement Fair April 6 & 7: A place for students to engage with clubs and resources on campus. EAB will be serving italian sodas to-go
- Club Collaboration Programming: Minecraft LAN Party, Pride events, Game night

Cascadia Community College Federation of Teachers
Local 6191, AFT

Report to the Board of Trustees
Cascadia Community College
Meeting Date: April 2022

❖ **Spring quarter underway**

CCCFT members are busy with the start of spring quarter. Those of us teaching face-to-face continue to navigate the ongoing adaptations required by the continuing pandemic. Many of us are teaching in-person without masks to students without mask for the first time in over two years and the range of emotions this has brought up includes everything from joy to anxiety, sometimes at the same time.

❖ **Bargaining continues**

The CCCFT Bargaining Team continues to work with the College Administrative Bargaining Team as we collectively bargain our 2022-2025 CBA. We hope to have a draft CBA to submit to our membership for ratification by the third week of May or so.