

Minutes
Regular Meeting
Cascadia College Board of Trustees
February 16, 2022

Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011

BOARD OF TRUSTEES

Chair Mike Kelly, Vice Chair Dr. Colleen Ponto, Janet McDaniel, Meghan Quint, and Norman Seabrooks.

EXECUTIVE STAFF

Dr. Jashoda Bothra, Chari Davenport, Dr. Kerry Levett, Megan Walker, and Dr. Eric Murray present. Alan Smith (AAG) present.

Donna Sullivan (recorder) present.

GUESTS

Kathleen Brown, Christopher Gildow, Peggy Harbol, Joy Keren, Tasha Walston,

AREA REPRESENTATIVES

CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty present.

Student Representative – Tamara Wood, EAB Advocacy Chair present.

WPEA Representative – WPEA Representative absent.

AUDIENCE

Erin Blakeney, Lyn Eisenhour, Brent Green, Haley Green, Deann Holiday, Michael Horn, Noah Overby, Becky Riopel, Erin Richards, Sara Gómez Taylor, Erik Tingelstad, William Saraceno, Dave Shapiro, Debra Waddell, Kristina Young.

1. CALL TO ORDER

Board Chair Mike Kelly called the meeting to order at 4:00 PM

2. CONSENT AGENDA

The Board Chair asked for approval of the consent agenda.

Approval of minutes from the meeting held January 19, 2022, was postponed.

Trustee Quinto moved to approve the consent agenda. Trustee McDaniel seconded the motion. The consent agenda was approved.

3. PUBLIC COMMENTS

There were no public comments.

4. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS:

President Murray introduced Trustee Norman Seabrooks. Key points included:

- Former Trustee Roy Captain moved out of the district leaving a vacancy on the Board of Trustees. Governor Inslee embraced recommendations provided by President Murray and Board Chair Kelly. Cascadia is glad to welcome Mr. Seabrooks to the college community.
- It was noted that Trustee Seabrooks was the first African American student to be given a scholarship to the Citadel. He has served at Aetna for 47 years.
- Trustee Seabrooks commented that he plans to listen well during the first few meetings, so he can learn and be ready to contribute.

President Murray introduced Dr. Jashoda Bothra, Vice President for Administrative Services. Key points included:

- William Saraceno, who served as Interim Vice President, will stay on board with Cascadia as a consultant, advisor and coach.
- Mr. Saraceno mentioned that he has truly enjoyed his time at the college, particularly the student-centered, open and collaborative communication shared at the Executive Team and Board of Trustees meetings.
- Dr. Bothra holds a doctorate degree in Adult Learning, and an MBA in Systems and Finance, and Career and Technical Education.

Vice President Bothra introduced Joella Bennett-Gold, Accounting Manager.

Vice President Levett introduced Joy Karen, Customer Service Specialist 3.

5. INFORMATION ITEMS

Sabbatical Focus

Board members received a report and slide deck by Peg Harbol, Tenured Faculty in Chemistry. The report focuses on the development of Course-Based Undergraduate Research Experiences (CURE) for General Chemistry.

Comments/Questions

- More work needs to be done in terms of assessing the CURE model.
- Chair Kelly commended the work.
- Professor Harbol acknowledged the significant role the opportunity of sabbatical played in the accomplishment of this work.

Faculty Focus

Vice President Levett presented Tasha Walston who discussed MoPan (Museum of Pandemic Culture), a collaborative online gallery of artwork, research, and writing. Chris Gildow and Kathleen Brown each presented pieces from the exhibition that demonstrated expressions of emotions related to the pandemic and its intersection with other social issues

such as politics, economics, mental health, globalism, climate change and racial justice that have touched students' lives.

Comments/Questions:

- Chair Kelly commended the work.
- President Murray thanked the faculty for helping the Trustees better understand the teaching and learning at Cascadia.

Mission Fulfillment Byte

Vice President Levett presented a “close in” data examination of the College’s mission metric areas to understand how strategic actions are driving these metrics. Key Points included:

- Student retention has moderately increased since 2015. Students who enrolled after Cascadia’s shift to remote learning (2020 cohort) were retained at a higher rate than in the past.
- Although overall retention increased, the equity gap widened.
- Students achieving credit milestones in the first year of enrollment has been trending upward; however, trends remain relatively flat for students’ third year of enrollment.
- Students earning college-level math or English credit in their first year has increased yearly since 2016.
- Student who earned a degree or certificate within 4 years of enrolling has increased. Completions in the 2019 cohort increased despite attending a significant portion during the pandemic.
- Students transferring to a 4-year institution has been on the rise.
- Thanks was given to Noah Overby and Michael Horn for their work on presenting this data, and to the Trustee subcommittee.
- Impacts to the strategic plan initiatives will be discussed at the summer Board of Trustees retreat.
- Chair Kelly said the presentation was very informative.
- Trustee Quinto thanked Kerry for her leadership and her entire team for their efforts. The ongoing dialogue is appreciated.

6. DISCUSSION/PRESENTATION ITEMS

Monthly Financial Workshop

Presented by Vice President Bothra, and William Saraceno, Interim Vice President of Administrative Services. Jashoda introduced Brent Green, Director of Finance.

Key points:

- The current outlook, generally speaking, is good. There are still salary savings, although they will be less as positions will likely be filled by next year. Trustee Kelly mentioned that higher enrollment may create an offset.
- The college is left with \$15.8 million in reserve funds. William Saraceno will assist in

- making sure the college is meeting requirements and deadlines for use of the funds.
- There was a previous mistake in the federal stimulus allocation for institutional support. The correct allocation is \$3.8 million.
 - Chair Kelly commended Brent for the presentation and commented that it is good to see the college is not heading in the wrong direction.
 - Trustee McDaniel said this looks like good news considering previous situation.
 - President Murray reviewed the monthly agendas and confirmed that the Board of Trustees Finance Subcommittee will continue through the end of the academic year. Trustee Seabrooks will be assigned to a subcommittee after a few months of learning.
 - President Murray would like to build the most conservative budget possible, based on flat enrollment. He reminded the Board that the college is comfortable operating at a deficit budget if necessary. Cascadia's Budget Council is working with the Executive Team to monitor, oversee, and advise on making the best decisions and keeping the campus community informed.

7. RECOMMENDED ACTION ITEMS

None at this time.

8. REPORTS

Cascadia Events & Advocacy Board (EAB): Tamara Wood, Advocacy Board Chair, was present and a written report was submitted:

- Chair Kelly expressed appreciation for what the team is doing.
- Ms. Wood replied that students are happy doing in-person events.

Cascadia Community College Federation of Teachers (CCCFT): Tenured Founding Faculty, David Shapiro was present and added that he is grateful to be in classrooms working with students. He is hoping for more of those experiences in spring.

Cascadia College Classified Union Washington Public Employees Association (WPEA) Report: No WPEA representative was present and there was no report. President Murray commented that the employees are still working out who will represent them going forward.

Chair and Individual Board Members Reports:
No individual reports.

President's Report:

President Murray presented his report. Key points included:

- The college is ready to respond to any decision coming from the Governor's Office regarding mask wearing mandates.
- Trustee McDaniel asked about commencement. Becky Riopel, Director of Student Life, confirmed that the event will be in-person on Friday, June 10. Because of the STEM 4 construction, the event will be held on the recreation field. It was mentioned that the Trustees will need regalia. President's Office will assist with that. The Trustees requested that all relevant events be added to their calendars as soon as possible.
- The Foundation is growing and contributing more to student success. There are seven new members on the Board of Directors, with the goal of increasing to 15 or 16 members over the next few months. President Murray asked the Trustees to think about who they might recommend for this. Trustee McDaniel asked for a one-pager of information including duties and responsibilities. Mark Collins, Director of Cascadia

College Foundation, agreed to provide that.

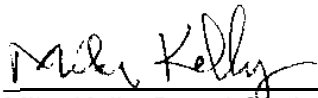
9. OTHER BUSINESS/ANNOUNCEMENTS

There were no other announcements.

10. MEETING ADJOURNMENT

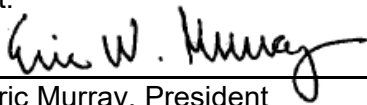
Chair Mike Kelly adjourned the regular meeting at 5:27 PM.

11. Minutes Approved and Adopted on March 16, 2022.



Mike Kelly, Board Chair

Attest:



Dr. Eric Murray, President
Bdminutes02162022