

Minutes
Regular Meeting
Cascadia College Board of Trustees
March 16th 2022

Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011

BOARD OF TRUSTEES

Chair Mike Kelly, Vice Chair Janet McDaniel, Dr. Colleen Ponto, Dr. Meghan Quint, and Norman Seabrooks.

EXECUTIVE STAFF

Dr. Jashoda Bothra, Chari Davenport, Dr. Kerry Levett, Megan Walker, and Dr. Eric Murray present. Alan Smith (AAG) present.

Lily Allen (recorder) present.

GUESTS

AREA REPRESENTATIVES

CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty present.
Student Representative – Tamara Wood, EAB Advocacy Chair present.
WPEA Representative – WPEA Representative absent.

AUDIENCE

Erin Blakeney, Lyn Eisenhour, Brent Green, Bryan Fauth, Donna Sullivan, Elizabeth Englund, Joella Bennett-Gold, Ketra Embleton, Laura Heddal, Michael Horn, Noah Overby, Becky Riopel, William Saraceno, Sara Gómez Taylor, Erik Tingelstad, Debra Waddell, Tamara Wood, Shawna Pitts, Satarupa Joardar.

1. CALL TO ORDER

Board Chair Mike Kelly called the meeting to order at 4:33 PM

2. CONSENT AGENDA

The Board Chair asked for approval of the consent agenda. Trustee McDaniel moved to approve the consent agenda. Trustee Quint seconded the motion. All in favor, the consent agenda was approved.

3. PUBLIC COMMENTS

There were no public comments.

4. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS:

- Luke Bulosan, IT Support Analyst was unable to be introduced at the meeting.
- Shao-Wei Wang has been promoted from international student advisor to Assistant Director of International Advising.

5. INFORMATION ITEMS

Asynchronous Faculty Sabbatical Reports

This month, Dr. Brian Bansenauer, Senior 2 Tenured Faculty, and Founding Faculty in Business and Informational Technology, and Dr. Lindsay Custer, Senior 2 Tenured Faculty, and Founding Faculty in Sociology share their sabbatical podcast created through the Teaching and Learning Academic podcast series. Links to their podcasts are below:

Dr. Bansenauer:

<https://cascadia.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=d55f7ff0-8465-4f0a-bfc3-add700fd8a69>

Dr. Custer: <https://cascadia.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=edc3cf7c-78fa-46ff-9dfc-adc800fa4c91>

Comments/Questions:

6. DISCUSSION/PRESENTATION ITEMS

Mission Fulfillment Byte: Mid-Year Strategic Plan Update

Presented by Kerry Levett and Michael Horn

Strategic Plan Highlights

Tech Updates

- In the pilot phase
- Started web redesign planning

Guided Pathways Updates

- Mapping is progressing
- Hiring an Associate Dean to link Guided Pathways, Equity and Assessment
- Program Review Plan developed, and pilot areas identified

Enrollment Updates

- Partnerships
- Reviewing data

Equity Updates

- Students of Color Conferences
- Cascadia Scholars
- Equity Advocates

Comments/Questions:

- Do you have a sense of what data you made available?
 - We needed to have the mission fulfillment dashboards there. We also use

requests that we have received over the past two years to create the data and also took a look at what data is being used at other colleges to help guide us.

- Will you be tracking use?
 - Yes, we track everything!

Capital Projects Update

Presented by Meagan Walker

STEM 4

- Currently under construction, 77,000 Gross Square Feet, 79.6 Million
- Teamsters Strike is impacting our start of Move-in and our FF&E budget.

CC5

- Currently in the pre-design phase, 61,600 Gross Square Feet, 24.8 Million
- Square footage no longer hold true
- Re-prioritize needs in pre-design
- Scale down footprint is being talked about.

Huskey Village

- Cascadia is not contributing any money for this project, but it will impact our campus.
- Food Services will be available
- Student housing for Cascadia students after UWB Students

Comments/Questions:

- Stem 4 is shared equally between UWB and Cascadia. We did do a small exchange of money where UWB got an additional classroom and we bought back offices that UWB used in CC1 and CC2.
- CC5 we need to downsize the project. What does the downsize look like right now? We did start our pre-design stakeholder meetings, next month I should let you know how much square feet we will use at that time and what we are letting go of.
- The state was typically underfunding by 15% in the past, right now we are looking at 45% underfunded as there has been large increases all around on construction projects.

Financial Workshop

Presented by Jashoda Bothra, Meagan Walker and Kerry Levett

- The BOT Finance Sub-Committee met on March 3 to review the above materials. The subcommittee will provide their perspective after staff has presented on these items.
- The college continues to have a special allocation for IT replacement (\$611,696) that will be used to fund much of the IT R&R Schedule.
- The college has a class fee with remaining balance that will be used to fund much of the Lab R&R Schedule.
- The Facilities R&R Schedule needs to be funded through unallocated reserves.
- The Class Fee Schedule is an annual review of class-by-class fees and is developed by the Vice President of Student Learning along with her team. Every effort is made to keep these fees low. The fees are used for consumable items associated with specific classes as allowed for by state policy.

Comments/Questions:

- Next BOT meeting in April we will have a cleaned up backlog and draft of the budget for next year. Compliance related, use or loose funds and supply chain issues that need to be ordered now. Prioritizing requests for the student experience.
- We would also like to use 585k to pull from reserves to pay for repair and replacement items.
 - Let's approve this right now.

Chair Mike Kelly makes a motion to approve up to 600K under Eric's discretion working with his team regarding the repair and replacement items presented at today's Board Meeting. Trustee Dr. Meghan Quint seconds the motion. All in favor. Motion Carries.

7. RECOMMENDED ACTION ITEMS

Student Fees Part A and Part B

Vice Chair Janet McDaniel made a motion to approve the schedule of class fees. Trustee Norman Seabrooks seconds the motion. All in favor. Motion Carries

Comments/Questions:

Thank you for the detailed analysis.

8. REPORTS

Cascadia Events & Advocacy Board (EAB): Tamara Wood, Advocacy Board Chair, was present and a written report was submitted, she did not have anything else to add to her report.

Cascadia Community College Federation of Teachers (CCCFT): Tenured Founding Faculty, David Shapiro was present and added a thank you for helping with the tenure process.

Cascadia College Classified Union Washington Public Employees Association (WPEA) Report: No WPEA representative was present and there was no report.

Chair and Individual Board Members Reports:

Norm will send over some verbiage surrounding the teamsters Maybe they would be willing to give Meagan and her team as a good will gesture to protect their

President's Report:

President Murray presented his report. Key points included:

- Graduation will be held in person this year. June 19th 2022 at 4pm on the ARC Sports Complex. More details will be presented by Becky Riopel at the April BOT meeting.

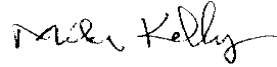
9. OTHER BUSINESS/ANNOUNCEMENTS

There were no other announcements.

10. MEETING ADJOURNMENT

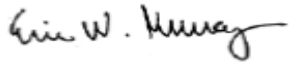
Chair Mike Kelly adjourned the regular meeting at 6:10 PM.

11. Minutes Approved and Adopted on April 20, 2022.



Mike Kelly, Board Chair

Attest:



Dr. Eric Murray, President
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