



# CASCADIA COLLEGE BOARD OF TRUSTEES

Wednesday, March 20, 2024



March 13, 2024

Dear Trustees and Community Members:

There have been a lot of moving parts this last month, but most certainly we want to celebrate the success of the Foundation's *Pay It Forward* event on February 28. Our Cascadia Scholars students did a great job at presenting and interacting with event participants. We had student art collected over the last 14 years on display. And the Foundation Board filled the room with people who wanted to support student success. You'll hear more about the event during the Board meeting.

Also of significance was determining the next iteration of college leadership. As Dr. Bothra stepped away, we began a listening tour with current employees about our organizational structure. As of today, we believe we have the model determined and will seek to fill Dr. Bothra's position by July 1.

Beyond those two items, we've been active in teaching, advising, budget planning, staff hiring, and enrollment management.

The President's activities since the last meeting and VP reports are listed below. See you next week.

Eric Murray  
College President

### Campus

- Foundation-related meetings
- Pay It Forward Event
- College Advisory Council
- Deans & Directors meeting
- February BOT Finance Sub-Committee
- Budget meetings (x9)
- Listening Tours on Org Structure (x5)
- High School College Counselor welcome

### Community / State

- Leadership Eastside (x3), including all day retreat
- Bothell Kenmore Chamber of Commerce (x2)
- State of the City event for Bothell, hosted in Mobius
- WACTC (x2 days)
- One Redmond farewell Happy Hour

### UWB

- UWB Meetings (x2)
- UWB and City Manager
- UW Board of Regents Luncheon

## **From the Interim Vice President for Administrative Services, Shawna Pitts:**

### **FINANCE**

- We are pleased to announce Nara Tseesuren has been Hired as our new Assistant Accounting Manager! She is transitioning into this role from her current position of Fiscal Analyst 2. Her official start date is March 18<sup>th</sup>. We will be back filling her old position and are starting our search for a new Analyst level Accountant.
- We continue to make excellent progress in our Accounts Payable efforts to get everything current and accurate. We are receiving excellent feedback from the college staff using the new AP information tool. The AP Team is clearing the email inbox.
- We are transitioning our Grants billing to our AR team and have terminated our contract with Robert Half.
- Our goal is to have all accounting reconciliation and services be internal to our Team at the college, once we have our Team fully staffed.
- We are in the final stages of our FY21 financial audit and should soon see the final documents from our auditor Davis Farr.
- We have started up our accountability audit from the SAO for FY19-FY22 and have provided as much of the requested information as we can. Next step is to work with the auditors and the respective departments on areas the SAO wants to go deeper into.
- Mid-February Shawna Pitts began transitioning to the Interim VP of Administrative Services.

## From the Vice President for Equity & Inclusion, Chari Davenport:

On Friday, March 8, Chari Davenport was the guest for the podcast ¡Radio Ya Es Tiempo! at Centro Cultural Mexicano. The Podcast was hosted by Angie Hinojos and Sofia Larrondo. The program was delivered in both English and Spanish and we discussed the work of equity and inclusion at Cascadia and the importance of this work in education. We covered a variety of relevant topics that lead to specific discussions about Cascadia Scholars, the Foundations of E&I course, and how Cascadia works to create a sense of belonging for marginalized and underrepresented populations: students, staff, and faculty. We also encouraged those interested to register at Cascadia and the steps to begin their academic journey. Finally, we talked about the two locations (Bothell and Redmond) and encouraged folks to go to the Cascadia website to apply, and let them know how to contact us with any questions. ¡Radio Ya Es Tiempo! reaches an average of 70,000 people throughout the Puget Sound region. This was an amazing opportunity to talk about not only equity and inclusion at Cascadia; it was also a chance to talk about access and where marginalized and underrepresented communities will find a welcoming environment as they take the next step to become college students.

**Diversity & Equity Center** - The Center is currently partnering with International Programs, the Art Department, Cascadia/UWB library, Cascadia/UWB Sustainability, Cascadia Accessibility Services, and the Health and Wellness Resource Center to offer a variety of programs. We are also exploring partnerships with the City of Bothell and the Montlake Library. In the last couple of months, we celebrated the Lunar New Year and partnered with the Art Department, the Library, and the Cascadia/UWB Sustainability Program to offer an art walk of the Rose Art Collection during National Native American Heritage Month. Professor Kathleen Brown guided students and staff through a visual reflection of selected art in the collection. We also offered discussions with the two artists who exhibited at Mobius Gallery this year. With Cascadia's Accessibility Services, we offered a screening of Crip Camp, followed by a conversation with Bryan Fauth, Tasha Walston and Dr. Victor Begay. With the Health and Wellness Center and its HEROS, we offered resources on healthy relationships and reflected on Transgender Remembrance Week.

In addition to monthly programming, we also launched a weekly series that include staff and student lunch hours, affinity space, and a reading hour. We hope these spaces ignite connection and offer a respite during busy times. With the Center's student ambassadors, we'll embark on our "Center outside walls" initiatives in the spring quarter, including expanding tabling events and taking the Center to common spaces in the College. During the spring quarter, we'll also survey the community to evaluate our programming and inform the direction of next year's activities. Lots happening in the Diversity & Equity Center and we encourage everyone to read the monthly E&I Newsletter for updates.

**Cascadia Scholars** – On Wednesday, February 28, twelve of our wonderful Cascadia Scholars were co-hosts at the 'Pay it Forward' annual fundraising event! Each table of guests had one Cascadia Scholar present to answer any and all questions. It was wonderful to watch our students engaging with event attendees to discuss their experiences as Cascadia Scholars, the impact of the Scholars Program on their academic journey, and their individual goals. The excitement as participants in this effort was evident on each Scholars face. We thank each and every student who shared their story and helped to promote this growing and popular program!



## From the Vice President for External Relations & Planning, Meagan Walker:

### COMMUNICATIONS & MARKETING

All web, all the time. We have been meeting with various divisions and groups, making content/copy edits, and getting closer to our April website redesign launch! Follow along with our countdown at [www.cascadia.edu/countdown](http://www.cascadia.edu/countdown).

### FACILITIES & CAPITAL PROJECTS

#### Facilities

The Director of Facilities attended the Operations and Facilities Council meeting. The meeting provided updates and clarity on the Clean Buildings Act, DES Small Works program and ways to use DirectLine for all preventative maintenance tracking as well as asset tracking. The Program Coordinator position became open.

#### Capital Projects

CC5–Gateway Building – During February, the team worked on a proposal to DES for our construction delivery method. This included a review the State’s C100 form (budget form) and a budget/cost analysis of current and anticipated expenses. The project team also met with DES leadership to discuss the complexity of the CC5 site and challenges being addressed.

### INTERNATIONAL PROGRAMS

#### Marketing and Recruitment

In preparation for spring recruitment trips, the team continued to make logistical arrangements for travel and business engagements. There has been a notable uptick in partnership inquiries from various study abroad agencies.

#### International Advising, Support, and Study Abroad

The IP team, in collaboration with Equity and Inclusion Office, co-hosted the Lunar New Year Cookie Decoration Contest on February 5<sup>th</sup>, 2024. About 30 students participated, showcasing their artistic skills.

The IP team also took a group of 24 students to the Boeing Factory Tour on February 23<sup>rd</sup>, 2024. Students enjoyed learning about the various processes and technologies involved in aircraft manufacturing.



Two Cascadia students, Addie Hamlyn and Zoe Rust, were each awarded a study abroad scholarship from WCCCSA (WA State Community College Consortium for Study Abroad) to study in Berlin, Germany in Spring quarter 2024.

## From the Vice President for Student Learning, Dr. Kerry Levett:

### INFORMATION SERVICES

The Information Services Department is pleased to be temporarily aligned with the Student Learning division. We eagerly anticipate the collaborative opportunities this new leadership structure will bring, particularly in the areas of:

- Artificial Intelligence
- Adaptive Technology
- Virtual Technology
- Collaborative Technology

During February, our dedicated team handled 384 new assistance requests. Notably, only 41 of these requests originated from students. Despite the workload, we successfully resolved 446 requests, including those carried over from the exceptionally busy months of December and January.

### SUSTAINABILITY NEWS

Cascadia co-sponsored three recent events with UWB

- Feb. 20<sup>th</sup> - **Climate Author Night**, hosting sustainability author Madeline Ostrander (At Home on an Unruly Planet) in Mobius Hall, the event drew over 100 students and community members to Mobius hall for the evening event, with 7 community non-profits attending to table and engage.
- Feb 20<sup>th</sup> - **Climate Stories Day** - participating host for students to meet author Lindsey Brodeck (Afterglow) and partner with the campus Library Community Reads team for their Climate Justice 23–24-year theme, the event drew over 90 students at the morning event.
- Feb. 28<sup>th</sup> – **Watershed Career Panel** – Hosting 4 Professionals from Water management and Land conservation careers to panel and answer questions, with over 30 students and staff/faculty in attendance.

Stephan Classen, Asst. Director of Sust. Practices for Cascadia secured a \$35K Waterworks grant from King County for Cascadia Stormwater and Wetland Community Education. This is Cascadia's third Waterworks funded project.

Cascadia had a great representation at this year's **Washington Oregon Higher Education Sustainability Conference (WOHESC)** held March 4-6 at Western Wa University in Bellingham.

- Stephan Classen, along with Shannon Britton and Tyson Kemper from UWB Facilities presented on our award-winning sustainable campus grounds - Platinum Certification for ReWild Your Campus (the only college in the nation to be certified).
- David Ortiz, Founding Faculty in Communications presented his efforts as part of the completed Climate Justice curriculum work along with other Wa CC faculty.
- Student Naomi Short competed and presented in the Sustainability Student Action Challenge.
- Student Morgan McShea won the McKinstry Champions of Sustainability Scholarship to attend WOHESC as a recognized student of excellence.

### HUMANITIES/SOCIAL SCIENCE/NATURAL SCIENCE

Even in the dark times of winter, our **Humanities faculty** and students have continued to re-engage with the world outside the classroom. Examples include art exhibitions and calligraphy workshops. There will be film screenings in the spring in both Japanese and Spanish open to the campus community.

**Political Science Professor Richards** took her State and Local Government students (as well as the BASSP students in the parallel Political Science 306) class to the capital for an intensive meet, greet, and questions with our legislators: Senator Derek Stanford, Representative Davina Duerr and Representative Shelley Kloba. They also met with the Secretary of State Steve Hobbs, and the students got a formal tour of the capitol building. Students had a chance to ask questions of our elected officials about Washington state politics, government, and sustainability.

**The Physics classes** took two vans to the Bellingham [Spark Museum of Electrical Invention](#) for their yearly field trip, accompanied by chaperones Maiko Luckow and Mike Fong, who drove the students.

## From the Vice President for Student Success Services, Erin Blakeney:

### Enrollment Services

#### Outreach and Admissions:

- Monroe HS Financial Aid Night – presented in English and Spanish to 55 attendees.
- North Creek HS visit to present to prospective students.
- Campus Tours: 17 prospective student tours in February
- Hosted High School Partner Day, a virtual Cascadia conference for high school counselors to learn about Cascadia's onboarding process, Running Start, Student Accessibility, financial aid, student life, and degrees/programs. We are working to foster stronger connections with our high school partners as we plan future events.

### CARE Team

- The CARE Team has seen an increase in students with mental health and well-being concerns. The number of Cascadia students accessing the Counseling Center this year will surpass the number from last year. The Counseling Center also does an excellent job collaborating with the CARE Team when dealing with students in crisis and helps actively build a culture of wellness.
- The Supporting Students Experiencing Homelessness (SSEH) grant has distributed \$18,200 in emergency funding to students who need rental support or funds to avoid an eviction.

### Student Advising & Support Services

#### Academic Advising:

- During the Month of February, Transfer Advisors had 472 appointments (scheduled and drop ins) with students. This is an increase of 30% over February 2023 when Kodiak Corner Advisors had 362 appointments (scheduled and drop-ins) with students.
- During Winter Quarter advisors met with the following groups:
- Eastern Washington University – Bellevue: to learn about transfer programs
- Cascadia's Business Faculty, Engineering Programs Faculty and Humanities Division Chair to review course offerings, advising strategies to promote greater student success, expand accessibility to the programs, and discuss transfer opportunities.

#### Running Start:

- Staff were busy with outreach including a Winter quarter newsletter and Redmond Center info sent to 37 high schools, hosting 3 virtual information sessions during winter quarter (serving 113 attendees) and connecting with community-based organizations/ agencies (Bridge Receiving Center, Washington Home School Organization, Department of Children, Youth and Families)

#### Career and Transfer Services

- Winter Quarter Transfer 101 Workshop – 10 attendees

### Student Life

- Save the Date mailers mailed to encourage eligible students to submit their graduation applications and attend the ceremony on Friday, June 7, 2024, at 4pm.
- Student Life Advisor Samantha Penjaraenwatana was selected as one of only seven NACA Fellows from across the country and represented Cascadia at the National Association of Campus Activities (NACA) national convention. NACA's Leadership Fellows Program provides leadership development opportunities to new professionals from underrepresented populations. The Fellows' responsibilities include attending & presenting at one regional and one national conference and writing an article for Campus Activities Programming® magazine or a proposal to the Journal for Campus Activities Practice and Scholarship (JCAPS).

## From the Executive Director of the Foundation: Brittany Caldwell

### PAY IT FORWARD FUNDRAISING EVENT:

Wow! A heartfelt THANK YOU to the amazing community who made the first Cascadia College Foundation Pay it Forward fundraising event a huge success! A special shout-out to our generous sponsors, compassionate donors, student speakers, and dedicated volunteers. Nearly 100 guests filled Mobius Hall with joy as we gathered to celebrate Cascadia's impact on our students and the community.

With the support of matching funds from Amazon, the event raised nearly \$70,000 to support our students! We look forward to sharing more in the coming months. [View event photos here.](#)



### SAVE THE DATE:



It's Back! Save the Date!  
WINE TASTING EVENT TO BENEFIT CASCADIA COLLEGE

Join us on the beautiful shores of Lake Washington at the Woodmark Hotel at Carillon Point - Kirkland to sip an array of tasty rosé and white wines at the 19th Annual Rosé Revival wine event!

May 16, 2024  
6-9pm  
Event Details / Tickets Sales Coming Soon!

All event proceeds benefit student education through the Cascadia College Foundation.

### SPRING SCHOLARSHIPS:

Applications for our Spring Scholarship cycle were due March 1, 2024. All applicants will be notified of the results of their application by April 26, 2024. We will award approximately 32 scholarships for a total amount of \$75,000.

We are currently assembling selection committees who serve an important role in our program. If you're interested in participating and hearing inspiring student stories, please contact [Mark](#).





**Board of Trustees Meeting Agenda**

**Dr. Meghan Quint, Chair**  
**Ms. Angie Hinojos, Vice Chair**  
**Mr. Alex Lee**  
**Dr. Colleen Ponto**  
**Mr. Norm Seabrooks**

**Executive Session & Regular Meeting**  
**Wednesday, March 20, 2024**  
**4:00 p.m.**

**Cascadia College**  
**18345 Campus Way N.E.**  
**Bothell, WA 98011**  
**CC2-260**  
or [via Zoom](#)

**Cascadia College Board of Trustees  
Cascadia College  
18345 Campus Way N.E.  
Bothell, WA 98011**

**Wednesday, March 20, 2024  
4:00 p.m.**

**AGENDA**

**1. CALL TO ORDER**

**2. CONSENT AGENDA**

1. Meeting Agenda
2. Minutes from last meeting – February 21, 2024

**3. PUBLIC COMMENTS**

Cascadia College reserves up to 30 minutes for members of the public to comment on topics related to the meeting’s agenda.

Each speaker is allotted up to three minutes to provide their comments.

At the discretion of the Board Chair, comments about topics not on the agenda may be heard.

Those who wish to provide comment to the board outside of the agenda’s allotted time or its designated topics may submit their remarks in writing up to seven calendar days after the conclusion of the meeting. Written comments will be distributed to all board members.

**4. NEW EMPLOYEES/PROMOTIONS**

Introduction of New Employees/Promotions

**5. INFORMATION ITEMS**

1. Sabbatical Profiles (KL)

**6. DISCUSSION & PRESENTATION ITEMS**

1. UW Library Presentation (EM)
2. Monthly Finance Report (EM)

3. Monthly Mission Fulfillment Moment (KL)

## **7. RECOMMENDED ACTION ITEMS**

1. Continued Writing Fee Proposal

## **8. OTHER REPORTS**

1. Cascadia Events & Advocacy Board (EAB)
2. Cascadia Community College Federation of Teachers (CCCFT)
3. Cascadia Classified Union Washington Public Employees Association (WPEA)
4. Board Chair and Individual Board Members
5. President

## **9. OTHER BUSINESS OR ANNOUNCEMENTS**

## **10. ADJOURNMENT of PUBLIC MEETING**

Next regularly scheduled Board meeting is Wednesday, April 17, 2024

## **11. EXECUTIVE SESSION (5:00pm)**

**The Board will meet in a 30-minute Executive Session** to discuss number 6 below and/or any of the issues listed below:

1. to receive and evaluate complaints against a public officer or employee;
2. to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
3. to discuss with legal counsel litigation or potential litigation to which the college is, or is likely to become, a party, when public knowledge of the discussion would likely result in adverse consequences to the college;
4. to consider, as a quasi-judicial body, a quasi-judicial matter, between named parties;
5. to consider matters governed by the administrative process act, chapter 34.05 RCW; and/or
- 6. to plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposal made in on-going negotiations or proceedings.**

*The facilities for this meeting are free of mobility barriers. Interpreters for hearing-impaired individuals and taped information for visually impaired individuals will be provided upon request when adequate notice is given.*

**Minutes Regular Meeting  
Cascadia College Board of Trustees  
February 21, 2024**

**Cascadia College  
19345 Campus Way NE  
Bothell, WA 98011**

**BOARD OF TRUSTEES**

Present: Dr. Meghan Quint (excused), Vice Chair; Angie Hinojos, Vice Chair; Dr. Colleen Ponto; Alex Lee; Norman Seabrooks

**EXECUTIVE STAFF**

Chari Davenport, Dr. Kerry Levett, Erin Blakeney (excused), Meagan Walker (excused), Shawna Pitts, Dr. Eric Murray, Ellen Evans, AAG.

Susan Thomas (recorder)  
Thais Lima (presentation assistant)

**AREA REPRESENTATIVES**

CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty not present  
Student Representative – Miyuki Sandoval, EAB Advocacy Chair present.  
WPEA Representatives – Ryan Higgins present

**AUDIENCE**

Audience members in-person and via Zoom included:  
See Addendum A

**1. CALL TO ORDER – PUBLIC SESSION (4:00 PM)**

Vice Chair Angie Hinojos called the meeting to order at 4:01pm

**2. CONSENT AGENDA**

Vice Chair Hinojus asked for approval of the consent agenda.

COMMENT: Trustee Ponto suggested that going forward do not indicate whether attendance is in-person or via Zoom on the attendance sheet.

MOTION: Trustee Ponto made a motion to approve. Trustee Lee seconded the motion.

APPROVED. Unanimously. No Abstentions.

**3. PUBLIC COMMENTS**

There were no public comments

**4. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS**

**• Introduction of New Employees/Promotions**

- Zainab Alhassani, Operations Manager in Communications. Zainab is coming to us from the University of Washington, where she worked first as a Program Coordinator before being promoted as a Program Manager for Undergraduate

Programs.

- Akanksha Joshi, Cascadia Scholars Program Lead.  
Akanksha Joshi (she/her/hers) joins the Office of E&I team following decades of experience across a variety of industries including entrepreneurship, hotel management, banking, and real estate.
- Gina Moore, Instructional Support and Classroom Technician 2  
After an enriching academic journey, completing a Ph.D. and launching a business, Ariafrica LLC, Gina is thrilled to dive into the practical realm as a Laboratory Support Technician 2 at Cascadia College. She brings a renewed passion for the scientific field.
- Monica Hong, Customer Services Specialist III  
Monica has ten years of experience in the field of education. She has worked with students of diverse backgrounds, serving as a paraeducator in a Special Education classroom at Brier Elementary and as an ESL instructor at various institutions in South Korea.
- Zuzana Regan, Program Coordinator for International Programs.  
Zuzana comes with an extensive English as a Second and Foreign Language teaching background. She taught at higher education institutions in Czech Republic and Switzerland, and also taught and supported international and immigrant students at University of Colorado at Boulder.
- David Bly, Fiscal Specialist 2.0  
David was born and raised in Everett. He recently graduated with his ATA from Everett Community College and has spent the last 10 years operating a small pizza delivery restaurant in Everett. His free time is spent hiking, backpacking, and building old classic cars.
- Mariel Ledezma, Instructional Support and Classroom Tech 1  
Mariel joined the Bock Learning Center as a part-time hourly tutor in January 2023; this is her first quarter as a nonpermanent Classified employee. As an embedded tutor for English Foundations, Mariel supports students in Beginning and Low-Intermediate English Communication.
- Peter Days, Fiscal Technician 2  
Peter has been working as a Student Intern since June on 2023. He has been a student at Cascadia College since September of 2022 and was just accepted to UWB and will start there in Spring Quarter.
- Fisher Brown, IT Support Analyst.  
"I normally go by "Fish", but I don't mind "Fisher" either!" He was born on the west coast and spent some of his early life there before moving to Pennsylvania where he grew up and graduated from high school. After graduation, he joined the U.S. Army where he worked primarily with enterprise technologies, encryption platforms, and satellite systems.

The following employees have been promoted since the December Board meeting. Their transitions are below:

- Vicki Ashe – Operations Manager, Student Success Services
- Aileen Ibershof – Academic Advisor/Veterans Specialist
- Thais Lima – Operations Manager, Administrative Services
- Melissa Stoner – Payroll Director
- Bryan Martinez – Director of Enrollment Management

## 5. INFORMATION ITEMS

- **Faculty Sabbatical Reports (Asynchronous)**

This month, two faculty share sabbatical podcasts created through the Teaching and Learning Academic podcast series:

- Chris Cuneo, Tenured, Senior 2, in BIT/Networking
- Garth Neufeld, Tenured, in Psychology

- **President's Work Plan**

Each year in December-January, the Trustees review the performance of the President and review yearly goals. In February, the President presents the agreed upon goals, or "work plan", in final form to the Trustees. Eric presented the 2024 Work Plan.

## 6. DISCUSSION/PRESENTATION ITEMS

- **Strategic Story: Cascadia Scholars (CD)**

This month's discussion focuses on the success of the Scholars program as one of our first strategic initiatives that has transitioned to an operational program. Chari Davenport shared the presentation and discussed the following:

- Scholars "Check-In" Questionnaire
- Why Attend Cascadia?
- How Has Cascadia Scholars Impacted Your Journey?
- Scholarships
- How Can Cascadia Scholars Foster Belonging?
- How Has a Mentor Improved Your Journey?

### Comments/Questions

- Chair Ponto commented that it just takes one person to believe in a program, and that she smiled while reading the student quotes.
- Vice Chair Hinojos agreed that it was great to read the quotes and see how the students are thinking about the program.

- **Winter Quarter Enrollment Update (KL)**

Dr. Kerry Levett presented the 10<sup>th</sup> Day Enrollment slide deck:

Tenth day enrollment provides a snapshot of our current position compared to previous years and provides the foundation for understanding our enrollment pattern for the academic and fiscal year. The data presented will include data drawn after January 16, 2024, and supplemented with applicable updates after the 10<sup>th</sup> day census.

- Fall Enrollment (FTE) 10<sup>th</sup> Day
- Winter Enrollment (FTE), 10<sup>th</sup> Day
- Summary: Fall vs Winter

### Comments/Questions

- Vice Chari Hinojos was curious as to why the winter quarter always has enrollment

less than fall quarter. Various reasons exist for this, including stopping out and transferring.

- **Monthly Finance Report Feb 23-24 February Update (EM)**

Shawna Pitts has stepped in to cover for Dr. Bothra. Dr. Murray presented the Finance Update slide deck and discussed the following:

- 23-24 Budget: Projections vs. Baseline
- Revenue Sources & Tuition
- Winter Tuition Revenue Forecast vs. Actuals
- Expenses Year-to-Date & Reserves

**Comments/Questions:**

- Trustee Seabrooks commented that given the size of the reserves, can the state withhold money if we don't spend it? (They could, but generally don't.)
- Trustee Lee gave encouragement that these are investments that we've worked hard to create over time. It's great to have to fulfill the mission of our college and we need to be mindful of how to invest into the college.
- Vice Chair Hinojos appreciates the items being discussed for future planning, and wondered if the state board has anything to say about minimums. (10-15%, as designated by the Trustees, should be the minimum.)
- President Murray addressed each of these comments and questions.

- **Incremental Staffing Plan, Continued (EM)**

Dr. Eric Murray, on behalf of the college administration, proposed that, based on our projected enrollment and revenue numbers as reviewed in this meeting, the Trustees approve additional funding to increase staffing as soon as search processes can be completed. This request is the second installment of requests that were spread out over the academic year. A final chapter will come during the regular approval process of the Board in May/June.

## 7. RECOMMENDED ACTION ITEMS

- **Incremental Staffing Plan**

Dr. Eric Murray on behalf of the college administration requested authorization to hire 5 additional new staff equaling \$525,000 in salary and benefits costs.

"The Board moves to approve the incremental staffing request in a total amount not to exceed \$525,000 beginning as of this date.

**Comments/Questions:**

- Trustee Ponto was not inspired by the note that the college did not end last year with a deficit. The reason regarding "student success" was the last item on the agenda. It should have been first. There's been continued growth and she'd like to see that at the top of the list.
- Vice Chair Hinojos commented on how important investing in staff is to the college, and asked for what hires are needed at the moment.
- Trustee Seabrooks applauds enhancing employee support.

Motion to approve: Trustee Ponto  
Seconded: Trustee Seabrooks  
APPROVED: Unanimous. No abstentions

## 8. OTHER REPORTS

- **Cascadia Events & Advocacy Board (EAP)**  
Advocacy Board Chair Miyuki Sandoval shared information about recent EAP events.
  - “Personal Investing Basics” was presented by Professor Hyman. It was a great event and provided an opportunity for students to increase their financial literacy and gain insight and tips on how to invest wisely.
  - Casino Night was a collaboration between EAB and CEB and drew 281 students together to play casino-themed games and have fun together. Also highlighted were the Cascadia’s Chess Club and Photography Club. Dr. Murray joined the fun, as well.
  - Common Hour: We have finished summarizing the data collected from the student survey and have sent a report to Dr. Kerry Levett.
  - Legislative Advocacy Day in Olympia: Alongside Dr. Murray, Zuah Han and Miyuki Sandoval were able to have discussion with State Representatives about legislative initiatives, and deepen their understanding of the democratic process and civic engagement.
  - Governor Inslee joined EAM members and students across campus for insightful conversations regarding happenings on our campus.
- **Cascadia Community College Federation of Teachers (CCCFT)**  
David Shapiro was not in attendance, but shared the following in his report in the board packet:
  - **AFT-WA Lobby Day 2/19/24:** CCCFT members joined AFT-WA family members from around the state to lobby in Olympia to persuade legislators to step up support for higher education.
  - **CCCFT and Shared Governance:** We continue to strive for an institution that operates consistently with the principles of shared governance, and also shared some thoughts from an American Associate of University Professors.
- **Cascadia Classified Union Washington Public Employees Association (WPEA)**  
Ryan Higgins shared from his report that will be added as an addendum to the minutes.
  - **PEBB Benefits** eligibility and rules
  - **Union Bargaining** for the WPEA 2025-2027 Higher Education Contact is set to begin soon.
  - **WPEA Scholarships** submissions are open now through April 30<sup>th</sup>.
- **Board Chair and Individual Board Members**
  - **Trustee Seabrooks** has used meetings at Evergreen Hospital as an opportunity to strengthen the relationship between Evergreen and Cascadia



College. Evergreen is in need of talent, and Cascadia has a lot of talent to offer. Trustee Seabrooks will arrange for an introduction between the CEO and Dr. Murray to further discuss opportunities.

- **Trustee Lee** plans on attending the March 4<sup>th</sup> LWDS Board Meeting and will provide us with an update on that next month.
- **Trustee Ponto** shared that she attended the February 12<sup>th</sup> NSD Board Meeting and how impactful the community comments are. The presentation of comments regarding budget constraints and cutting programs was heartfelt. She shared that her heart cringes at the restriction of services our children need now more than ever.
- **Vice Chair Hinojos** is thankful for the support from Cascadia for Centro Cultural Mexicano. The support as well as the physical presence have a major impact on the community and she is grateful for the partnership.
- **President**
  - Dr. Eric Murray reminded us of the Foundation fundraising event next Wednesday; if not already registered, please register online.
  - The LWSD Superintendent discovered his emails were going to junk, but after discovering this he was able to make contact. We have a meeting scheduled next week at the Redmond classroom. We need the support of his school district for this project.
  - After discussion with AAG Ellen Evans and Chair Quint, I'm sharing a call I got from the State Board two weeks ago. I was made aware that there was discussion of closing Cascadia College to increase tech facilities to increase more graduates in computer science. After much discussion with a legislator and a tech industry representative, they agreed to drop the discussion. Disaster was averted, but I wanted to tell the Trustees in person; not by email. Reference the 2/23 Friday Letter for more detail.

Questions/Comments:

- Trustee Ponto asked if this is still a need that hasn't been resolved. Dr. Eric Murray shared the steps our executive team are planning to take. We will need a task force to think in broader terms.
- Alex wondered if we can turn lemons into lemonade and suggested we collaborate to find ways to solve the problem.
- Vice Chair Hinojos commented that it seems like this is a bigger issue. Will there be follow up on a bigger scale? (yes, with the SBCTC)
- Trustee Seabrooks suggested we be proactive in working with business leaders, owners and the community to create stronger relationships.

## 9. OTHER BUSINESS/ANNOUNCEMENTS

No other announcements.

## 10. MEETING ADJOURNMENT

Vice Chair Hinojos adjourned the regular meeting at 5:20pm in order to adjourn for Executive Session beginning at 5:30pm.

**11. Minutes Approved and Adopted on, March 20, 2024.**

\_\_\_\_\_  
Meghan Quint, Board Chair

Attest:

\_\_\_\_\_  
Dr. Eric Murray, President

Bdminutes02212024

DRAFT

## Addendum A

<b>Board of Trustees Meeting Attendance</b>	<b>Present</b>
Eric Murray, President	X
Shawna Pitts	X
Chari Davenport, VP	X
Kerry Levett, VP	X
Erin Blakeney, VP	
Meagan Walker, VP	
Ellen Evans, AAG	X
Meghan Quint, Chair	
Angie Hinojos, Vice Chair	X
Alex Lee, Trustee	X
Colleen Ponto, Trustee	X
Norm Seabrooks, Trustee	X
David Shapiro	
Ryan Higgins	X
Miyuki Sandoval	X
Susan Thomas	X
Thais Lima	X
Becky Riopel	X
Brandy Long	X
Chantal Carrancho	X
Michael Horn	X
Teya Viola	X
Erik Tinglestad	X
Ana Nina	X
Monica Hong	X
Yukari Zednick	X
Kristina Young	X
Jason Rue	X
David Bly	X
Laura Hedel	X

Ginny Jackson	X
Shannon Bath	X
Akonksha Joshi	X
Steve Kroeger	X
Brian Escobar	X
Zuzana Regan	X
Fish Brown	X

DRAFT

## Addendum B



### Washington Public Employees Association UFCW Local 365 Report to the Board of Trustees Cascadia College Meeting Date: 2/21/2024

**PEBB Benefits:** Most WPEA employees making \$60,000 per year or less are eligible for a \$250 Medical FSA contribution from their employer. This rolls over on January 1<sup>st</sup>, so eligible employees should have access to the new 2024 funds right now, and previous year's funds can carry over if unused. For more information please check any of the following:

FAQ: <https://www.hca.wa.gov/assets/perspay/50-0042-pebb-cba-faq.pdf>

Washington State Health Care Authority Support: <https://support.hca.wa.gov/hcasupport>

The following is a walkthrough guide on how to use the above HCA support portal for the first time and how to establish a SAW (Secure Access Washington) account.

**Union Bargaining:** Bargaining for the WPEA 2025-2027 Higher Education Contract is set to begin soon. Any WPEA member that would like to participate in this process or give any feedback as to what they would like to see in the new contract is encouraged to do so. Cascadia WPEA members can provide this information to any shop steward or to reach out to Abbie Hart at [abbie@wpea.org](mailto:abbie@wpea.org) for more information about the bargaining process and how to participate or give feedback.

**WPEA Scholarships:** Submissions for WPEA scholarships are open now through April 30<sup>th</sup>, any WPEA member in good standing may apply at <https://www.wpea.org/wpeascholarship> and awards will be announced on June 1<sup>st</sup>.

**Cascadia College Board of Trustees**  
**NEW EMPLOYEES and/or PROMOTIONS**

**Subject:** New Employees and/or Promotions

**Background:**

The Board has requested to meet all new employees and become aware of those who have received promotions.

**Details:**

The following employees have joined Cascadia since the last Board meeting:

Ysidoro Ramos, Basic Needs Navigator (Permanent Exempt, Grant-Funded)

As the Basic Needs Navigator, Ysi will be supporting students who are experiencing insecurity with food, housing, and other basic needs. Ysi grew up in Oshkosh, Wisconsin (Like the overalls) but has lived in Washington State since 2001. Ysi is a former Cascadia graduate. He's spent several years with the REACH Project, providing Outreach and Case Management services to unhoused people in downtown Seattle. He is excited about joining the team here at Cascadia and contributing to his community in a new way.

Nara Tseesuren, Assistant Accounting Manager (Temporary Exempt)

I'm excited to have the privilege of stepping into this position, where I can further contribute to our shared success.

Throughout my tenure here, I have been dedicated to ensuring the accuracy and efficiency of our financial operations. From our office organization to fiscal analysis, I have had the opportunity to work on many areas, and I am continually inspired by our team's commitment to excellence. I am here not just as an employee but also as a resource and a partner in achieving our college goals together.

During my free time, I enjoy exploring new culinary adventures and unwinding with nature walks. I believe in maintaining a healthy and happy work-life balance, and I am always eager to hear about your interests and experiences outside of the office.

Please don't hesitate to reach out to me with any questions, ideas, or simply to say hello. I am excited to continue this journey with each of you, building on the solid foundation we have established together at our college.

## Cascadia College Board of Trustees Information Items 1

### **Subject: Faculty Sabbatical Reports (Asynchronous)**

**Justification:** Cascadia's practice is to have faculty share out their sabbatical experiences in January of each year. During the 2022-2023 six faculty participated in sabbatical. As a result, we are providing reports using an asynchronous podcast option sponsored and produced by the Teaching and Learning Academy.

### **Background:**

This month, two faculty share sabbatical podcasts created through the Teaching and Learning Academy podcast series:

Dr. Nader Nazemi, Tenured Faculty - Senior Two in Political Science & History

<https://cascadia.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1976cb12-7cae-4f5b-b9d6-b0ca01857635>

Megan Luce, Tenured Faculty - Senior Two in Developmental Math

<https://cascadia.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=1a1ffdef-f64b-4a7a-8647-b0c00168cb74>

## **Cascadia College Board of Trustees Discussion Item 1**

**Subject:** UW Library Update

**Justification:**

Our co-location with UWB is fundamental to Cascadia's identity. In this meeting, we hear from the UW Library on their co-located experience.

**Background:**

Cascadia students, faculty, and staff have access to one of the greatest academic libraries in the world through the University of Washington Library. Libraries are key partners in supporting student learning and success via direct instructional support, research support, and consultation. Additionally, our Library space and staff contribute to students' sense of belonging by creating a welcoming space both on campus and digitally.

Dr. Richard Lewis is the Associate Dean of University Libraries and oversees the UWB/Cascadia campus. Dr. Lewis began a little over a year ago and is working towards the continuous improvement of the library's services to the co-located campus. This month Dr. Lewis will share on an overview of services available to students and milestones through four operational areas:

- Public Services (circulation, technology services, reference)
- Collections (print and digital)
- Teaching & Learning (providing classroom instruction with faculty)
- Space & Events

**Supporting Documents:**

- DISC 1.a Library slide deck
- DISC 1.b Library one-pager





# UWB/CC CAMPUS LIBRARY

20 March 2024

Cascadia College Board of Trustees

# AREAS

- General
- Collections (print and digital)
- Public Services (circulation, technology services, reference)
- Teaching & Learning (providing classroom instruction)
- Space & Events



# INTERSECTION

## Campus Library

Cascadia

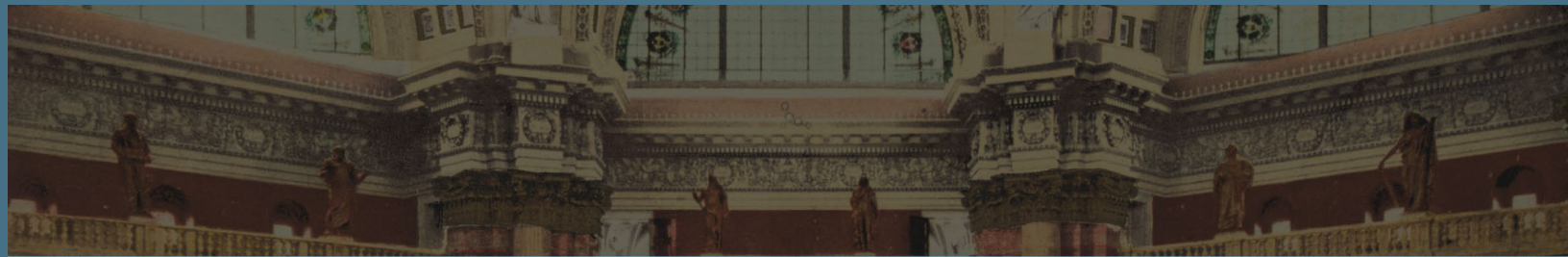
UW  
Bothell

UW  
Seattle



# CTC - LLC

- Serve on the Libraries Leadership Council (1-2 day quarterly meetings)
- Library staff is participating in the 4-month DEI training (with Edmonds, Shoreline, & Highline)
- Network with the 33 other CTC Library Directors



## Introduction to the Library Leadership Council (LLC)

Welcome, library leaders of Washington! We hope that this description of LLC provides a good foundation for all council members. If you have any questions at all, please contact a current [LLC board member](#), updated annually on the LLC website.

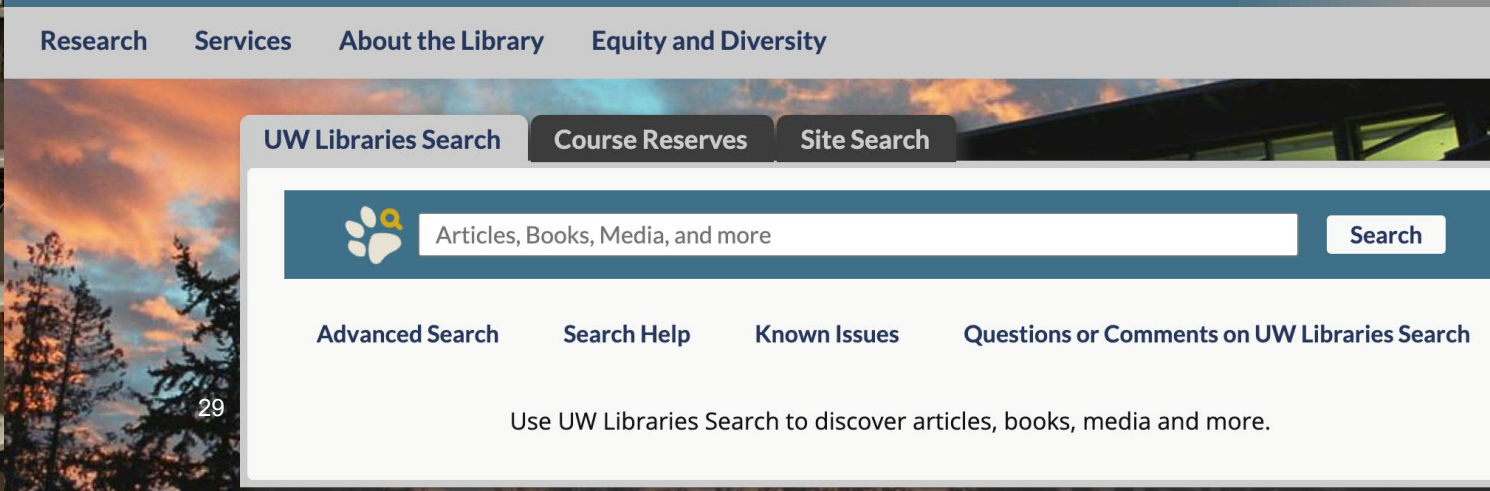
28

LLC is one of the [various councils and commissions](#) that, in conjunction with the Instruction Commission and the Washington Community and Technical Colleges (WACTC) presidents, develops policy recommendations for the State Board of Community and Technical Colleges (SBCTC). LLC's



# COLLECTIONS

- Access to 7+ million print volumes through UW Libraries, including about 100K print volumes onsite
- 1.7 million electronic books
- Over 250K electronic journals and other serials



# PUBLIC SERVICES FY22-23

- **Building Counts:** 28% increase in building traffic
  - 15,4001 to 19,6419 people counted
- **Circulated Materials:** 32% increase in circulated materials
  - 5,842 to 7,717 items circulated
- **Study Room Usage:** 11% increase in study room use
  - 16,994 bookings to 18,790 bookings
- **Hours:**
  - Mon-Thurs: 8am - 10pm
  - Friday: 8am - 6pm
  - Saturday: 10am - 5pm
  - Sunday: 1pm - 8pm



# LIBRARY TECHNOLOGY SERVICES

- Tech Help interactions: 29% increase FY22-23: 2,591 to 3,354
- Cascadia student printing in the Library!



# TEACHING & LEARNING SERVICES

- More demand than capacity across both campuses
- Strategic and structured curriculum to reach breadth of student body
- All College 101 & English 102, tailored to the course
- Emphasis on inclusive and active learning pedagogies.
- Fall is busiest for teaching
- 65 unique sections of courses





# SPACE

- Study pods for students (primarily CC & UWB STF funding)
- 21 reservable group study areas
- Removed physical Reference collection to increase space
- Library moving from Transactional to Relational



# EVENTS

- Cascadia Jump Start Fair
- Popup Arcade in Library during Welcome Week
- Longer hours for Cram Nights (with de-stressing crafts, therapy dogs, and snacks)
- First Gen participation event in Lobby
- Cascadia Native Art Tour for course



## Cascadia College Campus Library : UW Libraries

### General Library information

- Co-located: The Campus Library serves both Cascadia College and UW Bothell students and faculty and our public community.
- It is under the administration of the UW Libraries
- The Associate Dean serves on the CTC's Libraries Leadership Council
- Actively engaging with DEI work
- **Hours:**
  - **Mon-Thurs: 8am - 10pm;**
  - **Fri: 8am - 6pm;**
  - **Sat: 10am - 5pm;**
  - **Sun: 1pm - 8pm**

### Collections

- Students have access to over 7 million print volumes through UW Libraries, around 100,000 are physically in our library
- Over 1.7 million e-books and over 250 thousand electronic journals

### Public Services (2023 showed a return close to pre-pandemic levels)

- Almost 20 thousand people entered in 2023
- Over 7 thousand items circulated
- Study rooms reserved over 18 thousand times

### Teaching & Learning Services

- More demand for Librarians teaching than capacity
- Taught in all College 101 & English 102 courses
- Focus on lifelong information literacy skills

### Space & Events

- 21 group study rooms
- Soon to have around 10 study pods (for individuals)
- Slowly decreasing stack space for books to increase spaces for students
- More activities in Library (popup arcade, Native Art, First Generation events, longer "cram" nights before finals)
- Moving from transactional to relational engagement with students

### Points of Contact:

- Richard Lewis, Associate Dean of UWB/CC Campus Library
  - [rlewis88@uw.edu](mailto:rlewis88@uw.edu)
  - [rlewis@cascadia.edu](mailto:rlewis@cascadia.edu)
- [Our Library webpage](#) (note this link will expire upon activation of our new website in April)

## **Cascadia College Board of Trustees**

### **Discussion Item 2**

**Subject:** Monthly Finance Report

**Justification:**

The Board has the responsibility of staying up to speed on the college's financials

**Background:**

The finance report will include the following topics:

- Status of Reserves: First Read
- Upcoming Fee Discussion: Parking

CASCADIA  
COLLEGE

ADMINISTRATIVE SERVICES

# Finance Update

March 20, 2024

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[www.cascadia.edu](http://www.cascadia.edu)

FEB

6-MONTH REVENUE AND EXPENSES (23-24)

MAR

RESERVES

APR

EXPENSE AND REVENUE PROJECTIONS (24-25)

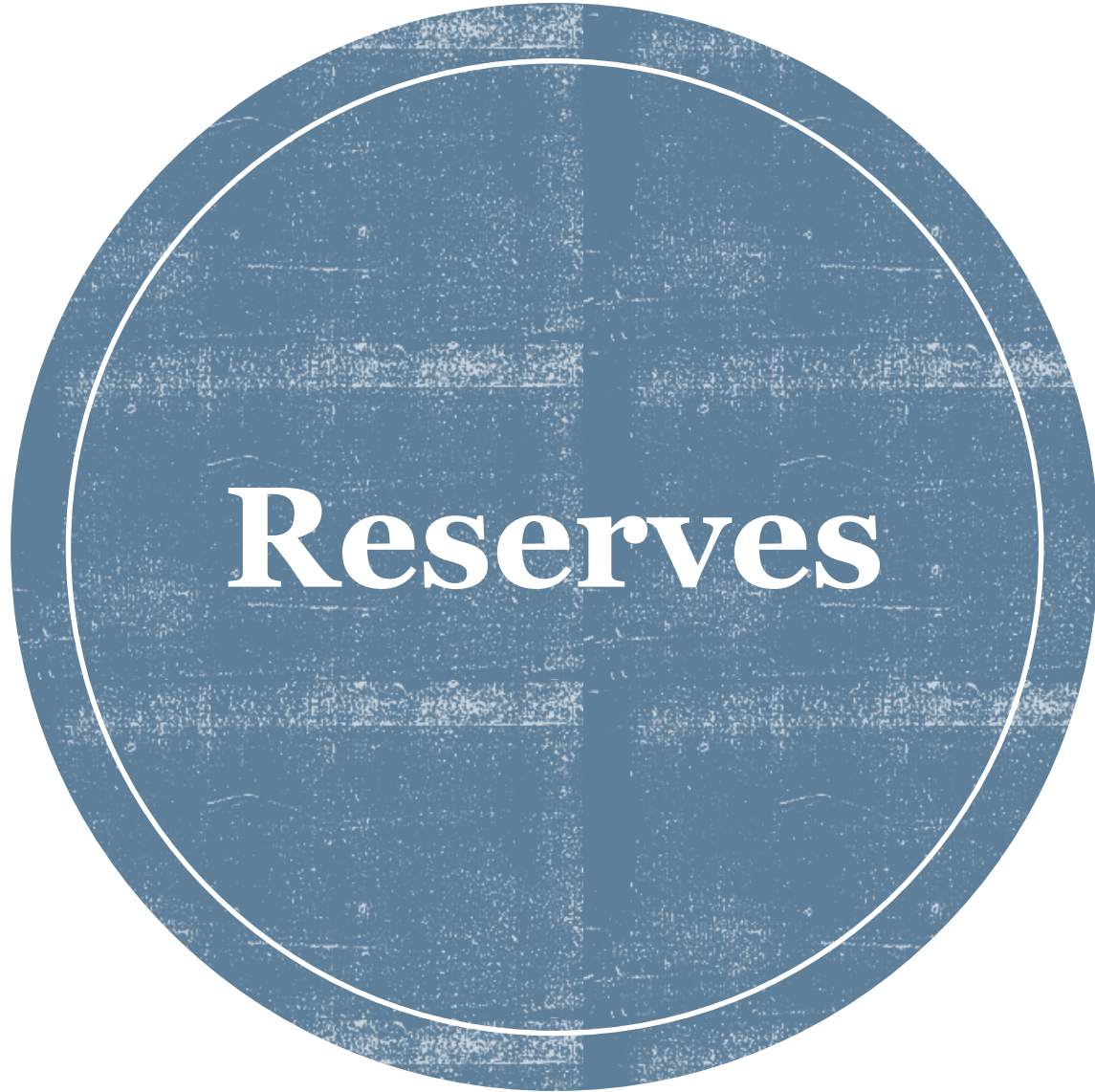
MAY

BUDGET FIRST READ

JUN

BUDGET APPROVAL





**Status of Reserves**

**23-24 Usage**

**24-25 Requested**

<b>Available Reserves a/o Nov 2023</b>			
1A	<b>Local Funds</b>	\$10,127,000	
1B	<b>Bonds (available 9/24)</b>	\$1,255,000	
1C	<b>Bonds (available 2025)</b>	\$2,550,000	
1D	<b>Bonds (available 2026)</b>	\$2,550,000	
1E	<b>LGIP</b>	\$2,168,407	
		\$18,650,407	<b>Sub-Total</b>





<b>23-24 Expected Drawdown</b>			
2A	INV Hall - Furniture	\$317,909	\$2500 in FY 24
2B	INV Hall - Labs	\$300,000	
2C	INV Hall - I.S.	\$52,720	
2D	ARC Gap	\$62,500	
2E	Facilities R&R	\$0	
2F	IS R&R	\$360,370	
2G	Operational Deficit	\$0	Determine in Apr/May
		<b>\$1,093,499</b>	<b>Sub-Total</b>



<b>24-25 Desired Reserve Expenditures</b>			
3A	Facilities R&R		\$380,000
3B	IS R&R		\$575,000
3C	ADA/Civil Rights survey		\$100,000
3D	Chiller		\$250,000
3E	Accounting Firms (Audits, Recons)		\$250,000
3F	CC5 / Transit Terminus		\$2,000,000
3G	Assessment Module / Canvas		\$30,000
3H	Cyber Security Solution		\$34,000
3I	College ID Machine		
3J	Operational Deficit		
3K	FEMA Grant		-\$455,000
			\$3,164,000
			<b>Sub-Total</b>



# summary

<b>Available</b>	18,650,407
<b>23-24</b>	1,093,499
<b>24-25</b>	3,164,000
<b>Remaining</b>	14,392,908

**NOTES:**

2M invested

Operational  
Deficit to consider

ID Machine





**23-24 Revenue & Expenses**

**24-25 Projected Revenue & Expenses**

## Cascadia College Board of Trustees Discussion Item 3

**Subject:** Mission Fulfillment Moment: Continuous Students

**Justification:** The Board of Trustees provide oversight for mission fulfillment and strategic planning.

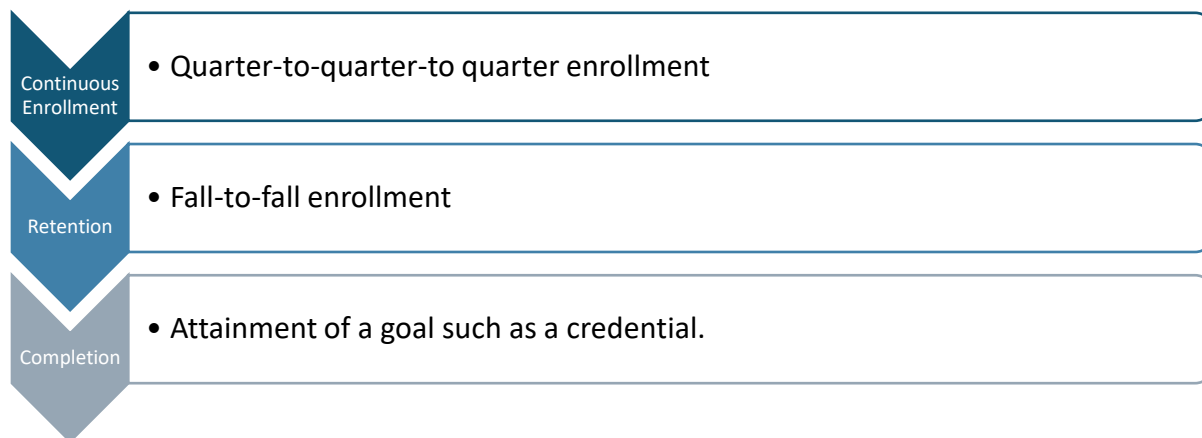
### **Background:**

We continue to build out our data infrastructure demonstrating mission fulfillment in our three core mission domains: accessibility, equity, and superior learning for all. This month we take an initial look at one variable linked to all three domains: continuous student enrollment.

### **Discussion:**

Time to completion is one key metric of student success. Under this metric are multiple variables impacting time to completion. This month we are looking at continuous enrollment variables as demonstrated and defined in *figure1. Mission Metric Completion*. We explore these variables by student sub-populations: Race/ethnicity and Running Start.

*Figure 1. Mission Metric Completion*



We will discuss:

- Comparisons pre-post pandemic
- Impacts
- Next actions

Dr. Kerry Levett and Dr. Michael Horn will be available to answer questions.

### **Related Documents:**

- Information Item 3a: Continuing and New Student slide deck

# CONTINUING AND NEW STUDENTS

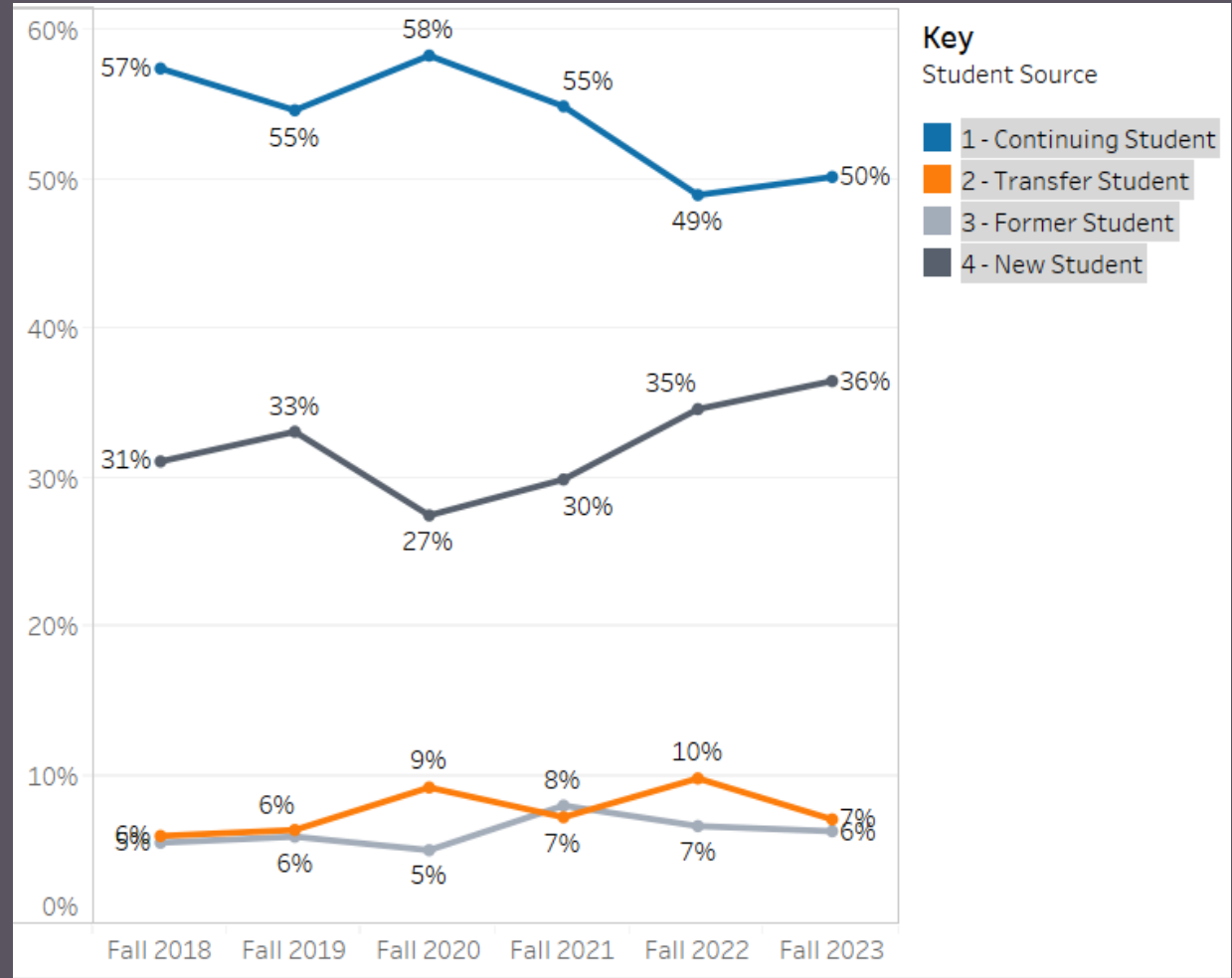


# Questions ...

- a. What can trends tell us about retention ?
- b. What type of student enrollment is strongest ?
- c. How can we increase retention of Running Start?

# PANDEMIC

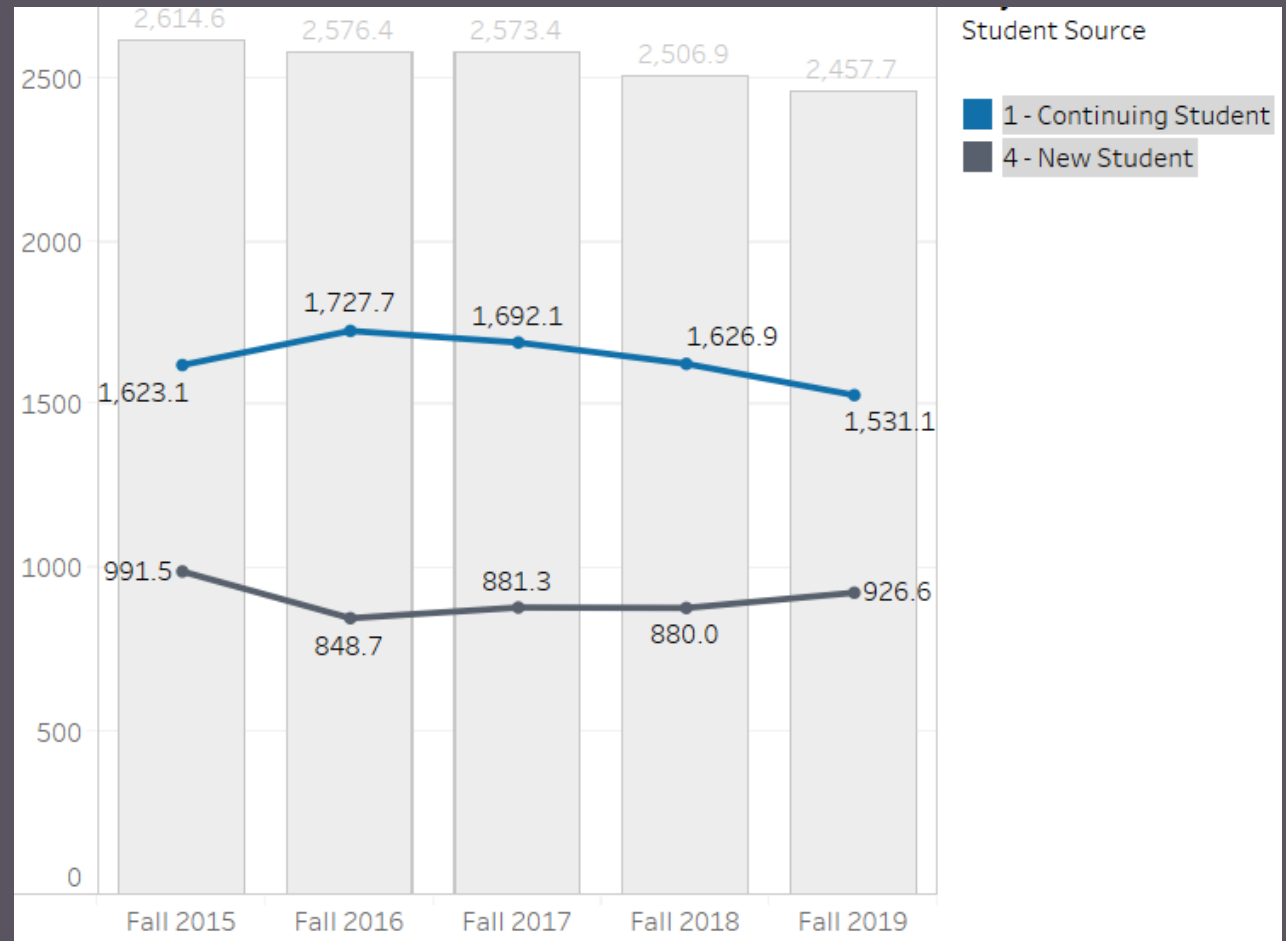
As Continuing students left, new students proportionally increased  
In 2022 students began to stay, increasing the proportion of continuing students





# PRE-2020 CONTINUOUS ENROLLMENT

Prior to the pandemic,  
Continuing student count  
was declining while new  
student count remained  
strong



# Reversing the Decline

Cascadia had a greater increase in new *and* continuing enrollment than the CTCs

Cascadia saw a large increase in *new* Running start enrollment

## ENROLLMENT INCREASE FALL 2022 TO FALL 2023

	<b>New</b>	<b>Continuing</b>	<b>All Students</b>
<b>CTC System</b>	11.0%	6.2%	7.5%
<b>Cascadia</b>	16.6%	7.3%	10.1%

## RUNNING START INCREASE FALL 2022 TO FALL 2023

	<b>New</b>	<b>Continuing</b>
<b>CTC System</b>	18.4%	8.7%
<b>Cascadia</b>	25.5%	8.9%

# Running Start Retention

Retention of Running Start students...

was much higher if they had taken...

a pre-college math or English course.


(Percent retention from fall to spring of 2021 and 2022)

2021		2022	
RS pre-college math/English	All Running Start	RS pre-college math/English	All Running Start
81%	65%	88%	65%

# All first-time students, fall 2021 and 2022, percent retained into Spring

	% of 2021 students retained	% of 2022 students retained
Running start	65%	65%
White	54%	62%
Female	59%	60%
Full-time	61%	58%
Asian	67%	58%
pre-college math	58%	57%
Pre-college English	45%	57%
First Generation student	58%	54%
Part-time	44%	50%
Male	52%	48%
Received need-based aid	64%	48%
Hispanic/Latino	48%	44%
2+ Races	52%	43%

# Impacts

- 
- a. A pre-pandemic trend of declining continuing enrollment while new enrollment increased highlights retention as a key issue.
  - b. Investigate potential equity issue with retention
  - c. New Running Start student enrollment is strong
  - d. Retention of Running Start students is very strong for those who completed a pre-college math or English course



## Next Steps

Continued exploring data for understanding of factors supporting retention

Review data (qualitative and quantitative) with Student Success Council for strategic opportunities for promoting retention

# Cascadia College Board of Trustees

## Action Item 1

**Subject:** Continue Writing Fee Proposal Justification:

The Trustees must approve all fees levied by the college.

### Background:

Last year, the Board of Trustees approved a fee levied on English composition classes to support the development of our Embedded Writing Tutor program. This fee was used to supplement an existing stipend for the Writing Liaison so that a full reassignment for the incumbent would enable them to redevelop training materials, effectively observe and professionally develop the ETs, and to assist the faculty to whom they are assigned in effective use of the ETs for the benefit of their students. This model seeks to foster greater infusion of writing as process, student voice, and a culture of writing so that students gain a greater sense of agency. The fee has been levied on English 101, 102, and 235.

### Discussion:

While writing center services are up over 25%, positive feedback has been coming in from students, Embedded Tutors (ETs) have been trained and supported all year, and time has been used to create the needed materials and to provide the targeted support for ETs, we do not have quantitative support for the effectiveness of the model after only two quarters. We do not have final grades, for instance, available for comparisons. At *least* one more year of data is needed for a fuller assessment of efficacy from multiple measures.

The executive team recommends one more year of assessing the fee with a final decision on permanence made next March.

### Next Actions:

- An impact report will be provided during Winter 2025.

### Proposed Action:

“The Board moves to approve the Writing Fee for one more year”

### Vote/Adoption:

Trustee makes the motion: \_\_\_\_\_

Trustee seconds the motion: \_\_\_\_\_

	Yes	No	Abstain
Hinojos			
Lee			
Ponto			
Quint			
Seabrooks			

## **Cascadia Community College Federation of Teachers Local 6191, AFT**



***Report to the Board of Trustees  
Cascadia Community College  
Meeting Date: March 2024***

### **❖ CCCFT General Membership Meeting**

CCCFT held a General Membership meeting on Friday, February 29, 2024. We shared information from the AFT-WA Lobby Day in Olympia on Presidents' Day, updates on CCCFT activity of late, and began preparing for Steering Committee elections in spring quarter as well as having a broad discussion of aspirations for bargaining next year.



*Report to the Trustees  
March Meeting 2024  
Events & Advocacy Board  
Cascadia College*



*By Miyuki Sandoval, Advocacy Chair*

Events:

- **Comedy Night:** EAB welcomed the comedian Ben Palmer to campus this past month! Forty-four students were welcomed with a customizable popcorn bar and a variety of beverages before taking a seat and enjoying the show. After the show, students engaged with Ben and socialized with other students. Overall, this was a very light-hearted and energizing event with lots of laughter before midterms started.
- **Celestial Ball:** In collaboration with the UWBs Campus Events Board, EAB held the Celestial Ball- a night full of dancing, an intergalactic photo booth, and a planetarium. Due to some clever marking on both teams, we had 167 students come and enjoy this event. The ARC was filled with LED balloons, a celestial moon balloon display, and different lighting to give the room a completely new feel. Overall, this event was a great way to end the winter quarter!

Advocacy:

- **S&A Fee Committee + Oreo Tabling:** As a clever way to market Budget Committee applications, EAB decided to provide an Oreo tasting to draw students in. From flavors such as Birthday Cake, Toffee Crunch, and Java Chip, students passed by EAB's table in the CC1 building to enjoy some cookies. While picking out from the wide selection of flavors, EAB members were able to chat and advertise the S&A Budget Committee Applications which were due the following week.
- **Club Council Feedback:** EAB Advocacy Chair Miyuki went to pay a visit to Club Council to collect feedback from club representatives. Miyuki gathered information pertaining to extending library hours before and during Finals week. Additionally, club representatives were made aware of the Parking Forum occurring on March 14<sup>th</sup> and 15<sup>th</sup>. This forum is a great opportunity for Cascadia students to become more informed of the operational and budget side of parking on campus, and it is also a great way to provide input to help Commuter Services make decisions that accurately reflect the student view.