CASCADIA COLLEGE
BOARD OF TRUSTEES

Wednesday, April 17, 2024
April 10, 2024

Dear Trustees and Community Members:

Spring quarter has arrived and classes are off to a good start. We continue to look at double digit enrollment increases over the same quarter last year, which is good news.

This quarter is also the time for multiple annual events, such as the All-Employee End of Year Celebration (May 22), Commencement (June 7), and final budget approval (June 12). We will also see our Student of Color conferences this quarter, the Foundation’s Rose Revival event (May 16), and the WACTC All-Washington Academic Team luncheon where two of our students will be honored for academic achievement.

As always, it is a busy time. The President’s activities since the last meeting and VP reports are listed below. See you next week.

Eric Murray
College President

**Campus**
- Foundation-related meetings (x2)
- College Advisory Council
- Deans & Directors meeting
- April BOT Finance Sub-Committee
- Budget meetings and/or Budget Council (x6)
- DIA Professional Development Day

**Community / State**
- Leadership Eastside (x2), including second all day retreat
- Bothell Kenmore Chamber of Commerce (x2)
- President’s Community Advisory Council
- Kenmore City Council State of the College Address
- Dr. John Mosby, Highline College President

**UWB**
- LGBTQ Leaders in Higher Ed site visit and reception
- UWB Chancellor
From the Vice President for Administrative Services, Shawna Pitts:

FINANCE

- The Finance team has completed the IPEDS annual information report ahead of its deadline.
- ** Accounts Receivable (AR):** Spring quarter is well underway, and our team (Shyla and Kaiya-Mae) spent the first 3 days helping in the Kodiak Corner and were very busy. The team is also getting ready to start the Running Start invoicing for Winter Quarter. Our team has also taken back the duties that were being handled by our contractor and are now busy processing the BFET billing.
- ** Accounts Payable (AP):** At the start of the calendar year, the team had been working on 170 inquiries and issues sent to the AP finance email, this number not inclusive of routine processes such as invoice entry. Following the expansion of the AP team and the strategic revision of how processes are completed & prioritized, AP finance is pleased to say that at the of March (3/29), this number has been reduced to 10 ongoing inquiries. The team will also start the Asset Management entry task for the college.
- ** Audits:**
  - State Auditor’s Office (SAO) Accountability Audit for 2019-2023 (In-progress)
  - Fiscal Year 2021 Audit (Completed)
  - Fiscal Year 2022 Audit (Pending start date)

PAYROLL

- The Payroll Team, in collaboration with Student Learning, processed 44 Associate Faculty contracts and 19 Moonlight contracts for payment in Spring Quarter.
- Payroll completed this year’s annual Spring IPEDS HR Survey in collaboration with HR.

Facilities

- The new Interim Director of Facilities and Capital Projects, Miles Alexander, started March 18. He has begun his onboarding and training for facilities. A golf cart was purchased to aid Mail Services and Events for mail/package pick up at the UW Bothell warehouse and for event signage placement on campus.
- Capital Projects: CCS Team is working on the RFQ packet with DES to submit. This will start the process for hiring a contractor for the project. Once a contractor comes on board, we will move forward with construction documents. We are preparing to submit our site permit to the City of Bothell in April.
- Minor Works (small projects)- Contracts are being prepared for the architect on the following projects:
  - Renovation of the former Stop Watch Cafe space
  - Upgrade to the doors/entry way of the E&I Center
  - Converting the former Chemistry lab to a Biology lab
Foundations of E&I Course – We concluded another round of the Foundations of E&I course this month. We facilitated two sessions (Mondays and Thursdays) and another 20+ employees completed the course. We are now getting requests for a refresher course for those who completed it several years ago as well as requests for the ‘Beyond the Foundations’ for those who want to go a bit deeper. To that end, we are working on:

- Foundations of E&I – Summer accelerated session
- Beyond the Foundations – A Deeper Look
- Foundations of E&I – Refresher!

In addition, the summer session will also bring the first monetary earnings as well. We are delighted to offer this course to our community partners and all monies earned will return to the Office of Equity & Inclusion. The Foundations course has truly grown outside of its original ‘box’ and it is wonderful to have the opportunity to share this valuable content and work to help others learn about all of the layers that make equity and inclusion what it is.

Student Justice and Student of Color Conferences – This month we will host two conferences:

- Northwest Educational Service District (NWESD) ‘My Dream, My Journey’ Conference – This is a new partnership and we are very excited to host over 220 students at Cascadia on April 19. There will be several workshops that will include presentations from Cascadia Scholars and the Outreach and Admissions team. The NWESD Migrant Education team serves schools in all Western Washington from Blaine to Vancouver. The goal for our collaboration is to provide access for migrant students to visit the Cascadia campus and offer a new environment for students to be able to learn, dream, plan, and encourage them to discover post-high school opportunities.

- The Riverview School District partnered with the Snoqualmie School District for the first time this year. Their conference will bring over 100 students to campus on Thursday, April 25. The workshops will be provided by the Office of E&I, Outreach and Admissions, and Dr. Jesus Perez will return for a third year (per request) to present his workshop titled, ‘Representation Matters.’ We will offer an ‘Affinity Group’ workshop – this was also a repeated request from last year’s conference. We are very excited to continue this growing partnership with Riverview and welcome a new partnership with the Snoqualmie School District.

Diversity & Equity Center – We are developing a standard approach to assessment and our focus is to continue to capture student, faculty, and staff voice in our ongoing efforts in the Diversity & Equity Center. We learned that the Center served over 300 students last year and we know that we have already exceeded the number this year. We will continue to make campus connections and community partnerships.

In April, the Diversity & Equity Center will highlight Autism Awareness Month with events and discussion in the Center. In addition, we will also host an event on immigration with ‘A Conversation on Immigration: DACA and Know Your Rights.’ In the ‘Center Beyond the Walls’ initiative, we will head outdoors to talk about equity and inclusion in various places on the campus – our first discussion will be on immigration to connect with the ‘Know your Rights’ event.

Cascadia Scholars – Cascadia Scholars will have 18 graduates this year! We are working to help students plan their next steps – whether graduating, or moving into another term at Cascadia. Our mentors continue to support with ‘check-in’ meetings. As we know, our Scholars have said the mentorship is the most valuable for them, followed by the scholarship and resources. Our textbook lending program is growing with many students donating their books at the end of each term. These donations will continue to support our most vulnerable students. This month we will host a ‘Resume and Mock Interview’ workshop and a ‘Game Time’ social event, offering space and time for our Scholars to get to know each other.
From the Vice President for External Relations & Planning, Meagan Walker:

COMMUNICATIONS & MARKETING

We have been diligently working on the website completion and preparing for the launch on April 4. It was a collective effort and will continue to be for the next year. Social media is active weekly, and more and more of the college accounts are interacting and creating growth. We are also reigniting the partnership with Chair10 to launch our Summer/Fall enrollment campaign May 1.

INTERNATIONAL PROGRAMS

Marketing and Recruitment
The Assistant Director of Marketing and Recruitment traveled to Mexico, Colombia, and Turkey to attend student recruitment fairs and agent networking fairs. The IP team conducted Spring 2024 orientation during the week of March 18th and 23 students arrived from Armenia, Brazil, Cambodia, China, D.R. Congo, India, Japan, Morocco, Nepal, Taiwan, Turkmenistan, and Vietnam.

International Advising, Support, and Study Abroad
The IP advising team met with 66 students for drop-in advising and 63 students for appointment for academic, transfer, immigration advising in March. For study abroad, 6 students were advised for Fall 2024 Lyon and Japan programs, and 3 students returned from Australia and New Zealand for Winter 2024 study abroad program.
From the Vice President for Student Learning, Dr. Kerry Levett:

Growing Partnerships
Dean Young and Northshore SD/Innovation High School Representatives Principal Tiffany Rodrigues Garza and lead science faculty member Ashley Crisp have met and will continue meeting to explore pathways and partnerships in STEM. Discussions have centered around shared resources and specific pathways for their students to Cascadia College.

Bock Learning Center/Tutoring Growth
For an executive summary of Bock Learning Center activities and numbers, please see the linked slide deck.

Cascadia in the High School
Spring registration is winding down. Participation in our dual enrollment program, Cascadia in the High School, has nearly doubled since last year due to the removal of the individual fee by the state legislature. Participation gains have been led by Spanish and Math enrollment.

Cascadia Hosts Intercollegiate Relations Council (ICRC)
April 11-12 Cascadia College hosted the Spring 2024 ICRC meeting in Mobius and Innovation Halls. The ICRC “is a unit of the Washington Council on High School College Relations. facilitate transfer between institutions for all students pursuing baccalaureate degrees in Washington State...ICRC works closely with the Washington Student Achievement Council (formerly, Higher Education Coordinating Board), Council of Presidents, Articulation & Transfer Council, Joint Transfer Council (formerly, Joint Access Oversight Group), the State Board for Community and Technical Colleges, and other groups when needed to assist with projects related to transfer articulation and higher education legislation.”(https://www.wa-council.org/icrc/)
From the Vice President for Student Success Services, Erin Blakeney:

Enrollment Services
The Outreach & Admissions office had a busy and productive March!

- Collaborative presentation with Lake Washington Technical College and Bellevue College for the Lake Washington School District College Nights (110 students)
- Hosted 3 middle school events (110 participants). Einstein Middle School and Kenmore Middle School: we presented to 65 students including an interactive activity where students can share opinions on a few topics such as the cost of education and how fun college can be, followed by a discussion. We also asked students to draw what college looks like to them. We’ve included a few of those pictures below! LW Tech, UW Bothell, DigiPen and Cascadia presented to 700-800 Northshore Middle School students.
- Attended UWB College Planning Day where we presented to 30 high schoolers, high school counselors, and colleagues from other colleges over four sessions.
- Collaborated with the E&I office for the Student Justice Conference for Northshore School District. There were 250 students and we presented to students about attending Cascadia with the Scholars program.
- Debuted a Feedback Survey to share with visiting schools to get feedback to improve future visits.
- 45 students attended our winter orientation (CORE) sessions. (173% increase over Spring 2023).
- 40 students finish their degrees with Cascadia in winter 2024.

Kenmore Middle School – Student Drawings

Student Advising & Support Services
Running Start Program Outreach March 2024

- Running Start held virtual and in person events in March including virtual event (30 attendees), Bothell High School (150 attendees), Sultan High School (37 attendees), Redmond Together Center (30 attendees), Redmond HS lunchtime tabling (15 attendees)
- Sent out a summer quarter interest survey to 795 students to gauge interest in summer courses. Approximately 100 students are interested in taking classes in summer 2024 as of April 1.

Student Accessibility Services

- 125 students requested accommodations in winter quarter. This is a 21% increase compared to Winter 2023. We also had 22 new students register during the quarter.
- Our demand for American Sign Language (ASL) interpreters started to increase during Winter Quarter. Statewide, the demand for ASL interpreting is high but more interpreters prefer remote work. To keep with demand, SAS now contracts interpreting agencies independent providers.
- SAS’s main supplier of accessible digital textbooks (AccessText Network) announced that their service will no longer be available. It was operated by out of Georgia Tech University and caught many colleges and by surprise. Accessible digital textbooks are used by students who use assistive technology and require their textbooks to be in an alternative format (PDF, Braille, increased font size). SAS will be working with other colleges throughout Washington to identify other resources for digital textbooks.
From the Executive Director of the Foundation: Brittany Caldwell

**NEXT FUNDRAISING EVENT – PLEASE JOIN US:**

It’s Back! And you’re invited!  
WINE TASTING EVENT TO BENEFIT CASCADIA

Join us on the beautiful shores of Lake Washington at the Woodmark Hotel at Carillon Point - Kirkland to sip an array of tasty rosé and white wines at the 19th Annual Rosé Revival wine event!

May 16, 2024, 6-9pm  
[Tickets/Details](#)  
[Volunteers Needed](#)

**FUNDRAISING HIGHLIGHTS:**

In addition to fundraising year-round for scholarships and other Foundation programs, each year the Foundation Board of Directors reviews and selects recommended fundraising priorities for College programs presented by the E-Team. This year’s fundraising priorities are:

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<th>Program Description</th>
<th>Total Raised</th>
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<td>Cascadia Scholars Textbooks and Supplies</td>
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<td>2</td>
<td>Cascadia Scholars Scholarships</td>
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<td>Innovation Hall</td>
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<td>4</td>
<td>Cascadia College Redmond</td>
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<td>5</td>
<td>Students of Color Conference Sponsorships</td>
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The Foundation Board will be selecting our 2024-25 College fundraising priorities at our upcoming meeting.

**GROWING SCHOLARSHIP ENDOWMENT:**

We are seeing significant growth in our scholarship endowment due to investment market returns and additional donor contributions. This means we can support more students for years to come. We look forward to sharing more soon!
Board of Trustees Meeting Agenda

Dr. Meghan Quint, Chair
Ms. Angie Hinojos, Vice Chair
Mr. Alex Lee
Dr. Colleen Ponto
Mr. Norm Seabrooks

Executive Session & Regular Meeting
Wednesday, April 17, 2024
4:00 p.m.

Cascadia College
18345 Campus Way N.E.
Bothell, WA 98011
CC2-260
or via Zoom
AGENDA

1. CALL TO ORDER (4:00)

2. CONSENT AGENDA
   1. Meeting Agenda
   2. Minutes from last meeting – March 20, 2024

3. ACTION ITEM
   1. Change of Chair

4. PUBLIC COMMENTS

   Cascadia College reserves up to 30 minutes for members of the public to comment on topics related to the meeting’s agenda. Each speaker is allotted up to three minutes to provide their comments.

   At the discretion of the Board Chair, comments about topics not on the agenda may be heard. Those who wish to provide comment to the board outside of the agenda’s allotted time or its designated topics may submit their remarks in writing up to seven calendar days after the conclusion of the meeting. Written comments will be distributed to all board members.

5. NEW EMPLOYEES/PROMOTIONS
   Introduction of New Employees/Promotions

6. INFORMATION ITEMS
   1. Website (EM)

7. DISCUSSION & PRESENTATION ITEMS
   1. Parking Presentation (EM)
2. Strategic Story: AIIS (KL)

3. Monthly Strategic Plan Focus: Cascadia at Redmond (KL)

4. 10th Day Enrollment Numbers (MH)

5. Monthly Finance Focus: Draft Revenues and Expenses (EM)

8. ACTION ITEMS

1. Action Item 2 – Inv Hall Naming Approval (EM)

9. OTHER REPORTS

1. Cascadia Events & Advocacy Board (EAB)

2. Cascadia Community College Federation of Teachers (CCCFT)

3. Cascadia Classified Union Washington Public Employees Association (WPEA)

4. Board Chair and Individual Board Members

5. President

10. OTHER BUSINESS OR ANNOUNCEMENTS

11. NEXT MEETING

Next regularly scheduled Board meeting is Wednesday, May 15, 2024

12. EXECUTIVE SESSION (6:00pm)

The Board will meet in a 30-minute Executive Session to discuss number 6 below and/or any of the issues listed below:

1. to receive and evaluate complaints against a public officer or employee;
2. to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;
3. to discuss with legal counsel litigation or potential litigation to which the college is, or is likely to become, a party, when public knowledge of the discussion would likely result in adverse consequences to the college;
4. to consider, as a quasi-judicial body, a quasi-judicial matter, between named parties;
5. to consider matters governed by the administrative process act, chapter 34.05 RCW; and/or
6. to plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposal made in on-going negotiations or proceedings.

The facilities for this meeting are free of mobility barriers. Interpreters for hearing-impaired individuals and taped information for visually impaired individuals will be provided upon request when adequate notice is given.
Minutes Regular Meeting  
Cascadia College Board of Trustees  
March 20, 2024  

Cascadia College  
19345 Campus Way NE  
Bothell, WA  98011  

BOARD OF TRUSTEES  
Present: Dr. Meghan Quint, Chair; Angie Hinojos, Vice Chair; Dr. Colleen Ponto; Alex Lee; Norman Seabrooks  

EXECUTIVE STAFF  
Chari Davenport, Dr. Kerry Levett, Erin Blakeney, Meagan Walker, Shawna Pitts, Dr. Eric Murray, Ellen Evans, AAG.  

Susan Thomas (recorder)  
Thais Lima (presentation assistant)  

AREA REPRESENTATIVES  
CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty  
Student Representative – Miyuki Sandoval, EAB Advocacy Chair  
WPEA Representatives – Ryan Higgins  

AUDIENCE  
Audience members in-person and via Zoom included:  
See Addendum A  

1. CALL TO ORDER – PUBLIC SESSION (4:00 PM)  
   Vice Chair Angie Hinojos called the meeting to order at 4:00pm  

2. CONSENT AGENDA  
   Vice Chair Hinojos asked for approval of the consent agenda.  
   MOTION: Trustee Lee made a motion to approve. Trustee Norman seconded the motion.  
   APPROVED. Unanimously. No Abstentions.  

3. PUBLIC COMMENTS  
   There were no public comments  

4. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS  
   New Employees  
   • Nara Tseesuren, Assistant Accounting Manager (Temporary Exempt)
5. INFORMATION ITEMS

- **Faculty Sabbatical Reports (Asynchronous) (KL)**
  This month, two faculty share sabbatical podcasts created through the Teaching and Learning Academic podcast series:
  - Dr. Nader Nazemi, Tenured Faculty – Senior Two in Political Science & History
  - Megan Luce, Tenured Faculty – Senior Two in Developmental Math

6. DISCUSSION/PRESENTATION ITEMS

- **UW Library Update**
  Dr. Murray introduced Dr. Richard Lewis, Associate Dean of University Libraries who oversees the UWB/Cascadia campus. Dr. Lewis shared on an overview of services available to students and milestones through four operational areas. It’s a unique Intersection to have three distinct colleges: Campus Library Cascadia/UW Bothell/UW Seattle. See slide deck for detailed information.
  
  - Public Services (circulation, technology services, reference)
  - Collections (print and digital) 7+ million print volumes throughout UW Libraries, including 100k print volumes onsite. Also over 1.7M electronic books are available.
  - Teaching & Learning (providing classroom instruction with faculty)
  - Space & Events – Space is now including study pods and reservable group study areas. Events include Fairs, Popup Arcade and longer hours.

Comments/Questions
- Trustee Ponto appreciated the presentation and commented that this is a total bright spot story and is thankful for the great work.
- Chair Quint shared that having taught at UW Bothell she knows that librarians are an amazing resource; they co-teach with instructors as well as help to build critical thinking skills in our students.
- Vice Chair Hinojos appreciated the innovation and creativity.

- **Monthly Finance Report March Update (EM)**
  Dr. Eric Murray presented this report including the following topics; see slide deck for details:
  
  - Status of Reserves: First Read
  - Upcoming Fee Discussion: Parking

Comments/Questions
- Trustee Lee understands this is a work in progress and the college has been very fiscally responsible over the years.
- Vice Chair Hinojos wondered about the timeline for the investment. Trustee Lee indicated that the timeline will be reviewed for plans on the upcoming funding needs.
- Trustee Seabrooks asked where the funds will be invested. Trustee Lee explained the options available depending on the timeframe.
• **Mission Fulfillment Moment: Continuous Students (KL)**
  Dr. Kerry Levett presented the Continuation and New Student slide deck.
  • Comparisons pre-post pandemic: Continuing, Transfer, Former and New Students
  • Impacts
  • Next Actions

7. **RECOMMENDED ACTION ITEMS**

• **Continue Writing Fee Proposal Justification (KL)**
  Last year, the Board of Trustees approved a fee levied on English composition classes to support the development of our Embedded Writing Tutor program. This fee was used to supplement an existing stipend for the Writing Liaison so that a full reassignment for the incumbent would enable them to redevelop training materials, effectively observe and professionally develop the ETs, and to assist the faculty to whom they are assigned in effective use of the ETs for the benefit of their students. This model seeks to foster greater infusion of writing as process, student voice, and a culture of writing so that students gain a greater sense of agency. The fee has been levied on English 101, 102, and 235. The executive team recommends one more year of assessing the fee with a final decision on permanence made next March.

Comments/Questions:
• Trustee Ponto asked if students pay for these fees when enrolling. In theory, yes.
• Vice Chair Hinojos asked about the data we have on students using these services. Dr. Levett mentioned we have only Fall data so there is nothing quantitative yet.
• Vice Chair Hinojos mentioned continuing this for one more year would provide more data. Have we looked at other avenues so students wouldn’t have to take it on? We will next year after review of the data.

Motion to approve: Trustee Ponto
Seconded: Trustee Lee
APPROVED: Unanimous. No abstentions

8. **OTHER REPORTS**

• **Cascadia Events & Advocacy Board (EAP)**
  Advocacy Board Chair Miyuki Sandoval was present to share information about recent student events.
  • Comedy Night: EAB welcomed the comedian Ben Palmer to campus this past month and it was a great, lighthearted event
  • Celestial Ball: In collaboration with the UWBs Campus Events Board, EAB held the Celestial Ball - a night full of dancing, an intergalactic photo booth, and a planetarium. 167 students came to enjoy the event.
  • S&A Fee Committee + Oreo Tabling: As a clever way to market Budget Committee applications, EAB provided an Oreo tasting to draw students in.
While picking out from the wide selection of flavors, EAB members were able to chat and advertise the S&A Budget Committee Applications which were due the following week.

- Club Council Feedback: EAB Advocacy Chair Miyuki paid a visit to Club Council to collect feedback and gather information pertaining to extending library hours before and during Finals week, as well as bringing awareness to the Parking Forum on March 14th and 15th.

Comments/Questions:
- Vice Chair Hinojos was thankful for the advocacy and for making it fun while increasing student participation.

- Cascadia Community College Federation of Teachers (CCCFT)
  David Shapiro was not in attendance, but shared the following in his report in the board packet:
  - CCCFT General Membership Meeting: CCCFT held a General Membership meeting on Friday, February 29, 2024. We shared information from the AFT-WA Lobby Day in Olympia on Presidents’ Day, updates on CCCFT activity of late, and began preparing for Steering Committee elections in spring quarter as well as having a broad discussion of aspirations for bargaining next year.

- Cascadia Classified Union Washington Public Employees Association (WPEA)
  Ryan Higgins shared that his report includes the same items as last month.

  - Same items as last month
    - PEBB Benefits eligibility and rules
    - Union Bargaining for the WPEA 2025-2027 Higher Education Contact is set to begin soon.
    - WPEA Scholarships submissions are open now through April 30th.

- Board Chair and Individual Board Members
  - Trustee Lee attended the March 4th LWDS Board Meeting and gave Cascadia College updates, which are always well received.
  - Vice Chair Hinojos is advocating and speaking up for mixed status families regarding the challenges related to the FAFSA.

- President
  - Dr. Eric Murray suggested we have a presentation on FAFSA next month
  - Celebrate that we received NWCCU approval for new Bachelors of Science degree
  - Celebrating the Foundation Pay it Forward event made $70,000, and now we have a larger donor database going forward. We are also looking forward to the Foundation’s Rose Revival Wine Event on May 16.
  - Next month we will hear from the head of the Parking Services Program with
Chancellor Esterberg in attendance. This will provide us a chance to have a better understanding of the proposed fee increase. Our Board and the Board of Regents will need to agree on this to move forward.

- School District notes will be out next Monday. Dr. Murray met with Dr. Holmen, the Superintendent of LWSD last week. Superintendent Holman is still very invested in the college.
- Dr. Murray will be on vacation tomorrow and Friday; Erin Blakeney will be acting president during this time.

9. OTHER BUSINESS/ANNOUNCEMENTS
   No other announcements.

10. MEETING ADJOURNMENT
    Vice Chair Hinojos adjourned the regular meeting at 5:05pm in order to adjourn for Executive Session beginning at 5:10pm.

11. Minutes Approved and Adopted on, April 17, 2024.

    Meghan Quint, Board Chair

    Attest:

    Dr. Eric Murray, President

    Bdminutes03202024
### Addendum A

#### Board of Trustees Meeting Attendance

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<tr>
<td>Shawna Pitts</td>
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<td>Chari Davenport, VP</td>
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Cascadia College Board of Trustees

Action Item 1

Subject: Change of Chair

Justification:
The Trustees must vote to designate or change the Chair of the Board

Background:
Due to personal family issues, the current Board Chair has requested to step down from her role. The Board must now elect a new Chair, and possibly a Vice Chair.

Discussion:
The current Vice Chair, Angie Hinojos, has agreed to step into the role of Chair for the remainder of the year (April, May, June, August Retreat, Sept, Oct). If elected to serve as chair, a Vice Chair must be selected as well.

Action:

“The Board moves to approve _______________ as Chair of the Board for the remainder of the year and moves to approve _______________ as Vice Chair for the remainder of the year.”

Vote/Adoption:
Trustee makes the motion: _______________
Trustee seconds the motion: _______________

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<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hinojos</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lee</td>
<td></td>
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</tr>
<tr>
<td>Ponto</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Quint</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seabrooks</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Subject: New Employees and/or Promotions

Background: The Board has requested to meet all new employees and become aware of those who have received promotions.

Details: The following employees have joined Cascadia since the last Board meeting:

**Mike Fong, Assistant Director of Natural Science Labs**
Mike has vast experience in lab safety protocol, procurement, budgetary oversight, creation of standard operating procedures (SOPs), chemical/hazardous waste collections, and risk mitigation for chemical handling/exposure at the following academic institutions: San Jose State University, Evergreen Valley College, San Jose City College, Mission College, Sierra College, and Sacramento State University. He was a professor of biology at Evergreen Valley College, San Jose City College, Mission College, Sierra College, Cosumnes River College, and Sacramento State University. Currently, Mike is a faculty member at Edmonds Community College and Cascadia College.

His most recent private sector experience was at Amazon, where he served as program manager for the Spheres Project. He was responsible for team management, reporting on budget and key performance indicators, enforcing LNI and USDA standards for greenhouse facilities, development of the Spheres STEM program curricula, organizing staff safety trainings, managing multiple projects, asset protection, and ongoing development and implementation of standard operating procedures. When not behind the podium or at a desk, he enjoys hiking, camping, snowboarding, and horticulture. He resides in Woodinville.

**Miles Alexander, Interim Director of Facilities**
Miles joins Cascadia after spending over 15 years in the hospitality industry. His time in the hospitality industry took him on a journey from being a line cook to Chief Engineer to eventually Assist General Manager. Miles brings a skill set to facilities that includes Accounts Payable and payroll processing, budgeting, project management on small construction projects, building maintenance and management as well as an overall customer service mindset.

Miles and his wife Nicole have two children, Malen and Emma Lynn. Miles enjoys going to hockey games and watching sports with his sons and watching Disney movies with Emma. He also enjoys traveling to new places, meeting new people and trying new restaurants with his family. Miles is a history buff and enjoys sharing random facts about history or even in general.

**Ysidoro Ramos, Basic Needs Navigator (Permanent Exempt, Grant-Funded)**
As the Basic Needs Navigator, Ysi will be supporting students who are experiencing insecurity with food, housing, and other basic needs. Ysi grew up in Oshkosh, Wisconsin (Like the overalls) but has lived in Washington State since 2001. Ysi is a former Cascadia graduate. He’s spent several years with the REACH Project, providing Outreach and Case Management services to unhoused people in downtown Seattle. He is excited about joining the team here at Cascadia and contributing to his community in a new way.
Subject: New Website

Background:

Over the last 15 months, the Marketing and Communications department, in coordination with the Student Learning and Student Success Services departments (which tackled the Academic Programs pages), developed a new college website. The project relied on content and coordination with all campus departments. The website launched on April 4.

The goals of this new website included:
- Increasing enrollment among all student populations
- Providing prospective and current students easy access to relevant information
- Aligning the site with Areas of Interest and Pathways
- Improving mobile device experience
- Improving architecture and search function
- Exceed accessibility standards
- Significantly reducing the number of pages and links

As with all launches of new technology, continual improvement and upkeep is necessary. These efforts will be housed within Marketing and Communications.
Subject: Parking Fee Analysis

Justification:

The Trustees must approve all fees and increases.

Background:

State legislation requires that all parking operations, capital, and infrastructure on community college and university campuses be self-supporting. To accomplish this, Cascadia has charged a parking fee to all users.

Depending on the infrastructure and needs of each unique campus, this parking fee varies. For community colleges that have the necessary space available for parking, associated parking fees have been minimal. For Cascadia and UWB, enrollment growth and capital expansion triggered city-required parking expansion.

Cascadia and UWB began this expansion of parking before the pandemic and ended it with the opening of the “West Garage” at the cost of $30M. This money was borrowed through a Trustee-approved COP (state loan).

Parking revenues plummeted during the pandemic when the lots were used minimally. New academic modalities post-pandemic are also impacting user revenues. While the need still exists, user level has decreased.

As we seek to maintain the parking program and pay back the $30M loan, the administrative parking staff conducted a review of expenses and revenues. They will share this analysis with the Board at the meeting. If possible, Chancellor Esterberg from UWB will also be in attendance.

The analysis indicates a need to increase the parking fee. This increase will be discussed at the April & May meetings with a final vote by the Trustees at the June meeting.

The UW Board of Regents must also approve this fee. If the Trustees and the Regents disagree on the path forward, then the Chairs of each Board must meet to discuss possible solutions.

Supporting Documents:

- Recommended action by the joint Commuter Services Committee
  - NOTE: The Cascadia College executive team and President are not making a recommendation at this time. This attached recommendation comes from the CSC. In the May Trustee meeting, there will a suggested action item from college leadership. No action is requested from the Board at the April meeting.

- Powerpoint by Campus Commuter Services
**Discussion:**

These questions could be entertained throughout the presentation:

- Are there alternatives to increasing the fee?
- What is the impact on students?
- What is the impact on employees?
- What is the status of the “Parking Reserve”?
Approve FY2025-FY2027 Parking Rate Changes at UW Bothell/Cascadia College

RECOMMENDED ACTION

It is the recommendation of the administration that the Cascadia Board of Trustees approve parking permit rate increases for FY25 - FY27 at UW Bothell / Cascadia College campus effective September 1, 2024. The campus has not increased Parking Permit or U-PASS rates since September 1, 2021. Rate increases are now being proposed in conjunction with UW Bothell via their parallel approval processes and governing Board of Regents. Additionally, we are recommending that we maintain UPASS/ORCA rates at the current rates.

BACKGROUND

The Commuter Services Advisory Committee (CSAC) meets regularly during the academic year to review current facilities, capacity, policies, operations, sustainability goals, and finances. One of the goals of the CSAC is to review the financial status of the operations and recommend new rates as needed for future operations.

Parking operations and transportation management programs at the collocated UW Bothell / Cascadia College campus are self-sustaining activities. Transportation operations, bike lockers, parking area maintenance, vehicle charging stations, debt service for the West Parking garage, and capital expenses are supported by parking revenue from both UW Bothell and Cascadia College. By design, the proposed Parking Permit rate adjustments create incentives for the use of alternative modes of transportation, to encourage greater compliance with parking rules, meet state required trip reduction goals, improve relationships with the City of Bothell, and minimize financial barriers to educational access. UW Bothell Facilities Services & Campus Operations modeled multiple scenarios knowing that parking rates need to increase due to the financial operating costs and obligations associated with inflation, with the West parking Garage payments, and pressing deferred maintenance items. Outreach was conducted with two parking forums held on March 14th, 2024, and March 15th, 2024 where the effects of different rate increases were modeled and discussed.

RATE CHANGE RECOMMENDATION

We recommend gradual increases in quarterly and annual parking permit rates, beginning in FY2025 and continuing through FY2027. In FY25, this will result in a quarterly increase of about 4% or $9 per quarter (or $3 per month) for a Single Occupancy Vehicle (SOV) or carpool permit, and smaller increases for 3 day or 2 day permits. Similar increases are also proposed for FY26 and FY27, to help keep pace with inflation and meet staffing and maintenance costs. Even with these parking permit rate increases, the parking operations will run annual deficits, that can be covered with carryover funds.
The UPASS/ORCA rate for students was historically tied to the 2-day parking permit rate with the intention that the UPASS/ORCA program would be partially subsidized by parking permit revenue. In the last two years, the transit expenses booked under UPASS/ORCA has shifted downward. Therefore, it is recommended that we maintain the price of the UPASS/ORCA product at the current rate for the next three years. Keeping the UPASS/ORCA rate unchanged may encourage transit ridership, decrease congestion, reduce the need for parking infrastructure, encourage students to embrace transit ridership, and reduce the number of Single Occupancy Vehicles (SOV’s) on campus.

**REVIEW AND APPROVAL**

Communications with the campus community regarding current financial impacts and potential rate increases have included:

- UW Bothell/Cascadia College Transportation Forums (held on March 14, 2024, and March 15, 2024).
- ASUWB, on April-8-2024
- Cascadia College Events and Advocacy Board (EAB) on April-09-2024
- Regular reporting to the Commuter Services Advisory Committee meetings throughout the FY24 academic year.

According to [WAC 132Z-116-200](https://legal.wa.gov/chapter132z-116-200), “The institutions' governing boards shall adopt parking fees, specifying the charge per day, quarter, and year. Each institution may set its own rates for quarterly and yearly permits, but the rates for daily parking permits must be uniform for both institutions.”

**Attachments**

1. Current and Proposed Parking & U-Pass Rates for FY2024 (current) and FY2025 through FY2027 (proposed)
## ATTACHMENT 1

**Current and Proposed Parking & U-PASS Rates for FY 2024-2027**

<table>
<thead>
<tr>
<th>Parking Permit Type</th>
<th>Rate Recommendation</th>
<th>Rate Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current FY24 FY25 FY26 FY27</td>
<td>FY25 FY26 FY27</td>
</tr>
<tr>
<td><strong>Daily Permit</strong></td>
<td>$10 $10 $11 $12</td>
<td>$0 $1 $1</td>
</tr>
<tr>
<td><strong>Daily- Night/Weekend</strong></td>
<td>$4 $4 $5 $5</td>
<td>$0 $1 $0</td>
</tr>
<tr>
<td><strong>Quarterly Permit – Full</strong></td>
<td>$225 $234 $243 $253</td>
<td>$9 $9 $10</td>
</tr>
<tr>
<td><strong>Quarterly Permit – 3 Day/week</strong></td>
<td>$170 $177 $184 $191</td>
<td>$7 $7 $7</td>
</tr>
<tr>
<td><strong>Quarterly Permit - 2 Day/week</strong></td>
<td>$127 $132 $137 $143</td>
<td>$5 $5 $6</td>
</tr>
<tr>
<td><strong>UPASS - Quarterly</strong></td>
<td>$127 $127 $127 $127</td>
<td>$0 $0 $0</td>
</tr>
<tr>
<td><strong>Motorcycle – Quarterly - Full</strong></td>
<td>$86 $86 $86 $86</td>
<td>$0 $0 $0</td>
</tr>
<tr>
<td><strong>Carpool – Quarterly -Full</strong></td>
<td>$225 $234 $243 $253</td>
<td>$9 $9 $10</td>
</tr>
</tbody>
</table>

* Night permit valid 9:00 PM to 5:00 AM
Transportation Forum
March 2024
Martin Arroyo
UW Bothell - Cascadia College
Transportation Basics

• Support the Campus enrollment and growth plans
• Develop objectives for maintaining financially healthy and self-sustaining auxiliary enterprise
• Make progress towards reducing our transportation related carbon footprint
• Advise proposals that may be necessary to manage parking demand, generate revenue for system expenses, and fund transportation related improvements
• Respect equity and inclusion impacts of transportation related matters
• Provide recommendations to the UWB Chancellor and the CC President for possible action by the respective governing board
Parking Portfolio

- ~ 2,870 parking spaces
- 3 parking structures
- 2 leased parking areas UWBB and UWBX
  - UWBX lease ended (w/ exception)
  - UWBB lease ending in a few years TBD
- 52 Disability parking spaces
- 32 EV Charging stations
  - Infrastructure to install more
- 3 EV vehicles in Commuter Services Fleet

Photo: West parking garage
Financial Challenges

• Program costs currently exceed revenue
  • Trend will continue without adjustments
• Annual Mortgage payment is ~1.9M / Year
• Selling fewer permits compared to 2019
• Deferred Maintenance must be addressed
Commuter Options

• Transit – King County, Sound Transit, and Community Transit
• Driving and parking
• Walking
• Biking
• Carpool
• Long Board
• Drop Off
• Transportation Networking Companies; Uber and Lift
Commuter Services Provides the Following:

- Skateboard Racks
- EV Chargers
- Bike Repair Stations
- Bike Lockers
- Bike Racks
<table>
<thead>
<tr>
<th>Type</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>Faculty/Staff Annual</td>
<td>$900</td>
</tr>
<tr>
<td>Student Academic Annual (Aut – Spr)</td>
<td>$675</td>
</tr>
<tr>
<td>Quarterly</td>
<td>$225</td>
</tr>
<tr>
<td>Quarterly: 3-Day</td>
<td>$170</td>
</tr>
<tr>
<td>Quarterly: 2-Day</td>
<td>$127</td>
</tr>
<tr>
<td>Summer A Term</td>
<td>$112.50</td>
</tr>
<tr>
<td>Summer B Term</td>
<td>$112.50</td>
</tr>
<tr>
<td>Carpool Quarterly</td>
<td>$225</td>
</tr>
<tr>
<td>Resident Quarterly</td>
<td>$270</td>
</tr>
<tr>
<td>Resident Student Academic Annual (Aut – Spr)</td>
<td>$810</td>
</tr>
<tr>
<td>Motorcycle Quarterly</td>
<td>$86</td>
</tr>
<tr>
<td>U-PASS - Quarterly</td>
<td>$127</td>
</tr>
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</table>

**Current Daily Parking Rates**

<table>
<thead>
<tr>
<th>Time</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Per hour</td>
<td>$2.00</td>
</tr>
<tr>
<td>All day</td>
<td>$10.00</td>
</tr>
<tr>
<td>Nights (9:00pm - 5:00am)</td>
<td>$6.00</td>
</tr>
<tr>
<td>Saturday &amp; Sunday Premium Parking Areas</td>
<td>$4.00/ Day</td>
</tr>
<tr>
<td>Complimentary Weekend Parking (Select Areas – Upper surface lots, UWBB, and Chase House)</td>
<td>No Charge</td>
</tr>
</tbody>
</table>

SOURCE: uwb.edu/commuter-services/parking/rates
Sources and Uses of Funds FY2023

**Commuter Services Sources of Funds FY'23**
- UPASS/Orca Sales, 459,920, 14%
- Bike Lockers, 1,230, 0%
- Daily Parking Permits After Sales Tax, 925,741, 29%
- Event Parking, 127,412, 4%
- Parking Fines & Collections, 196,406, 6%
- Quarterly/Annual Permits After Sales Tax, 1,483,199, 47%

**Commuter Services Uses of Funds FY'23**
- Bike Lockers Maintenance Total, 459, 0%
- Goods and Services Total, 381,845, 10%
- Special Project and Deferred Maintenance Total, 94,783, 3%
- Staffing Total, 603,644, 15%
- West Garage Loan Total, 2,524,500, 64%
- UPASS Charges Total, 316,435, 8%
# Sources of Funds FY2023

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Bike Lockers</td>
<td>1,230</td>
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<tr>
<td>Daily Parking Permits After Sales Tax</td>
<td>925,741</td>
</tr>
<tr>
<td>Event Parking</td>
<td>127,412</td>
</tr>
<tr>
<td>Parking Fines &amp; Collections</td>
<td>196,406</td>
</tr>
<tr>
<td>Quarterly/Annual Permits After Sales Tax</td>
<td>1,483,199</td>
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<tr>
<td>UPASS/Orca Sales</td>
<td>459,920</td>
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</table>

**Grand Total:** 3,193,909

![Commuter Services Sources of Funds FY'23](image-url)
## Uses of Funds FY2023

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
<th>Percentage</th>
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<tr>
<td>Bike Lockers Maintenance Total</td>
<td>459</td>
<td>0%</td>
</tr>
<tr>
<td>Goods and Services Total</td>
<td>381,845</td>
<td>10%</td>
</tr>
<tr>
<td>Special Project and Deferred Maintenance</td>
<td>94,783</td>
<td>2%</td>
</tr>
<tr>
<td>Staffing Total</td>
<td>603,644</td>
<td>15%</td>
</tr>
<tr>
<td>UPASS Charges Total</td>
<td>316,435</td>
<td>8%</td>
</tr>
<tr>
<td>West Garage Loan Total</td>
<td>2,524,500</td>
<td>64%</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td>3,921,667</td>
<td>100%</td>
</tr>
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</table>

### Commuter Services Uses of Funds FY'23

- **Bike Lockers Maintenance Total**: 459, 0%
- **Goods and Services Total**: 381,845, 10%
- **Special Project and Deferred Maintenance Total**: 94,783, 3%
- **Staffing Total**: 603,644, 15%
- **UPASS Charges Total**: 316,435, 8%
- **West Garage Loan Total**: 2,524,500, 64%
West Garage Financials

• In 2019; loan details were finalized: 3.85% interest rate

• $30M loan for garage with 606 spaces
  • $50,000/ parking space

• Biannual payments occurring in June and December

• First payment due at the end of 2019

• 25 year loan duration

• Loan payment will be about $1.98M annually
  • Approximately 43% of the annual expenditures for Commuter Services
## Scenario #1 – 3% Rate Increase

### Projected Rates

<table>
<thead>
<tr>
<th></th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
<th>2026</th>
<th>2027</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Daily - Daytime Rate</strong></td>
<td>$10</td>
<td>$10</td>
<td>$10</td>
<td>$11</td>
<td>$12</td>
</tr>
<tr>
<td><strong>Daily - Nights/Weekends</strong></td>
<td>$6</td>
<td>$4</td>
<td>$4</td>
<td>$5</td>
<td>$5</td>
</tr>
<tr>
<td><strong>Weekday Hourly</strong></td>
<td>$1.75</td>
<td>$2.00</td>
<td>$2.00</td>
<td>$2.00</td>
<td>$2.25</td>
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<tr>
<td><strong>Parking - Student Annual</strong></td>
<td>$675</td>
<td>$675</td>
<td>$695</td>
<td>$716</td>
<td>$738</td>
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<tr>
<td><strong>Parking - Faculty/Staff Annual</strong></td>
<td>$900</td>
<td>$900</td>
<td>$927</td>
<td>$955</td>
<td>$983</td>
</tr>
<tr>
<td><strong>Parking - Full</strong></td>
<td>$225</td>
<td>$225</td>
<td>$232</td>
<td>$239</td>
<td>$246</td>
</tr>
<tr>
<td><strong>Paking 3 Day</strong></td>
<td>$170</td>
<td>$170</td>
<td>$175</td>
<td>$180</td>
<td>$186</td>
</tr>
<tr>
<td><strong>Paking 2 Day</strong></td>
<td>$127</td>
<td>$127</td>
<td>$131</td>
<td>$135</td>
<td>$139</td>
</tr>
<tr>
<td><strong>UPass</strong></td>
<td>$127</td>
<td>$127</td>
<td>$131</td>
<td>$135</td>
<td>$139</td>
</tr>
<tr>
<td><strong>Motorcycle</strong></td>
<td>$86</td>
<td>$86</td>
<td>$86</td>
<td>$86</td>
<td>$86</td>
</tr>
<tr>
<td><strong>Car Pool</strong></td>
<td>$225</td>
<td>$225</td>
<td>$232</td>
<td>$239</td>
<td>$246</td>
</tr>
<tr>
<td><strong>Residential Overnight - Quarterly</strong></td>
<td>n/a</td>
<td>$270</td>
<td>$278</td>
<td>$286</td>
<td>$295</td>
</tr>
<tr>
<td><strong>Residential Overnight - Annual</strong></td>
<td>n/a</td>
<td>$810</td>
<td>$834</td>
<td>$859</td>
<td>$885</td>
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</tbody>
</table>

* 3% increase on multi day permits (annual, quarterly full, 2 day, and 3 day)
<table>
<thead>
<tr>
<th></th>
<th>2023 Actual</th>
<th>2024 Projected</th>
<th>2025</th>
<th>2026</th>
<th>2027</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Revenue, Projected</td>
<td>$2,563,272</td>
<td>$2,588,905</td>
<td>$2,647,155</td>
<td>$2,781,209</td>
<td>$2,924,748</td>
</tr>
<tr>
<td>Parking Fines/Collections</td>
<td>196,406</td>
<td>129,445</td>
<td>132,358</td>
<td>139,060</td>
<td>146,237</td>
</tr>
<tr>
<td><strong>Total Parking Revenue, Projected</strong></td>
<td>$2,759,678</td>
<td>$2,718,350</td>
<td>$2,779,513</td>
<td>$2,920,269</td>
<td>$3,070,985</td>
</tr>
<tr>
<td>Personnel</td>
<td>$601,523</td>
<td>$619,569</td>
<td>$638,156</td>
<td>$657,300</td>
<td>$677,019</td>
</tr>
<tr>
<td>Non-Salary Operations</td>
<td>$479,209</td>
<td>$775,046</td>
<td>$798,298</td>
<td>$822,246</td>
<td>$846,914</td>
</tr>
<tr>
<td><strong>Total Operations &amp; Personnel Expenditures</strong></td>
<td>$1,080,732</td>
<td>$1,113,154</td>
<td>$1,146,549</td>
<td>$1,180,945</td>
<td>$1,216,373</td>
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<tr>
<td>Loan Repayment</td>
<td>$2,524,500</td>
<td>$1,890,500</td>
<td>$1,867,375</td>
<td>$1,888,750</td>
<td>$1,889,500</td>
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<tr>
<td>Deferred Maintenance</td>
<td>$ -</td>
<td>$200,000</td>
<td>$200,000</td>
<td>$200,000</td>
<td>$200,000</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$3,605,232</td>
<td>$3,203,654</td>
<td>$3,213,924</td>
<td>$3,269,695</td>
<td>$3,305,873</td>
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<tr>
<td>Parking Operations (Surplus)/Deficit</td>
<td>$(845,554)</td>
<td>$(485,304)</td>
<td>$(434,411)</td>
<td>$(349,426)</td>
<td>$(234,888)</td>
</tr>
<tr>
<td>UPASS Revenue, Projected</td>
<td>$477,631</td>
<td>$482,407</td>
<td>$496,880</td>
<td>$511,786</td>
<td>$527,139</td>
</tr>
<tr>
<td><strong>UPASS Costs</strong></td>
<td>$316,435</td>
<td>$325,928</td>
<td>$335,706</td>
<td>$345,777</td>
<td>$356,150</td>
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<tr>
<td><strong>UPASS Net, Projected</strong></td>
<td>$161,196</td>
<td>$156,479</td>
<td>$161,174</td>
<td>$166,009</td>
<td>$170,989</td>
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<tr>
<td>Beginning Cash</td>
<td>$4,429,360</td>
<td>$3,745,002</td>
<td>$3,416,177</td>
<td>$3,142,940</td>
<td>$2,959,523</td>
</tr>
<tr>
<td>Ending Cash Balance</td>
<td>$3,745,002</td>
<td>$3,416,177</td>
<td>$3,142,940</td>
<td>$2,959,523</td>
<td>$2,895,624</td>
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</tbody>
</table>
**Scenario #2 – 4% Rate Increase**

<table>
<thead>
<tr>
<th>Projected Rates</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
<th>2026</th>
<th>2027</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily - Daytime Rate</td>
<td>$ 10</td>
<td>$ 10</td>
<td>$ 10</td>
<td>$ 11</td>
<td>$ 12</td>
</tr>
<tr>
<td>Daily - Nights/Weekends</td>
<td>$ 6</td>
<td>$ 4</td>
<td>$ 4</td>
<td>$ 5</td>
<td>$ 5</td>
</tr>
<tr>
<td>Weekday Hourly</td>
<td>$ 1.75</td>
<td>$ 2.00</td>
<td>$ 2.00</td>
<td>$ 2.00</td>
<td>$ 2.25</td>
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<tr>
<td>Parking - Student Annual</td>
<td>$ 675</td>
<td>$ 675</td>
<td>$ 702</td>
<td>$ 730</td>
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<td>Parking - Faculty/Staff Annual</td>
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<td>$ 936</td>
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<tr>
<td>Parking- Full</td>
<td>$ 225</td>
<td>$ 225</td>
<td>$ 234</td>
<td>$ 243</td>
<td>$ 253</td>
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<tr>
<td>Parking 3 Day</td>
<td>$ 170</td>
<td>$ 170</td>
<td>$ 177</td>
<td>$ 184</td>
<td>$ 191</td>
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<tr>
<td>Parking 2 Day</td>
<td>$ 127</td>
<td>$ 127</td>
<td>$ 132</td>
<td>$ 137</td>
<td>$ 143</td>
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<tr>
<td>UPass</td>
<td>$ 127</td>
<td>$ 127</td>
<td>$ 132</td>
<td>$ 137</td>
<td>$ 143</td>
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<tr>
<td>Motorcycle</td>
<td>$ 86</td>
<td>$ 86</td>
<td>$ 86</td>
<td>$ 86</td>
<td>$ 86</td>
</tr>
<tr>
<td>Car Pool</td>
<td>$ 225</td>
<td>$ 225</td>
<td>$ 234</td>
<td>$ 243</td>
<td>$ 253</td>
</tr>
<tr>
<td>Residential Overnight - Quarterly</td>
<td>n/a</td>
<td>$ 270</td>
<td>$ 281</td>
<td>$ 292</td>
<td>$ 304</td>
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<td>Residential Overnight - Annual</td>
<td>n/a</td>
<td>$ 810</td>
<td>$ 842</td>
<td>$ 876</td>
<td>$ 911</td>
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</tbody>
</table>

* 4% increase on multi day permits (annual, quarterly full, 2 day, and 3 day)
## Total Projected Revenue, Expenses, and Ending Cash Balance W/ 4% Increase

<table>
<thead>
<tr>
<th></th>
<th>2023 Actual</th>
<th>2024 Projected</th>
<th>2025</th>
<th>2026</th>
<th>2027</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Revenue, Projected</td>
<td>$2,563,272</td>
<td>$2,588,905</td>
<td>$2,665,277</td>
<td>$2,818,722</td>
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<td>Parking Fines/Collections</td>
<td>196,406</td>
<td>129,445</td>
<td>133,264</td>
<td>140,936</td>
<td>149,149</td>
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<td>Total Parking Revenue, Projected</td>
<td>$2,759,678</td>
<td>$2,718,350</td>
<td>$2,798,541</td>
<td>$2,959,658</td>
<td>$3,132,137</td>
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<tr>
<td>Personnel</td>
<td>$601,523</td>
<td>$619,569</td>
<td>$638,156</td>
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<td>$677,019</td>
</tr>
<tr>
<td>Non-Salary Operations</td>
<td>$479,209</td>
<td>$775,046</td>
<td>$798,298</td>
<td>$822,246</td>
<td>$846,914</td>
</tr>
<tr>
<td>Total Operations &amp; Personnel Expenditures</td>
<td>$1,080,732</td>
<td>$1,113,154</td>
<td>$1,146,549</td>
<td>$1,180,945</td>
<td>$1,216,373</td>
</tr>
<tr>
<td>Loan Repayment</td>
<td>$2,524,500</td>
<td>$1,890,500</td>
<td>$1,867,375</td>
<td>$1,888,750</td>
<td>$1,889,500</td>
</tr>
<tr>
<td>Deferred Maintenance</td>
<td>$0</td>
<td>$200,000</td>
<td>$200,000</td>
<td>$200,000</td>
<td>$200,000</td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>$3,605,232</td>
<td>$3,203,654</td>
<td>$3,213,924</td>
<td>$3,269,695</td>
<td>$3,305,875</td>
</tr>
<tr>
<td>Parking Operations (Surplus)/Deficit</td>
<td>$-(845,554)</td>
<td>$-(485,304)</td>
<td>$-(415,382)</td>
<td>$-(310,037)</td>
<td>$-(173,737)</td>
</tr>
<tr>
<td>UPASS Revenue, Projected</td>
<td>$477,631</td>
<td>$482,407</td>
<td>$501,704</td>
<td>$521,772</td>
<td>$542,643</td>
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<tr>
<td>UPASS Fees</td>
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<td>$325,928</td>
<td>$335,706</td>
<td>$345,777</td>
<td>$356,150</td>
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<tr>
<td>UPASS Net</td>
<td>$161,196</td>
<td>$156,479</td>
<td>$165,924</td>
<td>$175,995</td>
<td>$186,492</td>
</tr>
<tr>
<td>Beginning Cash</td>
<td>$4,429,360</td>
<td>$3,745,002</td>
<td>$3,416,177</td>
<td>$3,166,793</td>
<td>$3,032,750</td>
</tr>
<tr>
<td>Ending Cash Balance</td>
<td>$3,745,002</td>
<td>$3,416,177</td>
<td>$3,166,793</td>
<td>$3,032,750</td>
<td>$3,045,506</td>
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</tbody>
</table>
## Scenario #3 – 5% Rate Increase

<table>
<thead>
<tr>
<th>Projected Rates</th>
<th>2023</th>
<th>2024</th>
<th>2025</th>
<th>2026</th>
<th>2027</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily - Daytime Rate</td>
<td>$10</td>
<td>$10</td>
<td>$10</td>
<td>$11</td>
<td>$12</td>
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<tr>
<td>Daily - Nights/Weekends</td>
<td>$6</td>
<td>$4</td>
<td>$4</td>
<td>$5</td>
<td>$5</td>
</tr>
<tr>
<td>Weekday Hourly</td>
<td>$1.75</td>
<td>$2.00</td>
<td>$2.00</td>
<td>$2.00</td>
<td>$2.25</td>
</tr>
<tr>
<td>Parking - Student Annual</td>
<td>$675</td>
<td>$675</td>
<td>$709</td>
<td>$744</td>
<td>$781</td>
</tr>
<tr>
<td>Parking - Faculty/Staff Annual</td>
<td>$900</td>
<td>$900</td>
<td>$945</td>
<td>$992</td>
<td>$1,042</td>
</tr>
<tr>
<td>Parking - Full</td>
<td>$225</td>
<td>$225</td>
<td>$236</td>
<td>$248</td>
<td>$260</td>
</tr>
<tr>
<td>Parking 3 Day</td>
<td>$170</td>
<td>$170</td>
<td>$179</td>
<td>$187</td>
<td>$197</td>
</tr>
<tr>
<td>Parking 2 Day</td>
<td>$127</td>
<td>$127</td>
<td>$133</td>
<td>$140</td>
<td>$147</td>
</tr>
<tr>
<td>UPass</td>
<td>$127</td>
<td>$127</td>
<td>$133</td>
<td>$140</td>
<td>$147</td>
</tr>
<tr>
<td>Motorcycle</td>
<td>$86</td>
<td>$86</td>
<td>$86</td>
<td>$86</td>
<td>$86</td>
</tr>
<tr>
<td>Car Pool</td>
<td>$225</td>
<td>$225</td>
<td>$236</td>
<td>$248</td>
<td>$260</td>
</tr>
<tr>
<td>Residential Overnight - Quarterly</td>
<td>n/a</td>
<td>$270</td>
<td>$284</td>
<td>$298</td>
<td>$313</td>
</tr>
<tr>
<td>Residential Overnight - Annual</td>
<td>n/a</td>
<td>$810</td>
<td>$851</td>
<td>$893</td>
<td>$938</td>
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</tbody>
</table>

5% increase on multi day permits (annual and quarterly)
## Total Projected Revenue, Expenses, and Ending Cash Balance W/ 5% Increase

<table>
<thead>
<tr>
<th></th>
<th>2023 Actual</th>
<th>2024 Projected</th>
<th>2025</th>
<th>2026</th>
<th>2027</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Revenue, Projected</td>
<td>$ 2,563,272</td>
<td>$ 2,588,905</td>
<td>$ 2,683,400</td>
<td>$ 2,856,597</td>
<td>$ 3,042,358</td>
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<tr>
<td>Parking Fines/Collections</td>
<td>196,406</td>
<td>129,445</td>
<td>134,170</td>
<td>142,830</td>
<td>152,118</td>
</tr>
<tr>
<td><strong>Total Parking Revenue, Projected</strong></td>
<td>$ 2,759,678</td>
<td>$ 2,718,350</td>
<td>$ 2,817,570</td>
<td>$ 2,999,427</td>
<td>$ 3,194,476</td>
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<tr>
<td>Personnel</td>
<td>$ 601,523</td>
<td>$ 619,569</td>
<td>$ 638,156</td>
<td>$ 657,300</td>
<td>$ 677,019</td>
</tr>
<tr>
<td>Non-Salary Operations</td>
<td>$ 479,209</td>
<td>$ 775,046</td>
<td>$ 798,298</td>
<td>$ 822,246</td>
<td>$ 846,914</td>
</tr>
<tr>
<td><strong>Total Operations &amp; Personnel Expenditures</strong></td>
<td>$ 1,080,732</td>
<td>$ 1,113,154</td>
<td>$ 1,146,549</td>
<td>$ 1,180,945</td>
<td>$ 1,216,373</td>
</tr>
<tr>
<td>Loan Repayment</td>
<td>$ 2,524,500</td>
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<td>$ 1,867,375</td>
<td>$ 1,888,750</td>
<td>$ 1,889,500</td>
</tr>
<tr>
<td>Deferred Maintenance</td>
<td>$ -</td>
<td>$ 200,000</td>
<td>$ 200,000</td>
<td>$ 200,000</td>
<td>$ 200,000</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$ 3,605,232</td>
<td>$ 3,203,654</td>
<td>$ 3,213,924</td>
<td>$ 3,269,695</td>
<td>$ 3,305,873</td>
</tr>
<tr>
<td>Parking Operations (Surplus)/Deficit</td>
<td>$ (845,554)</td>
<td>$ (485,304)</td>
<td>$ (396,354)</td>
<td>$ (270,268)</td>
<td>$ (111,398)</td>
</tr>
<tr>
<td>UPASS Revenue, Projected</td>
<td>$ 477,631</td>
<td>$ 482,407</td>
<td>$ 506,528</td>
<td>$ 531,854</td>
<td>$ 558,447</td>
</tr>
<tr>
<td><strong>UPASS Net</strong></td>
<td>$ 161,196</td>
<td>$ 156,479</td>
<td>$ 170,822</td>
<td>$ 186,077</td>
<td>$ 202,296</td>
</tr>
<tr>
<td>Beginning Cash</td>
<td>$ 4,429,360</td>
<td>$ 3,745,002</td>
<td>$ 3,416,177</td>
<td>$ 3,190,645</td>
<td>$ 3,106,454</td>
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<tr>
<td>Ending Cash Balance</td>
<td>$ 3,745,002</td>
<td>$ 3,416,177</td>
<td>$ 3,190,645</td>
<td>$ 3,106,454</td>
<td>$ 3,197,353</td>
</tr>
</tbody>
</table>
How Rate Change Process

- Facilities Staff analyzes historical revenue & Expenses
- Facilities Staff estimates future revenue & expenses
- Commuter Services Advisory Committee reviews options
- Update options with campus community & receive feedback
- Review Options with Cascadia and UW Bothell Executive Leadership
- Determine option and present CC Board of Trustees and UW Board of Regents
- Upon approval: implement adjustment
Common Questions
Why isn’t parking free?
All universities in the state of Washington are supported by user fees. This means that only community members who use the resource pay for the resource. Individuals who choose to walk, take transit, bike, or ride with someone else do not pay for a resource that they do not use. Like any healthy business entity, reserves must be in place to use for unexpected events.
Common Questions

Why is a multi/three-year rate increase being proposed?

• Provides completion of capital and maintenance projects within three years.

• Expenses are expected to be higher than revenue and operations are currently tapping into reserves, which is not sustainable.

• During the pandemic, austerity measures were undertaken, and deferred maintenance items must be addressed. This includes painting, power washing, structural assessments, and preventative maintenance.
Common Questions

What Maintenance and Operations costs does my parking permit fee pay for?

Parking lot maintenance (lot repair, asphalt preservation, landscaping, traffic control devices, painting/striping, irrigation, lighting, electricity, pay stations, signage), trash removal, cleaning, monthly sweeping, mobile and online application services, and internal office costs (e.g. credit card fees, paper/postage, computers, software, supplies, etc.).

It seems that adding the 600 parking spaces for $30M is a very high price. Why is it so expensive?

Yes, building a parking garage in an urban area is historically very expensive. There are stormwater, ADA, life safety, occupancy monitors, and other expenses.
Questions?
Email from community member

I am unable to make it to either forum due to prior commitments. My perspective as a member of the community is to not raise parking rates at all. Also there should be a discount on parking passes for EV owners because it aligns with the UWB mission of going green and lowering emissions.
Attendee Questions?

In person attendees will be called upon
Question will be repeated and answered

Virtual attendees can type question
Question will be repeated and answered
Thank you!

Commuter Services Contact Information

Website www.uwb.edu/commuter-services/parking
Email UWBPARK@UW.EDU
Phone 425.352.3369
HH room 1450
Cascadia College Board of Trustees
Discussion Items 2

Subject: Strategic Story – American Indian and Indigenous Studies (AIIS)

Justification:
Our strategic plan represents actions we take as we collectively seek mission fulfillment. This month we are focusing on a strategic initiative: AIIS Faculty Program Coordinator and launch of our regional program.

Background: As part of a state supported goal of diversifying full-time tenured faculty, Cascadia College received supplement allocation to funding 3 new FTF positions. One of our positions was dedicated to American Indian and Indigenous Studies as a hybrid position serving externally as our Tribal Liaison as well.

Building on the work initiated by Founding Faculty David Ortiz (Senior 2 in Communication Studies) we are fortunate that Dr. Victor Begay joined Cascadia in the fall of 2022 and is currently completing his second year of tenure.

Dr. Victor Begay, Dean Kristina Young, and Dr. Kerry Levett will be available for questions.

Related Reference Documents:
- DISC 2a: slide deck
- DISC 2b: Talking Points – AIIS @ Cascadia College
Shifting Worldviews through Indigenous Experiences

Victor H. Begay, PhD
Tenure Track Faculty
Tribal Liaison
“We acknowledge the hardships of the past without dwelling on them. Instead, we look to the future with the same faith that kept us together thus far ... It’s hard to see the future with tears in our eyes. With no tears in our eyes, we accept our responsibility to make sure those who come after us will always know what it means to be descendants of the original people of this land called America.”

Wilma Mankiller
Former Principal Chief, Cherokee Nation
The power of place...

• Combining recognition and honoring with pragmatic actions.

• “We begin today by acknowledging that Cascadia College resides on the traditional and occupied land of the Coast Salish Peoples – past, present, and future. We honor their connection to the region, pay respect to Coast Salish Elders past and present, and join in solidarity through their struggles with continued systemic oppression. We commit to care for the land and water, and center equity at the core of our learning. We ground our continual efforts to collaborate with tribal communities by listening, learning, and always keeping the well-being of tribal communities in mind.”
The power of stories...

• *Solo Song*

• *Pandemic Memorial and Resilience Project* – represents the tragedies and hopes experienced throughout the pandemic. Installed – February 2023.

• *Ty (Lightning waq waq) Juvinel* – Tulalip, Coast Salish carver, and Cultural preservationist.
The power of stories...

• Indigenous Eco-ontologies
  • Tribal Priorities
  • Land history – Wetlands and Ecology
  • Land connection – Living Laboratory // Sustainability

• Indigenous Knowing
  • Lived experiences for knowledge creation
    • cultural or environmental
    • field visits // knowledge sharers
  • Weaving Worldviews
  • Bachelor’s program and wider spread opportunity for knowledge
Weaving Worldviews

• Tribal Departments of Education
  • Tulalip Tribe
  • Swinomish Tribe
  • Muckleshoot Tribe
  • Quinault Tribe

• Transfer Articulations
  • UW American Indian Studies // Center for American Indian and Indigenous Studies
  • UW College of Education
    • Indigenous Knowledges // Teacher Preparation
Weaving Worldviews

- Lummi Tribe // Northwest Indian College
- Western Washington University
- Whatcom College

- Washington State Community and Technical Colleges American Indian Indigenous Advisory Board
- WA State Indian Education Association
- 5 Star Consortium
- Title VI programs
- UW Bothell
- Migrant Education Program – NWESD #148

Indigenous Salish Sea Consortium
The power of experiences...

Credentials awarded to American Indian / Alaskan Native students

• 2017 through 2020, 5 students received an associate degree.

• 2020 through 2023, 7 students received “transfer” associate degrees.
Enrollment by race category for AY 2022-23. Racial categories are reported as “alone” or “in combination” with other categories.

Native American / Alaskan Native students were 1.97% of all students.

<table>
<thead>
<tr>
<th>2022-23 Academic Year</th>
<th>Headcount</th>
<th>%</th>
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<tbody>
<tr>
<td>Cascadia 2022-23 Total</td>
<td>3403</td>
<td>100.00%</td>
</tr>
<tr>
<td>Pacific Islander</td>
<td>38</td>
<td>1.12%</td>
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<tr>
<td>Native American / Alaskan Native</td>
<td>67</td>
<td>1.97%</td>
</tr>
<tr>
<td>Black/African American</td>
<td>201</td>
<td>5.91%</td>
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<tr>
<td>Hispanic</td>
<td>483</td>
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<tr>
<td>Asian</td>
<td>1093</td>
<td>32.12%</td>
</tr>
<tr>
<td>White</td>
<td>1872</td>
<td>55.01%</td>
</tr>
</tbody>
</table>
The power of experiences...

Enrollment Trends

• Native American / Alaskan Native enrollment declined very severely during the pandemic (Table 1) as compared to all students (Table 2).

• From 2019 to 2022, Native American students declined about 66%, where as the total student population declined 30% during that period.
American Indian and Indigenous Studies –

• New faculty – 2022
  • Victor H. Begay, PhD, Navajo
    • American Indian Studies
    • Education Policy

• New program
  • AA in Academic Transfers
American Indian and Indigenous Studies –

• Courses
  • AIIS 102 Introduction to American Indian and Indigenous Studies
  • AIIS 103 Indigenous Pacific Northwest
  • AIIS 203 Indigenous Ways of Knowing

• Student enrollment
  • AIIS 102 – Fall 2022 = 5  Fall 2023 = 12
  • AIIS 103 – Winter 2023 = 12  Winter 2023 = 22
  • AIIS 203 – Spring 2023 = 9  Spring 2024 = 23
Questions // Comments // Concerns
Talking Points—American Indian and Indigenous Studies @Cascadia College

“Shifting Worldviews through Indigenous Experiences”

New faculty – 2022
Victor H. Begay, PhD, Navajo [50% teaching load, 50% Tribal Liaison]

Curriculum American Indian and Indigenous Studies – Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Offered Fall 2022</th>
<th>Offered Fall 2023</th>
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<tbody>
<tr>
<td>AIIS 102</td>
<td>Introduction to American Indian and Indigenous Studies</td>
<td>5</td>
<td>12</td>
</tr>
<tr>
<td>AIIS 103</td>
<td>Indigenous Pacific Northwest</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Winter 2023 = 12</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AIIS 203</td>
<td>Indigenous Ways of Knowing</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Spring 2023 = 9</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Regional and Community Relations

- Tribal Departments of Education
  - Tulalip Tribe
  - Swinomish Tribe
  - Muckleshoot Tribe
  - Quinault Tribe

Academic Pathways and Partners

- Lummi Tribe // Northwest Indian College
- Western Washington University
- Whatcom College
- Washington State Community and Technical Colleges American Indian Indigenous Advisory Board
- WA State Indian Education Association
- 5 Star Consortium

Title VI programs
- UW Bothell
- Migrant Education Program – NWESD #148
- UW American Indian Studies // Center for American Indian and Indigenous Studies
- UW College of Education
- Indigenous Knowledges // Teacher Preparation

Campus Artwork

**Solo Song Pandemic Memorial and Resilience Project** – represents the tragedies and hopes experienced throughout the pandemic. Installed – February 2023.

- Ty (Lightning waq waq) Juvinel – Tulalip, Coast Salish carver, and Cultural preservationist.

Credentials awarded to American Indian / Alaskan Native students

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Enrollment by race category for AY 2022-23.

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Enrollment Trends

- Native American / Alaskan Native enrollment declined very severely during the pandemic (Table 1) as compared to all students (Table 2).
- From 2019 to 2022, Native American students declined about 66%, whereas the total student population declined 30% during that period.
Cascadia College Board of Trustees
Discuss Item 3

Subject: Strategic Plan Focus on Cascadia at Redmond

Justification: The Board of Trustees provides oversight to strategic planning. This year we have been focusing on the progress strategic initiatives.

Background:

With the development of the Together Center in Redmond, Cascadia was presented with the opportunity to be part of this innovative community. This past fall (2023) we began offering classes both for degrees and in our College Career and Foundations program. This month we review our Redmond student profile as well as discuss plans for the coming years.

Discussion:

Dr. Kerry Levett, Erin Blakeney, and Dr. Michael Horn will be available to answer questions.

Related Documents:
- Discussion Item 3a: Cascadia at Redmond ppt
Redmond Center
Students

Cascadia College
Board of Trustees
April 17, 2024
## Patterns

**Profile** students who took courses at the Redmond Together Center (RTC), at Cascadia Bothell, or a combination of both locations.

<table>
<thead>
<tr>
<th>Category</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>RTC only</td>
<td>At least one course at RTC but none at Bothell campus</td>
</tr>
<tr>
<td>RTC + Bothell</td>
<td>Courses at both RTC and Bothell</td>
</tr>
<tr>
<td>RTC at all</td>
<td>any RTC classes taken (combines “RTC only” and “RTC + Bothell”)</td>
</tr>
<tr>
<td>Bothell only</td>
<td>did not take any courses at RTC</td>
</tr>
</tbody>
</table>
Student Population (from Fall 2024)

Of all students from Fall 2023,

- 58 students took courses at RTC
- Which was 2.5% of the student population

Of the 58 RTC students,

- 22 (38%) were RTC-only students
- 36 students (62%) took courses at both RTC and the Bothell main campus.
Student Home Cities

Cities with the highest counts for each attendance group

<table>
<thead>
<tr>
<th>RTC only</th>
<th>RTC + Bothell</th>
<th>RTC at all</th>
<th>Bothell only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Redmond</td>
<td>32%</td>
<td>Mill Creek</td>
<td>31%</td>
</tr>
<tr>
<td>Kirkland</td>
<td>27%</td>
<td>Bothell</td>
<td>17%</td>
</tr>
<tr>
<td>Bothell</td>
<td>23%</td>
<td>Woodinville</td>
<td>14%</td>
</tr>
</tbody>
</table>

Kirkland & Redmond 17% Woodinville 9%

ZIP codes may overlap with cities. Note that in the Bothell-only population, 2% of students live in Redmond, which is not in the top 5 residences for this group.
Home city takeaway

- Majority of RTC-only students are from Redmond and Kirkland
- Majority of Bothell-campus students are from Mill Creek and Bothell
- 2.8% of Cascadia’s total student population live in Redmond
- 84% of students who live in Redmond attended only Bothell
Academic Load

Most students who only attended RTC were part-time (73%).

Most students who attended both locations were full-time (86%).

For students only at the Bothell campus, the academic load was evenly split at full-time (52%) and part-time (48%).

Results suggest that Redmond enrollment maybe used by full-time Bothell-based students to *supplement* their schedules.
Running Start

A greater percentage of students who attended *both* Redmond and Bothell were Running Start students.

<table>
<thead>
<tr>
<th></th>
<th>RTC only</th>
<th>RTC + Bothell</th>
<th>RTC at all</th>
<th>Bothell only</th>
</tr>
</thead>
<tbody>
<tr>
<td>RS student</td>
<td>32%</td>
<td>50%</td>
<td>43%</td>
<td>33%</td>
</tr>
<tr>
<td>Non-RS student</td>
<td>68%</td>
<td>50%</td>
<td>57%</td>
<td>67%</td>
</tr>
</tbody>
</table>
Economic Disadvantage

Economic disadvantage was similar between locations. But economic disadvantage was slightly lower for students who attended both locations.

<table>
<thead>
<tr>
<th></th>
<th>RTC only</th>
<th>RTC + Bothell</th>
<th>RTC at all</th>
<th>Bothell only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disadvantage</td>
<td>18%</td>
<td>11%</td>
<td>14%</td>
<td>17%</td>
</tr>
<tr>
<td>No disadvantage</td>
<td>82%</td>
<td>89%</td>
<td>86%</td>
<td>83%</td>
</tr>
</tbody>
</table>
Racial Composition

Note that for all groups, a relatively large number of students did not disclose their racial identity.

<table>
<thead>
<tr>
<th>Race</th>
<th>RTC only</th>
<th>RTC + Bothell</th>
<th>RTC at all</th>
<th>Bothell only</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>55%</td>
<td>33%</td>
<td>41%</td>
<td>38%</td>
</tr>
<tr>
<td>2 Or More</td>
<td>14%</td>
<td>22%</td>
<td>19%</td>
<td>15%</td>
</tr>
<tr>
<td>Asian</td>
<td>9%</td>
<td>17%</td>
<td>14%</td>
<td>17%</td>
</tr>
<tr>
<td>Black/African American</td>
<td>0%</td>
<td>3%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>Hispanic</td>
<td>0%</td>
<td>6%</td>
<td>3%</td>
<td>8%</td>
</tr>
<tr>
<td>Native American</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>&lt; 0.5%</td>
</tr>
<tr>
<td>Unknown</td>
<td>23%</td>
<td>19%</td>
<td>21%</td>
<td>20%</td>
</tr>
</tbody>
</table>
Gender Identity

1 non-binary student at RTC + Bothell

20 non-binary students at Bothell only

The percent of male and female identifying students was about the same across attendance groups.
RTC draws students mainly from Redmond and Kirkland locations

Bothell campus students are mainly from Mill Creek and Bothell

More RTC-only students were part-time (73%) than Bothell students (48%)

Economic disadvantage and racial compositions were similar between locations.
Bothell Student Summary

- Of the 58 students with RTC classes, 36 (62%) took courses at both RTC and Bothell campus.
- The highest percentage of full-time students attended RTC+Bothell (86%).
- 50% of the RTC+Bothell students were Running Start vs. 33% of Bothell-only students.
- Results suggest that Redmond classes maybe used by full-time and Running Start Bothell-based students to *supplement* their schedules.
What’s next?

Continued outreach in the Together Center and the Redmond Community

Working directly with Riverview and Lake Washington School Districts

Expanding what and how we offer courses
Subject: Spring Quarter Enrollment Update

Justification: Each quarter the Board of Trustees reviews the enrollment as of the 10th day (post census) for changes in patterns and impact to budget.

Background:
Tenth day enrollment provides a snapshot of our current position compared to previous years and provides the foundation for understanding our enrollment pattern for the academic and fiscal year. The data presented will include data drawn after April 8, 2024.

Dr. Kerry Levett, Erik Blakeney, and Dr. Michael Horn will be available to respond to questions.

Supplemental Documents: Will be available at the Board meeting.
Subject: Monthly Finance Report

Justification:
The Board has the responsibility of staying up to speed on the college’s financials.

Background:
The finance report will include the following topics:

- Estimated revenues for 23-24 based on 10th Day Spring Enrollment
- Projected revenues for 24-25 based on a 5% increase to 23-24 revenues across different student types. (1st Draft)
- Projected expenses for 24-25 based on fiscal projections by department managers. (1st Draft)
23-24 Projections

Examining Revenues & Expenses

Year-to-date
Numbers pending at this time.

10th Day enrollment numbers we finalized on Monday, April 8. Translation of those numbers into 23-24 revenue projections was not available at the time of packet distribution. Numbers will be available at the April 17 meeting.

Expense projections are also currently being calculated and will also be ready by April 17.
Examining Revenues & Expenses

Draft Review

24-25 Projections
Numbers pending at this time.


This information will also be ready for draft review on April 17.
Cascadia College Board of Trustees

Action Item 2

Subject: Innovation Hall Naming

Justification:

Upon approval and recommendation by the Cascadia College Foundation and the College President, the Board must approve all naming designations (College Policy 2.13).

Background:

In concept, the Board consented last year to a naming incentive for individuals and organizations to donate to Innovation Hall. Please see the attached flyer detailing that concept.

Supporting Documents:

- PDF on Naming Opportunities

Discussion:

The college leadership and Foundation wish to formalize this concept as we now have donors who wish to take advantage of the naming opportunity.

The Trustees should discuss if they want to designate the management of this to the President and Foundation or if they want to approve every donor gift that requests the naming opportunity.

If the Trustees wish to approve every donor requesting the opportunity, then the first person who has requested such an opportunity is ready to be approved.

Requested Actions:

Motion #1: The Board moves to approve the naming concept for Innovation Hall as described in the attached PDF.

Motion #2a: The Board moves to designate the college President and the Foundation Board to accept such gifts and approve such naming opportunities from this point forward.

Or

Motion #2b: The Board moves that it desires to review and accept all such gifts that lead to naming opportunities as outlined.

Motion #3: The Board, upon recommendation of the College President and College Foundation, do hereby recognize the gift from Kelly Snyder for $5000 to have her name appear on the Cascadia Interdisciplinary Lab henceforth.
**Vote/Adoption:**

Trustee makes the motion: ________________

Trustee seconds the motion: ________________

<table>
<thead>
<tr>
<th></th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hinojos</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lee</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ponto</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quint</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seabrooks</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
NEW STEM FACILITY NOW OPEN

The next generations of Cascadia students will learn the fundamentals of chemistry, engineering, and computer technologies, and prepare for upper-division courses in a state-of-the-art facility used in partnership with University of Washington Bothell.

Innovation Hall is the first academic building in the country to be shared by a community college and a state university. It is purposely designed to encourage our students – especially those who have historically been excluded from opportunities in STEM fields -- to explore careers by highlighting the pathways leading to them.

MAKE A LASTING IMPACT THROUGH A NAMED GIFT

Your support of this project will strengthen our local community by:

- Supplying a highly-educated workforce to our local industries
- Supporting learning environments designed to foster active learning, innovation, and collaboration
- Creating a pipeline of students who begin college at Cascadia and complete at UW Bothell
- Educating students from the Lake Washington, Northshore, and Riverview school districts
- Diversifying the population of students who graduate with STEM degrees
AN OPPORTUNITY TO SHOW YOUR SUPPORT

Washington state’s legislature contributed $79.4 million to fund the construction of Innovation Hall.

Cascadia is now actively seeking $750,000 in additional funds to finish equipping the building, create new programming, and support student and faculty work.

HELP US REACH OUR GOAL THROUGH THE FOLLOWING NAMING OPPORTUNITIES:

10-year terms for industry partners; 75-year terms for individual donors

$75,000
Chemistry Lab (2)
Organic Chemistry Lab
Engineering Lab
Network Lab
Computer Program Lab

$50,000
Instructional Classroom (5)

$25,000–$5,000
Interdisciplinary Lab

All support is appreciated -- please contact us for custom giving amounts, group gifts, and multiple year pledges.

BUILDING HIGHLIGHTS

4 FLOORS 77,000 GR. SQ. FT. LEED GOLD

Contact: Brittany Caldwell
Executive Director of Cascadia College Foundation
bcaldwell@cascadia.edu, 425.352.8558
www.cascadia.edu/innovationhall

Innovation Hall increases access to educational pathways for all students

Cascadia students are your future employees

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Innovation Hall increases access to educational pathways for all students

Cascadia students are your future employees
Events:

- Spring Involvement Fair: EAB welcomed students to another great quarter with a flower-themed involvement fair! While sipping on some Italian sodas, students were introduced to a variety of campus resources and Cascadia clubs to provide information about what they offered. Students were given a “passport” to which they could collect stamps at each table and after collecting eight, they were rewarded with a mochi donut! As always, this involvement fair was bustling with students, and we were able to greet over 200 in the span of two days.

Advocacy:

- Parking: EAB has been working vigorously on collecting student feedback pertaining to the potential increase in parking prices on campus. Miriam and Miyuki held a tabling event on the 1st to speak directly to students and gather their thoughts. Alongside this, EAB has distributed handbills and written on whiteboards located in the vistas in an attempt to reach as many students as possible.

- Voice Academy: In association with WACTCSA (Washington Community and Technical College Student Association), Cascadia will be attending Voice Academy in early May to present a legislative initiative that would best benefit the Cascadia student body. As such, EAB members are actively listening and brainstorming ideas as to which initiative would best serve our students.
Cascadia Community College Federation of Teachers
Local 6191, AFT

Report to the Board of Trustees
Cascadia Community College
Meeting Date: April 2024

❖ Spring quarter underway

CCCFT members are busy with the start of spring quarter. We’re pleased that enrollments are up and are hopeful that this translates into ongoing additional support for our efforts in the classroom and beyond.

❖ Gratitude

On behalf of faculty and CCCFT, I, Dave Shapiro, would like to express my gratitude for all my colleagues in staff and administration at Cascadia—deans, advisors, IS staff, Facilities, Maintenance, Payroll, Classified and Exempt, and anyone else I might unintentionally be leaving out—who make it possible for me and fellow faculty to have the opportunity to work with students in our shared mission of providing superior educational experiences to inspire every person to achieve their educational and career goals.