

**Minutes Regular Meeting
Cascadia College Board of Trustees
January 17, 2024**

**Cascadia College
19345 Campus Way NE
Bothell, WA 98011**

All Zoom Meeting Due to Inclement Weather

BOARD OF TRUSTEES

Present: Dr. Meghan Quint, Chair; Angie Hinojos, Vice Chair; Dr. Colleen Ponto; Alex Lee; Norman Seabrooks

EXECUTIVE STAFF

Dr. Jashoda Bothra, Chari Davenport, Dr. Kerry Levett, Erin Blakeney, Meagan Walker, Dr. Eric Murray, Ellen Evans, AAG.

Susan Thomas (recorder)
Thais Lima (presentation assistant)

AREA REPRESENTATIVES

CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty present.
Student Representative – Miyuki Sandoval, EAB Advocacy Chair present.
WPEA Representatives – Ryan Higgins, not present

AUDIENCE

Audience members via Zoom included:
See Addendum A

1. CALL TO ORDER

Chair Meghan Quint called the meeting to order at 4:00pm to state they will have a **30-minute Executive Session** to discuss number 2 below and/or any of the issues listed below:

1. to receive and evaluate complaints against a public officer or employee;
2. **to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;**
3. to discuss with legal counsel litigation or potential litigation to which the college is, or is likely to become, a party, when public knowledge of the discussion would likely result in adverse consequences to the college;
4. to consider, as a quasi-judicial body, a quasi-judicial matter, between named parties;
5. to consider matters governed by the administrative process act, chapter 34.05 RCW; and/or
6. to plan or adopt the strategy or position to be taken during collective bargaining, professional negotiations, or grievance or mediation proceedings, or to review proposal made in on-going negotiations or proceedings.

Adjourned at 4:13pm

2. CALL TO ORDER – PUBLIC SESSION (4:30 PM)

Chair Meghan Quint called meeting to order at 4:30pm

3. CONSENT AGENDA

Chair Meghan Quint asked for approval of the consent agenda.

MOTION: Vice Chair Angie Hinojos made a motion to approve. Trustee Norman Seabrooks seconded the motion.

APPROVED. Unanimously. No Abstentions.

4. PUBLIC COMMENTS

No public comments

5. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS

- This section will be moved to the February Board Meeting in order to introduce new employees/promotions in-person.

6. INFORMATION ITEMS

1. Tenure Process Overview (EM) – none this year, but will have some next year
2. Emergency Prep Update (MW) – Meagan referred to page 16 of the packet, the Emergency management Operations Plan Outline.

Comments/Questions: Chair Quint – what are yellow bins?

Meagan – these bins are scattered throughout campus through a grant from PSE. In the event of an emergency, they each contain all that we would need for 3 days. They are updated regularly, and fresh and ready to go in the event we ever need them.

3. Monthly Mission Fulfillment Moment (KL) – Kerry updated the Trustees on the progress we're making this year by referring to the Mid-Year Strategic Plan Update.

Comments/Questions: Chair Quint – are you worried about the yellow and red status markers?

Kerry: there is a vacancy in a dean, when that's filled, the project will move more rapidly.

Working with two external partners is challenging, trying to connect and get the project off the ground. Some of our partners are overwhelmed and not able to commit the time needed to the project.

4. Sabbatical Reports (KL) - Kerry: Every winter we do sabbatical reports – last year 6 took sabbatical – all had different experiences. During pandemic, we started promoting podcasts. We are showcasing two very different faculty, different personalities and specialties.

Comments/Questions: Chair Quint loved the idea of podcasts, expanding the audience. It's inspiring to hear the creative projects they take on for their own education.

7. DISCUSSION/PRESENTATION ITEMS

- **Strategic Story: Integrated Learning (KL)**

Kerry Introduced Kristina Young, to present the slide show “One Upon a Time” Cascadia has a Commitment to integrated learning. There is a passion and desire to see things grow back now post-pandemic, reestablish relationships with each other and our community.

- Critical and Creative Problem-solving
- Belonging
- Applied Learning
- Authentic Assessment
- Retention
- Completion

2024 and Beyond: Erin Richards and Tasha Walston discussed their experience with integrated learning and the impact it has on students, as well as the local community.

Comments/Questions

Vice Chair Hinojos expressed excitement for the program and the effect on students. Discourse and interplay between the two of you must supply ground for new and creative thinking. What are the benefits you see with classes done this way?

Erin: They have a much greater ability to put pieces together, we want students to see how this all connects.

Tasha: Negotiating and collaborating with other professors benefits students.

Dave Shapiro – long-time collaborator with natural sciences and philosophy - there is a synergy that happens when you combine classes; it introduces students to the scientific method using critical thinking. It’s a robust class

Trustee Ponto applauds this program in a big way; it takes teaching and learning to the next level.

- **Monthly Finance Report (JB) - Jashoda presented the January Finance Update Presentation:**

- Budget Formation & Approval Process
- FY 24-25 incoming estimates – different types of revenue we receive
- FY 24-25 Revised Budget Roadmap
- Budget Council Scope & Engagement – Roles & responsibilities: Dialogue between Employees, Budget council members, Eteam and Trustees
- Scope & Purpose of the budget council
- Budget Council 2024 Members – to kick off the budget council

Comments/Questions

Trustee Ponto – Now that I’m on the finance subcommittee I wanted to note that there is a subset of trustees that do a deep dive on the budget. Sub-committee members then take this information back to the other Trustees.

- **Human Resources Update (EM)**

Eric: Four months ago you were introduced to Ifrah and Jason, they’ve made significant progress. We have a new design in HR. They’re presenting a slideshow sharing what they’ve learned.

Ifrah Mohamed and Jason Rue discussed the HR Director’s Portfolios Presentation. They reviewed the HR Team Chart, then Jason and Ifrah both elaborated on their Portfolios. They discussed the

goals for 2024-25:

- Streamlining Existing Processes in the Employee Life Cycle
- Increasing Our Number of Equity Advocates
- Title IX Training & Education
- Supervisor CBA Training

Comments/Questions:

Vice Chair Hinojos asked if they had existing metrics regarding education and awareness so they can see the results of the new programs they've implemented? Can you track this over time based on information you have?

Jason & Ifrah: We are using any data points and metrics we can find in order to track progress.

8. RECOMMENDED ACTION ITEMS

- **1) President's Contract**

Chair Quint: The Trustees recommend the Board move to approve the contract which will and to increase salary by 1% and extend it to 1/31/2030.

Motion to approve: Chair Quint

Seconded: Trustee Ponto

APPROVED: Unanimous. No abstentions

9. OTHER REPORTS

- **Cascadia Events & Advocacy Board (EAP)**

Miyuki Sandoval, Advocacy Board Chair shared information about past and future events.

- Friendsgiving was well attended, and it provided students with an opportunity to get to know others and learn how to get more involved.
- Shrektacular moving night was a big hit; the event included a gingerbread cookie decorating competition.
- We are compiling data from Common Hour survey; we will present the report and make recommendations based on the survey findings.
- I'm preparing for legislative day on the 25th, and will be meeting with five State Representatives and Senators. We are compiling topics and testimonies to discuss with legislators.

- **Cascadia Community College Federation of Teachers (CCCFT)**

David didn't have anything to add to the report. He wanted to thank Facilities and Meagan for coordinating today's late start; it's a lot of work. He was online with his students all day today and pleased not have to be on the roads.

- **Cascadia Classified Union Washington Public Employees Association (WPEA)**

Ryan not present due to suspended operations.

- **Board Chair and Individual Board Members**

Vice Chair Hinojos thanked the Cascadia team for being present at Centro Cultural Mexicano's toy event, engaging with families and students. 1300 people passed through that

day and it's a joy to have that presence of Cascadia embedded in these events. A sincere thank you.

Trustee Lee has been in the process of giving updates to local school boards, and public comment have been very robust at Lake Washington School District, so he hasn't had an opportunity to present at public comments. Chari Quint mentioned considering messaging the Board ahead of time to get on the agenda prior to public comment.

Trustee Seabrooks has had his first Evergreen board meeting, and the new CEO will be reaching out to Eric to build a stronger connection between Cascadia and Evergreen to create synergy between the two institutions.

Trustee Lee shared the importance for Cascadia to continue to invest in the model of integrated learning, which brings understanding between disciplines, He encouraged and applauded the efforts that Cascadia is doing in this area. Keep pushing forward in this area.

- o **President**

Eric is continuing to meet with local school districts, and is also meeting with Superintendents. School notes will be uploaded in the Teams folder. Northshore SD was frank about the challenges they are facing right now; safety, world issues, students of color re Math, etc. The Student of Color Conference, is being rebranded as Social Justice Conference. They are concerned about AI, as are we. Kerry and Eric will figure out how to push something forward.

One of our bonds is maturing, will ask Trustee Lee's guidance on that.

We have increased staff, and tuition and enrollment numbers are up. We continue to be in double digits for increased enrollment; an average of 7%, when other schools are in the negative. Next month we are planning on bringing on four more positions.

Eric has resigned from OneRedmond Economic Board; he became a founding member 12 years ago. He successfully built business relationships and these will be maintained. He is considering other extra-curricular activities that will benefit the college.

CC Foundation: There is a full foundation board meeting at his house on Friday; a meeting and celebration. This is an annual appreciation of the board. The Foundation Fundraiser event is on February 28th.

Miyuki and Eric will both be in Olympia next Thursday.

Eric expressed his thankfulness for the Board of Trustees and the Executive Team.

10. OTHER BUSINESS/ANNOUNCEMENTS

No other announcements.

11. MEETING ADJOURNMENT

Chair Quint adjourned the regular meeting at 5:51 pm.

12. Minutes Approved and Adopted on, January 17, 2024.

Meghan Quint

Meghan Quint, Board Chair

Attest:

Eric W. Murray

Dr. Eric Murray, President

Bdminutes01172024

Addendum A

Board of Trustees Meeting Attendance		
January 17, 2024	Present	Zoom
Eric Murray, President		X
Jashoda Bothra, VP		X
Chari Davenport, VP		X
Kerry Levett, VP		X
Erin Blakeney, VP		X
Meagan Walker, VP		X
Ellen Evans, AAG		X
Meghan Quint, Chair		X
Angie Hinojos, Vice Chair		X
Alex Lee, Trustee		X
Colleen Ponto, Trustee		X
Norm Seabrooks, Trustee		X
Miyuki Sandoval		X
Kristina Young		X
Susan Thomas		X
Erin Richards		X
Tasha Walston		X
Maia Wood		X
Becky Riopel		X
Sara Gomez-Taylor		X
Thais Lima		X
Dave Shapiro		X
Chantal Carrancho		X
Erik Tingelstad		X
Ifrah Mohamed		X
Jason Rue		X
Tonio Shimono		X
Ana Nina		X
Teya Viola		X
Shawna Pitts		X

Michael		X
Sarah Tsai		X