

**Minutes Regular Meeting
Cascadia College Board of Trustees
November 15, 2023**

**Cascadia College
19345 Campus Way NE
Bothell, WA 98011**

BOARD OF TRUSTEES

Present: Dr. Meghan Quint, Chair; Angie Hinojos, Vice Chair; Dr. Colleen Ponto; Alex Lee; Norman Seabrooks

EXECUTIVE STAFF

Dr. Jashoda Bothra, Chari Davenport, Dr. Kerry Levett, Erin Blakeney, Meagan Walker, Dr. Eric Murray, Ellen Evans, AAG.

Susan Thomas (recorder) present.
Thais Lima (presentation assistant) present.

AREA REPRESENTATIVES

CCCFT Representative – David Shapiro, Senior 2 Tenured Founding Faculty present.
Student Representative – Miyauki Sandoval, EAB Advocacy Chair present.
WPEA Representatives – Ryan Higgins (remote)

AUDIENCE

Audience members attending in person and via Zoom included:
See Addendum A

1. CALL TO ORDER

Chair Meghan Quint called the meeting to order at 4:01pm to state they will have a **15-minute Executive Session** to discuss 1 or more of the issues highlighted below:

1. to receive and evaluate complaints against a public officer or employee;
- 2. to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee;**
- 3. to discuss with legal counsel litigation or potential litigation to which the college is, or is likely to become, a party, when public knowledge of the discussion would likely result in adverse consequences to the college**

2. CONSENT AGENDA

Chair Meghan Quint asked for approval of the consent agenda.

MOTION: Vice Chair Angie Hinojos made a motion to approve. Trustee Norman Seabrooks seconded the motion.

APPROVED. Unanimously. No Abstentions.

3. PUBLIC COMMENTS

Margee Will and Desiree Engel submitted the following comments via email on 11/14/23; they were read aloud by Susan Thomas:

We heard Cascadia will be hiring a new dean. We encourage the board to consider hiring a dean with a STEM background. Cascadia has brand new science spaces in Innovation Hall and is currently looking to expand its natural science and engineering programs and make meaningful connections with local STEM industries. Bringing in a dean who has a STEM background and is aware of current trends in STEM education and/or STEM industries could really enhance these endeavors and provide exceptional opportunities for Cascadia students.

Thank you,

Margee Will, Ph.D., M.Ed., ICST3

Desiree Engel, ICST3

INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS

- **Introduction of New Employees/Promotions**

- Erin Blakeney introduced Ellie Adam, our new Customer Service Specialist 3 (Kodiak Corner). Ellie earned her degree in public administration, and comes to us with CTC link experience, as well as being involved in non-profit organizations. She enjoys yoga, meditation and reading.
- Erin Blakeney introduced Sara Trejo, our new Customer Service Specialist 3 (Kodiak Corner). Sara earned her AA this summer and is pursuing a degree in psychology. She comes to us with a background in customer service, sales and childcare. She enjoys writing, photography, concerts and the outdoors.
- Erin Blakeney introduced Curtis Anderson, Academic Advisor/Running Start Specialist. Curtis comes to us with a BA and Masters Degree from EWU where he managed their passport to college program. When not working, he enjoys playing video games.
- Erin Blakeney introduced Beau Montano, Academic Advisor/Guided Pathways Specialist. Beau holds a BA in English and creative writing from TSU, and comes to us with experience in offering comprehensive academic guidance to students enrolled in transfer degree programs. He enjoys getting out and exploring the city, as well as playing games and exercising.
- Erik Tingelstad introduced Breanna Evetts, Administrative Assistant 3. Breanna comes to us with several years of customer support and administrative management experience. She will be sitting at the front desk of student learning. Her life revolves around traveling, and she years to revisit Cancun.
- Meagan Walker introduced Zainab Alhassani, our new Communications Operations Manager. She earned a degree in literature from UW Seattle and then continued on at UW working in undergraduate programs. She enjoys volunteering, and supporting refugees. Her brother and sister attend Cascadia as well.

4. INFORMATION ITEMS

- **Mission Fulfillment Moment: 2023-2024**

Dr. Kerry Levett presented The Effectiveness Framework which positions us for success with our year 7 NWCCU accreditation review.

No questions

5. DISCUSSION/PRESENTATION ITEMS

- **Student Learning Division Annual Update (KL)**

Dr. Kerry Levett discussed a Year-in-Review Report (slide deck) demonstrating the scope and commitment to meeting our mission. The Student Learning Leadership Team provided information and answers for the following topics:

- Dr. Kerry Levett shared highlights of Guided Pathways on behalf of Chantal Carrancho. Everyone has a roll in the pathway program. This will continue be improved on as we evaluate how students respond.
- Kristina Young presented the big picture of expanding the classroom, blurring the lines between co-curricular and curricular. Engaging with what is happening in the world through interaction and communication infuses the curriculum, which enriches the student experience.
- Dr. Erik Tinglestad shared about two new programs coming online:
 - a. Water Resource Management
 - b. Newly available Bachelor of Science and Computer Science Degrees

Comments/Questions

- Trustee Colleen Ponto commended the speakers for the great work they've done for the students.
 - Trustee Angie Hinojos appreciates the intentional focus on equity, and accessibility.
 - Dr. Kerry Levett explained that Cascadia is in a mode of growing programs including teaching and learning programs that are focused on equity, too. Cascadia's culture amongst faculty shows the willingness to embrace change and be collaborative between administration and faculty.
 - Chair Meghan Quint commented that Guided Pathways seems to create a sense of continuity. Are we seeing that in the classrooms, and has this lead to student retention?
 - Dr. Kerry Levett commented that as Cascadia brings some of the models of Guided Pathways to life, we are going from isolated view to collaborative. Cascadia is continuing to grow and learn and change.
- **Student Success Services Annual Update (EB)**

Erin Blakeney presented a Year-in-Review Report (slide deck). The Student Success Leadership Team provided visual highlights and answered questions.

 - Gordon Dutrisac presented the benefits of using Navigate's new advising model Progress Reports in Advising and Support Services. This allows us to move from being reactive to proactive.
 - Bryan Fauth discussed Student Accessibility Services highlights, including outreach and disability awareness. We are partnering with neighboring school districts to help students know what to expect when they apply for accommodation, to lessen

difficult transitions. With community donations we are able to award students who are facing housing insecurities,

- Erin Blakeney presented on behalf of Bryan Escobar, highlights on Outreach and Admissions and how the new EAB Navigate launched a recruitment module that is being built up. Data is collected from the initial meeting of students all the way to graduation. Our goal is to share the data we collect this year with you next Fall.
- Becky Riopel highlighted the increased uses of and benefits for students in the Food Resource Center and Kodiak Cave. Many students face food insecurity and lack food education. Samantha Martin is Kodiak Cave's Program Specialist and is working with students who are in need of food education. The food pantry shopping trip volume is up from previous quarters. Our goal is to work on additional grants, donations and partnerships, creating a community service program.
- Erin Blakeney presented on behalf of Deann Holliday, highlights in Student Financial Services. The Department of Education did an overhaul of the FAFSA process and eligibility criteria. For Cascadia, the FAFSA Simplification Act means new calculations of student aid index, ctLink modifications, updated policies and procedure.
- Rebecca Kimble provided an update on the Activities and Recreation Center personal training offerings, platform testing and increased check-ins.

Comments/Questions

- Vice Chair Angie Hinojos wondered if the increase in students accessing the accessibility services is a result of the outreach.
- Bryan Fauth responded that it possibly could be, but could also be related to enrollment increase, as well as post-Covid mental health issues.

6. RECOMMENDED ACTION ITEMS

- **1) Board Policy Review**

The college recommends the Board move to approve the policies with the corrections and updates as provided by the Trustees & AAG.

Motion to approve: Trustee Colleen Ponto

Seconded: Trustee Norman Seabrooks

APPROVED: Unanimous. No abstentions

- **2) New degree: Bachelor of Science in Computer Science**

Having met local and state requirements, and having adhered to national industry standards, the Trustees of Cascadia College approve offering the College's first Bachelor of Science degree in Computer Science, starting fall of 2024.

Motion to approve: Vice Chair Angie Hinojos

Seconded: Trustee Norman Seabrooks

APPROVED: Unanimous. No abstentions

7. OTHER REPORTS

- Cascadia Community College Federation of Teachers (CCCFT)**
 Tenured Founding Faculty, David Shapiro – Curiosity, Respect, and Trust.
 We are living in a troubled world, and we as faculty acknowledge the pain our students and colleagues are feeling. We consistently strive to offer healing and support however we can, and we are looking to throw events to help faculty navigate issues in the classroom more effectively. We are all in this together, and the only way for any of us to thrive is for all of us to thrive.
- Cascadia Events & Advocacy Board (EAB)**
 Miyuki Sandoval, Advocacy Board Chair shared information about the building of an engaging event calendar to serve Cascadia’s students. In collaboration with UWB, we hosted Spooktacular, which was a great event and very well attended. Other events, Crow Watch and Friendsgiving offer chances for students to get to know each other. We have offered surveys to collect opinions on improving Campus Dining, as well as the creation of a Common Hour. We are working on plans to attend an advocacy day in Olympia on 1/25/24.
- Cascadia Classified Union Washington Public Employees Association (WPEA)**
 Ryan was online, but had no report.
- President**
 The Grand Opening of Innovation Hall in conjunction with UWB is tomorrow. All of the Trustees will play a role, and prior Trustees will be attending, as well. Reminder there is no December public Trustee meeting, just an Executive Session on December 4th.
 The Foundation is hosting a fundraising event on Feb 28th, 2024. We are working on displaying artwork in Mobius Hall for the event.

8. OTHER BUSINESS/ANNOUNCEMENTS

No other announcements.

9. MEETING ADJOURNMENT

Chair Quint adjourned the regular meeting at 5:45 pm.

10. Minutes Approved and Adopted on, December 4, 2023.

Meghan Quint

Meghan Quint, Board Chair

Attest:

Eric W. Murray

Dr. Eric Murray, President

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Addendum A

Board of Trustees Meeting Attendance		
Wednesday, November 15, 2023	Present	Zoom
Eric Murray, President	X	
Jashoda Bothra, VP	X	
Chari Davenport, VP	X	
Kerry Levett, VP	X	
Erin Blakeney, VP	X	
Meagan Walker, VP	X	
Ellen Evans, AAG	X	
Meghan Quint, Chair	X	
Angie Hinojos, Vice Chair	X	
Alex Lee, Trustee		X
Colleen Ponto, Trustee	X	
Norm Seabrooks, Trustee	X	
Ryan Higgins		X
Miyuki Sandoval	X	
Susan Thomas	X	
Becky Riopel	X	
Sara Gomez-Taylor	X	
Zainab Alhassan	X	
Breanna Evetts	X	
Bryan Fauth	X	
Gordon Dutrisac	X	
Thais Lima	X	
Curtis Anderson	X	
Beau Montano	X	
Erik Tingelstad	X	
Kristina Young	X	
Jason Rue	X	
Rebecca Kimble	X	
Ana Nina	X	
Shannon Bath		X

Larissa Tikhonova		X
Sara Trejo		X
Sarah Tsai		X