

**Minutes Regular Meeting
Cascadia College Board of Trustees
February 19, 2025**

**Cascadia College
19345 Campus Way NE
Bothell, WA 98011**

BOARD OF TRUSTEES

Present: Angie Hinojos, Chair; Dr. Colleen Ponto, Vice Chair; Dr. Meghan Quint; Alex Lee, Shahryar Qadri;

EXECUTIVE STAFF

Chari Davenport, Dr. Kerry Levett, Erin Blakeney, Sean Poellnitz, Dr. Eric Murray, Dr. Ellen Evans, AAG.

Susan Thomas (recorder)
Thais Lima (presentation assistant)

AUDIENCE

Audience members via Zoom included: See Addendum A

1. EXECUTIVE SESSION (4:00 PM)

Chair Angie Hinojos called the meeting to order at 4:00pm

2. Board moved to PUBLIC SESSION

Chair Hinojos called the meeting to order at 4:15 pm

3. CONSENT AGENDA

Chair Hinojos asked for approval of the consent agenda.

MOTION: Trustee Meghan Quint made a motion to approve. Trustee Alex Lee seconded the motion.

APPROVED. Unanimously.

4. PUBLIC COMMENTS

There were no public comments

5. INTRODUCTIONS OF NEW EMPLOYEES/PROMOTIONS

New Employees

- Wenli (Olivia) He, Advisor-College & Career Foundations
- Thuy Pham, Program Specialist II-College & Career Foundations
- Jacinth Nurse, Assistant Accounting Manager
- Brenda Thai, Credentials Evaluator
- Mark Fein, Instruction & Classroom Support Technician III

6. INFORMATION ITEMS

- **President's Work Plan**

The Trustees have the responsibility of holding the President accountable to yearly goals and outcomes. Each year in December-January, the Trustees review the performance of the President and review yearly goals. In February, the President presents the agreed upon goals, or "work plan", in final form to the Trustees.

- **Tenure Process**

The Trustees review tenure as part of their responsibilities. This year we will have three tenure candidates: Dr. Victor Begay, Dr. Khai Button, and Professor Kimia Ghanbeigi. Discussion of the steps involved in the tenure process.

7. DISCUSSION ITEMS

- **Mission Fulfillment Moment: Mission Metrics**

Dr. Kerry Levett presented the Mission Goals and Metrics slide deck. The Student Success Council reviewed and discussed the data exploring areas for future actions to improve learning, achievement, close equity gaps, and support resource decisions.

Discussion included:

- Ask, "Who's not" improving?
- Increase New and Continuing Students
- Increase Completion/Transfer Rates
- Credentials Awarded, Trends
- "On Track", Predictive Factors: Milestones

- **Winter Quarter 10th Day Enrollment Update**

Each quarter the Board of Trustees reviews the enrollment as of the Tenthday (post census) for changes in patterns and impact to budget. This provides a snapshot of our current position compared to previous years, and provides the foundation for understanding our enrollment pattern. Erin Blakeney and Dr. Kerry Levett presented the very positive 10th Day Enrollment slide deck.

- **Monthly Finance Report**

Sean Poellnitz presented The Monthly Finance Report slides and discussed the following topics:

- Estimated Projections for the current fiscal year, 24-25. Summer and Fall actuals
- Spring enrollment projections
- CTC Link recap
- A review of the BOT budget approval process.

8. RECOMMENDED ACTION ITEMS

- **Faculty Sabbatical Applications 2025-2026**

The Trustees must approve the granting faculty sabbatical (2022-2025 CCCFT CBA

Article 15.23.01) Dr. Levett put forward three faculty for sabbatical; the recommendations for sabbatical for the 2025-2026 year are Nataša Kesler, Jared Leising and Eugene Taylor.

Motion to approve: Vice Chair Ponto
Seconded: Trustee Lee
APPROVED: Unanimous, No abstentions

Discussion about the decision process going forward: The Board of Trustees gave Dr. Murray the designation to make this decision on behalf of the Trustees.

9. OTHER REPORTS

- **Cascadia Events & Advocacy Board (EAB)**
Student representative Olivia Kent-Horton shared information on events and advocacy the EAP is sponsoring and planning:

Recent Events:
 - Winter Involvement Fair
 - Global Gratitude
 - Casino Night
 - Lunar New Year
 - Common Hour Tabling: Recharge your CampusAdvocacy:
 - Common Hour: Your Break, Your Time
 - Olivia participated in Legislative Advocacy Day in Olympia January 30
 - EAB Events Gallery slideshow
- **Cascadia Community College Federation of Teachers**
Dave Shapiro was not present. See his report in the packet for updates of the AFT-WA Lobby Day on 2/17/25 and the Contract Bargaining negotiations
- **Cascadia Classified Union Washington Public Employees Association**
Ryan Higgins discussed current national, local and WPEA Union news items. Ryan presented the Parking Rates for Classified Employees slide deck. Classified staff pay 1822% more than the average of our peer colleges. This is a major factor for our employees. The Union Requests that Cascadia College initiates negotiations with WPEA to increase subsidy to cover classified employee parking to provide free or severely reduced parking rates
- **Board Chair and Individual Board Members**
 - **Vice Chair Ponto** attended the NSD meeting in January.
 - **Trustee Lee** attended the LWSD board meeting in January.
 - **Chair Hinojos** resigned her position as Chair and is stepping off the Board. She is retiring from all her commitments and planning to enjoy this next stage of life. Dr. Murray asked Vice Chair Ponto to take over Chair. Colleen affirmed. Trustee Meghan Quint volunteered to take over as Vice Chair.

Motion to nominate Vice Chair Ponto to Chair: Trustee Qadri
Motion to confirm Vice Chair Ponto to Chair: Trustee Lee

Motion to nominate Trustee Quint as Vice Chair: Trustee Lee
Motion to confirm Trustee Quint as Vice Chair: Trustee Qadri

APPROVED: Unanimous, No abstentions

- **President**

- Dr. Eric Murray thanked Angie Hinojos for her service and shared how grateful we are for her. Cascadia will begin the search for another trustee, vetting, background checking and then present a nomination to governor.
- Olivia was in Olympia last month, and Dr. Murray was there last Thursday. The legislature expects to have a 14B deficit and will need to make cuts. We won't know until they get further in their budget process.
- On the Federal level, our campus has been training and implementing workshops on Immigration Enforcement. We will be providing instructions to campus to contact one of Cascadia's Designated Employees if approached by an immigration enforcement official.
- Also on the Federal level, we're on pause making any changes to our DEI activities until we hear back from our AAG office.
- The Bothell City Council gave Cascadia College a 25th Year Anniversary Proclamation thanking us for our 25 years in the community: February 26, 2025 was proclaimed as Cascadia College Day. The city council is very supportive of Cascadia and we have great interaction with them.
- Next week is our 25th Year Anniversary Birthday party. All are invited to attend; we'd love to see you there.

10. OTHER BUSINESS/ANNOUNCEMENTS

No other announcements.

11. MEETING ADJOURNMENT

Chair Hinojos adjourned the meeting at 5:10pm.

12. Minutes Approved and Adopted on, March 19, 2025.

Angie Hinojos, Board Chair

Attest:

Dr. Eric Murray, President
Bdminutes 02/19/2025

Addendum A

Board of Trustees Meeting Attendance	Present
Eric Murray, President	X
Angie Hinojos, Chair	X
Colleen Ponto, Vice Chair	X
Alex Lee, Trustee	X
Meghan Quint, Trustee	X
Shayryar Qadri	X
Ellen Evans, AAG	X
Erin Blakeney	X
Kerry Levett	X
Chari Davenport	X
Sean Poellnitz	X
Olivia Kent-Horton	X
Thais Lima	X
Susan Thomas	X
Ryan Higgins	X
Meagan Walker	X
Laura Heddal	X
Victor Begay	X
Shawna Pitts	X
Ginny Jackson	X
Steve Kroeger	X
Diane Wright	X
Ifrah Mohamed	X
Teya Viola	X
Shannon Bath	X
Becky Riopel	X