

Cascadia College Board of Trustees

Regular Meeting Minutes – June 18, 2025

Location: 18345 Campus Way NE, Bothell, WA 98011

Time: 4:00 PM – 5:24 PM

BOARD OF TRUSTEES

Present: Dr. Colleen Ponto, Chair; Dr. Meghan Quint, Vice Chair; Alex Lee, Shahryar Quadri

EXECUTIVE STAFF

Chari Davenport, Dr. Kerry Levett, Erin Blakeney, Sean Poellnitz, Dr. Eric Murray, Dr. Ellen Evans, AAG.

Susan Thomas (recorder)

Thais Lima (presentation assistant)

AUDIENCE

Audience members via Zoom included: See Addendum A

1. Public Meeting Call to Order

Chair Dr. Colleen Ponto officially called the regular meeting of the Cascadia College Board of Trustees to order at 4:00 PM. She welcomed attendees and noted that the board would enter an executive session to discuss confidential matters.

2. Executive Session

At 4:02 PM, the Board entered Executive Session as permitted under RCW 42.30.110 to discuss personnel issues and legal matters.

3. Return to Public Meeting

The Board reconvened in Public Session at 4:33 PM.

4. Consent Agenda

Chair Ponto presented the Consent Agenda for approval. No modifications were proposed.

MOTION: Vice Chair Quint

SECOND: Trustee Qadri

OUTCOME: Approved unanimously.

5. Public Comments

There were no public comments submitted or made during the meeting.

6. New Employees / Promotions

Sean Poellnitz introduced the following new employee:

- **Maye Kaur** – HR Generalist

Mike Fong introduced the following new employee:

- **Eric Holdaway** – Instruction & Classroom Support Technician III

The Board welcomed the new employees and expressed appreciation for their commitment to student success.

7. Information Items

A. Superintendent Michael Tolley provided a report in the board packet on the *Northshore School District State of Our Schools*.

8. Discussion & Presentation Items

A. Mission Fulfillment Moment: Students' Pathways

Dr. Kerry Levett and Michael Horn presented the Pathways Selection slide deck "Areas of Interest and Pathways Analysis".

- **Dr. Levett** described the overview of Guided Pathways, including the four pillars, the seven Areas of Interest, and subplans. She noted that the analysis helps identify where improvements are needed.

- **Dr. Horn** shared a detailed data analysis of students who have and have not selected an Area of Interest. He reviewed breakdowns by progression, subplans, and grouped totals.
 - **Dr. Levett** introduced and played a new student onboarding video: *Social Sciences, Human Services & Education Area of Interest (AOI)*.
 - **Trustees** engaged in discussion regarding undecided students and pathway outcomes. They expressed appreciation for the video and the clarity of the presentation.
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9. Action Items

A. Trustees' Self-Assessment

Boards of Trustees are required to conduct an annual self-assessment process to guide their work and development. Cascadia uses a consistent instrument, administered by Dr. Michael Horn, Director of Institutional Effectiveness.

After approval of the attached instrument, Dr. Horn will send it to each Trustee for completion, collect the results, and prepare a results analysis to be presented at the Trustees' Summer Retreat.

Self-assessment due date: Friday, July 11, 2025

We ask that the Trustees review the instrument, offer suggestions, and then approve the instrument at this meeting.

MOTION: Trustee Quadri

SECOND: Vice Chair Quint

OUTCOME: Approved unanimously

B. Awarding of Faculty Emeritus Status

The Faculty Council and College leadership recommended Faculty Emeritus Status for Lelia Olson & David Bucci.

Dr. Levett announced that Lelia Olson has agreed to remain at the College for another year, therefore her nomination will be deferred.

"Based on the recommendation of the College President and the Faculty Union, I move that the Trustees approve the status of Faculty Emeritus, effective immediately, to David Bucci."

MOTION: Trustee Quadri

SECOND: Vice Chair Quint

OUTCOME: Approved unanimously

C. Trustees Meeting Calendar

The calendar in the packet outlines the standard meeting schedule for the 2025–26 academic year. The College President recommended approval.

The date of the Trustees’ Summer Retreat was also finalized for **Tuesday, September 9, 2025, from 9:00 AM – 1:00 PM.**

“I move to approve the Trustees meeting calendar as presented in the packet.”

MOTION: Vice Chair Quint

SECOND: Trustee Quadri

OUTCOME: Approved unanimously

D. Ratification of the CCCFT Collective Bargaining Agreement, 2025-2028

The CCCFT and the Administrative bargaining teams completed negotiations in June 2025. The CCCFT membership ratified the draft collective bargaining agreement 2025-2028 contract on June 17, 2025, with 33 in favor and 1 opposed.

David Shapiro discussed the negotiation process and thanked the College for its collaborative approach and reasonable budget support. He also expressed appreciation to Dr. Levett and the bargaining team.

Resources: 2025-2028 CBA Ratification Vote

CCCFT Members in Favor = 33

CCCFT Members in Opposed = 1

Recommendation:

- The Administration Bargaining Team recommends that the Trustees approve the faculty-ratified version of the 2025-2028 CCCFT contract

MOTION: Vice Chair Quint

SECOND: Trustee Lee

OUTCOME: Approved unanimously

10. Other Reports

A. Cascadia Events & Advocacy Board (EAB)

Student Representative **Olivia Kent-Horton** shared highlights in her final report as EAB Chair:

- Events: SpringFest was an amazing week and drew the highest student attendance ever.
- Advocacy: Common Hour summary report has been completed.
- The Trustees thanked Olivia for her service and leadership as EAB Chair.

B. Cascadia Community College Federation of Teachers

Dave Shapiro

- Congratulated Olivia on earning a 4.0 GPA in his class and acknowledged her service as EAB Chair.
- Congratulated newly tenured faculty: Victor Begay, Khai Button, and Kimia Ghanbeigi.
- Thanked the Board for approving tenure and recognized Dr. Levett and TRC Chair Sadie Rosenthal for their leadership.

C. Cascadia Classified Union (WPEA)

Ryan Higgins

- Not present

D. Reports from Board Chair and Trustees

- None

E. President's Report – Dr. Eric Murray

- Extended thanks to Becky Riopel and the Deans and Directors for organizing a successful graduation ceremony.
- Shared that he participated in interviews for the finalists for the City Manager position in Kenmore.
- There are no school district notes.
- Noted potential challenges in the College budget due to fall enrollment and indicated continued monitoring.

- Thanked Dr. Levett for her leadership and contributions over the years serving at the College.
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11. Other Business or Announcements

No additional business or announcements were introduced.

12. Next Meeting

Date: Wednesday, **September 17, 2025**

13. Meeting Adjournment

Chair Dr. Colleen Ponto adjourned the meeting at **5:24 PM**.

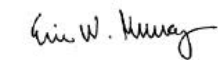
Approval of Minutes

Approved and Adopted on: September 17, 2025



Dr. Colleen Ponto, Board Chair

Attest:



Dr. Eric Murray, President

Addendum A

Board of Trustees Meeting Attendance	Present
Eric Murray, President	X
Colleen Ponto, Chair	X
Meghan Quint, Vice Chair	X
Alex Lee, Trustee	X
Shayryar Qadri, Trustee	X
Ellen Evans, AAG	X
Erin Blakeney	X
Kerry Levett	X
Chari Davenport	X
Sean Poellnitz	X
Olivia Kent-Horton	X
Dave Shapiro	X
Thais Lima	X
Susan Thomas	X
Deann Holliday	X
Erik Tingelstad	X
Michael Horn	X
Mike Fong	X
Eric Holdaway	X
Samantha Liu	X
Shannon Bath	X
Shawna Pitts	X
Maia Wood	X
Ana Nina	X
Kristina Young	X
Becky Riopel	X
Gergina Cazaroua	X
Jacinth Nurse	X