EAB Meeting Agenda

Time | 11.1.23 | ARC 110

1. Call to order: Meeting starts at 3:37PM
2. Roll call of EAB members
	1. Programming Chair – Miriam Alhassani- Present
	2. Advocacy Chair – Miyuki Sandoval- Present
	3. Anthony Rodgers- Absent
	4. Brandon Lai – Present
	5. Veronica Martinez – Present
	6. Zuah Han – Present
3. Approval of minutes
	1. Brandon motions to approve minutes, Veronica seconds
	2. Motion passes 4/0/0
4. Approval of agenda
	1. Zuah motions to approve the agenda, Veronica seconds
	2. Motion passes 4/0/0
5. Special guests & funding requests
6. Member reports
	1. Miriam Alhassani -
	2. Miyuki Sandoval -
		1. BOT
			1. Missed the board of trustees report last week. Talked about budget this time, good news; more revenue; we are doing better this year.
			2. Talked a lot about the Redmond together center about having class openinings.
			3. More will be open next qaurter (Winter).
			4. A lot of talk about opening CC5, gathering feedback to see what the layout should be and how it should look for classes
			5. Gateway building (CC5) will be holding all of campus resources in one place. (Kodiack corner, possiblys IP, etc.)
			6. Gathering feedback at the moment, whether or not they build it is not updated yet
			7. They have plans, pictures, and an idea but they have not been approved yet.
			8. The next time they could get the money will be 2025.
			9. They also talked about enrollment numbers, the most significant thing is there are more running start and IP students. More enrollment means more money to fund things.
		2. Kody Question Feedback: Week 1
			1. What events do you want to see more of on campus?
				1. Miyuki recorded feedback in the feedback document on teams
		3. Thoughts on Calendar
			1. Miyuki had an idea of having a physical copy of the calendar in the CC1-CC2 for students to see
			2. Meet with Ana who works with office of ENI and she was wondering if we have an overall look of our year-long calendar
			3. Would like to include club dates, events, and what everyone is up to you so students can see what will be happening
			4. If there could be a calendar that is big enough to catch students attention, it would be harder to miss
			5. Wanting feedback about this.
	3. Anthony Rodgers -
	4. Brandon Lai -
		1. [Spooktacular debrief](https://forms.office.com/pages/responsepage.aspx?id=2e8FJV2fQUmGXAPJsbiGExmAkOtoKXdLkXd-6iAw1axUNDFDR1gwSVk3R0tRRDYxTU5VUDlFWDNDVi4u)
			1. 541 attendees, expected 300 people.
	5. Veronica Martinez -
	6. Zuah Han -
		1. Club Council
			1. Miyuki will be attending the Club Council meeting to inform about the Common Hour survey (wear nametag)
		2. Friendsgiving
			1. The event is TBD because there were not too many responses from club
			2. There is an extension on gathering Club Feedback for this event
7. Advisor reports
	1. Shandy Stomieroski
		1. Trello checklists – tips
			1. A reminder that there is event checklists in Trello for before the event and also after
			2. Clean up for Spooktacular needs to be done by the end of the day on Friday
			3. You can delegate checklist items to specific team members during meetings
		2. Office hours on event days and working events
			1. EAB members have permission to change their office hours on the day of events
				1. Let Shandy know that you would like to move those hours, because you know you will be staying later that day to work at the event
				2. Let Shandy know a week ahead of time, ideally, so everyone can plan ahead and be aware
				3. Keep your 19 hours a week in mind when approaching your weekly itinerary

And also, if you are having trouble meeting your 12 hour minimum, let Shandy know or an event coordinator and see whats going on and what you can do to work more

* 1. Becky Riopel
		1. [S&A Process Overview](https://www.canva.com/design/DAFywE8a0kk/vKKCXhpa72SEify_uqSmKg/edit?utm_content=DAFywE8a0kk&utm_campaign=designshare&utm_medium=link2&utm_source=sharebutton)
		2. Website redesign
		3. Dining Styles Survey
			1. Dining Survey will be sent out to all student and employees about Dining experiences
				1. This survey is open until December 15th
				2. If you fill it out, you will be put into a drawing for gift card
				3. Miyuki and Anthony will be serving to advertise this for Cascadia Students
				4. EAB members are encouraged to fill out the form as well
		4. Save The Date magnet
			1. Becky is wanting student feedback on Graduation post cards and the magnet idea
			2. The new idea of the postcard is to have a “Save the Date” magnet attached on the postcard. Information about the specifics will be listed on the postcard, and there will be ceremony info and a QR code on the magnet itself
			3. EAB members are a fan of the magnet idea
				1. Potentially killing the QR code after this year to prevent confusion for next year? But it should be okay because it is just directing people to the Website
1. Committee reports
	1. ARC Advisory/SFAC - Miriam & Miyuki
		1. We were introduced to what money is used for in the ARC and where it goes
		2. We were asked to gather feedback about whether or not the ARC should be open during the weekends
		3. There was a comment about a dislike towards the fact that scheduling ARC times on the weekend are more expensive
			1. This was specifically for student groups that would like to use the space, such as clubs
		4. There was also talk about having a Calendar hold for event spaces in the ARC in upcoming quarters
		5. We are also gathering feedback as to what could be improved about the Gym and Fitness Center
	2. Bothell Dining Advisory Committee - Anthony
	3. Budget Council - Miyuki
	4. Campus Community Safety & Wellbeing Advisory Council – Miriam
		1. The contract due date for the armed officer will be the end of Fall Quarter
		2. More student feedback was gathered at this meeting
		3. UWB wants another cop to serve their demographic living on campus, specifically during the nighttime.
		4. There is also talk about adding surveillance cameras on Campus for follow-ups
		5. A faculty report came in and said that the usage of a cop made them more likely to leave the classroom, rather than a previous experience with a campus safety officer that did nothing
			1. The faculty member felt more safe with the cop being there, and capable of making the student leave
		6. There is talk about thinking about the cultural differences within demographics on campus, and also thinking about the law suits that might coincide with having a cop on campus
		7. Emphasis that these times are especially important to make a decision about the cop- every second counts
		8. There needs to be an active shooter plan enacted on both campuses
		9. More issues are happening during the nighttime, which calls to question the necessity for a cop on campus
		10. Student Feedback will be collected on November 8 surrounding this topic, tabling event by Miriam
	5. Commuter Services Advisory - Brandon
	6. Navigators - Miyuki
	7. Student Learning Council - Veronica
	8. Student Success Council - Zuah
	9. Sustainability -
	10. Anti Hazing Prevention Committee - Brandon & Anthony
2. Unfinished business/New business:
	1. Advocacy Question of the week: What do we want to ask students this week?
		1. What are your thoughts on parking? If north garage is full, where do you park?
		2. How do students feel about lighting on campus? Is it too dark and is there enough lights outside- specifically around the Parking Areas.
			1. Bring feedback to Brandon so he can report to Commuter Services
		3. Asking students if they went to Spooktacular, and encouraging future events
	2. Upcoming tabling dates:
		1. November 8th : Miriam + Campus Safety
3. Open forum & announcements:
	1. Putting spooktacular stuff away – needs to be wary of hitting the 19 hours a week
		1. Specifically Zuah and Miriam
	2. Encourage tabling for both EAB and also Clubs
		1. Specifically in the lower level is really popular
		2. Think about tabling on the promenade for future collab events with UWB
4. Adjournment: Meeting ends at 5:24PM.