EAB Meeting Agenda

Time | 1/09/24 | ARC 210

1. Call to order: 3:33
2. Roll call of EAB members
	1. Programming Chair – Miriam Alhassani present
	2. Advocacy Chair – Miyuki Sandoval present
	3. Anthony Rodgers present
	4. Brandon Lai – present
	5. Veronica Martinez – present
	6. Zuah Han – present
3. Approval of minutes
	1. Anthony motions to approve Veronica seconds
	2. motion passes 5-0-0
4. Approval of agenda
	1. Anthony motions to approve Veronica seconds
	2. Motion passes 5-0-0
5. Special guests & funding requests
	1. [Handshake](https://cascadiacc.sharepoint.com/%3Ap%3A/s/CascadiaStudentLife-EAB/EddNzYkrlMtFmQSZlZrc9EsB_Mx5DSbXI5rknS4S3ZoS3w?e=frXbQR) – Kristen & Erika
	2. Asked S&A last year to provide handshake software to allow students to access internship and job postings. Put in a request for a 3 year contract fully approved $6k.
	3. Login is synchronized with Cascadia SSO
		1. Cascadia.joinhandshake.com/login
	4. If you have questions, email internships@cascadia.edu
6. Member reports
	1. Miriam Alhassani -
		1. Meeting times with professor Ortiz
			1. I talked with David Ortiz and he said these are his meeting times and that we can choose whatever day/time that sounds good: Monday and Wednesday from 8:45am-10:50am, Monday and Wed from 3:15pm-5:20pm (but this one is held in Redmond), and Tuesday and Thursday from 3:30-5:35pm in innovation hall. This is for February so that way no one is overwhelmed as we have a lot going in January
			2. We will be talking about the resources we have on campus to the students and emphasize the importance of reaching if they feel overwhelmed, depressed, etc. The professor talked to me last quarter saying students are having a hard time knowing what resources are offered or how to reach out
			3. He believes it would be great hearing that from other students versus professors
			4. Needs feedback from us in Teams by the end of the week. Needs at least 2 or 3 people. There is a poll option in Teams.
		2. Office hours
			1. Is everyone’s office hours set for the quarter?
			2. Yes. And they are in the outlook calendars
		3. One on one's
			1. For one on one’s I would like to know if you prefer bi-weekly or weekly meetings? For this month, I won’t be able to have a set schedule but if you do need a one on one, please feel free to reach out to me and we can schedule one in. Veronica Anthony biweekly Brandon weekly Zuah as needed.
	2. Miyuki Sandoval -
		1. Personal Investing Basics
			1. Sent out calendar hold jan 24th –2-3pm wanted to talk to us because she had calc during her event so she cant lead it. Needs to ask one of us to lead it on that day. 1 hour long students will listen to presentation and ask questions after. 2-3pm room reservation. There will be an event agenda with everything we need to know. Veronica volunteers to lead the event.
		2. Legislative Advocacy Day
			1. On jan 25th. Miyuki will look at our schedules and send meetings to us to see if we’re interested for a debrief.
		3. Notepad/Notebook thoughts (swag)
			1. Do we want Cascadia themed notebooks for future events. Miyuki will send designs in teams on Thursday or Tomorrow needs responses by the end of the week or next week.
	3. Anthony Rodgers -
		1. Bothell dining winter quarter hours (will be going into Kody's weekly): [https://cascadiacc-my.sharepoint.com/:b:/g/personal/arodgers\_cascadia\_edu/EdQnmrIN9zFNhkYpn7SKb-wBfuKazd5HeF1n4\_bzI4Xeyg?e=Zfbf4Y](https://cascadiacc-my.sharepoint.com/%3Ab%3A/g/personal/arodgers_cascadia_edu/EdQnmrIN9zFNhkYpn7SKb-wBfuKazd5HeF1n4_bzI4Xeyg?e=Zfbf4Y)
	4. Brandon Lai -
		1. Casino Night Updates
			1. <https://www.canva.com/design/DAF2s3HGpCE/h0p9kRnr1U6Ngq_JVhSE_Q/edit>
			2. Will let us know if we can help with tabling
			3. Maybe put signage letting students know to not stay at a table for too long, let dealers know as well. Floaters can monitor and let students know to switch tables.
	5. Veronica Martinez -
		1. Masquerade Ball date & time
			1. Sent a calendar hold march 1st 7:30pm-10pm does not have set up or clean up time yet. Official name is Celestial Ball
	6. Zuah Han -
		1. Club Council
			1. Miyuki will come to club council, she can tell them about Casino night. We will have 1 more club council before casino night as well.
		2. Yearbook
			1. Cascadia has no yearbook. Photography club asked to make a google drive for an online yearbook. Not individual photos just photos of events, like a recap for the year. Canva has yearbook templates. You can create a website in canva springfest website was through canva.
		3. Involvement Fair - white board
			1. [Involvement Fair Agenda](https://cascadiacc.sharepoint.com/%3Aw%3A/s/CascadiaStudentLife-EAB/EZNr3FutXLNKi7dHBa5LdBMBlqe59iF-Tz5NqmEnmAOsPw?e=YwHRWo) The agenda will be printed out and put in mailboxes
			2. There is no time to write on the whiteboards. Layout is packed, blue color is clubs blue tablecloth.
			3. Meet at the ILO at 10AM to bring carts to Mobius hall.
7. Advisor reports
	1. Shandy Stomieroski
		1. Winter Quarter 2024 (TP Times Due Dates)(These are on outlook too)
			1. 1/19-2/02 (requests due 1/03)
			2. 2/02-2/16 (requests due 1/17)
			3. 2/16-3/01 (requests due 1/31)
			4. 3/01-3/15 (requests due 2/14)
				1. Reccomended to put your tabling dates in TP Times to advertise your event.
		2. Campus Spa
			1. Coming back to WA in the second week in march is it something we all want to host. We won’t be having them back
		3. ARC is closed at 3pm on Friday - will not have access to the building
			1. If you leave the building Shandy has to let you back in.
		4. Sign up for emergency text alerts
			1. Please make sure you are signed up for emergency text alerts it is the first place you will hear about an alternate schedule.
		5. Timesheets due - Friday is the last day on your timesheet, reminder to submit time daily
			1. Dont put 15 min breaks on timesheets only 30 min breaks.
		6. Monday is a holiday - Campus is closed - you cannot work
		7. Submit your program proposals for the events you are working on
			1. Next week Shandy will give us a budget update
	2. Becky Riopel
		1. S&A Budget Committee - please help recruit applicants
			1. If you know students who would like to be invlolved. Will be shared at invlolvement fair twith handbills and link on website.
		2. Out this week (:c)
			1. If you need an advisor ask Shandy.
8. Committee reports
	1. ARC Advisory/SFAC - Miriam & Miyuki
	2. Bothell Dining Advisory Committee – Anthony
		1. VOC Report- 70% satisfaction, quality 72%, service 76%
		2. 271 responses in the fall quarter
		3. Working on more fresh and healthy options at the POD
		4. Working on order accuracy
		5. If a student has cash their only option are meal plans
			1. Currently working on a card, other than the Husky card, for meal plans
		6. Cant display halal labels on menus – there can be local signage but nothing on the actual menu, currently working with MSA on this
		7. Card swiper now available turnstiles
	3. Budget Council - Miyuki
	4. Campus Community Safety & Wellbeing Advisory Council - Miriam
	5. College Advisory Council – Miyuki
		1. Talked about training days for staff and faculty. DIA Days are scheduled on non-instructional days. Thursday Jan 25th one a quarter.
	6. Commuter Services Advisory – Brandon
		1. Next meeting on jan 19th.
	7. Student Learning Council – Veronica
		1. Meeting on jan 10th
	8. Student Success Council – Zuah
		1. Met on the 8th talked about what student success looks like feels like sounds like. Bock learning center event TBD
	9. Sustainability – Brandon
		1. Next meeting on jan 16th.
	10. Anti Hazing Prevention Committee - Brandon & Anthony
9. Unfinished business/New business:
	1. Advocacy Question of the week: What do we want to ask students this week?
		1. How do you manage your money? To advertise event on jan 24th
		2. Ask students if they have heard about handshake.
	2. Upcoming Tabling dates: 1/18/24 (national popcorn day)
10. Open forum & announcements: possible collab with CEOs on tabling can check student life engagement calendar
11. Adjournment: 5:05PM

Join Zoom Meeting

<https://cascadia.zoom.us/j/3987617182>