EAB Meeting Minutes

Time 2:00 PM | Date 11/15/2024 | Location ARC 110

1. Call to order: 2:05 pm
2. Roll call of EAB members
	1. Advocacy Chair – Olivia Kent-Horton- Present
	2. Programming Chair – Leila De Folo- Present
	3. Molika Ny- Present
	4. Shaezel Khan- Present
	5. Taylan Allison- Present
3. Approval of minutes
	1. Taylan Motions, Shaezel seconds to approve
	2. Approved 4/0/0
4. Approval of agenda
	1. Taylan motions to approve Shaezel seconds to approve with changes
	2. Motion Passes with Changes 4/0/0
5. Open Forum
6. Special guests & funding requests
	1. Cham Kao ckao@uw.edu
	2. App in Play Store – UWB-CC Safe
		1. Campaign to promote the app
			1. Would like to host tabling events with EAB to help advertise the app
			2. Re-do campus safety introductory video
		2. Purpose of the app is to be a one-stop shop for students/staff/faculty
		3. For inside and outside the classrooms
		4. Cascadia has its own features within the app
		5. Work- Alone feature is still working
7. Member reports
	1. Advocacy Chair – Olivia Kent-Horton
		1. Addition of Advocacy Projects to Trello Board- including a advocacy project Trello card
			1. Advocacy Question of the week will be added into Trello cards
	2. Programming Chair – Leila De Folo
		1. I am coordinating the Winter Wave Goodbye: 12/09 11:30 AM to 1:30 PM, 12/10 9:30 AM to 12:30 PM, 12/11 1:00 PM to 3:00 PM, and 12/12 12:00 PM to 2:00 PM
		2. What do we want to order for Winter Wave Goodbye tabling?
			1. Hot Choclate Bar
			2. Whipped Cream and Candy
			3. Holiday themed
			4. Cascadia Giveaways – specifically Cascadia Socks
			5. Hot cocoa bombs
			6. Peppermint Italian soda
			7. A Letter of Goodbye and Goodluck
			8. 25TH anniversary
			9. Rolling Display board, take what you need, kindness messaging, goodbye
		3. If you have registered for all your winter quarter classes, please bring your availability with you to the November 22nd meeting so we can schedule the winter quarter EAB meetings.
			1. Have at meeting as well as option to put in outlook calendar
		4. Which shirts does the team want to wear for the Mood Mixer (light blue or dark blue)?
			1. Light Blue and name tags
	3. Molika Ny
		1. Creating a [website to organize](https://sealookbook.my.canva.site/directory) the EAB storage supplies (LBA, ARC Storage, and North Creek)
			1. Shandy has been working on a draft
			2. Moli and Shandy will work on that
	4. Shaezel Khan
		1. De-Stress fest vendors are confirmed
			1. Full package has been selected
			2. Reach out to Shaezel if you have any questions or ideas
		2. I will be creating the agenda, shift schedule, to-do list next week and following up with everyone about it at our next meeting
		3. Re-linking a black template for the Event Agenda since the old one now has Spooktacular Information on it
	5. Taylan Allison
		1. [Global Thanksgiving Updates](https://cascadiacc.sharepoint.com/%3Aw%3A/r/sites/CascadiaStudentLife-EAB/_layouts/15/Doc.aspx?sourcedoc=%7B1CA7C547-B286-4CA6-BFB1-658163C75BB8%7D&file=EAB%20Event%20Agenda%20Global%20Thanksgiving.docx&action=default&mobileredirect=true)
		2. Leila and Olivia- at 2:00pm
		3. Shaezel, Moli, Taylan at 3:30 pm
8. Advisor reports
	1. Shandy Stomieroski
		1. [EAB Budget Update](https://cascadiacc.sharepoint.com/%3Aw%3A/s/CascadiaStudentLife-EAB/EbYaJBDRNCpOs1MBVtNnc6QBqrrTdl7-msPEmYui38P5Ww?e=51h067)
		2. EAB cleaning up after an event within 2 days OR ELSE fewer events for EAB
		3. Brainstorming for Winter quarter programs at next meeting
		4. December 16th and 17th training days- 10am-4pm
		5. Timesheets due today! Today is the last day on your timesheet, sign and submit them before you leave today.
	2. Becky Riopel
9. Committee reports
	1. ARC Advisory/SFAC -
		1. Not yet
	2. Bothell Dining Advisory Committee -
		1. Not yet
	3. Budget Council -
		1. Not yet
	4. Campus Community Safety & Wellbeing Advisory Council -
		1. Not yet
	5. CC5 Public Art Committee -
		1. Not yet
	6. College Advisory Council -
		1. Not yet
	7. Commuter Services Advisory -
		1. Not yet
	8. Hazing Prevention Committee –
		1. Not yet
	9. Information Security Management Council -
		1. Not yet
	10. Student Learning Council -
		1. Not yet
	11. Student Success Council –
		1. Not yet
	12. Sustainability –
		1. Tuesday 11/12
		2. Sustainability concentration for degree programs
		3. Possible advocacy question centering sustainability
10. Unfinished business/New business:
	1. Advocacy Question of the week: What do we want to ask students this week?
		1. What has gone well this quarter academically and socially? What has been your favorite event on campus?
		2. What in Cascadia are you thankful for?
		3. What would you like to see at Winter Wave Goodbye
		4. What's your favorite Holiday?
	2. Upcoming Tabling dates
		1. Mood Mixer November 26th 10am-12-pm
11. Announcements:
	1. Mood Mixer- Moli cannot make it
	2. Agenda Template has been fixed
	3. Email Signatures put in Training for the future
	4. Apples are still leftover- please get rid of them
		1. CC-Freebies sent on Tuesday 19th
	5. Asking people about what they would like to see at Winter
	6. Trello Advocacy Questions of the week will be added
	7. College 101 Feedback- Student Learning Council Olivia will send feedback after Meeting- How to improve
12. Adjournment: 3:14 pm