EAB Meeting Minutes

Time 2:00 PM| Date 12/13/2024| Location ARC 110

1. Call to order:
2. Roll call of EAB members
	1. Advocacy Chair – Olivia Kent-Horton- Present
	2. Programming Chair – Leila De Folo- Present
	3. Molika Ny- Present
	4. Shaezel Khan- Present
	5. Taylan Allison- Present
	6. Jack McChesney- Present
3. Approval of minutes
	1. Taylan Motions to approve Jack seconds
	2. Motion passes 5/0/0
4. Approval of agenda
	1. Taylan motions to approve Shaezel seconds
	2. Motion passes 5/0/0
5. Open Forum
6. Special guests & funding requests
	1. [HaWRC S&A Budget Reallocation Request](https://cascadiacc.sharepoint.com/%3Aw%3A/s/CascadiaStudentLife-EAB/EQuXjImPBcJEvCQUhN6Ip20BzcPj_EIDNuU5RgTzFFFHgA?e=glVDLD) (3pm)
		1. Request to reallocate programming funds to cover student salary and benefits ($3,082)
		2. Taylan Motions to Approve in Full; Olivia Seconds
		3. Motion Passes 5/0/0
	2. Martin Arroyo from Commuter Services
		1. Martin shared presentation with Fall Commuter Services update
7. Executive Session - Executive session to discuss student appointment to executive hearing
	1. Called 2:30 pm
	2. Meeting Back to Order 2:37pm
8. Member reports
	1. Advocacy Chair – Olivia Kent-Horton
		1. College 101 Feedback Survey and Final Count
			1. Submissions as of 12/13 = 84
		2. Common Hour Student Feedback - Advocacy Winter Quarter
			1. Will increase marketing plan and hope for a larger response rate than College 101 feedback
			2. Goal is to have 300 responses
			3. Hoping to close survey at the beginning of March
	2. Programming Chair – Leila De Folo
		1. [Mood Mixer Debrief](https://forms.office.com/r/ch2qQpFfps)
		2. Reminder that when things are on the EAB to-do list on the whiteboard they are the priority. Even if you are working on a project that is not on there, the to-do list should come first.
		3. CEB winter quarter event list: Winter Wonderland (January), New Year New Me Event (January), Fashion show and sustainability (February), Maker’s Fair (February), Themed movie night where the food served will match what is in the movie (March)
		4. [Winter Wave Goodbye Debrief](https://forms.office.com/r/ch2qQpFfps)
			1. Debrief will be hosted during training next week
	3. Molika Ny
		1. News report/day in a life vlog
			1. Will report on clubs, events, EAB and CEO activities
			2. At training there will be a script
			3. Recording on Monday or Tuesday next week
	4. Shaezel Khan
		1. Casino Night Updates:
			1. Wed Jan 29th from 4-7pm
			2. Met with CEB counterpart Phuong to discuss activities, theme and other ideas. We are moving forward with a Squid Game theme. We anticipate spending around $10000. The EAB contribution will be around $3500
			3. Shaezel and Phoung will meet with Nick and Willow to get an event layout next wed. Dec 18th @ 11am
			4. If you have any other ideas to share about Casino Night, please teams Shaezel by Tues. Dec 17th
	5. Taylan Allison
		1. Update on Global Gratitude -do we want to keep pumpkin pie or do a different dessert?
			1. Meeting is soon to be scheduled for IP collaborations
			2. Mini apple pies were a hit
		2. Ideas for winter quarter (me and Darin co-plan and dance?)
			1. Valentines Dance possibly
			2. Dance overall is favored
		3. Have Global Gratitude handbills at winter involvement fair
	6. Jack McChesney
		1. Club Council Updates
			1. Checking in with clubs who have not attend
		2. Winter Involvement Fair Updates
			1. Clubs last call for signing up for Winter Involvement Fair Deadline is December 16th
			2. EAB Involvement Fair Availability
				1. Wed, Jan 15 12:30-2:30

11-12: Moli, Leila, Shaezel,

12-1: Moli, Leila, Shaezel,

1-2: Moli, Leila, Shaezel, Olivia

2-3: Moli, Leila, Taylan, Shaezel, Olivia

* + - * 1. Thurs, Jan 16 12:30-2:30

11-12: Leila, Taylan, Jack, Olivia

12-1: Leila (leaving at 1pm), Shaezel (in @ 12:45), Jack, Olivia (out @ 1:15)

1-2: Moli (out @ 1:30), Shaezel (out @ 1:30), Jack

2-3: Moli (out @ 3:15), Shaezel (in @ 2:30), Jack

* + - 1. Marketing Ideas for Winter Involvement Fairs Deadline is December 17th
				1. Possible in News Room
1. Advisor reports
	1. Shandy Stomieroski
		1. [ILO Policies Update and reminders](https://cascadiacc.sharepoint.com/%3Aw%3A/s/CascadiaStudentLife/EbEoTuMirRdGjmWZ7s_OJvMBl7J2IPvCC1Jy7cj0Wc1snQ?e=E6PGxn)
		2. Winter quarter programs
			1. Work time during training afternoons
		3. Timesheets are due by the end of day today. Please submit your timesheets before you leave today.
		4. Winter quarter meeting times: Mondays 3:30-5:30
			1. Accept the hold from Leila
		5. Update your Outlook calendars with your Winter Office Hours
		6. Update your Outlook calendars with your winter class schedule
		7. Schedule next week: Training in ARC 121 from 10am-4pm Mon & Tues. Bring lunch with you.
		8. Wed will be an optional workday. If you want to work in person on Wed, you need to let me know what time you plan on being here because the building is closed, and you must leave by 1. If you would like to work from home to get a head start on your projects, please email me the times you plan on working that day.
			1. Send Shandy you plan to be in the ARC
	2. Becky Riopel
		1. Winter Committee assignments
		2. Timesheets due end of day today
2. Committee reports
	1. ARC Advisory/SFAC -
		1. Not yet
	2. Bothell Dining Advisory Committee -
		1. Not yet
	3. Budget Council -
		1. Meeting Next Quarter
	4. Campus Community Safety & Wellbeing Advisory Council -
		1. Sent out an event agenda for the rest of the year.
	5. CC5 Public Art Committee -
		1. Not yet
	6. College Advisory Council -
		1. Meeting Next Quarter
	7. Commuter Services Advisory -
		1. Not yet
	8. Hazing Prevention Committee -
	9. Information Security Management Council -
		1. Not yet
	10. Student Learning Council -
	11. Student Success Council –
		1. Met 12/10/2024 from 3 PM to 4 PM
		2. Work on ways to increase access, equity, and student success to support an integrated learning plan.
		3. Initiatives this year:
			1. Improving English and math placement
			2. Community partnerships with K-12 and transfer partners
			3. Broadening accessibility for all
			4. Re-engaging the community
			5. Removing barriers for completion and advancements for engineering students
			6. Student onboarding
			7. Student recruitment plan
		4. Chantal Carrancho’s team is looking into combining CORE with College 101
	12. Sustainability -
		1. Sent email about applying for a grant (basically guarantee)
		2. Grant for the communities and sustainability uses around campus
3. Unfinished business/New business:
	1. Advocacy Question of the week: What do we want to ask students this week?
		1. Common Hour Questions will be asked to students within the first two weeks of Winter Quarter in January
	2. Upcoming Tabling dates
		1. None
4. Announcements:
5. Adjournment: 3:58 pm