

TRANSFER ARTICULATION AGREEMENT

between **Cascadia College,**

and

University of Washington Bothell/School of Science, Technology, Engineering & Mathematics

1. Introduction to Programs and Institutions

- a. This Agreement supports the transfer of students from Cascadia College, hereafter referred to as CC, who are pursuing an Engineering degree AND who are applying for admission to the University of Washington Bothell in the School of STEM, hereafter referred to as UWB/STEM, in the **Electrical Engineering** program.

2. Statement of Intent

- a. The intent of this agreement is to facilitate bachelor’s degree attainment for students transferring from CC to UWB/STEM in the above program(s). The combination of courses required to complete the prerequisite course work so noted in Table 1 has been identified as providing the student with sufficient rigor and content to facilitate their success at UWB/STEM.
- b. Students transferring to UWB/STEM under this agreement AND who did not complete AA/AS engineering degree at CC will have their UWB/STEM course work applied to the CC degree with a reverse transfer of credits.
- c. UWB and CC will offer joint programming for recruitment, advising, and community building. This work will be built into appropriate job duties and department workflows to facilitate transfer.
- d. UWB STEM and CC agree to work within the limits of a joint data sharing agreement to inform, recruit, and track student success in transfer through graduation from UWB STEM.

3. Statement of Agreement

- a. UWB/STEM’s Division of Engineering and Mathematics agrees to accept CC students into the BS in Electrical Engineering program in as they would for UWB/STEM students who began study as UWB/STEM freshmen (upon acceptance to the University) if the appropriate prerequisite sequence from Table 1 is completed and the following grade requirements are met by the student:

UWB Program	Minimum overall GPA	Minimum Grade in each prerequisite course	Minimum grade in all other classes
Electrical Engineering	2.7	2.7	2.0

- b. UWB/STEM’s Division of Engineering and Mathematics agrees to accept credits for students who have completed the appropriate prerequisite sequence at CC as outlined in Table 1. This agreement does not apply to students choosing a different major or program at UWB/STEM; such students will be evaluated for admission to UWB/STEM under pre-existing transfer agreement(s).
- c. UWB/STEM agrees to extend to admitted CC transfer students in Engineering all scholarship, research, and funding opportunities open to UWB Engineering students with equivalent standing.

- d. For CC students who did not complete the AS/AA degree before transfer, UWB/STEM agrees to facilitate reverse transfer of all credits to CC so that students who transfer before degree completion at CC will be credited with the applicable associate degree.
- e. Transferring CC students under this articulation agreement will have to consent to the sharing of their UWB records and the reverse transfer of credits to fulfill CC graduation requirements. Records will be sent by UWB enrollment management.
- f. CC's Dean for Student Learning agrees to waive the College Success/COLL101 requirement after the successful completion of 45 credits at UWB for reverse transfer.
 - a. Success is defined as a 2.0 grade or higher in their 45 credits at UWB.
- g. CC students who are admitted under the reverse transfer clause AND use the course sequences listed below may apply their approved UWB Diversity course (3 or more credits) as their second EDP course in the CC ten-credit requirement.
- h. The UWB STEM Dean and the CC Dean for Student Learning (Transfer), or their designees, agree to send representative UWB STEM faculty to make quarterly class visits to CC STEM courses at least twice a year: once in Fall and once in Winter. Courses will be selected in consultation with CC and UWB STEM faculty and would include at a minimum Physics& 221 and a pre-requisite Math course.
- i. The UWB STEM Dean and the CC Dean for Student Learning (Transfer), or their designees, will arrange for at least one joint advising for transfer session per academic year in Winter programming so that students can meet application deadlines.
- j. To facilitate community in STEM between the institutions' students and faculty, UWB STEM and CC agree to hold joint events and to extend mutual invitations to STEM related activities. Organizers will include the Deans of STEM/Transfer, relevant division and department chairs, area faculty, and student clubs in addition to the organizers for campus events such as the STEM Symposium.

Table 1 Electrical Engineering

Cascadia Class	Credits	UWB Class for Transfer Credit
Engl& 101	5	<i>B WRIT 134 Interdisciplinary Writing (or equivalent)</i>
Math& 151	5	STMATH 124 <i>Calculus I</i>
Math& 152 (must be from CC)	5	STMATH 125 <i>Calculus II</i>
PHYS& 221 (must be from CC)	5	B PHYS 121 <i>Physics I (Mechanics)</i>
Sociology 150 (GS 150 alternative if approved for SS at UWB)	5	<i>I & S Elective I</i>

4. Term and Termination

- a. This Agreement shall commence for Fall 2024 or on the date of the last signature entered in the Contract Administration section, whichever is later, and shall terminate June 30, 2029, unless terminated earlier as provided elsewhere in this Agreement. This Agreement may be renewed by the mutual written agreement of the parties for additional terms, not to exceed five (5) years. Either party may terminate or suspend this Agreement for convenience upon sixty (60) days' written notice; provided, however, that the parties shall discuss and reasonably attempt to resolve the issues that led to the notice of termination or suspension during the sixty---(60)---day period.

Notwithstanding the termination of the Agreement, any student who has applied for transfer from CC to UWB/STEM prior to or during the sixty---(60)---day period shall be treated as if this Agreement continues to be in effect.

5. Changes in Curriculum or Program Requirements

- a. Changes made to relevant curriculum at either CC or UWB/STEM will necessitate review of the programs at both institutions to determine if modification of Agreement is necessary. If deemed appropriate, a new agreement will be generated and signed. Curriculum changes by either CC or UWB/STEM must be communicated in writing no later than June 30 of any academic year by the individuals identified in Contract Maintenance.
- b. Each partner assumes responsibility for informing their students of curricular revisions that would impact student planning and/or degree completion. In the event graduation requirements for the bachelor's degree at UWB/STEM change within this time, the standards and practices established by UWB/STEM to cover such a change will apply to transferring students.

6. Admission and Matriculation

- a. Students shall apply for admission to UWB in accordance with rules, policies, and procedures of UWB in effect at the time of application.
- b. The catalog under which the student will graduate from UWB will be determined by the policies and practices in place at UWB.
- c. As appropriate, courses transferred may fulfill UWB requirements. Nevertheless, students will be responsible for completing all graduation requirements of UWB in effect at the time of graduation to earn a bachelor's degree. Students are urged to work with an academic advisor at UWB prior to and after transfer to plan an efficient course of study for the bachelor's degree.

7. General Provisions

- a. In carrying out the responsibilities and obligations of this Agreement, neither party shall be acting as the agent or principal of the other with regard to dealings with third parties, including students. Neither party shall have the authority to make any statements, representations, nor commitments of any kind or to take any action binding the other except as provided for herein or authorized in writing by the party to be bound.
- b. This Agreement constitutes the entire Agreement between the parties. No waiver, consent, modification, or change of terms of this Agreement shall bind either party unless in writing and signed by both parties.

8. Contract Administration

a. Primary Substantive Agreement Contacts

For UWB/STEM

Name: Jennifer McCloud-Mann

Title: Dean, School of STEM

Address: 18115 Campus Way NE, Bothell, WA 98011

Phone: 425-352-3475

Email: jmcloud@uw.edu

For CC

Name: Kristina Young

Title: Dean for Student Learning

Address: 18345 Campus Way NE, Bothell WA 98011

Phone: 425-352-8550

Email: kyoung@cascadia.edu

b. Contract Officers

For UWB/STEM

Name: Jennifer McCloud-Mann

Title: Dean, School of STEM

Address: 18115 Campus Way NE, Bothell, WA 98011

Phone: 425-352-3475

For CC

Name: Kristina Young

Title: Dean for Student Learning

Address: 18345 Campus Way NE, Bothell WA 98011

Phone: 425-352-8550

Email: jmcloud@uw.edu

Email: kyoung@cascadia.edu

c. Annual Contacts Responsible for Updates

For UWB/STEM

Name: Tadesse Ghirmai

Title: Chair, Division of Engineering and Mathematics

Address: 18115 Campus Way NE, Bothell, WA 98011

Phone: (425) 352-3873

Email: tadg@uw.edu

For CC

Name: Kristina Young

Title: Dean for Student Learning

Address: 18345 Campus Way NE, Bothell WA 98011

Phone: 425-352-8550

Email: kyoung@cascadia.edu

9. Contract Maintenance

- a. This Agreement does expire as outlined in section 4 a. and must be routinely reviewed and re--executed to ensure its continued relevance and viability.
- b. This Agreement shall be reviewed annually by the parties listed in 8 c. unless significant curriculum and/or program changes mandate an earlier review—in which case, the parties in 8 c. shall alert the principals identified in 8a. that changes impacting (or potentially impacting) this agreement have occurred.

10. Signatures

- a. The parties hereto have executed this Agreement on the day and year of the last date accompanying the signatures.

For UWB/STEM

For CC

DocuSigned by:
Tadesse Ghirmai
By (Sign) _____
Name: Tadesse Ghirmai
Title: Chair, Division of Engineering and Mathematics
Date: 7/17/2024

DocuSigned by:
Jennifer McLoud-Mann
By (Sign) _____
Name: Jennifer McLoud-Mann
Title: Dean, School of STEM
Date: 7/17/2024

DocuSigned by:
Kristina Young, Dean of Student Learning
By (Sign) _____
Name: Kristina Young
Title: Dean for Student Learning
Date: 7/17/2024

DocuSigned by:
Cinnamon Hillyard
By (Sign) _____
Name: Cinnamon Hillyard
Title: Associate Vice Chancellor for Student Success
Date: 7/17/2024

DocuSigned by:
Scott James
By (Sign) _____
Name: Scott James
Title: Vice Chancellor, Enrollment Management & Student Affairs
Date: 7/17/2024

DocuSigned by:
Sharon A. Jones
By (Sign) _____
Name: SHARON JONES
Title: Vice Chancellor of Academic Affairs
Date: 7/18/2024

DocuSigned by:
Kerry Levett, Vice President of Student Learning and Student Success
By (Sign) _____
Name: KERRY LEVETT
Title: Vice President of Student Learning and Student Success
Date: 7/18/2024