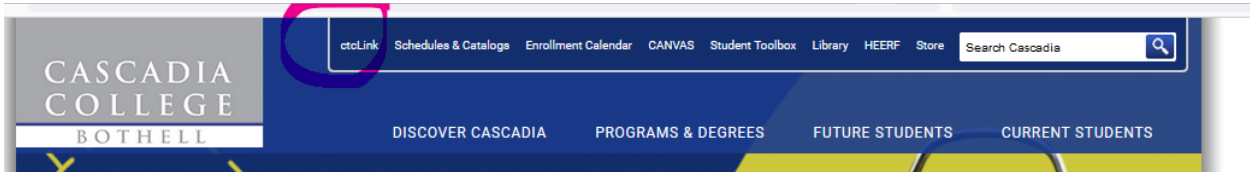


How to Make a Payment Using ctclink

In order to make a payment using ctclink, you will first login to ctclink from our main website using the link in the upper header menu:



CTCLINK STUDENT SELF-SERVICE PORTAL

Cascadia College is now using a new system for student self-service, called ctclink, which will vastly improve the way you do all your college business (review class schedules, register for classes, pay tuition, review financial aid, check academic progress, view unofficial transcripts, receive messages, and more). As part of this process, you will be assigned a new student ID and login passwords.

Access Your Account

STUDENTS

- Launch [ctclink](#) in the Firefox browser or on your mobile device.

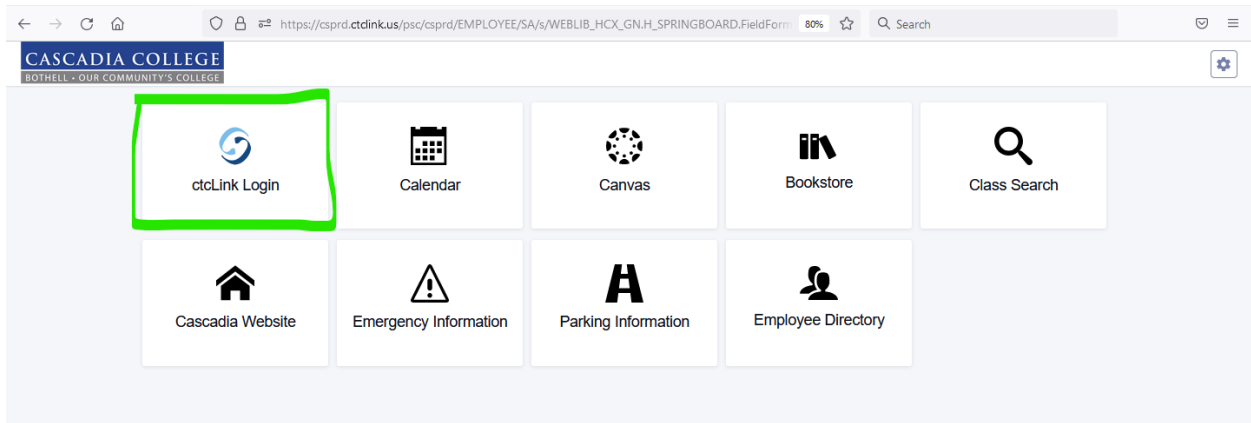
EMPLOYEES

- Launch [ctclink](#) in the Firefox browser or on your mobile device.

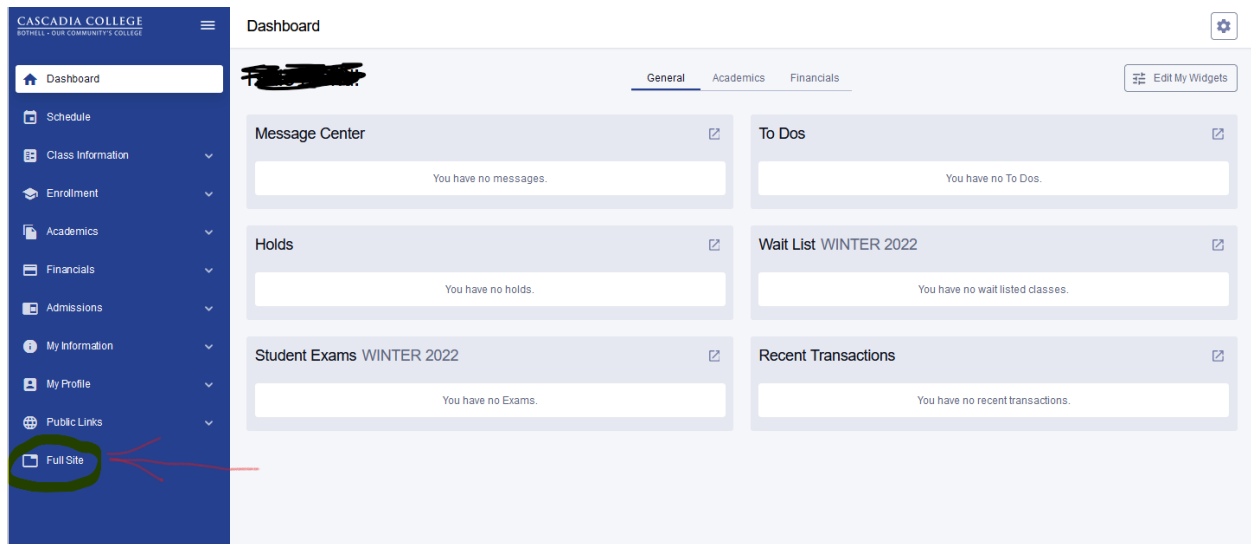
Activate Your Account

- Launch [ctclink](#). **Important: Remember to write down your new ctclink ID.**
- See [detailed instructions](#) below

Once you have logged in, you will be taken to the menu screen as shown below, where you will click on the “ctcLink Login” tile:



From here, you will click on the “Full Site” link at the bottom of the menu on the left side:



This will take you to the Full Site area. On the left side menu, there should be a link/button that says “Student Homepage” – click on this:

CASCADIA COLLEGE
BOTHELL

ctclink GATEWAY

Your Gateway to ctclink

Welcome!

You have arrived at the ctclink Gateway for Washington's community and technical colleges. The links at the left should get you everywhere you need to go in ctclink for your student, faculty or staff online work. Some of you will have links to applications across the top of the page as well.

Your ID is what drives access to all of these links and you will have this same ID forever. Whether you attend more than one Washington community college at a time, work at one or more throughout your career, or even if you go from student to employee or from employee to student, your user ID will never change.

How do I...?

If you need to know how to use some of the ctclink tools, check out the [ctclink Training website](#). There you'll find Quick Reference Guides (QRG) and training exercises to get you on your way. More content will be added to the training website as materials are developed.

Canvas

Student Homepage

Student Services Center

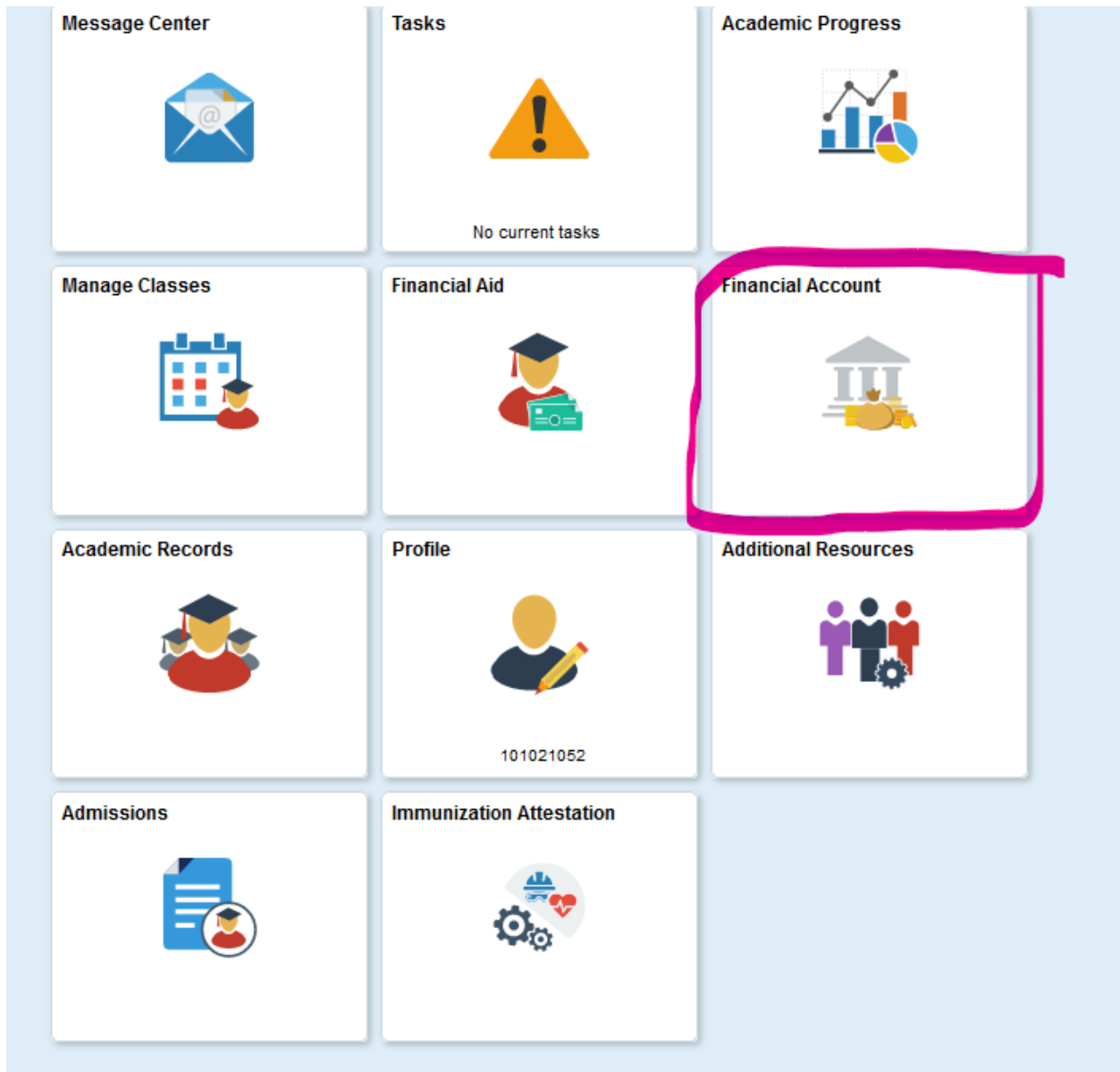
Advisor Homepage

CS Staff Homepage

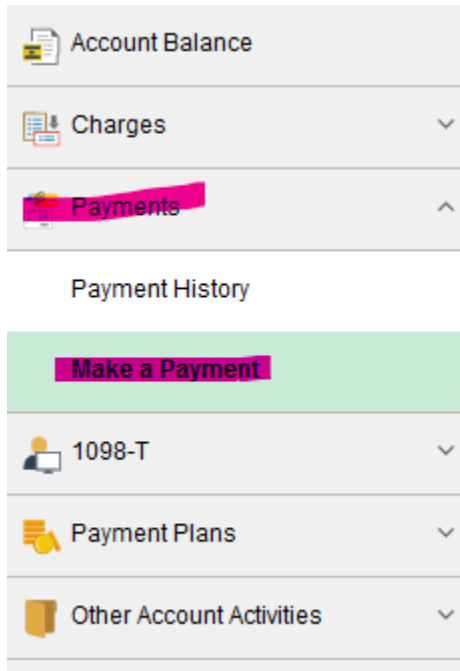
HCM Self-Service

Financials Self-Service

On the Tile Screen, you will pick the tile that says "Financial Account":



On the upper left menu, you will click on the “Payments” drop down, and then click on “Make a Payment.”



From here, you will be asked to put in your credit/debit card account information and then clicking on the Submit button.

Once this is completed, you should see a screen that says the payment has been made.

Cascadia is committed to creating a supportive environment for a diverse student, faculty, and staff population. Individual differences are celebrated in a pluralistic community of learners.

Cascadia does not discriminate on the basis of race, color, religion, gender and/or sex, sexual orientation, national origin, immigration or citizenship status, age, marital or veteran status, or the presence of any sensory, mental or physical disability, or genetic information, and is prohibited from discrimination in such a manner by college policy and state and federal law.