

Group Project Coaching

What is it?

Strong organization and clear communication are essential for successful group projects, and our coaching program is designed to help student groups in the early stages of their planning to achieve these goals. The coaching session is a forty-five minute appointment that should include all group members. The tutor will help the group establish roles, consider various approaches to communication and collaboration, determine the project's focus, and create a timeline. Students should leave the session with a clear sense of their role in the project, and a big picture view of the groups' goals.

What to expect

The tutor guides students through a series of topics that help the group organize and focus their project. These sessions are interactive and structured like a workshop. The tutor will ask questions and make suggestions, but the group members will work together to build a plan for their project.

Session guidelines

- Sessions are scheduled with select tutors for a 45 minute block of time.
- Sessions must be scheduled in advance. The Learning Center will not take walk-ins for group project coaching.
- The sessions are structured as a workshop, so all group members should be present. If less than 75% of the group is present, the Learning Center staff will ask students to reschedule the appointment for a time when everyone can participate.
- These sessions are intended to help students in the early planning stages of a group project. We encourage students to schedule these appointments as early as possible in their process, and they must be scheduled *at least* 72 business hours before a project's due date.
- Students must bring the assignment prompt and rubric (if available) to the session. The tutor cannot provide appropriate support for the group unless they understand the assignment.
- While these are intended as one-time meetings, follow up meetings may be possible depending on the specific project. The tutor will decide if additional sessions would be useful.
- The sessions are designed to help with the organizational aspects of group projects: assigning roles, creating timelines, etc. While students can schedule separate appointments to review documents they produce, coaching sessions will not focus on student work.

How to schedule

- Students can call, email, or stop by the Learning Center (CC2-060 and CC2-080) to schedule an appointment. We will ask for the following information:
 - o The course assigning the group project
 - o The project's due date
 - o The names and SIDs of all group members
 - o Days and times that will work for the entire group. We ask for a few options as we have limited openings for these sessions.

Have additional questions? Call, email, or stop by!

Phone: 425-352-8243

Email: learningcenter@cascadia.edu

Location: CC2-060 and CC2-080

Webpage: <http://www.cascadia.edu/services/tutoring>