Food at Meetings and Events Policy

Food at Meetings
Meetings are defined as regularly scheduled gatherings of recognized club members.

- Requests for funding to cover the costs of food at a club meeting may be made for ONE club meeting per quarter, typically for new member welcome and/or end of quarter celebrations.
- Total costs for food funding requests are not to exceed $20 per person (includes any additional tax, tip & delivery fees)
- Funding for food may not be requested for recurring club meetings
- A club may choose to use personal funds to pay for food at other club meetings, not to exceed $20 per member per quarter. Club members will not be reimbursed for food purchases.

Food at In Person Events
Events are defined as advertised, in person gatherings sponsored by a recognized club or organization that take place outside of regularly scheduled meeting times.

- Requests for funding to cover the costs of food must show that food is integral to the event.
- Total costs for food funding requests are not to exceed $20 per person (includes any additional tax, tip & delivery fees)
- A club may not use personal funds to pay for the cost of food at an event.

Food at Virtual Events Hosted by Cascadia Student Organizations
Virtual events are defined as advertised events that are hosted on a virtual platform and are virtually attended or sponsored by Cascadia student clubs or organizations.

- Food may not be purchased for virtual events unless it is integral to the event outcomes or necessary in order to participate in the event, e.g. online food making event.
  - If integral to the event, groups may not use food delivery services such as: Amazon Fresh, Instacart, Door Dash, Grub Hub, etc.
  - Total costs for food funding requests are not to exceed $20 per person (includes any additional tax, tip & delivery fees)
  - Food purchased for virtual events may be subject to the approval of The Office of Student Life staff

Food at Virtual Events Attended by Cascadia Student Organizations
Virtual events are defined as advertised events that are hosted on a virtual platform and are virtually attended by Cascadia Students. These events can be sponsored by Cascadia or an outside organization and may include conferences, tournaments and workshops.

- Virtual event costs that can be requested include conference/event registration fees and conference/event required resources
- Funding for food as virtual event attendees may not be requested.