



**Middlesex
University**

ARTICULATION AGREEMENT

**MIDDLESEX UNIVERSITY
and
CASCADIA COMMUNITY COLLEGE**

NAME OF PROGRAMME: BA (Hons) International Business Administration

START DATE of Agreement: September 2011

REVIEW DATE: September 2017

This Articulation Agreement records an agreement between Middlesex University, London, UK (hereinafter referred to as **Middlesex**) and Cascadia Community College (hereinafter referred to as **Cascadia Community College**) concerning the progression of its students (hereinafter referred to as **the students**) to University programmes.

1. Conditions of the Agreement: Business School

- a) On successful completion of Associate in Business DTA/MRP at Cascadia Community College, Middlesex will offer students entry onto the Middlesex programme detailed in b) below subject to availability of places.
- b) BA (Hons) International Business Administration
- c) The entry point for students shall be (Level 5) - Year 2 of a 3 year programme.
- d) Students must achieve a profile of a minimum cumulative GPA of 2.5, including passes on the following courses:
 - i. ECON 201 Microeconomics and ECON 202 Macroeconomics
 - ii. MATH 148 Business Calculus
- e) Students shall be accorded credit towards their Middlesex programme in b) above as follows:

120 credit Year 1 (Level 4) – Middlesex Business School
- f) In addition to the successful completion of the programme outlined in a) above, Middlesex requires compliance with the University's English Language requirements as specified in the Programme entry requirements. These may be seen in the table published on the University website at http://www.mdx.ac.uk/study/international/docs/English_language_com.pdf. In general, GCSE grade C, CEF level C1 or IELTS 6.0, or the equivalent as listed in the table, is the minimum requirement for Undergraduate study. For Postgraduate study, CEF level C1 / C2 or IELTS 6.5 / 7.0 is required. Minimum requirements apply to each component of tests.

2. Responsibilities of Middlesex

- a) Application forms must be prepared by the student and submitted at least 3 months prior to the expected date of transfer to Middlesex.
- b) Applications to Middlesex shall be processed by Middlesex's The Americas and Caribbean Regional Office (101 Federal Street, Suite 1900, Boston, MA 02110 USA)
michelle@mdxna.com
- c) Students wishing to enrol for programmes at Middlesex other than those listed in this agreement are welcome to apply. Such applications will be considered on an individual basis.
- d) This agreement is based on the current curriculum offered by Middlesex. Middlesex will inform Cascadia Community College about any changes to its programmes relevant to the consequences of this agreement.

3. Responsibilities of Cascadia Community College

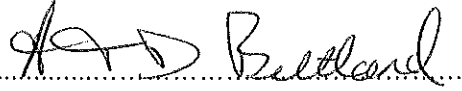
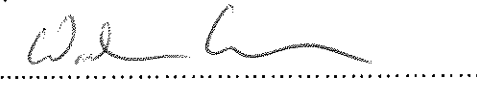
- a) Cascadia Community College shall ensure that its portfolio of courses has all the necessary Government licences to operate and that any terms or conditions required are met in full.
- b) Cascadia Community College shall provide Middlesex's Regional Office with a full transcript of results for all students applying to the University as soon as results are confirmed.
- c) This agreement is based on the current curriculum offered by Cascadia Community College. Any changes made by Cascadia Community College shall be notified to Middlesex in advance of implementation of the changes – revisions to this agreement may be required in such circumstances and this agreement will not be effective until such a review has taken place and any necessary changes to the agreement have been added as an appendix. Additional studies may be required if the pre-accreditation is no longer fully appropriate to the revised programme.
- d) If changes occur without notification, this agreement will not apply to any student taking the changed curriculum. Cascadia Community College is responsible for informing their students about any changes and their consequences for this agreement.

4. Joint Responsibilities

- a) Both Middlesex and Cascadia Community College shall appoint a link contact and notify the other of any changes in staff involved. The Middlesex link contact will maintain an advisory and monitoring role with Cascadia Community College to ensure continuing compatibility between the programmes/courses involved.
- b) Cascadia Community College shall provide Middlesex with regular opportunities to meet with its students to brief them about the University and also to advise students on application procedure and strategy. Similarly, Middlesex welcomes visits from representatives of Cascadia Community College to meet with staff and students.
- c) Cascadia Community College undertakes to submit any advertising material, related to Middlesex, to the Middlesex International Partnerships Manager for approval and will not publish any advertising materials referring to the agreement which have not been approved. Likewise, Middlesex shall seek prior approval from Cascadia Community College before publishing any publicity material which refers to them.
- d) Should any extraordinary costs be incurred by Middlesex as a result of implementing this agreement, these will be discussed with Cascadia Community College and specified accordingly.
- e) Any amendments to this agreement that should subsequently become necessary are subject to negotiation between the two parties.
- f) Any amendments to this agreement that should subsequently become necessary, other than those to named contacts, are subject to negotiation between the two parties. Should agreement be reached then the revised articulation agreement will replace the existing agreement regardless of whether it had reached the end of the agreement period.

5. Status of This Agreement

- a) This agreement shall be reviewed during the 2016-17 academic year and thereafter at 6 year intervals or less should this be requested by either party.
- b) This agreement may be terminated by either party by giving a minimum of 12 months notice in writing. Such termination shall be subject to arrangements to be agreed between Middlesex and Cascadia Community College which ensure that students are not disadvantaged.
- c) Both parties will seek to resolve any dispute by negotiation and correspondence, which if necessary, will involve senior representatives of both parties. In the event that a dispute cannot be so resolved, the parties agree to attempt to resolve the matter through a formal mediation.
- d) In the event that the matter cannot be resolved by negotiation or mediation as set out above, the parties agree to resolve the matter by arbitration within the meaning of the UK Arbitration Act 1996, by which arbitration they will be bound.

Agreed on behalf of Middlesex University	Agreed on behalf Cascadia Community College
<p>Signed: </p> <p>Date <u>16/12/11</u></p> <p>Dr A T D Butland Deputy Vice-Chancellor Director, Middlesex International</p> <p>Middlesex University Hendon Campus The Burroughs London NW4 4BT United Kingdom Tel: (+44) 20 8411 5603</p>	<p>Signed: </p> <p>Date <u>1/12/12</u></p> <p>Walter Hudsick Dean for Student Learning</p> <p>Cascadia Community College 18345 Campus Way NE, Bothell, Washington 98011, USA Tel: +1-425-352-8162</p>

**ARTICULATION AGREEMENT
BETWEEN
MIDDLESEX UNIVERSITY
AND
CASCADIA COMMUNITY COLLEGE**

BA INTERNATIONAL BUSINESS ADMINISTRATION

**ADMINISTRATIVE ANNEXE
MIDDLESEX UNIVERSITY BUSINESS SCHOOL**

1. Institution

Name of Institution	Cascadia Community College
Contact	Walter Hudsick, Dean for Student Learning
Address	18345 Campus Way NE Bothell, Washington 98011, USA
Telephone Number	+1-425-352-8000
Email	whudsick@cascadia.edu

2. Middlesex Regional Office

Name	The Americas and Caribbean Regional Office
Regional Director	Michelle Lawrence
Regional Office Contact	Michelle Lawrence, Regional Director
Address	28348 Roadside Drive, Suite 204 Agoura Hills, CA 91301 USA101 Federal Street, Suite 1900, Boston, MA 02110 USA
Telephone Number	+1-480-471-5966
Email	michelle@mdxna.com

3. Middlesex School

Name of School	Business School
Deputy Dean	Heather Clay, Deputy Dean
Programme Leader	Ellis Osabutey; Zainab Kazim Ali
Link Contact/s	Paul Merricks
Administrative Link Contact	Carol Desborough
Address	Middlesex University The Burroughs Hendon London NW4 4BT
Telephone Number	0208 4116759
Email	c.desborough@mdx.ac.uk

4. Other key Middlesex University contacts (United Kingdom)

Post Holder	Name	Tel No	Email Address
Director of International Education & Partnerships	Myra Perry	+44 (0) 2084115863	m.perry@mdx.ac.uk
Admissions Manager Undergraduate	Chris Stone	+44 (0) 2084115246	c.stone@mdx.ac.uk

N.B. All information in this agreement is confidential