



2016 Running Start Program Application and Contract

First and Last Name

Cascadia Student ID #

Email address

Phone Number

Public High School or Home School Network

High School Graduation Year

School District

Student Birth Date

Please confirm that you have read each item by checking the appropriate box.

- I have taken the COMPASS Assessment and placed into English 101 for both Reading and Writing or the Smarter Balanced Assessment and placed in either Level 3 or Level 4. My COMPASS or Smarter Balanced scores are attached.
- I have applied to Cascadia College for general admissions and paid the \$30 application fee.
- I am submitting this Application & Contract to begin Running Start for the following quarter:
- Winter 2016 (deadline 1:30 PM, Friday, December 11, 2015)
 - Spring 2016 (deadline 1:30 PM, Friday, February 26, 2016)
 - Fall 2016 (deadline 1:30 PM, Friday, May 27, 2016)
- I understand that I am responsible for the following expenses:
- All non-tuition costs such as books, technology fees, Activities & Recreation Center fee and consumable lab fees.
 - Tuition in excess of the allowable credits based on the number of courses enrolled at high school
 - **Full tuition for any course below 100 level or offered during Pre-fall session**
 - Transportation and parking
- I understand that I must maintain at least a 2.0 GPA to remain in good academic standing.
- I understand that before I can register for classes each quarter, I must turn in a **completed and signed** Enrollment Verification form to the Running Start office in the Kodiak Corner. All outstanding fees and fines must be resolved prior to registration.
- I understand that should I stop attending a class but not officially withdraw from that class, I will receive a failing grade which will go on my permanent transcript.
- I will exhibit appropriate student conduct as stated in Cascadia College's Student Handbook.
- My parent/guardian gives permission for me to fully participate in courses and college activities including labs and field trips.
- I along with my parent/guardian have read and signed Running Start Contract on the reverse side.

CASCADIA COLLEGE RUNNING START CONTRACT

1. A student may participate in Running Start for a maximum of 6 quarters beginning fall of his/her junior year and his/her eligibility terminates at the end of the 12th grade academic year. A student may begin Running Start at anytime on or after the fall of their junior year. Unused quarters do not accumulate. Students who repeat their senior year are not eligible for Running Start. Running Start does not include summer quarter.
2. All Cascadia College courses will become part of the student's permanent record. Only students have access to their own college grades and records. To obtain student grades or records, parents/guardians should work in cooperation with their student.
3. As a public, state institution of higher education in pursuit of academic excellence and the advancement of intellectual discourse, Cascadia welcomes the expression of diverse and opposing views and opinions that challenge and foster the expansion of student minds, often pushing the boundaries of comfort. This adult environment includes diverse and potentially irreconcilable viewpoints expressed through language, course readings and material both in and out of the classroom. Instructors are not required to substitute assignments if the student chooses not to complete them. Students are encouraged to review previous course syllabi on file in the Student Learning office before deciding to enroll in a course.
4. Instructors are not notified who is a Running Start student. Students are not expected to share this information unless they so desire. In accordance with F.E.R.P.A., instructors are not required to notify parents/guardians when a student is failing or not attending a class. It will be the responsibility of the student to communicate any concern with their instructor.
5. Students are responsible for meeting all high school graduation requirements and for determining how high school and Cascadia College courses meet two-year and four-year college requirements and specific program requirements. Students should see both their high school counselor and a Cascadia academic advisor for academic advising.
6. Students are responsible for arranging their college schedule so it does not conflict with their high school schedule. College courses are offered in three 11-week quarters beginning in September, January and March/April. Instructors are under no obligation to grant exceptions for high school commitments/activities which conflict with college classes/assignments/expectations.
7. Before changing your schedule you should consult with your high school counselor and Running Start Coordinator whether the change may impact credit earned, tuition charges, and fees. Running Start students are not permitted to "Audit" a class. If a student wants to drop a class, s/he is responsible for officially withdrawing by the deadline posted in the online "Important Dates" calendar. If a student withdraws after the second week of the quarter a "W" grade will appear on the student's college transcript and no credit is earned. It is not desirable to have a college transcript with many or a pattern of "W" grades. If a student does not officially withdraw, s/he may receive a 0.0 ("F") on their permanent college transcript.
8. The maximum number of credits paid by Running Start based on high school enrollment. Here is a general guideline. A detailed breakdown (by minutes) is listed on the Enrollment Verification Form.
Courses in high school per semester = Allowable credits covered by Running Start
0-1 high school classes = 15 credits 4 high school classes = 6 credits
2 high school classes = 12 credits 5+ high school classes = 3 credits
3 high school classes = 9 credits
9. A fee waiver for mandatory fees is available to students who can demonstrate eligibility for the free/reduced price lunch program at their high school/school district within the past five years or receiving public assistance from a state or federal program. Foster youth may also be eligible. The fee waiver applies only to credits paid through Running Start. Please contact the Running Start Office for a Running Start fee waiver form.

Student Signature

Date

Parent/Guardian Signature

Date

Cascadia College is an equal opportunity institution and does not discriminate on the basis of race, color, religion, gender and/or sex, disability, national origin, citizenship status, age, sexual orientation, veteran's status, or genetic information. All Cascadia materials are available in alternative formats and can be requested by contacting the Human Resources office.